1- Bowerhill Village Hall grant 3
2- Shaw Village Hall Grant application 8
3- Berryfield Village Hall grant 15
4- Rachel Fowler Centre grant application 26
5- Whitley Reading Rooms grant application 29
6- BRAG Grant application 36
7- BASRAG- GRANT Application 40
8- Community Emergency Group (CEG) grant application 46
9- CAWS grant application 53
10- 4youth grant application 60
11- 1st Bowerhill Scout Group grant application 89
12- Bowerhill Pre-School grant 97
13- Melksham Guide Association grant 100
14- Group Five grant application 104
15- Wiltshire Air Ambulance grant application 107
16- Age UK Wiltshire 164
17- Beyond Dementia grant application 210
18- Meadowbrook grant application 249
19- Wiltshire Search and Rescue grant application 261
20- Friends of Giffords Surgery grant application 265
21- St Johns Ambulance grant application 273
22- Families Out Loud grant application 279
23- Melksham Foodbank and Lifeline CIO 296
24- FearFree Grant Aid Application 301
25- Melksham Food and River Festival grant 359
26- Shaw and Whitley Community Hub Ltd grant 366
27- GoodNews Church grant application 385
28- Crimestoppers Trust 406
29- Melksham Carnival grant application 426
30- Melksham Remembers grant application 429

31- AFC Melksham grant 434
32- Melksham Gardeners Society grant application 440
33- Shaw and Whitley Garden Club grant application 445
34- Melksham WI Grant application 449
35- Corsham Windband Association 454
36- Melksham Sixty Plus Club grant application 457
37- Corsham Cricket Club grant application 464
38- Melksham and Corsham Gateway Club 472
39- Bowerhill Ladies Group grant 476
40- Shaw and Whitley Art Group 481
41-Melksham Tourist Information Centre 488
42- Connect Shaw & Whitley grant application1 493

1

View results

Respondent

13 Anonymous

24:52
Time to complete

1. Name of Organisation: *

Bowerhill Village Hall Trust

2. Name to which cheque should be paid to, if different from above:

No answer provided.

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Bowerhill Village Hall is used by many local groups most of whom are based in the Parish and whose members are residents of the Parish.

9. Amount of Grant requested *

£5,000

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

The village hall committee are exploring the possibility of installing a full air-conditioning system in all three rooms (main hall and both meeting rooms). It is envisaged that this project will be completed by the end of 2026. This will benefit some 20+ regular user-groups with members numbering in the hundreds, plus innumerable ad-hoc users, most of whom come from the local area.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

None.

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

Through modest increases in our hire fees over the last couple of years we have built up a reasonable reserve, some of which will go towards the cost of this project.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

www.bowerhillvillagehall.org.uk

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/26/2026

**5. Treasurer's Report – Lynne Smith**

We remain in a healthy financial position. The committee are able to maintain high service standards to the community, whilst investing in Village Hall Facilities and infrastructure.

**Financial Position:**

| | 2025 £ | 2024 £ | 2023 £ |
|---|---|---|---|
| Treasurer's Account | 6,567.56 | 12,740.62 | 16,008.90 |
| Savings | 23,932.74 | 14,303.71 | 14,139.00 |
| | 30,500.30 | 27,044.33 | 30,147.90 |

Copies of the supporting bank statements at the end of March are available. We continue to use Lloyds Business Finance Assistant and Basic PAYE, at no cost to the village hall. The Auditors have had a few changes and are now known as Charlton Baker. The accounts have been checked, but not had
a full audit, I presume due to time restraints. We received grants of £5.000.00 from Melksham Without Parish Council and £1,000.00 from Wiltshire Area Board. £1075.96 of our income came from having Solar Panels on our roof. These amounts went towards our kitchen refurbishment.

Charlton Baker

Melksham
1 Mitsubishi Building
Western Way, Melksham SN12 8BY
+44 (0) 1225 705758

accountants@charltonbaker.co.uk
charltonbaker.co.uk

11th June 2025

**RE: Bowerhill Village Hall Trust**

We have examined the computerized records provided, and would like to point out the following:

- We have not carried out an audit.
- We have not verified that expenses have been posted to the correct category.

We can confirm that we have copies of the year end bank statements for the following two accounts:

| | | |
|---|---|---|
| - Lloyds Bank 02720296 | Balance as at 31/03/2025 | £6567.56 |
| - Lloyds Bank 03418194 | Balance as at 31/03/2025 | £23,932.74 |

These match to the bank statements meaning that there are no discrepancies in bank figures.

Yours faithfully,

Charlton Baker

Charlton Baker

Bath | Bristol | Devizes | Marlborough | Melksham | Pewsey | Trowbridge
Incorporated in England and Wales Company Number: 05888212
Registered office: 7 - 7c Snuff Street, Devizes, Wiltshire, SN10 1DU

# Balance Sheet

## Bowerhill Village Hall Trust 1

01/04/2024 - 31/03/2025

| | | | |
|---|---|---|---|
| **ASSETS** | | | |
| **10000 - Bank** | | | |
| 10210 - Bank Account BOW-30987503418194 | 23,932.74 | 16,173.60 | 16,008.90 |
| 10220 - Bank Account BOW-30987502720296 | 6,567.56 | 10,870.73 | 14,139.01 |
| 10900 - Bank in Transit | 0.00 | 0.00 | 0.00 |
| **10000 - Total Bank** | **30,500.30** | **27,044.33** | **30,147.91** |
| **14000 - Other Current Assets** | | | |
| 14400 - Undeposited Funds | 0.00 | 0.00 | 0.00 |
| **14000 - Total Other Current Assets** | **0.00** | **0.00** | **0.00** |
| **TOTAL ASSETS** | **30,500.30** | **27,044.33** | **30,147.91** |
| **LIABILITIES & EQUITY** | | | |
| **Equity** | | | |
| **39000 - Equity** | | | |
| 39004 - Paid-in Capital | 30,147.91 | 30,147.91 | 30,147.91 |
| 39005 - Retained Earnings | -3,103.58 | 0.00 | 0.00 |
| **39000 - Total Equity** | **27,044.33** | **30,147.91** | **30,147.91** |
| Net Income | 3,455.97 | -3,103.58 | 0.00 |
| **Total Equity** | **30,500.30** | **27,044.33** | **30,147.91** |
| **TOTAL LIABILITIES & EQUITY** | **30,500.30** | **27,044.33** | **30,147.91** |

# Profit and Loss

## Bowerhill Village Hall Trust 1

01/04/2024 - 31/03/2025

| | | | |
|---|---|---|---|
| **INCOME** | | | |
| **40000 - Income** | | | |
| 40100 - Income from Solar Panels | 1,125.40 | 2,767.05 | 0.00 |
| 40200 - Gas overpayment | 907.06 | 0.00 | 0.00 |
| 40300 - Grants | 15,005.51 | 0.00 | 0.00 |
| 40400 - Bank error | 0.00 | 0.00 | 0.00 |
| **41000 - Sales** | | | |
| 41004 - Sales - Services | 27,674.33 | 26,369.31 | 0.00 |
| 41006 - Sales Refund | -791.25 | -945.00 | 0.00 |
| **41000 - Total Sales** | **26,883.08** | **25,424.31** | **0.00** |
| 41100 - Other Income | 0.00 | 8,551.12 | 0.00 |
| 41800 - Interest Income | 200.12 | 164.70 | 0.00 |
| **40000 - Total Income** | **44,121.17** | **36,907.18** | **0.00** |
| **INCOME** | **44,121.17** | **36,907.18** | **0.00** |
| **GROSS PROFIT** | **44,121.17** | **36,907.18** | **0.00** |
| **EXPENSES** | | | |
| **57000 - Expenses** | | | |
| 57100 - Quickbooks | -53.52 | -581.52 | 0.00 |
| 57300 - CCTV Maintainence | -108.00 | 0.00 | 0.00 |
| 57400 - Cleaning and consu | -1,194.70 | -1,084.16 | 0.00 |
| 57600 - Security & CCTV Maintenance | -834.00 | -3,151.80 | 0.00 |
| 57800 - Council Tax | -198.84 | -374.92 | 0.00 |
| 57900 - Gound Rent | -250.00 | -62.50 | 0.00 |
| 58100 - Annual Subscription | -315.00 | -276.80 | 0.00 |
| 58200 - Advertising | -18.60 | -17.40 | 0.00 |
| 58300 - Boiler Repairs | -667.20 | -333.60 | 0.00 |
| 58800 - Gas Safety Check | 0.00 | -102.00 | 0.00 |
| 58900 - Website Update | -139.00 | -129.00 | 0.00 |
| 59100 - Parking Sign | -122.40 | -313.00 | 0.00 |
| 59200 - Water Boiler Service | 0.00 | -168.00 | 0.00 |
| 59300 - Electric | -1,283.35 | -3,426.81 | 0.00 |
| 59400 - Fire Extinguisher Service | -149.76 | -90.00 | 0.00 |
| 59600 - Pest Control | -60.00 | 0.00 | 0.00 |
| 59700 - PAT Testing | -99.36 | 0.00 | 0.00 |
| 59800 - PPL PRS | -145.00 | 0.00 | 0.00 |
| 59900 - Tables & Chairs | -979.85 | 0.00 | 0.00 |
| 60100 - Projector | -1,389.99 | 0.00 | 0.00 |
| 67000 - Insurance Expense | -1,250.68 | -1,199.46 | 0.00 |
| 69000 - Licenses Expense | -35.00 | -293.79 | 0.00 |
| 72000 - Payroll Tax Expense | -49.40 | 0.00 | 0.00 |
| 74500 - Repairs Expense | -16,883.99 | -15,529.51 | 0.00 |
| 77000 - Utilities Expense | -5,079.89 | -4,073.88 | 0.00 |
| 77500 - Wages Expense | -9,357.67 | -8,802.61 | 0.00 |
| **57000 - Total Expenses** | **-40,665.20** | **-40,010.76** | **0.00** |
| **TOTAL EXPENSES** | **-40,665.20** | **-40,010.76** | **0.00** |
| **NET INCOME** | **3,455.97** | **-3,103.58** | **0.00** |

| | | |
|---|---|---|
| **6. Adoption of Accounts for Year Ending 31st March 2025** | The accounts were adopted:<br>Proposed by Mark Harris<br>Seconded by Chris Smith<br>All agreed | |

[redacted]
Shaw Hill Playing Field and Village Hall
The Beeches, Shaw, Melksham SN12 8EP

2

Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place
Melksham
Wiltshire
SN12 6ES

Wednesday 28th January 2026

**APPLICATION FOR GRANT AID 2026 AND REPORT OF GRANT AID 2025 EXPENDITURE**

Dear Chairman and Councillors

I am writing on behalf of the Shaw Hill Playing Field and Village Hall committee to thank you and update you on how we have spent the funding that you kindly provided the Hall in 2025. In addition, the application for grant aid in 2026 is enclosed at Annex A.

This year has been busy with our playing field and hall maintenance leads working hard to improve the core infrastructure and improving safety – this is not glamourous but it is vital for the long-term viability of the facility. In addition, we have had a water leak under the hall that has drained serious funds from the reserves (£3420). This has meant that our reserves have dropped from £23,400 to £9405.

The trust's committee remain positive about the future and the hall remains busy; the funding helps to sustain the facility that we maintain on behalf of the local community and the Parish Council. We are also grateful to the support to the trust from our Council representative, Martin Franks.

In response to our application in 2025 we received £9250 from Melksham Without Parish Council, which we allocated as follows:

- Offset field maintenance costs: £ 3,000
- Kitchen Shutters: £ 2,200
- Fire System: £1,800
- Legionella Costs £ 1,250
- Insurance £1,000

I can confirm that the grant was indeed spent as we intended, however, the ceiling mounted projector procurement from 2024 is not yet complete. It was our intention to fit this last year but other works took priority and we are anticipating fitting this when we fit the security alarm bid for this year.

The bulk of the funds used sustain the pitch for use by local football teams and remains in good condition despite the high rainfall in December and January. In addition, we have received a long-term funding from the Football Foundation to increase the level of maintenance on the pitch in addition to our regular support bid from MWPC. This grant is valued at £12,800 over 6 years and funds additional work recommended in their 'PitchPower' report.

| | Year 1 / Claim 1 | Year 2 / Claim 2 | Year 3 / Claim 3 | Year 4 / Claim 4 | Year 5 / Claim 5 | Year 6 / Claim 6 | Total |
|---|---|---|---|---|---|---|---|
| **Cost** | £3,200 | £3,200 | £3,200 | £3,200 | £3,200 | £3,200 | **£19,200** |
| **Foundation Grant** | £3,200 | £3,200 | £2,134 | £2,134 | £1,066 | £1,066 | **£12,800** |
| **Applicant contribution** | £0 | £0 | £1,066 | £1,066 | £2,134 | £2,134 | **£6,400** |

We have increased our charges by a small amount, once again, but with regular checks we try to align with other similar facilities and to ensure that make the hall facilities accessible to a wide community grouping of local clubs and societies.

This year we will intend to continue to use the grant to offset the pitch maintenance, Legionella preventative testing, insurance and we would like to install a security alarm and fit sound proofing following complaints from the classes that use music (ie yoga). The application grant details are in Annex A.

We have not completed the accounts for 2025 but the audited statement of accounts will be sent through once it is available; I have included our current reserves in an earlier paragraph. Apart from this shortfall, I trust that this letter has furnished you with the necessary evidence that you require, if not please let me know what additional information that you require.

Yours Faithfully

Annexes:

A. Application Grant Aid 2026.

B. Accounts for 2026.

Annex A to
SVH Grant Letter
Dated 28th January 2026

# MELKSHAM WITHOUT PARISH COUNCIL

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: **Shaw Hill Playing Field and Village Hall (working name -Shaw Village Hall) and Charity Number (Registered Charity No. 305550)**

2. Name to which cheque should be paid to, if different from above: **N/A**

3. Name and Address of Correspondent: [redacted]
   Telephone number: [redacted]

4. Is your work ~~National/Countywide/District~~/ **Locally based**.

5. How will the grant benefit Melksham Without residents? **The playing field and village hall property is held in trust for the benefit of and the use of the inhabitants of Melksham Without Parish Council.**

6. Amount of Grant requested: **£10,500.00.**

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without). **The grant, if awarded, will be used for the following purposes:**

| Amount | Description | Justification |
|---|---|---|
| £3000 | Field Maintenance costs | Offset the difference between the cost of maintaining the playing field, football pitch, mown area and boundaries (£6889) and income from football pitch hire (£3528). This means that the area is kept tidy and in the spring and summer allows much wider and less formal use of the mown area by children. |

| | | |
|---|---|---|
| £3000 | Insurance and Legionella | These are two key costsl the Legionella is paid annually and is over £1494 and £480 for chlorination. The insurance is paid as a single annual amount and is expected to be over £1250 this year. |
| £2000 | Soundproofing of the Hall | This is an approximate cost with anything above this met by the hall. |
| £1500 | Security Alarm | Again, this is an approximate cost with anything above this met by the hall. |
| £1000 | Water loss costs and cost to repair pipe | The work over the last year cost £3420 but we are hoping to get some of that rebated from Wessex Water. |

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Melksham Without Parish council | £9,250 | £9,250 |
| Any other body: | Football Foundation | £12, 800 over 6 years (see table below) |

| | Year 1 / Claim 1 | Year 2 / Claim 2 | Year 3 / Claim 3 | Year 4 / Claim 4 | Year 5 / Claim 5 | Year 6 / Claim 6 | Total |
|---|---|---|---|---|---|---|---|
| **Cost** | £3,200 | £3,200 | £3,200 | £3,200 | £3,200 | £3,200 | **£19,200** |
| **Foundation Grant** | £3,200 | £3,200 | £2,134 | £2,134 | £1,066 | £1,066 | **£12,800** |
| **Applicant contribution** | £0 | £0 | £1,066 | £1,066 | £2,134 | £2,134 | **£6,400** |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

We have had a new fundraising lead join the committee and this year we will seek funding for the following changes to our infrastructure in 2026:

- Resurfacing and expansion of the car parking.
- To install low level hedging and bollards to protect our facility from trespassers

We will update our development strategy this year to cohere the works that we will be bidding for and keep MWPC abreast of any new grants and works.

**Increased Charges.** Hall and Football pitch-hire charges have been increased again this year and hall/pitch demand remains strong. However, pitch maintenance costs continue to significantly outstrip the volume of revenue that we can reclaim from local sports clubs

that use it. The pitch remains in remarkably good condition considering the dry summer and heavy rain through the autumn and winter months.

**Regular Maintenance.** Whenever possible members of the committee carry out minor tasks that would otherwise be contracted out.

**CAWS**. The committee work with the Community Action for Whitley and Shaw (CAWS) who are the main fund raising body for the community. CAWS provided the backbone of the team organising the annual fete and have recently provided an emergency generator.

10. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout.co.uk give website address here:

https://www.facebook.com/shawvillagehall/

Shaw Village Hall Booking System:

https://hallbookingonline.com/shaw

Signature:

Date: 28th January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | Signed in the original |
| Date | 28th January 2026 |

A-4

## Shaw Village Hall and Playing Field
## Statement of Income and Expenditure
## 1 January 2025 to 31 December 2025

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| **Balance at start of the year** | | |
| Treasurer's Account | 626.02 | 677.21 |
| Business Account | 23,456.68 | 22,357.33 |
| | **24,082.70** | **23,034.54** |
| **Receipts** | | |
| Regular Hall Hire | 9,938.00 | 8,404.00 |
| Ad-Hoc Hall Hire | 3,534.00 | 4,591.00 |
| Ad-Hoc Hall Hire Business A/c | 0.00 | 0.00 |
| Field hire | 2,490.00 | 2,290.00 |
| Equipment Hire | 0.00 | 0.00 |
| Fundraising/Summer Fete | 0.00 | 0.00 |
| Donations | 317.00 | 100.00 |
| Grants Treasurer's Acct | 3,200.00 | 1,238.00 |
| Grants Business Acct | 9,250.00 | 9,250.00 |
| **Bank Interest** | 128.01 | 299.35 |
| **Transfers between A/cs:** | | |
| 05/02/2025 | 2100.00 | |
| 07/03/2025 | 5600.00 | |
| 14/03/2025 | 500.00 | |
| 27/03/2025 | 1,250.00 | |
| | **23,420.00** | |
| | **28,857.01** | **26,172.35** |

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| **Expenses** | | |
| Hall Maintenance | 22,314.60 | 6,262.58 |
| Field Maintenance | 4,559.64 | 6,888.64 |
| Building work | 0.00 | 0.00 |
| Electricity | 1,473.66 | 1,112.00 |
| Gas | 3,053.22 | 1,949.76 |
| Water | 1,671.50 | 226.00 |
| Aquasafe | 2,160.00 | 1,974.00 |
| B.T. | 444.00 | 444.00 |
| Telecoms World | 172.68 | 163.08 |
| Waste Disposal | 1,048.76 | 1,026.77 |
| Wilts Council (Tax) | 0.00 | 0.00 |
| Cleaner | 3,704.20 | 3,484.00 |
| Cleaning/minor maint costs | 330.63 | 332.70 |
| Insurance | 1,281.29 | 1,236.66 |
| MWPC Rent | 10.00 | 10.00 |
| Accountant | 90.00 | 0.00 |
| CAWS donation | 0.00 | 0.00 |
| Stationery/Postage | 19.21 | 14.00 |
| Bank Charges | 42.50 | |
| | **42,375.89** | **25,124.19** |
| **Balance at 31st December** | | |
| **Treasurer's Account** | 1,149.13 | 626.02 |
| **Business Account** | 9,414.69 | 23,456.68 |
| | **10,563.82** | **24,082.70** |

* YET TO BE AUDITED *

**MELKSHAM WITHOUT PARISH COUNCIL**
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Berryfield Village Hall

2. Name to which cheque should be paid to, if different from above: Berryfield Village Hall Trust

3. Name and Address of Secretary/Correspondent:

   [redacted]

   Telephone number: [redacted]
   Email: [redacted]

4. Is your work National/Countywide/Locally based? Locally based within the Melksham Without Parish area

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

   The majority of hall users are residents of Melksham Without and the local area. There are numerous hall hirers and users that live in other local towns, for example Trowbridge, and are drawn to our hall by the facilities available and diverse range of activities on offer for all ages. We are also listed as the Berryfield polling station.

6. Amount of Grant requested: £1590.00 (inc VAT)

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

   To repair the partition wall at our village hall. A recent service identified that the top seals (panels 4 & 8) are not extending when locking off the panels due to a suspected internal component failure. Unfortunately, the partition wall is outside its one year warranty period and so we ned to finance this repair.

   The partition wall is integral to the hiring of the hall allowing hirers a choice of spaces – big, small & whole hall – and hiring rates as well as enabling simultaneous use of the big & small parts.

   The work will be completed by the end of March 2026.

   **NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | £1,700 (storage improvements) | SUCCESS |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

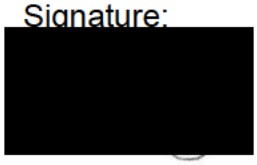
Our hiring rates aim to cover our running and maintenance responsibilities, under our full repairing lease from the Parish Council. These costs cover all aspects of energy, water and broadband charges, plant and equipment servicing, security, cleaning, building and grounds maintenance, insurances, IT, licences and subscriptions.

The trustees annually review the hire charges, but since our formation and opening of the hall in February 2023, we have not needed to make any increase as yet. Our hire rates are comparable with other local halls and venues in the Melksham area. We are mindful of the economic climate and cost of living that all residents continue to face.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

https://hallbookingonline.com/berryfield/

Signature:



Date:26th January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 26th January 2026 |

**Berryfield Village Hall Trust**
**Accounts to 31st December 2025**

Income & Expenditure

| | Unrestricted | Restricted | 2025 | 2024 |
|---|---|---|---|---|
| **Income** | | | | |
| Hirers fees - regular | 17,663 | | 17,663 | 10,019 |
| Hirers fees - ad hoc | 5,712 | | 5,712 | 4,416 |
| Donations | - | | - | 300 |
| Grants | 1,700 | 3,800 | 5,500 | 7,000 |
| | 25,075 | 3,800 | 28,875 | 21,735 |
| **Expenditure** | | | | |
| Electricity | 3,225 | | 3,225 | 2,396 |
| Water | 659 | | 659 | 118 |
| Rent | 10 | | 10 | 10 |
| Telephone / internet | 548 | | 548 | 393 |
| Insurance | 732 | | 732 | 1,006 |
| Capital projects | 1,470 | | 1,470 | 5,362 |
| Maintenance | 1,926 | | 1,926 | 1,500 |
| Watste removal | 404 | | 404 | |
| Gardening | 288 | | 288 | 1,793 |
| Cleaning | 3,599 | | 3,599 | 1,230 |
| Hall supplies | 74 | | 74 | |
| Bank charges | 107 | | 107 | |
| Subscriptions | 343 | | 343 | 410 |
| | 13,386 | - | 13,386 | 14,218 |
| Surplus / (Deficit) | 11,689 | 3,800 | 15,489 | 7,517 |

Balance sheet

| | 2025 | 2024 |
|---|---|---|
| **Assets** | | |
| Bank | 22,526 | 17,038 |
| Fixed bomd | 10,000 | |
| Net Assets | 32,526 | 17,038 |
| **Reserves** | | |
| Unrestricted | 28,726 | 17,038 |
| Restricted | 3,800 | - |
| **Total reserves** | **32,526** | **17,038** |

[redacted]illage Hall
Telford Drive
Melksham
SN12 6P

Quote Ref: PW25/1888

Dear [redacted]

17th November 2025

**Re: Moveable Wall Repairs:**

Further to the annual service, the below issues were reported:

Panel 4&8- Top seals not extending when locking off the panels. Suspected internal component failure.

**Details of work to be undertaken:**

- 2 man team, 1 day
- Remove escapement sections and drop panels that have internal component failure
- Remove face boards
- Investigate issues and repair
- Refit face boards
- Re hang panels into track and re fit escarpment sections
- Test and demonstrate to client

**Part required:** TBC

| | |
|---|---|
| **Cost for above works required, including parts and labour** | **£1,325.00 + VAT** |

Please be aware that the above quotation has been generated based on the information you have provided. Unfortunately, we cannot guarantee that the works listed above will conclude the repair in its entirety. This will only be established once the panels have been dismantled. If we find further issues, we will advise what our next steps will be to conclude the repair. This may, for example, require a further visit and additional parts. If this is the case, we will provide a secondary quotation for your consideration.

Payment terms are strictly net monthly account, subject to satisfactory credit rating. We must have an order number or written confirmation before we can proceed.

Works will be planned in as soon as we receive an order number or email confirmation however, in some cases we will require up to 7 working days to procure the parts required.

We will require you to provide clear uninterrupted access to the area for the duration of our visit and works, which normally take 1 day to complete.

We trust you find our above quotation acceptable and look forward to hearing back from you.

With regards,

Service & Aftercare Director
Email: jovan.nel@premierwallservicing.co.uk
M: 0778 680 0038
W: www.premierwallservicing.co.uk

## Terms & Conditions:

and conditions of supply and service set out in this document, and (unless the context otherwise requires) includes any special terms and conditions agreed in writing between the parties.

**Contract:**

Means the contract for the purchase of the goods and/or supply of services

**Supplier:**

PREMIERWALL Servicing Ltd

**Customer:**

Means the organisation, company or individual that is responsible for ordering the goods or services from the supplier

**Price:**

Means the price of the goods and/or services.

**Services:**

Means the services (including any part of them) described in the quotation and order acknowledgement, this could be the supply only or supply and install

**Specification:**

Includes any plans, drawings, data, or other information relating to the goods and/or the services

**Works:**

Means all records, reports, documents, papers, drawings, designs, transparencies, photos, graphics, logos, typographical arrangements, software, invention, idea, discovery, development, improvement, or innovation and all other materials in whatever form, including but not limited to hard copy and electronic form, prepared by the supplier in the provision of the goods and/or services.

**Basis of Supply:**

This quotation or acknowledgement of order constitutes an offer by the supplier to sell the goods and/or the services subject to these conditions and those of the customer except where the customers conditions contradict these in which case the supplier conditions will prevail.

The supplier's terms & conditions will apply and overrides all subsequent terms & conditions unless agreed in writing between the authorised representatives of the parties.

No variation to the quotation or acknowledgment of order or these terms & conditions shall be binding unless agreed in writing between the authorised representatives of the parties.

**Specification:**

The quantity and description of the goods and/or services shall be as specified in the quotation and/or in any applicable specification supplied by the supplier to the customer.

**Price & Payment:**

The price of the goods and/or the services shall be as stated in the quotation and, unless stated otherwise, shall be inclusive of all charges for packaging, shipping, carriage, insurance, and delivery of the goods to the delivery address, and installation, and any duties or levies other than Value Added Tax.

The supplier shall submit and invoice to the supplier on completion of the work and once the completion certificate has been signed. Depending on size and type of contract, interim applications could well be made and would be outlined in the contract. **Please note that a deposit of 35% of total sales value is required when placing the order. The balance of 65% the total sales value is required within 14 days of completed works.**

All payment terms are subject to satisfactory credit status being approved. Any unsatisfactory status levels may result in payments or part payments having to be made to the supplier in advance of the contract being undertaken.

**Delivery:**

The supplier shall endeavour that the goods shall be delivered to and/or the services shall be performed at, the delivery address on the date or within the period specified in the purchase order and if unable to comply, shall notify the customer at the earliest possible opportunity.

At time of delivery or completion of the services outlines the supplier shall supply the customer with any instruction manuals or other information relevant to the goods.

**Quality Assurance:**

The supplier shall operate a self-regulatory system of quality assurance and quality measures relating to the contract in addition to any quality requirements in the specification which ensures that the goods and/or services are provided in accordance with the requirements of the contract.

**Warranties & Liability:**

The supplier warrants to the customer that the goods will be:

Of sound materials and first-class workmanship.

Equal in all respects to the samples, patterns, description, or specification provided or given by either part.

Shall carry a defects warranty period of 12 months from the date the work was carried out subject to a survey to determine if the fault is with the materials, fitting or due to any act of negligence on behalf of the customer that would make the warranty period null and void.

If the purpose for which the goods are required is expressly indicated in the quotation or specification the supplier warrants that the goods be fit for that purpose and free from defects in design, material, and workmanship.

The supplier warrants to the customer that any services will be performed by appropriately trained and qualified personnel, with due care and diligence, and to the standards which would reasonably be expected from a skilled and experienced supplier engaged in the provision of services under the same or similar circumstances.

[redacted] will indemnify the customer in full against the following:

All claims in respect of death or injury, howsoever caused, to any of the employees, or those of the agent or subcontractors, of the supplier while in or about the customers sites, works or other places of business.

The supplier having given the abovementioned indemnity shall accordingly maintain in force during the term of the contract full and comprehensive insurance as appropriate in respect of the provision of the goods and/or services such insurance to be with reputable insurers acceptable to the customer acting reasonably.

Without prejudice to any other remedy, if any of the goods and/or services are not fit for purpose, in accordance with the contract, then the customer shall be entitled, to require the supplier to repair the goods or to supply replacement goods and/or services in compliance with the contract within 60 days.

**Termination:**

The customer shall be entitled to cancel the contract in respect of all or part only of the goods and/or the services by giving notice to the supplier at any time prior to delivery or performance, in which event the customers sole liability shall be to pay the supplier the price for the goods and/or services in respect of which the supplier has exercised it rights of cancellation.

The supplier shall be entitled to terminate the contract without liability to the customer by giving notice to the customer at any time if:

The customer makes any voluntary arrangement with its creditors (within the meaning of the Insolvency Act 1986) or (being and individual or firm) becomes bankrupt or (being a company) becomes subject to an administration order or goes into liquidation (otherwise than for the purpose of amalgamation or reconstruction); or

An encumbrance takes possession, or a receiver is appointed, of any of the property or assets of the customer; or

The customer ceases, or threatens to cease to carry on business; or

The customer does anything improper to influence the supplier to give the customer and contract or commits and offence under the Prevention of Corruption Acts 1889 to 1916; or

The supplier reasonably believes that any of the events mentioned above is about to occur in relation to the customer and notifies the customer immediately.

**General:**

Any notice required or permitted to be given by either party to the other party under these conditions shall be in writing addressed to that other party.

No waiver by the supplier of any breach of the contract by the customer shall be considered as a waiver of any subsequent breach of the same or any other provision.

Acceptance of this quotation will be deemed to bind the customer to these conditions.

The parties agree to submit to the jurisdiction of the English courts and agree that the contact is to be governed and construed according to English law.

For health and safety reasons it is the responsibility of the customer to provide safe reasonable access to all areas the supplier is working in.

The supplier will agree to abide by the customers site regulations for health and safety, to apply good safe working and ensure full protection of the areas to be worked in and provide necessary RAMS where requested.

Removal of rubbish or materials from site is the responsibility of the customer unless stated otherwise in the quotation or contract by the supplier.

Plant and equipment are the responsibility of the customer unless the supplier has stated otherwise in the quotation or contract.

The inside of a moveable partition panel is not visible at the time of survey. The supplier can therefore not guarantee that when the panel is opened those unforeseen problems may become evident that were not shown in the original contract that may require additional work, or parts, or return visit. The supplier will make the customer aware of this as soon as possible to seek their approval.

If the supplier's engineers turn up to carry out the agreed work on the agreed date and cannot gain access to the areas outlined in the contract through no fault of their own, then the customer shall pay for the cost of the abortive visit at two thirds of the total selling price.

All details and figures quoted for by the supplier shall remain fixed for a period of 30 days from date of the quotation.

4

# MELKSHAM WITHOUT PARISH COUNCIL

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: **Rachel Fowler Centre Association**

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work National/Countywide/Locally based?
   **Local**

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

   **The Rachel Fowler Centre is a community hall which is available for use/hire by local organisations and inhabitants. The hall is currently used by a wide variety of organisations including:- music groups, choirs, dancing groups, amateur dramatics and gardening society.**

6. Amount of Grant requested: £ **250.00**.....

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

   **The grant money will be used to update the old (obsolete) florescent lighting in the main hall of the centre to LED lighting.**
   **This change will be more energy efficient and also improve the overall lighting level in the hall. The better lighting in the area will improve the user experience during their time in the venue. In addition the new lights are much more visually pleasing than the ol units which will improve the whole appearance of the hall itself.**

   **NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | 0 | |
| Town & Parish councils | 0 | |
| Any other body ..... | 0 | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

   **The RFC raises funds by the hire of rooms and the running of events such as the lunchtime recitals.**

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature: [redacted]

Date: 28 January 202[redacted]

# RACHEL FOWLER CENTRE

CHAPEL COURT
MELKSHAM
WILTSHIRE
SN12 6EX
Telephone Centre: 01225 702588
Bookings: 07425175849
*Reg. Charity No. 286333*

*'CHERISH THE PAST*
*ADORN FOR THE PRESENT*
*CONSTRUCT FOR THE FUTURE'*

## Financial Summary at 31st December 2024

| | 2023 | 2024 |
|---|---|---|
| **during Financial Year** | £ 8,979.68 | **£ 18,436.53** |
| **ture during Financial Year** | £10,108.55 | **£ 17,342.08** |

**Current Cash Assets**

| | | |
|---|---|---|
| Barclays Bank | £18,760.87 | **£ 19,663.06** |
| Cash | £ 46.28 | **£ 238.54** |
| **TOTAL =** | £18,807.15 | **£ 19,901.60** |

**Current Liabilities**

None

**Fixed Assets**

Rachel Fowler Centre freehold property (Insurance Valuation £648,854)
Fixtures and Fitting in Rachel Fowler Centre. (Insurance Valuation £54,682)

**Fixed Liabilities**

There are no fixed liabilities.

Prepared by J[redacted] - Treasurer

Signed Dated 12/04/2025

5

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: WHITLEY READING ROOMS

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of ~~Secretary~~/Correspondent:

[redacted]

Teleph[redacted]
Email: [redacted]

4. Is your work ~~National/Countywide~~/Locally based?

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**
IT WILL MAKE THE PREMISES MUCH NICER TO VISIT.

6. Amount of Grant requested: £3490.00

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

WE WOULD LIKE TO REPAINT THE HALL INSIDE AND OUT.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months: NONE

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | | |
| Any other body ..... | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature [redacted]

Date: 21/11/2025

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

| P. O' ROURKE<br>PAINTERS &DECORATORS | QUOTATION |
|---|---|
| [redacted] | Invoice No:<br>Date: 8th May 2025 |
| FAO: Chairman<br>Reading Rooms Whitley | |

**Re: Decoration of Main Hall Reading Rooms Whitley**

**Ceilings & Walls:** Make good, seal any damp stains then apply 2 coats of durable matt magnolia emulsion.

**Tongue & Groove Panelling:** Make good, clean down and apply 2 coats of satinwood (colour as existing).

**Skirting Boards:** Rub down, make good and apply 2 coats of woodstain.

Total cost to supply all labour & materials **£1,310.00**

Many thanks

[redacted]

Paul O' Rourke

P O' ROURKE PAINTERS
& DECORATORS
Tel: 07801 352232

| P. O' ROURKE<br>PAINTERS &DECORATORS | QUOTATION |
|---|---|
| [redacted] | Invoice No:<br>Date: 8th May 2025 |
| FAO: Chairman<br>Reading Rooms Whitley | |

**Re: Decoration of Kitchen, Toilets and Entrance Hall Reading Rooms Whitley**

**Ceilings & Walls:** Make good, seal damp areas apply 2 coats of durable matt emulsion.

**Woodwork:** Make good, clean down and apply 1 coat of undercoat and 1 coat of brilliant white gloss.

Total cost to supply all labour & materials **£1,055.00**

**N.B NO VAT** is to be added to the above cost.

I hope this meets to your approval and I look forward to hearing from you soon.

Many thanks

[redacted]

Paul O' Rourke



P. O' ROURKE PAINTERS
& DECORATORS
Tel: 07801 352232

# PAUL O'ROURKE
## PAINTER AND DECORATOR

[redacted]

# QUOTATION

**30TH AUGUST 2025**

**RE: Exterior Re-decoration of Reading Rooms Whitley**

**White Woodwork:** Clean down, ap make good then apply 1 coat of undercoat and 1 coat of gloss.

**Masonry:** Clean down, stabilize and apply 2 coats of Sandtex (colour to be selected).

**Painted Metal & Plastic Pipes, Railings etc:** De-grease, rub down, make good then apply 1 coat of multi surface rustoleum.

**Side Gate:** Apply 1 coat of wood preserver.

The total cost to carry out the above work and supply all necessary materials totals: **£1,125.00.**

I hope this meets to your approval and I look forward to hearing from you.

Many Thanks,

**Paul O'Rourke**

[redacted]

# Whitley Reading Rooms - Income & Expenditure Account 2024

## Balance Sheet

| | 2024 | | 2023 | |
|---|---|---|---|---|
| **Opening Balance as at 1st January:** | | | | |
| Current Account | £8,055.32 | | £5,497.43 | |
| Emergency Repair Account | £11,628.12 | | £11,526.67 | |
| Balance in Cash Brought Forward | £483.01 | | £414.00 | |
| | | £20,166.45 | | £15,642.61 |
| **INCOME** | | | | |
| **Hall Hire:** | | | | |
| Ad hoc Bookings | £810.00 | | £852.00 | |
| Dancing - Salter | £324.00 | | £468.00 | |
| Shaw & Whitley Stores | £512.00 | | £895.50 | |
| Pilates - Libby Jones | £432.00 | | £450.00 | |
| Qigong - N Rawstrone | £468.00 | | £582.00 | |
| Toddlers | £800.00 | | £740.00 | |
| Whitley Art Group | £1,008.00 | | £1,082.00 | |
| Yoga - Morley | | | £10.00 | |
| Yoga - Seager | £216.00 | | £948.00 | |
| Elections | £280.00 | | | |
| Melksham Free Dining | £510.00 | | | |
| Parish Prayers | £96.00 | | | |
| | | £5,456.00 | | £6,027.50 |
| British Gas Business refund | | | £14.48 | |
| Interest on Emergency Repair Account | £138.50 | | £101.45 | |
| WiFi & Telephone paid by MWPC | £457.89 | | £417.60 | |
| Grants | | | £800.00 | |
| | | £596.39 | | £1,580.94 |
| | | £6,052.39 | | £7,608.44 |
| **BALANCE** | | £26,218.84 | | £25,046.54 |
| **EXPENDITURE** | | | | |
| Cleaning | £705.00 | | £788.98 | |
| Boiler Service | £192.12 | | | |
| Electricity & Gas | £2,295.32 | | £1,790.54 | |
| Gardening | £80.00 | | £160.00 | |
| Insurance | £602.70 | | £584.46 | |
| Maintenance | £44.41 | | £584.43 | |
| Miscellaneous | £13.16 | | £12.99 | |
| New Equipment | £1,081.77 | | | |
| Water | £190.97 | | £110.58 | |
| Window Cleaning | £120.00 | | £180.00 | |
| WiFi & Telephone | £378.99 | | £361.63 | |
| Fire Extinguisher Check | £55.20 | | £72.48 | |
| | | £5,759.64 | | £4,880.09 |
| **Closing Balance as at 31st December:** | | | | |
| Cash in hand | £198.00 | | £483.01 | |
| Current Account | £8,494.57 | | £8,055.32 | |
| Emergency Repair Account | £11,766.63 | | £11,628.12 | |
| | | £20,459.20 | | £20,166.45 |
| **Total Expenditure** | | £26,218.84 | | £25,046.54 |

I have examined the accounts and papers of the Reading Rooms and believe the above to be a true reflection of its ~~Acc~~ Income and Expenditure.

[redacted] 3 - 8 - 2025

6

View results

Respondent

15 Anonymous

24:38
Time to complete

1. Name of Organisation: *

Bowerhill Residents Action Group

2. Name to which cheque should be paid to, if different from above:

No answer provided.

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

The grant will benefit any resident of Bowerhill by financially securing the group for the next 12 months which means that the following can continue:

- Maintenance of the bridle-path running from Bowerhill Lane to the Kennet & Avon Canal, including grass cutting, hedge trimming, tree planting, de-littering and weeding.
- Maintenance of the drainage ditch along the bridle-path including grass cutting, hedge trimming, tree lopping and unblocking.
- Maintenance of the picnic area including grass-cutting, weeding, de-littering, new planting, maintenance of the noticeboards and benches. Repairing infrastructure from vandalism.
- Litter picking across the village especially in hotspots around Tesco, The Pilot, Falcon Way, Bowerhill Primary School and bus stops.
- Monitoring litter bins and ensuring that they are being emptied regularly and identifying reporting fly-tipping.
- Monitoring and reporting of incidents such as graffiti, vandalism, littering and storm damage
- Identifying areas of the village that could benefit from re-wilding or additional planting such as additional trees, shrubs and bulbs.
- Support existing wilding activities at Brabazon Way wilding area.
- Support local residents with issues and queries about the local area and the village.
- Work with the police and other bodies in relation to crime prevention.

9. Amount of Grant requested *

£600

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

The grant will go towards, though not entirely cover the following:
- Public liability insurance: £210 (required every year)
- Consumables: Fuel for machinery, compost, paint, chippings (approx £230 per season)
- We had an unusually high number of machine failures last season which has cost in the region of £370 last season.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

N/A

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

The picnic area has had a donation of £100 from Avalon for filming of a TV show.
Seend PC donated £60.
These have helped to partially offset the increased repair costs.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

FB: Bowerhill Residents Action Group

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/28/2026

**BOWERHILL RESIDENTS ACTION GROUP**

Statement of accounts for the year 1st January 2025 to 31st December 2025

| INCOME | | | |
|---|---|---|---|
| **Date** | **Description** | **Amount** | **Account** |
| May | Seend PC donation | £65.00 | Lloyds |
| Apr | MWPC grant | £450.00 | Lloyds |
| Jul | Avalon TV Donation | £100.00 | Natwest |
| Dec | Account Interest | £3.51 | Lloyds |
| | **Total Income** | £618.51 | |

| ACCOUNT BALANCES | |
|---|---|
| **Account Balances** | |
| Lloyds Business Account | £574.70 |
| Lloyds Savings Account | £503.51 |
| Natwest Business Account | £2,942.89 |
| **Total Funds** | £4,021.10 |
| **Change on Last Year** | -£384.83 |

| EXPENDITURE | | | |
|---|---|---|---|
| **Date** | **Description** | **Amount** | **Account** |
| Feb | Equipment Service - Colin Bush | £84.75 | Natwest |
| Mar | Fuel - Colin Bush | £118.00 | Natwest |
| Mar | Seeds for Litter Pick Day | £31.94 | Natwest |
| Mar | Seeds/Bushes | £21.00 | Natwest |
| May | Seeds/Water Barrel | £15.00 | Natwest |
| Jun | Seeds/Bushes | £33.00 | Natwest |
| Jun | Machine Parts - Colin Bush | £24.64 | Natwest |
| Jul | Fuel - Colin Bush | £108.10 | Natwest |
| Jul | Machine Parts - Colin Bush | £99.61 | Natwest |
| Jul | Machine Parts - Colin Bush | £54.00 | Natwest |
| Jul | Machine Parts - Colin Bush | £106.41 | Natwest |
| Sept | BeeRoute Tractor Cutting - Brabazon | £100.00 | Natwest |
| Oct | Zurich Insurance | £206.68 | Natwest |
| | **Total Expenditure** | £1,003.13 | |

| RING FENCED FUNDS | |
|---|---|
| **Description** | **Amount** |
| Brabazon Wilding Project (£1000) | £523.50 |
| Picnic Area Lectern (£1000) | £1,000.00 |

**MELKSHAM WITHOUT PARISH COUNCIL**
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Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: **Berryfield and Semington Road Residents' Action Group**

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

**Telephone number:** [redacted]
**Email:** [redacted]

4. Is your work National/Countywide/Locally based? **BASRAG is locally based.**

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

BASRAG runs events to bring the residents of Berryfield together to build a sense of community and belonging to the village. Home to around 1,000 people, Berryfield is rapidly expanding with 200 new houses under construction and 70 new homes proposed for farmland in the village. With such rapid expansion it is easy to lose community feeling and character which can lead to isolation, anti-social behaviour, and a general lack of care for neighbours and the village area.

6. Amount of Grant requested: £500.00 **The 2025 accounts are attached at the end of this document.**

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

   The grant will be used to cover the cost of village hall rental, insurance, craft supplies, and food and drink for the following activities

| | |
|---|---|
| BASRAG Committee Meeting | Monday, 2nd March 7:30 p.m. – 8.30 p.m. |
| Spring Litter Pick | Saturday, 14th March 10:00 a.m. – 12.30 p.m. |
| Easter Egg Hunt and Crafts | Sunday, 29th March 2:00 p.m. – 4:00 p.m. |
| BASRAG Committee Meeting | Monday, 8th June 7:30 p.m. – 8.30 p.m. |
| Cream Tea and Bingo | Saturday, 22nd August 2:00 p.m. – 4:00 p.m. |
| BASRAG AGM | Monday, 7th September 7:30 p.m. – 8.30 p.m. |
| Autumn Litter Pick | Saturday, 17th October 10:00 a.m. – 12.30 p.m. |
| Halloween Fun Event | Saturday, 24th October 2:00 p.m. – 4:00 p.m. |
| BASRAG Committee Meeting | Monday, 23rd November 7:30 p.m. – 8.30 p.m. |
| Christmas Mince Pies and Bingo | Sunday, 13th December 2:00 p.m. – 4:00 p.m. |

   All volunteers live in the Melksham Without area and flyers publicizing the events are distributed to all the houses in Berryfield and are posted on the Berryfield and Bowood View Facebook pages attendees live in the Melksham Without area.

   Between 10 and 30 children and their parents/caregivers attend the craft sessions with 50 people coming to the 2025 Halloween Fun Event. Around 25 people came to each of the Summer Cream Tea and Christmas Mince Pies events. Ten to twelve people come to the litter picks. BASRAG is working towards better publicizing events to increase attendance in 2026.

   **NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

   BASRAG has not applied for any other grants.

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | | |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

A donations box is provided for attendees to donate money towards BASRAG's activities at each event, typically collecting £20 - £40 depending on attendance.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature: [redacted]

Date: 7th January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 7th January 2026 |

APPENDIX A

**Berryfield and Semington Road Residents' Action Group**
**Financial Summary 1/1/2025 – 31/12/2025**

| **Coventry Building Society Transactions** | | | | |
|---|---|---|---|---|
| Date | Transaction | In | Out | Balance |
| 1/1/25 | Balance brought forward | | | £7418.29 |
| 6/03/25 | MWPC Grant | £500 | | £7918.29 |
| 28/03/25 | Cash withdrawal | | £300 | £7619.29 |
| 1/4/25 | Interest | £219.73 | | £7838.02 |
| 22/10/25 | Cash withdrawal | | £250 | 7588.02 |
| | TOTALS | £719.73 | £550 | £7538.02 |

| BASRAG Cash Transactions | | | | |
|---|---|---|---|---|
| 1/1/25 | Brought forward cash on hand | £272.29 | | |
| | Withdrawals from Coventry | £550 | | |
| | Donations over course of 2025 | £100.21 | | £922.50 |
| | Hall hire | | £177.50 | |
| | Insurance | | £328.00 | |
| | Printing | | £32.74 | |
| | Prizes | | £83.43 | |
| | Craft materials | | £19.50 | |
| | Refreshments | | £75.86 | |
| | Face Painting | | £70 | |
| | TOTALS | £922.50 | £787.03 | £135.47 |

8

# MELKSHAM WITHOUT PARISH COUNCIL

First Floor
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Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: Community Emergency Group (CEG)

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work ~~National/Countywide/~~Locally based?

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

See Section 7 below

6. Amount of Grant requested: £354.00

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

| Item | Description | Cost |
|---|---|---|
| 1 | Qty 20 Sandbags | £154 |
| 2 | Mobile generator power supply (via changeover switch) to the gas central heating system in Whitley Reading Rooms to allow the heating to be used during a power cut | £200 |
| | **Total** | **£354** |

**About CEG**

The Community Emergency Group (CEG) is a volunteer-led team that supports Shaw and Whitley during emergencies such as flooding, severe weather and power outages. Working closely with Melksham Without Parish Council, Wiltshire Council, the Environment Agency and local partners, the group monitors risks, coordinates local response, provides equipment and communications, and helps protect residents and property. CEG members are trained, insured and equipped to provide practical, on-the-ground support when it is most needed.

**Why is this funding required?**

CEGs ability to respond to incidents depends on preparedness and this grant request is directly related to that.

Sandbags

Sandbags are an essential part of emergency response preparedness because they provide a fast, flexible and low-cost way to control floodwater and protect buildings, roads and critical infrastructure. They can be quickly deployed to block doorways, divert flowing water, reinforce vulnerable embankments and reduce the spread of surface water during heavy rain or flooding. Because they require no power, specialist tools or complex training, sandbags allow local responders and residents to act immediately while larger-scale support is mobilised, helping to limit damage and keep people safe.

Sandbags should not be reused due to the risk of contamination.

There is uncertainty regarding whether CEG will be able to access the Wiltshire Council Parish Emergency Assistance Scheme (PEAS) in the future. This discretionary support programme is under review as part of the WC budgeting process.

Power Supply

Whitley Reading Rooms is a designated location for community emergency response. The location may be used as a HQ for coordinating a response and/or a location for residents to attend during an incident. The proposed power supply will allow hot water and heating to be provided even when there is no mains electric.

**When will the work be completed?**

2026

**Benefits to residents of Melksham Without**

If this grant is approved, residents of Melksham Without will benefit from faster, safer and more effective emergency support during flooding, severe weather and power cuts. The additional sandbags will allow local volunteers to protect homes, roads and vulnerable properties more quickly, reducing damage and disruption. The improved generator-powered heating and hot water at Whitley Reading Rooms will ensure that a warm, safe community hub is available during power outages, providing reassurance, shelter and coordination for residents when they need it most

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | N/A | N/A |
| Town & Parish councils **MWPC Grant Request 2025** | £220 | £220 |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

In addition to applying for grant aid, CEG relies heavily on volunteer effort and the generous support of the local community. Much of the group's work is delivered by unpaid volunteers who give their time, skills and local knowledge, and a significant proportion of CEG's equipment has been donated or provided at reduced cost by individuals and local organisations. Alongside this, CEG seeks external grant funding to cover essential items that cannot be obtained through donations alone, ensuring the group remains properly equipped and ready to respond when emergencies occur.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature:

Date: 31 January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |

| | |
|---|---|
| Email Address | [redacted] |
| Signature | |
| Date | 31 January 2026 |

# COMMUNITY ACTION WHITLEY & SHAW

## Accounts for the year ended 31st December 2024

### Statement of financial activities

| | Unrestricted funds CAWS | Restricted funds CEG | Reserved Recreation | Total 31-Dec-2024 |
|---|---|---|---|---|
| ***Income*** | £ | £ | | £ |
| Donations | £ 60.00 | | | £ 60 |
| Grants | £ 1,290.00 | £ 1,489.00 | | £ 2,779.00 |
| Events | £ 69.00 | | | £ 69.00 |
| Other income | £ - | £ - | | £ - |
| *Total income* | £ 1,419.00 | £ 1,489.00 | £ - | £ 2,908.00 |
| | | | | |
| ***Expenditure*** | | | | |
| Rec Fund | | | £ - | £ - |
| Insurance | £ 458.61 | | | £ 458.61 |
| Equipment CEG | | £ 130.33 | | £ 130.33 |
| Other Costs | £ 5,161.47 | £ 631.50 | | £ 5,792.97 |
| Audit | £ 60.00 | | | £ 60 |
| Events | £ 425.45 | | | £ 425.45 |
| *Total expenditure* | £ 6,105.53 | £ 761.83 | £ - | £ 6,867.36 |
| | | | | |
| Surplus/deficit of income over expenditure | -£ 4,686.53 | £ 727.17 | £ - | -£ 3,959.36 |

## COMMUNITY ACTION WHITLEY & SHAW
## Accounts for the year ended 31st December 2024

### Balance Sheet

| | 2024 | 2023 |
|---|---|---|
| ***Current assets*** | | |
| Current account | £ 3,567.00 | £ 7,526.36 |
| Total net assets | £ 3,567.00 | £ 7,526.36 |
| **Represented by:** | | |
| Unrestricted funds | £ 1,493.33 | £ 6,179.86 |
| Provision | £ 500.00 | £ 500.00 |
| Reserved Recreation | £ 0.17 | £ 0.17 |
| Restricted funds CEG | £ 1,573.50 | £ 846.33 |
| | £ 3,567.00 | £ 7,526.36 |

### Analysis of funds

| | Unrestricted funds | Reserved Recreation | Restricted funds CEG | Totals |
|---|---|---|---|---|
| *Funds as at 1st January 2024* | £ 6,679.86 | £ 0.17 | £ 846.33 | **£ 7,526.36** |
| Deficit/surplus during year | -£ 4,686.53 | £ - | £ 727.17 | **-£ 3,959.36** |
| **Funds as at 31st December 2024** | £ 1,993.33 | £ 0.17 | £ 1,573.50 | **£ 3,567.00** |

The restricted funds are provided to cover expenses of the Community Emergency Group. At the end of the financial year the fund stood at £1574
Within the Unrestricted funds is a provision of £500 to cover insurance excess in the event of vandalism.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:
1. the accounting records were not kept in accordance with section 130 0f the Charities Act;
or 2. the accounts did not accord with the accounting records. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in respect of this report in order to enable a proper understanding of the accounts to be reached.

Signed Name [redacted] Date 24/3/2025

**MELKSHAM WITHOUT PARISH COUNCIL**
First Floor
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Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Community Action: Whitley and Shaw (CAWS)

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]

4. Is your work ~~National/Countywide/~~Locally based?

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

See Section 7 below

6. Amount of Grant requested: £3,000.00

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

**Connect Magazine**

Connect Magazine is the village magazine for Shaw and Whitley. It was placed into abeyance in 2025 due to funding, volunteer, content and distribution pressures. Prior to this it was delivered in hard copy to every household in the two villages and provided a vital source of local information, particularly for residents without regular access to the internet. The loss of the magazine has been strongly felt by many residents.

Following discussion with the editor at the CAWS Committee meeting on 28 January 2026, CAWS resolved to bring Connect Magazine formally under the CAWS umbrella and to seek grant funding to enable its relaunch. This will allow the magazine to be refreshed, better governed and more resilient, while remaining firmly focused on the needs of local residents.

The project will relaunch Connect Magazine during 2026–27, with the first revised issue published after funding is confirmed, followed by approximately six editions over the following 12 months. Each issue will be delivered in hard copy to every household in Shaw and Whitley, ensuring full coverage of residents within this part of the Melksham Without parish.

The grant will be used to fund the core costs of production and distribution of the magazine, including printing and layout, providing financial stability during this recovery year while readership, community contributions and any limited opportunities for advertising income are rebuilt.

**Funding context for village and community magazines**

Across the UK, many village and community magazines rely heavily on local advertising income to cover costs. Advertising rates are typically kept affordable for small businesses, and sales are often the primary funding source for parish-wide publications. Some publications also receive modest support from parish councils or local sponsorship, but few have robust subscription income.

However, there is a wider trend away from sole reliance on advertising revenue in local media. Many small community magazines are increasingly adopting mixed funding models that include grants, sponsorship, parish support or other supplemental income. Reliance purely on advertising can be precarious — if local businesses reduce ad spend, magazines can quickly run at a loss or cease publication. In this context, a 12-month grant to underpin the relaunch of Connect Magazine will support financial stability while alternative income streams are investigated and the publication adapts to current economic realities.

The key principles of the project are:

- A relaunched, refreshed magazine with strong community-focused content
- Hard copy delivery to every household in Shaw and Whitley
- Approximately six issues per year

- A financial underpin during the recovery year to reduce reliance on precarious advertising income
- Improved governance by bringing the magazine within the CAWS committee structure
- Use of the CAWS network to help generate relevant local content
- Use of CAWS resources to ensure best value for printing and production

**Benefits to residents of Melksham Without**

The magazine will be delivered to all households in Shaw and Whitley, reaching the great majority of residents within this part of the Melksham Without parish. It will provide:

- A reliable and accessible source of local news, parish information and community updates
- A vital communication channel for residents who are not digitally connected
- Support for local clubs, voluntary groups and services by giving them a free community-wide platform to reach residents and recruit volunteers
- Reduced social isolation, particularly among older and more vulnerable residents
- Increased awareness of local events, activities and opportunities for community participation
- A trusted route for sharing emergency and resilience information, ensuring residents can be reached even if they are not online
- A stronger sense of local identity and connection within Shaw and Whitley

By supporting a single community-wide publication, the Parish Council is also enabling a cost-effective way of communicating with residents, helping ensure good value for money from the grant.

The 12-month grant period will allow CAWS to stabilise and relaunch the magazine, rebuild readership and community contribution, and move the publication towards a more sustainable footing beyond 2027.

**Summary**

CAWS is a long-established community organisation run entirely by local volunteers for the benefit of residents in Shaw and Whitley. By supporting the relaunch of Connect Magazine, the Parish Council will be helping to restore a vital piece of local community infrastructure that reaches every household, supports inclusion, strengthens community resilience and helps keep residents informed, connected and engaged.

This grant will allow the magazine to be stabilised and modernised over the next 12 months, creating a strong foundation for a more sustainable future while delivering immediate, parish-wide benefit to residents of Melksham Without, and particularly those in Shaw and Whitley.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils **MWPC Grant Request 2025** | £3,156 | £2,250 |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

Traditional forms of fundraising, such as village fetes and community events, have been significantly affected in recent years due to a shortage of volunteers.

At the same time, CAWS has contributed in excess of 2,000 volunteer hours over the past 12 months in support of a wide range of community priorities, including planning matters, community safety and emergency preparedness. The vast majority of these costs have been absorbed by volunteers in the form of unpaid time. While this demonstrates a very high level of local commitment, it has inevitably limited the organisation's capacity to undertake additional large-scale fundraising activity in parallel.

Although CAWS faces a number of other immediate funding pressures, including the need to maintain and replace equipment for activities such as community litter picking, the organisation has chosen to prioritise this grant application for Connect Magazine. This reflects our assessment that restoring a parish-wide, printed source of local information will deliver the greatest immediate benefit to the widest number of residents in Shaw and Whitley, particularly those who are less digitally connected.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature:

Date: 28 January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | |
| Date | 29 January 2026 |

## COMMUNITY ACTION WHITLEY & SHAW
## Accounts for the year ended 31st December 2024

### Balance Sheet

| | 2024 | 2023 |
|---|---|---|
| ***Current assets*** | | |
| Current account | £ 3,567.00 | £ 7,526.36 |
| Total net assets | £ 3,567.00 | £ 7,526.36 |
| **Represented by:** | | |
| Unrestricted funds | £ 1,493.33 | £ 6,179.86 |
| Provision | £ 500.00 | £ 500.00 |
| Reserved Recreation | £ 0.17 | £ 0.17 |
| Restricted funds CEG | £ 1,573.50 | £ 846.33 |
| | £ 3,567.00 | £ 7,526.36 |

### Analysis of funds

| | Unrestricted funds | Reserved Recreation | Restricted funds CEG | Totals |
|---|---|---|---|---|
| *Funds as at 1st January 2024* | £ 6,679.86 | £ 0.17 | £ 846.33 | £ 7,526.36 |
| Deficit/surplus during year | -£ 4,686.53 | £ - | £ 727.17 | -£ 3,959.36 |
| **Funds as at 31st December 2024** | £ 1,993.33 | £ 0.17 | £ 1,573.50 | £ 3,567.00 |

The restricted funds are provided to cover expenses of the Community Emergency Group. At the end of the financial year the fund stood at £1574
Within the Unrestricted funds is a provision of £500 to cover insurance excess in the event of vandalism.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:
1. the accounting records were not kept in accordance with section 130 Of the Charities Act;
or 2. the accounts did not accord with the accounting records. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in respect of this report in order to enable a proper understanding of the accounts to be reached.

Signed [redacted] Name ROGER HARGREAVES ACCOUNTANT Date 28/11/2025

# COMMUNITY ACTION WHITLEY & SHAW

## Accounts for the year ended 31st December 2024

## Statement of financial activities

| | Unrestricted funds CAWS | Restricted funds CEG | Reserved Recreation | Total 31-Dec-2024 |
|---|---|---|---|---|
| ***Income*** | £ | £ | | £ |
| Donations | £ 60.00 | | | £ 60 |
| Grants | £ 1,290.00 | £ 1,489.00 | | £ 2,779.00 |
| Events | £ 69.00 | | | £ 69.00 |
| Other income | £ - | £ - | | £ - |
| *Total income* | £ 1,419.00 | £ 1,489.00 | £ - | £ 2,908.00 |
| | | | | |
| ***Expenditure*** | | | | |
| Rec Fund | | | £ - | £ - |
| Insurance | £ 458.61 | | | £ 458.61 |
| Equipment CEG | | £ 130.33 | | £ 130.33 |
| Other Costs | £ 5,161.47 | £ 631.50 | | £ 5,792.97 |
| Audit | £ 60.00 | | | £ 60 |
| Events | £ 425.45 | | | £ 425.45 |
| *Total expenditure* | £ 6,105.53 | £ 761.83 | £ - | £ 6,867.36 |
| | | | | |
| Surplus/deficit of income over expenditure | -£ 4,686.53 | £ 727.17 | £ - | -£ 3,959.36 |

10

View results

Respondent

14 Anonymous

63:58
Time to complete

1. Name of Organisation: *

4Youth (South West) [formerly known as Young Melksham]

2. Name to which cheque should be paid to, if different from above:

same as above

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

4Youth (South West) provides year-round support for children and young people across Melksham Without, including Bowerhill, Berryfield, Shaw, Whitley, and Beanacre. Through weekly youth clubs at The Canberra Centre, No Limits SEND provision, TeenTalk counselling, and street-based youth work, local young people have access to safe spaces, trusted adults, and early help close to home.

We maintain The Canberra Centre and its surrounding community gardens as a welcoming asset for parish residents, and in 2026 we are placing a stronger focus on community use of the site — expanding outdoor activities and strengthening our working relationships with local groups to make the best use of the building and gardens for youth clubs, SEND support, counselling, and wider community benefit delivered through and alongside our services.

Young people in the parish face increasing pressures around mental health and reduced access to safe, affordable activities. Our services offer early help, positive opportunities, and consistent support that prevent issues from escalating into crisis. The Parish Council's grant directly enables us to continue delivering these vital services for local families.

9. Amount of Grant requested *

To meet rising demand and manage increasing operational costs responsibly, we are requesting a grant between £3,000 and £5,000. This range reflects the level of support needed to maintain our current provision and ensure that young people in the parish continue to receive consistent, high-quality support.

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

Demand for our support has grown significantly over the past year, particularly around mental health and the need for safe, structured activities outside school hours. An increased grant will enable us to maintain high-quality provision at The Canberra Centre and ensure that local young people continue to have access to trusted adults, positive opportunities, and early intervention support.

The funding will contribute directly to:
• Staffing costs for youth work sessions at The Canberra Centre, ensuring we can continue to run two weekly youth clubs throughout the year.
• Delivery of No Limits, our dedicated SEND youth club now based at The Canberra Centre, providing specialist support, inclusive activities, and a safe social space for young people with additional needs.
• Delivery of TeenTalk early-help support, enabling parish residents to access timely emotional support through in-person and remote sessions.
• Operational costs associated with keeping The Canberra Centre open, safe, warm, and welcoming, including utilities, essential maintenance, and safeguarding requirements.
• Resources and activities that enhance the experience for young people, including equipment, materials, and targeted interventions.
These costs are ongoing and essential to sustaining the level of provision that local families rely on. The work supported by this grant will run continuously throughout the 2025–26 financial year.

MWPC Officer note: I have clarified with the organisation that they mean 2026/27

All funded activity will take place between April 2025 and March 2026, in line with the Parish Council's grant period. Youth Clubs, No Limits, and TeenTalk support run weekly throughout the year, with no break during school holidays except for two weeks at Christmas. The Canberra Centre remains open year-round as a community asset for young people.

A significant proportion of the young people we support live within the parish, particularly in Bowerhill, Berryfield, Shaw, Whitley, and Beanacre. Across our youth clubs, No Limits, street-based work, and TeenTalk service, we estimate that around one-third of all young people we work with are Melksham Without residents, and this number continues to grow as awareness increases.

The grant will ensure that:
• Local young people have safe, affordable, and accessible activities close to home.
• Young people with SEND have access to specialist, inclusive provision through No Limits.
• Families benefit from early help support, reducing pressure on schools, GPs, and statutory services.
• The Canberra Centre remains a well-maintained, welcoming community space for parish residents.
• Young people can build confidence, resilience, and positive relationships within their own community.

Rising demand, higher operational costs, and the growing number accessing our services mean that maintaining the same level of provision now requires greater financial support. An increased grant will allow us to continue delivering high-quality, reliable services that directly benefit Melksham Without families.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

These are the grants for services based in Melksham.
Melksham Without Parish Council, £3,000 (awarded)
Melksham Town Council, core funding, £10,000 (awarded)
Melksham Area Board, TeenTalk and Youth Work, 2 x £5,000 (awarded)

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We work hard to support our services in practical, community-minded ways, and we involve young people wherever we can. Our youth clubs collect small weekly subs to help cover activity costs while keeping sessions affordable for families. We also run a tuck shop at The Canberra Centre, which brings in a little extra income and gives young people the chance to learn about budgeting, responsibility, and running something together.

Young people regularly take the lead in fundraising for specific activities, equipment, or improvements they want to see. This not only raises money but also builds pride and ownership in their space.

We also generate income through room hire at The Canberra Centre, which helps us contribute towards the running costs of the building while keeping our core youth work at the centre of everything we do.
Alongside this, we receive support from local groups and organisations who choose to fundraise for us or donate towards particular projects. Their contributions reflect the value the wider community places on the work we do and help us stretch our resources further.

Looking ahead to 2026, we are actively exploring ways to increase revenue by diversifying the use of the building and gardens, working alongside local groups to bring in additional community activity while maintaining a strong youth focus. This approach will help us strengthen our long-term sustainability and make the most of The Canberra Centre as a community asset.

These efforts, we hope, show that we are committed to supporting our own sustainability, involving young people in positive ways, and working with the community to keep our services strong.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

Our website is currently under development but we would be grateful if it could be included. https://4youth.org.uk/

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/27/2026

Charity registration number 1147394
Company registration number 07871666 (England and Wales)

# 4YOUTH (SOUTH WEST)

# ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2024

# 4YOUTH (SOUTH WEST)

## LEGAL AND ADMINISTRATIVE INFORMATION

| | | |
|---|---|---|
| **Trustees** | Mr J B Hubbard | (Resigned 25 June 2025) |
| | Mr B Clover | (Resigned 28 May 2025) |
| | Ms N Cooper | (Resigned 17 April 2024) |
| | Mr J Oatley | |
| | Ms R Lee | |
| | Mrs E C Thomas | |
| **Charity number** | 1147394 | |
| **Company number** | 07871666 | |
| **Registered office** | The Canberra Centre<br>56a Spa Road<br>Melksham<br>Wiltshire<br>United Kingdom<br>SN12 7NY | |
| **Independent examiner** | Holloway House<br>Epsom Square<br>White Horse Business Park<br>Trowbridge<br>Wiltshire<br>United Kingdom<br>BA14 0XG | |

# 4YOUTH (SOUTH WEST)

## CONTENTS


| | Page |
|---|---|
| Trustees' report | 1 - 5 |
| Statement of trustees' responsibilities | 6 |
| Independent examiner's report | 7 |
| Statement of financial activities | 8 - 9 |
| Balance sheet | 10 |
| Notes to the financial statements | 11 - 23 |

# 4YOUTH (SOUTH WEST)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

## *FOR THE YEAR ENDED 31 DECEMBER 2024*

The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, (the Memorandum and Articles of Association), the Companies Act 2006 and “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)” (as amended for accounting periods commencing from 1 January 2016)

**Objectives and activities**
The charity's objects are to act as a resource for children and young people, their parents and carers living in the Melksham area by providing advice and assistance, organising programmes of physical, educational and other activities as a means of;

- Advancing in life and helping young children and young people by developing their skill, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- Advancing education; and
- Providing recreational and leisure time activities in the interest of social welfare designed to improve their conditions of life.

**The main activities undertaken during the year to further the charity's purpose for the public benefit are;**

4Youth (South West) has continued to deliver a range of activities for children, young people and their families including:

- Dedicated SEND weekly youth club
- Weekly youth clubs in Melksham and Atworth for children in Years 5, 6 and 7
- Weekly youth club in Melksham for young people in Years 7, 8 & 9
- Weekly youth clubs for in Melksham and Atworth young people aged 13+
- Peer Leader Training and Support
- Early Help and Counselling though our TeenTalk counselling service in Melksham, Chippenham and Westbury.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

**The contribution of volunteers during the year.**

The lifeblood of the charity is the amazing team of volunteers and paid staff who constantly go above and beyond to help us deliver the best services possible for the young people in our community.

We maintain a strong safeguarding ethos, with all volunteers working with young people and staff having to complete a DBS check prior to working unsupervised with young people and a requirement that all staff complete the basic safeguarding training within 2 weeks of starting work. We also require all staff to complete a First Aid at Work course, a basic Food Hygiene course, County Lines Drugs awareness and data protection training. Both courses are also available for any volunteer workers to undertake.

**Achievements and performance**

Like many organisations working with young people we have seen a continued challenge with engaging teenaged young people in a formal centre setting. However out detached youth work has continued to develop and expand with services now being delivered in Melksham, Devizes and Westbury. Our centre-based work continues in Melksham and Atworth.

Juniors clubs continue to thrive, but the numbers of older young people does demonstrate that we need to rethink how our centre based clubs are run.

The table below show the number of young people who attended our centre-based activities and the total number of attendances across all sessions.

| | **Atworth** | **Melksham** |
|---|---|---|
| Juniors Clubs (ages 9-11) | 25 (390) | 273 (2533) |
| Seniors Clubs (Ages 11-18) | 9 (85) | 24 (176) |
| No Limits SEND Club (ages 13-25) | 25 (389) | - |

The table below show the number of young people where there was a “meaningful” interaction between them and our youth workers on detached youth work.

| **Location** | **Number** |
|---|---|
| Melksham | 104 |
| Devizes | 356 |
| Westbury | 176 |

Our Early Help and Support service continued to develop during the year with increased demand for counselling support for young people. In 2024 we had 339 young people referred into our service compared with 269 in 2022 and 367 in 2023.

We measure the effectiveness of our TeenTalk service by using the respected YP-CORE outcome measures. Although a clinically validated cutoff has yet to be determined for the YP- CORE, a score of 11 or above on the CORE-10 indicates clinically significant distress(https://onlinelibrary.wiley.com/doi/full/10.1002/mpr.15000
Over 64% felt less unhappy, over 70% reported a decrease in feeling that their problems were “too much for me” and over 40% reported a decrease in thoughts of “hurting myself”.

Each young person accepted on the scheme normally receives six weekly sessions, with possibility of a limited extension of the service if required. Some of the feedback received from past service users include:

- Helped me deal with my anxiety - Helped me grow in confidence with feeling emotions - Helped me learn about psychological aspects to my anxiety
- Amazing service it's helped me open up my feelings. They don't judge me.
- Given me a space to be open and honest. I can see dramatic changes in myself and the way I process events and respond to things. I feel so much lighter in myself and a dramatic decrease in suicidal thoughts.
- I have felt more safe talking about my problems, and I feel like my feelings are valid
- It has allowed me to talk to someone who had an unbiased opinion. Helped me with dealing with bad thoughts. Opening up to others as I may not have done before.
- It has made me feel everyone isn't against me and helped me in ways I thought I couldn't be helped. The counsellor listens to me and says helpful things.
- It is helpful and very good for showing you how to control your anger. I've enjoyed it because the sessions are private, and I can talk about anything I want.
- It's helped me to recognise and find myself and unlock my true potential. It's helped me realise that I matter.
- To think more positively and understand that not everything is my fault. To understand and know what to do in certain situations.

In our service evaluations undertaken on completion of a course of therapy, 95% of those who have used the service say they feel more listened to and understood following a course of therapy. 82% say they feel more confident and 87% say they are more positive about themselves.

**Fundraising**

Traditionally the Charity has relied on grant funding from trusts and organisations with occasional windfall donations from individuals. We have also seized opportunities such as the token schemes offered by high street supermarkets and holding fundraising events.

The Charity is implemented the fundraising strategy it adopted in 2023 that not only increases the focus on carefully targeted applications to appropriate trusts and organisations for funding but also a more targeted scheme of attracting regular donations from a wider set of individuals, taking full advantage of the opportunities offered to increase these donations through Gift Aid.

A successful application for National Lottery Funding will add up to £50,000 per year for five years, with the first installment received in April 2023.

The Charity utilizes a GDPR compliant system of storing information about any donors and does not employ any individuals to target individual donors or undertake street collections. No complaints have been received by the Charity relating to its fundraising activities.

**Financial review**

The charity had net loss in the year of £1,572 (2023 net loss £22,493).
After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**Reserves policy**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year by maintaining a specific designated fund for this purpose.

As at 31 December 2024 free reserves were negative £44,662 (2023: £36,062)

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

**Plans for future**

The last year has seen considerable growth for the Charity as we have adapted to meet the increasing needs of Children and Young People in the community. With medium and long-term needs of the charity now being much clearer, the Trustees have agreed that the following key projects will be the focus of our work for 2023-2026.

- Continued provision of positive activities for children and young people through our collection of youth clubs and school holiday activities.
- Support the mental well-being of young people through the provision of our Early Help and Support service, specifically the provision of counselling support.
- Reach out into the community and schools through Street-based youthwork to provide support and guidance.
- To grow our Street-based youthwork to reach a wider range of young people across different communities within the County

The Trustees are aware that the charity has been operating at a loss and have introduced the new Fundraising Strategy to ensure that the increased service delivery that now takes place can be fully funded in future years. It was our intention to be in a break-even position by the end of 2024.

**Structure, governance and management**

The charitable company was incorporated on 11 December 2011 and is governed under is Memorandum and Articles of Association. Charitable status was granted on 23 May 2012.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

| | |
|---|---|
| Mr J B Hubbard | (Resigned 25 June 2025) |
| Mr B Clover | (Resigned 28 May 2025) |
| Ms N Cooper | (Resigned 17 April 2024) |
| Mr J Oatley | |
| Ms R Lee | |
| Mrs E C Thomas | |

The charity is governed by a board of trustees who also act as Directors of the limited company. These trustees have a wide range of responsibilities, some of which are set out in the Companies Act 2006, but are mainly responsible for setting the strategic vision for the charity and deciding on major purchasing decisions or commitments.

The trustees are empowered to appoint other trustees, subject to a minimum of five but no maximum, as the charity may require for its efficient running. Formal trustee training is provided on an ad hoc basis.

The board meets at least four times a year to receive reports from the Chair and Charity Director on the running of the charitable activities and discuss future plans.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.

**Ms R Lee**
Director and trustee
Dated: 29 September 2025

# 4YOUTH (SOUTH WEST)

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

### *FOR THE YEAR ENDED 31 DECEMBER 2024*

The trustees, who are also the directors of 4Youth (South West) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# 4YOUTH (SOUTH WEST)

## INDEPENDENT EXAMINER'S REPORT

## TO THE TRUSTEES OF 4YOUTH (SOUTH WEST)

I report to the trustees on my examination of the financial statements of 4Youth (South West) (the charity) for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Katy Gooding**
Holloway House
Epsom Square
White Horse Business Park
Trowbridge
Wiltshire
BA14 0XG
United Kingdom
29 September 2025

# 4YOUTH (SOUTH WEST)

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 31 DECEMBER 2024*

| Current financial year | Notes | Unrestricted funds general 2024 £ | Unrestricted funds designated fund 2024 £ | Restricted funds 2024 £ | Total 2024 £ | Total 2023 £ |
|---|---|---|---|---|---|---|
| **Income and endowments from:** | | | | | | |
| Donations and legacies | **3** | 63,881 | - | 65,134 | 129,015 | 141,336 |
| Charitable activities | **4** | 35,484 | - | - | 35,484 | 34,317 |
| Other trading activities | **5** | - | - | - | - | 331 |
| Investments | **6** | 311 | - | - | 311 | 537 |
| Other income | **7** | - | - | 13,144 | 13,144 | - |
| **Total income** | | 99,676 | - | 78,278 | 177,954 | 176,521 |
| **Expenditure on:** | | | | | | |
| Raising funds | **8** | - | - | - | - | 478 |
| Charitable activities | **9** | 47,400 | 2,669 | 125,529 | 175,598 | 198,536 |
| Other expenditure | **14** | - | - | 3,928 | 3,928 | - |
| **Total expenditure** | | 47,400 | 2,669 | 129,457 | 179,526 | 199,014 |
| **Net income/(expenditure)** | | 52,276 | (2,669) | (51,179) | (1,572) | (22,493) |
| Transfers between funds | | (60,876) | - | 60,876 | - | - |
| **Net movement in funds** | **11** | (8,600) | (2,669) | 9,697 | (1,572) | (22,493) |
| **Reconciliation of funds:** | | | | | | |
| Fund balances at 1 January 2024 | | (36,062) | 42,433 | 789,762 | 796,133 | 818,626 |
| **Fund balances at 31 December 2024** | | (44,662) | 39,764 | 799,459 | 794,561 | 796,133 |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# 4YOUTH (SOUTH WEST)

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 31 DECEMBER 2024*

| Prior financial year | Notes | Unrestricted funds general 2023 £ | Unrestricted funds designated fund 2023 £ | Restricted funds 2023 £ | Total 2023 £ |
|---|---|---|---|---|---|
| **Income and endowments from:** | | | | | |
| Donations and legacies | **3** | 65,079 | - | 76,257 | 141,336 |
| Charitable activities | **4** | 17,360 | - | 16,957 | 34,317 |
| Other trading activities | **5** | 297 | - | 34 | 331 |
| Investments | **6** | 537 | - | - | 537 |
| **Total income** | | 83,273 | - | 93,248 | 176,521 |
| **Expenditure on:** | | | | | |
| Raising funds | **8** | 364 | - | 114 | 478 |
| Charitable activities | **9** | 47,298 | 3,807 | 147,431 | 198,536 |
| **Total expenditure** | | 47,662 | 3,807 | 147,545 | 199,014 |
| **Net income/(expenditure)** | | 35,611 | (3,807) | (54,297) | (22,493) |
| Transfers between funds | | (82,520) | 3,031 | 79,489 | - |
| **Net movement in funds** | **11** | (46,909) | (776) | 25,192 | (22,493) |
| **Reconciliation of funds:** | | | | | |
| Fund balances at 1 January 2023 | | 10,847 | 43,209 | 764,570 | 818,626 |
| **Fund balances at 31 December 2023** | | (36,062) | 42,433 | 789,762 | 796,133 |

# 4YOUTH (SOUTH WEST)

## BALANCE SHEET

### *AS AT 31 DECEMBER 2024*

| | Notes | 2024 £ | 2024 £ | 2023 £ | 2023 £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | **16** | | 773,764 | | 776,432 |
| **Current assets** | | | | | |
| Debtors | **17** | 1,966 | | 2,673 | |
| Cash at bank and in hand | | 26,058 | | 25,134 | |
| | | 28,024 | | 27,807 | |
| **Creditors: amounts falling due within one year** | **18** | (7,227) | | (8,106) | |
| Net current assets | | | 20,797 | | 19,701 |
| **Total assets less current liabilities** | | | 794,561 | | 796,133 |
| **Income funds** | | | | | |
| Restricted funds | **21** | | 799,459 | | 789,762 |
| Unrestricted funds - designated funds | **20** | | 39,764 | | 42,433 |
| Unrestricted funds - general | | | (44,662) | | (36,062) |
| | | | 794,561 | | 796,133 |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 29 September 2025

Ms R Lee
**Trustee**

**Company registration number 07871666**

# 4YOUTH (SOUTH WEST)

## NOTES TO THE FINANCIAL STATEMENTS

## *FOR THE YEAR ENDED 31 DECEMBER 2024*

### 1 Accounting policies

**Charity information**

4Youth (South West) is a private company limited by guarantee incorporated in England and Wales. The registered office is The Canberra Centre, 56a Spa Road, Melksham, Wiltshire, SN12 7NY, United Kingdom.

### 1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been satisfied under headings that aggregate all cost related to the category.

**1 Accounting policies** **(Continued)**

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Assets are only capitalised if their value is more than £100.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---|---|
| Leasehold land and buildings | Not depreciated |
| Leasehold improvements | 6.6% Straight line |
| Plant and equipment | 33.33% Straight line |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

The leasehold asset relates to the property that the charity occupies under a long lease, to use for charitable purposes. The land and buildings are owned by Wiltshire Council but the building is occupied, improved, extended and repaired by the charity. Therefore the building meets the definition of an asset under FRS102 'substance over form' concept and the land are buildings are included on the balance sheet of the charity as a long leasehold on this basis.

**1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.9 Financial instruments**

The charity has elected to apply the provisions of Section 11 ‘Basic Financial Instruments’ and Section 12 ‘Other Financial Instruments Issues’ of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**1 Accounting policies** **(Continued)**

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3 Income from donations and legacies**

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total 2024 £ | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total 2023 £ |
|---|---|---|---|---|---|---|
| Donations and gifts | 4,060 | 5,886 | 9,946 | 8,342 | 1,006 | 9,348 |
| Grants | 53,000 | 59,248 | 112,248 | 56,550 | 67,612 | 124,162 |
| Membership fees | 6,821 | - | 6,821 | 187 | 7,639 | 7,826 |
| | 63,881 | 65,134 | 129,015 | 65,079 | 76,257 | 141,336 |

**3 Income from donations and legacies** **(Continued)**

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total 2024 £ | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total 2023 £ |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| Crane Co Donation | - | 6,106 | 6,106 | - | 6,222 | 6,222 |
| Wiltshire County Council | - | 14,000 | 14,000 | - | 3,500 | 3,500 |
| Melksham Town Council | - | 10,000 | 10,000 | - | 10,000 | 10,000 |
| Melksham Without Grant | 3,000 | - | 3,000 | 2,750 | - | 2,750 |
| The National Lottery Community Fund | 50,000 | - | 50,000 | 50,000 | - | 50,000 |
| Wiltshire Community Foundation | - | 5,000 | 5,000 | 3,800 | 6,000 | 9,800 |
| Westbury Town Council | - | - | - | - | 3,000 | 3,000 |
| Other | - | 24,142 | 24,142 | - | 38,890 | 38,890 |
| | 53,000 | 59,248 | 112,248 | 56,550 | 67,612 | 124,162 |

Included in other grants, restricted funds are the following;

| | 2024 £ | 2023 £ |
|---|---|---|
| Devizes Town Council | 15,818 | 8,333 |
| The Albert Hunt Trust | - | 2,000 |
| Jack Lane Charitable Trust | - | 1,000 |
| Wiltshire Council- Area Board- Melksham | - | 20,000 |
| All Saints Church | 6,699 | 7,557 |
| Atworth Parish Council | 500 | |
| Tesco grant | 1,125 | |
| | 24,142 | 38,890 |

### 4 Charitable activities

| | Charitable Income 2024 £ | Charitable Income 2023 £ |
|---|---|---|
| Sale of goods | 5,968 | 8,800 |
| Charitable rental income | 29,516 | 25,517 |
| | 35,484 | 34,317 |
| Analysis by fund | | |
| Unrestricted funds - general | 35,484 | 17,360 |
| Restricted funds | - | 16,957 |

### 5 Income from other trading activities

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total 2024 £ | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total 2023 £ |
|---|---|---|---|---|---|---|
| Fundraising events | - | - | - | 297 | 34 | 331 |

### 6 Income from investments

| | Unrestricted funds 2024 £ | Unrestricted funds 2023 £ |
|---|---|---|
| Interest receivable | 311 | 537 |

### 7 Other income

| | Restricted funds 2024 £ | Restricted funds 2023 £ |
|---|---|---|
| Community Project | 13,144 | - |

**8 Expenditure on raising funds**

| | Unrestricted funds 2024 | Restricted funds 2024 | Total 2024 | Unrestricted funds 2023 | Restricted funds 2023 | Total 2023 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| **Fundraising and publicity** | | | | | | |
| Other fundraising costs | - | - | - | 364 | 114 | 478 |

**9 Charitable activities**

| | Provision of youth services 2024 | Provision of youth services 2023 |
|---|---|---|
| | £ | £ |
| Depreciation and impairment | 2,669 | 3,807 |
| Counselling | 4,131 | 580 |
| Young peoples projects | 1,902 | 4,310 |
| Youth Awards | - | 570 |
| Tuck shop costs | 4,740 | 6,698 |
| Donations | - | 20 |
| | 13,442 | 15,985 |
| Share of support costs (see note 10) | 159,843 | 175,743 |
| Share of governance costs (see note 10) | 2,313 | 6,808 |
| | 175,598 | 198,536 |
| **Analysis by fund** | | |
| Unrestricted funds - general | 47,400 | 47,298 |
| Unrestricted funds - designated | 2,669 | 3,807 |
| Restricted funds | 125,529 | 147,431 |
| | 175,598 | 198,536 |

**10 Support costs**

| | **Support costs** | **Governance costs** | **2024** | Support costs | Governance costs | 2023 |
|---|---|---|---|---|---|---|
| | **£** | **£** | **£** | £ | £ | £ |
| Staff costs | 130,927 | - | 130,927 | 144,544 | - | 144,544 |
| Rent of office space including rates and heat | 12,392 | - | 12,392 | 1,155 | - | 1,155 |
| Premises repairs, renewals, maintenance and cleaning | 9,278 | - | 9,278 | 18,148 | - | 18,148 |
| Telephone, fax and internet | 1,783 | - | 1,783 | 2,832 | - | 2,832 |
| Printing, postage and stationery | 156 | - | 156 | 1,059 | - | 1,059 |
| Software licences and equipment expenses | 1,488 | - | 1,488 | 3,901 | - | 3,901 |
| Advertising, marketing and recruitment | - | - | - | 203 | - | 203 |
| Liability and contents insurance | 2,414 | - | 2,414 | 2,146 | - | 2,146 |
| Sundry expenses | 550 | - | 550 | 1,206 | - | 1,206 |
| Bank charges | 164 | - | 164 | 134 | - | 134 |
| Training and welfare-Staff | 691 | - | 691 | 415 | - | 415 |
| Independent examiner | - | 2,118 | 2,118 | - | 2,584 | 2,584 |
| Legal and professional | - | 144 | 144 | - | 4,198 | 4,198 |
| Late PAYE interest | - | 51 | 51 | - | 26 | 26 |
| | 159,843 | 2,313 | 162,156 | 175,743 | 6,808 | 182,551 |
| Analysed between | | | | | | |
| Charitable activities | 159,843 | 2,313 | 162,156 | 175,743 | 6,808 | 182,551 |

Governance costs includes payments to the independent examiner of £1,212 (2023- £1,170) for independent examination and accountancy fees.

**11 Net movement in funds**

| | **2024** | **2023** |
|---|---|---|
| | **£** | **£** |
| The net movement in funds is stated after charging/(crediting): | | |
| Fees payable for the independent examination of the charity's financial statements | 2,118 | - |
| Depreciation of owned tangible fixed assets | 2,669 | 3,807 |

**12 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**13 Employees**

The average monthly number of employees during the year was:

| | 2024 Number | 2023 Number |
|---|---|---|
| | 21 | 21 |

| Employment costs | 2024 £ | 2023 £ |
|---|---|---|
| Wages and salaries | 128,801 | 142,171 |
| Social security costs | 313 | - |
| Other pension costs | 1,139 | 1,445 |
| | 130,927 | 144,544 |

There were no employees whose annual remuneration was more than £60,000.

**Remuneration of key management personnel**

The remuneration of key management personnel was as follows:

The key management personal consists of the trustees, charity director and the youth work manager. The youth work manager position and the charity director postion was filled for part of the year and the total remuneration was £5,930. The youth work manager position is vacant at the end of the year.

Jon Hubbard is the sole director of Yourwebsolution limited. Yourwebsolution Limited charged the charity £nil (2023; £1,222) during the year for maintenance of the website for Westbury Youth Awards and IT infrastructure.

**14 Other expenditure**

| | Restricted funds 2024 £ | Restricted funds 2023 £ |
|---|---|---|
| Community Project | 3,928 | - |

**15 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**16 Tangible fixed assets**

| | Leasehold land and buildings | Leasehold improvements | Plant and equipment | Total |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Cost** | | | | |
| At 1 January 2024 | 750,000 | 39,648 | 17,518 | 807,166 |
| At 31 December 2024 | 750,000 | 39,648 | 17,518 | 807,166 |
| **Depreciation and impairment** | | | | |
| At 1 January 2024 | - | 13,239 | 17,494 | 30,733 |
| Depreciation charged in the year | - | 2,645 | 24 | 2,669 |
| At 31 December 2024 | - | 15,884 | 17,518 | 33,402 |
| **Carrying amount** | | | | |
| At 31 December 2024 | 750,000 | 23,764 | - | 773,764 |
| At 31 December 2023 | 750,000 | 26,409 | 23 | 776,432 |

**17 Debtors**

| | 2024 | 2023 |
|---|---|---|
| **Amounts falling due within one year:** | £ | £ |
| Trade debtors | 1,966 | 2,673 |

**18 Creditors: amounts falling due within one year**

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Other taxation and social security | 2,434 | 2,461 |
| Trade creditors | 2,404 | 3,185 |
| Other creditors | 271 | 500 |
| Accruals and deferred income | 2,118 | 1,960 |
| | 7,227 | 8,106 |

**19 Retirement benefit schemes**

| | 2024 | 2023 |
|---|---|---|
| **Defined contribution schemes** | £ | £ |
| Charge to profit or loss in respect of defined contribution schemes | 1,139 | 1,445 |

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 20 Unrestricted funds - designated fund

The designated funds have been set aside out of unrestricted funds by the trustees for specific purposes.

| | At 1 January 2024 | Resources expended | Transfers | At 31 December 2024 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Provision | 10,000 | - | - | 10,000 |
| Property maintenance | 6,000 | - | - | 6,000 |
| Fixed Asset fund | 26,433 | (2,669) | - | 23,764 |
| | 42,433 | (2,669) | - | 39,764 |

| Previous year: | At 1 January 2023 | Resources expended | Transfers | At 31 December 2023 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Youth clubs | (6,737) | - | 6,737 | - |
| Holiday clubs | 3,706 | - | (3,706) | - |
| Provision | 10,000 | - | - | 10,000 |
| Property maintenance | 6,000 | - | - | 6,000 |
| Fixed Asset fund | 30,240 | (3,807) | - | 26,433 |
| | 43,209 | (3,807) | 3,031 | 42,433 |

**21 Restricted funds**

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

| | | Movement in funds | | | | Movement in funds | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Balance at 1 January 2023 | Incoming resources | Resources expended | Transfers | Balance at 1 January 2024 | Incoming resources | Resources expended | Transfers | Balance at 31 December 2024 |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Scooter event | - | - | - | - | - | 500 | - | - | 500 |
| Canberra Community Park | - | - | - | - | - | 13,144 | (3,928) | - | 9,216 |
| Teen Talk | 9,292 | 8,231 | (63,550) | 46,027 | - | 11,131 | (49,662) | 38,531 | - |
| No Limits- SEND club | 6,414 | 11,216 | (10,563) | - | 7,067 | 4,000 | (8,340) | - | 2,727 |
| Melksham detached youth work | 4,425 | 5,000 | (2) | - | 9,423 | 2,500 | (5,162) | - | 6,761 |
| Mentoring | 44 | - | - | - | 44 | - | - | - | 44 |
| Westbury Youth Club | - | - | - | - | - | 8,304 | (4,434) | - | 3,870 |
| Canberra Centre | 750,000 | - | - | - | 750,000 | - | - | - | 750,000 |
| Westbury Youth Awards | 126 | 625 | (629) | - | 122 | - | - | - | 122 |
| Disable access | 4,950 | - | - | - | 4,950 | - | - | - | 4,950 |
| Westbury detached youth work | 3,730 | 16,167 | (10,258) | - | 9,639 | 895 | (6,515) | - | 4,019 |
| Atworth detached youth work | (14,125) | 16,300 | (12,717) | 10,542 | - | 6,606 | (12,464) | 5,858 | - |
| Melksham Youth Clubs | (286) | 22,376 | (45,010) | 22,920 | - | 15,000 | (31,487) | 16,487 | - |
| Devizes Detached youth work | - | 8,333 | (4,816) | - | 3,517 | 16,198 | (7,465) | - | 12,250 |
| Remote villages | - | 5,000 | - | - | 5,000 | - | - | - | 5,000 |
| | 764,570 | 93,248 | (147,545) | 79,489 | 789,762 | 78,278 | (129,457) | 60,876 | 799,459 |

**22 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used.

| | At 1 January 2024 | Incoming resources | Resources expended | Transfers | At 31 December 2024 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| General funds | (36,062) | 99,676 | (47,400) | (60,876) | (44,662) |

| Previous year: | At 1 January 2023 | Incoming resources | Resources expended | Transfers | At 31 December 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| General funds | 10,847 | 83,273 | (47,662) | (82,520) | (36,062) |

**23 Analysis of net assets between funds**

| | Unrestricted funds general | Unrestricted funds designated fund | Restricted funds | Total |
|---|---|---|---|---|
| | 2024 | 2024 | 2024 | 2024 |
| | £ | £ | £ | £ |
| **At 31 December 2024:** | | | | |
| Tangible assets | - | 23,764 | 750,000 | 773,764 |
| Current assets/(liabilities) | (44,662) | 16,000 | 49,459 | 20,797 |
| | (44,662) | 39,764 | 799,459 | 794,561 |

| | Unrestricted funds general | Unrestricted funds designated fund | Restricted funds | Total |
|---|---|---|---|---|
| | 2023 | 2023 | 2023 | 2023 |
| | £ | £ | £ | £ |
| **At 31 December 2023:** | | | | |
| Tangible assets | - | 26,432 | 750,000 | 776,432 |
| Current assets/(liabilities) | (36,062) | 16,001 | 39,762 | 19,701 |
| | (36,062) | 42,433 | 789,762 | 796,133 |

**24 Related party transactions**

The key management personal consists of the trustees, charity director and the youth work manager. The youth work manager position and the charity director postion was filled for part of the year and the total remuneration was £5,930. The youth work manager position is vacant at the end of the year.

Jon Hubbard is the sole director of Yourwebsolution limited. Yourwebsolution Limited charged the charity £nil (2023; £1,222) during the year for maintenance of the website for Westbury Youth Awards and IT infrastructure.

11

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: 1st Bowerhill Scout Group

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:
[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work National/Countywide/Locally based? Locally based

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

A grant to 1st Bowerhill Scout Group would benefit over 35 young people who live in the Melksham Without Parish area. 1st Bowerhill Scout Group provides a varied and exciting weekly programme of activities for young people aged 5-18 years old. 1st Bowerhill Scout Group are visible within the Melksham Without community, taking part in events such as the Bowerhill litter pick.

When the 1st Bowerhill Scout Group minibus is used to transport the 35 young people from Melksham Without Parish area, it requires a leader with a D1 qualification to drive the minibus legally. 1st Bowerhill Scout Group are looking for a grant of £1500 to pay for a leader to undertake the D1 driver training, so they can drive the young people to the Scouting events.

Teaching Scouts new and fun skills is what scouting is all about (skills for Life). Outdoors activities teach resilience and confidence and is great for mental wellbeing. Learning to do dangerous activities in a safe manner is a key part of this and axe (or more specifically tomahawk) throwing is a great way to learn to handle dangerous tools safely as well as learning a new skill. The equipment we need will last a lifetime and will create many lifelong memories. Our Scouts, of all ages, tried this last year and are still talking about it! We can share the equipment and our volunteers time to offer this to other local groups in the area. 1st Bowerhill Scout Group are looking for a grant for the following tomahawk equipment: 3x Norse hawk throwing axes for £162, 3x Frontier Hawks for £117, 8x Small hawk axes for £400 and 3x target rounds and stands for £190. The total amount for the tomahawk equipment is £869.

We understand that your grant may be limited, however, over 35 young people who live in Melksham Without area, would benefit from the following:

D1 driver training £1500
Tomahawk axe equipment- £869

6. Amount of Grant requested: £2369

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

1st Bowerhill Scout Group requires leaders to have the D1 training qualification to drive the minibus legally. 1st Bowerhill Scout Group has a shortage of trained minibus drivers and are therefore looking to train another leader with the D1 qualification. By having another trained driver, it will enable over 35 young people living in the Melksham Without parish area to travel to district, county and national Scouting events.

1st Bowerhill Scout Group would like to purchase tomahawk axes for instructor-led axe throwing activities. 1st Bowerhill Scout Group already have a trained leader to deliver this activity, so after purchasing the axes, we would be able to undertake the activity immediately. We would like to purchase the equipment as soon as possible so the young people can learn and engage in this activity. This grant would benefit over 35 young people aged 5-18 years who live with Melksham Without Parish area.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | 491 | TBC |
| Town & Parish councils | 0 | 0 |
| Any other body …….. | 0 | 0 |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

1st Bowerhill Scout Group engage in several fund-raising activities to raise funds .These includes: a stall at the Bowerhill Primary School Fete, selling confectionary at a weekly meeting, selling Christmas calendars, running bingo evenings, asking parents to sign up to websites to receive commission from online purchases and asking parents to sign up to gift aid.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

https://www.scouts.org.uk/groups/10016045?loc=Melksham&slug=1st-Bowerhill---Wiltshire

Signature: [redacted]

Date:18.01.26

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 18.01.26 |

# Name of Group - Bowerhill Scout Group

**Receipts and Payments Account**

| For the year from | 1st April 2024 | To | 31st March 2025 |
|---|---|---|---|

**Receipts and payments**

| | £ |
|---|---|
| **Receipts** | |
| **Donations, legacies and similar income** | |
| Membership subscriptions | **4,834.80** |
| Less:Membership subscriptions (National/County/Area/District) | **3,132.00** |
| Net membership subscriptions retained | **1,702.80** |
| Donations | **210.00** |
| Gift Aid | **1,424.06** |
| Minibus Hire | **1,146.86** |
| **Sub total** | **4,483.72** |
| **Grants** | |
| Maintenance grant | **0.00** |
| Other grants | **0.00** |
| **Sub total** | **0.00** |
| **Fund-raising** | |
| Labels | **18.54** |
| Uniform/Investiture | **115.00** |
| Badges | **0.00** |
| Activities/Events | **7,537.94** |
| | |
| **Sub total** | **7,671.48** |
| **Investment income** | |
| Bank interest | **40.18** |
| Other investment income | **0.00** |
| **Sub total** | **40.18** |
| ***Total Gross Income*** | **12,195.38** |
| **Asset and investment sales, etc.** | **0.00** |
| ***Total receipts*** | **12,195.38** |

# Name of Group - Bowerhill Scout Group

## Receipts and Payments Account

| For the year from | 1st April 2024 | To | 31st March 2025 |
|---|---|---|---|

**Receipts and payments**

| | £ |
|---|---|
| **Payments** | |
| **Charitable Payments** | |
| Youth programme and activities | 2,508.77 |
| Adult support and training | 401.37 |
| Rent | 1,360.63 |
| Insurance | 886.35 |
| Minibus maintenance | 1,241.77 |
| Materials and equipment | 24.50 |
| Stationery/Post | 29.98 |
| Uniforms | 429.45 |
| Mileage/Fuel | 703.78 |
| Bank Charges | 68.00 |
| GCL Card charges | 283.17 |
| HSBC - Bank Interest | 40.18 |
| Grants | 25.00 |
| **Sub total** | 8,002.95 |
| **Fund-raising expenses** | |
| Badges | 1,103.25 |
| Activities | 0.00 |
| Other fund-raising costs | 0.00 |
| **Sub total** | 1,103.25 |
| ***Total Gross Expenditure*** | 9,106.20 |
| **Asset and investment purchases, etc.** | |
| ***Total payments*** | 9,106.20 |
| ***Net of receipts*** | 3,089.18 |
| **Cash funds last year end** | 2,718.21 |
| ***Cash funds this year end*** | 5,807.39 |

## Receipts and Payments Account

| For the year from | 1st April 2024 | To | 31st March 2025 |
|---|---|---|---|

**Statement of assets and liabilities at the end of the year**

| | Unrestricted funds £ |
|---|---|
| **Cash funds** | |
| Bank current account | **5,807.39** |
| Bank deposit account | **2,144.90** |
| COIF | **0.00** |
| The Scout Association Short Term Investment | **0.00** |
| Cash/Floats | **0.00** |
| **Total cash funds** | **7,952.29** |
| **Other monetary assets** | |
| Tax claim | **0.00** |
| Debts due to the District | **0.00** |
| Insurance claim | **0.00** |
| **Sub total** | **0.00** |
| **Investment assets** | |
| Other investments - detail | **0.00** |
| **Total** | **0.00** |

**The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4th July 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by**

| Signature | Print Name |
|---|---|
| | Chairman |
| | Treasurer |

12

View results

Respondent
7 Anonymous

16:03
Time to complete

1. Name of Organisation: *

Bowerhill Pre-School

2. Name to which cheque should be paid to, if different from above:

No answer provided.

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

We need to repair our access decking ramp which is starting to become weak in one corner.
We would also like to replace x3 wooden handrails which are old and no longer fit for purpose.
This will benefit all of our preschool children and their parents along with the multiple primary school children who also use the ramp daily.

9. Amount of Grant requested *

1000

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

I would anticipate it costing in the region of £500 to fix the decking ramp and an additional £500 to replace the handrails.
We hope to have the work completed by June 2026.
We have 27 children on roll currently who use the decking ramp and handrails daily while awaiting entry to preschool.
We would like to do the repairs/replacements now so as to avoid the repairs being an emergency.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

0

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We are a charity run preschool so have been raising money to improve any facilities for our children. We have recently raised money for a new book shed in our garden. We have also had a Christmas raffle with prizes kindly donated by local people/parents/businesses.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

No answer provided.

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/5/2026

# Bowerhill Pre-School

## Balance Sheet

## Year ending 31st March 2025

| | 2024 | 2025 |
|---|---|---|
| | £ | £ |
| Current Assets | | |
| Bank account | 58,862.36 | 46,825.88 |
| Building Society account | 524.22 | 577.25 |
| | 59,386.58 | 47,403.13 |
| Current Liabilities | - | - |
| Net Assets | 59,386.58 | 47,403.13 |
| Represented by | | |
| Accumulated funds | 63,083.98 | 59,386.58 |
| Surplus/(deficit) for the year | - 3,697.40 | - 11,983.45 |
| | 59,386.58 | 47,403.13 |

Note: Transactions in the spring term but after the nominal year end have been included in these accounts for completeness.

Audited and found correct in accordance with the books, documents and information presented to me.

[redacted]MA

10/9/25

13

View results

Respondent

16 Anonymous

11:37
Time to complete

1. Name of Organisation: *

Melksham Guide Association

2. Name to which cheque should be paid to, if different from above:

Melksham Guiding HQ Building

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [x] National
- [ ] Countywide
- [ ] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Our hut is based in Melksham Town, as there isn't currently a unit in Melksham Without so we welcome all the girls to our Melksham Unit. Our membership is split evenly with half our members living in Melksham Without including my daughter and half living in Melksham Town.
Melksham GirlGuiding has 2x rainbow, 2x Brownie, 1x GirlGuide and 1x Ranger Unit. We have over 100 members and are solely run by volunteers.
Our members range in age from 4-16 years old with a significant number joining at 4 as rainbows and leaving at 16 as rangers. Girlguiding continues to be a popular activity and some units have waiting lists.

9. Amount of Grant requested *

£568.95 - total

£189.95 – to purchase a 6ft access ramp.
£379.00 – to purchase an oven.

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

We are hoping you would be able to help with 2 items but would also be grateful for any help you can provide if you are unable to help with both.

£189.95 – to purchase a 6ft access ramp.

We currently have a folding wheelchair ramp to enter our building (we have 2 steps into our building) but the handle has broken and it can't be repaired. It is very heavy and needs 2 people to safely move. We are looking to replace this with a newer lighter ramp as we do use this on a weekly basis. I have found a ramp on Amazon and would be able to order straight away.

£379.00 – to purchase an oven this includes £239.00 for the oven, £115 Installation fee and £25 recycling fee. This price comes from Currys website item Essentials CFSGWH18 50cm Gas Cooker.

Our current oven has 2 broken hobs. This is used by the girls in all units frequently and also used when the girls have sleepovers in the hall.

Some examples of how my brownies unit has used the oven over the past year. We earnt the local history badge which partly involved trying foods from the local area, we researched and baked a Wiltshire apple cake which we shared with our families. For pancake day everyone made a pancake and added their favourite toppings and we enjoyed eating them. For Mother's day we invited family members and friends in where we served afternoon tea made by the girls, we baked scones and cakes and made sandwiches, Father's day was celebrated by inviting family members and friends and making a crazy golf course out of recycling followed by a snack of sausages in rolls.

This item is in stock on the Currys website and can be ordered as soon as we can arrange someone to install it.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

Wiltshire Council /Area Boards £1000 Granted
Town & Parish councils £208.13 – Most of this covered hall hire for our fundraising event. Granted
Waitrose - £2500 Granted

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We need a new roof for our hut, the majority of our fundraising has been focused on raising this money. Melksham Town Grant paid for hall hire to enable us to run a chocolate bingo event with funds also given to purchase items including raffle books, bingo books bingo dabbers etc. The Waitrose Grant has been used to purchase new chairs and tables.

We have organised a coffee morning with a fete, online auction, sold a quiz and chocolate bingo. We have also attended Bowerhill School Fete, ran a stall twice at Melksham Assembly Hall for their market events and had a raflle stall at the Kings Arms for the Christmas lights event. Some of the Girls have made bracelets etc to sell or have sold their old toys. Slimming World hire the hall one morning a week and have a book/jigsaw sale table.

We are currently organising another chocolate bingo and a coffee morning.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

No answer provided.

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/29/2026

WE DISCOVER, WE GROW
Girlguiding

# Melksham Guide HQ

01 January 2024 to 31 December 2024

| Income in | This year £ | Last year £ |
|---|---|---|
| HQ HIRE (non-guiding) | 5,040.00 | 3,480.00 |
| HQ HIRE (guiding) | 2,578.00 | 2,482.50 |
| donations | 0.00 | 0.00 |
| Events | 0.00 | 0.00 |
| fundraising | 0.00 | 0.00 |
| other | 0.00 | 0.00 |
| Details 7 | 0.00 | 0.00 |
| Details 8 | 0.00 | 0.00 |
| Details 9 | 0.00 | 0.00 |
| Details 10 | 0.00 | 0.00 |
| Details 11 | 0.00 | 0.00 |
| Details 12 | 0.00 | 0.00 |
| Details 13 | 0.00 | 0.00 |
| Details 14 | 0.00 | 0.00 |
| Details 15 | 0.00 | 0.00 |
| 2nd bank account (manual) | 0.00 | 0.00 |
| **Totals** | **7,618.00** | **5,962.50** |

| Expenditure out | £ | £ |
|---|---|---|
| electric gas | 2,769.14 | 1,248.38 |
| fire service& checks | 265.44 | 333.36 |
| annual services | 125.32 | 0.00 |
| Events | 0.00 | 0.00 |
| repair replace | 5,793.60 | 1,729.74 |
| cleaning | 650.00 | 980.00 |
| consumables | 142.27 | 126.01 |
| insurance | 1,534.69 | 1,437.35 |
| water | 346.23 | 313.14 |
| fund raising exps | 0.00 | 0.00 |
| major products | 0.00 | 4,200.00 |
| other | 20.00 | 30.00 |
| Details 13 | 0.00 | 0.00 |
| Details 14 | 0.00 | 0.00 |
| Details 15 | 0.00 | 0.00 |
| 2nd bank account (manual) | 0.00 | 0.00 |
| **Totals** | **11,646.69** | **10,397.98** |

| | | | |
|---|---|---|---|
| Surplus or (deficit) for the year | | -4,028.69 | -4,435.48 |
| Balances brought forward | Bank 1 | 14,877.50 | 0.00 |
| | Bank 2 | 0.00 | 0.00 |
| | Cash | 437.50 | 0.00 |
| | | **15,315.00** | **0.00** |
| Balances in hand at year end | Bank 1 | 11,286.31 | 14,877.50 |
| | Bank 2 | 0.00 | 0.00 |
| | Cash | 0.00 | 437.50 |
| | | **11,286.31** | **15,315.00** |

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of building&fixtures and there are no other assets or liabilities.

**Prepared by:** (PRINT NAME) Eileen Taylor **Signature and date:** _____

Reviewer's Certificate: The above statements agree with the records and vouchers of **Melksham Guide HQ** for the financial year ended **31 December 2024**

**Reviewed by:** (PRINT NAME) [redacted] 26 JAN 2025

Notes:

**Privacy statement**
We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with,and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/

© The Guide Association

14

View results

Respondent
10 Anonymous

25:38
Time to complete

1. Name of Organisation: *

Group Five

2. Name to which cheque should be paid to, if different from above:

Group Five

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

WE ARE A FURNITURE BASED CHARITY WHO COLLECT UNWANTED FURNITURE FROM THE GENERAL PUBLIC (LAST YEAR WE PREVENTED 59.2 METRIC TONNES GOING TO LANDFILL).
WE THEN REFURBISH REPAIR AS REQUIRED AND THEN REDISTRIBUTE IT TO NEEDY FAMILIES IN THE LOCAL AREA WHO HAVE BEEN REFERRED TO US FROM VARIOUS LOCAL AGENCIES (39). THESE ITEMS ARE DISTRIBUTED IN OUR VAN MANNED BY A BAND OF VOLUNTEERS FREE OF CHARGE.
LAST YEAR WE HELPED SOME 450 FAMILIES ACROSS OUR AREA INCIUDING SOME 122 FAMILIES IN MELKSHAM
WE NEED GRANT AID TO CONTINUE TO OPERATE THIS VALUABLE SERVICE

9. Amount of Grant requested *

LAST YEAR YOU KINDLY DONATED £500 WITH INCREASING COST WE SEKK £750

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

THE COMMUNITY WILL BENEFIT TWO FOLD.
WE ARE ABLE TO TAKE UNWANTED FURNITURE AWAY FREE OF CHARGE FROM RESIDENTS. AVOIDING LANDFILL AND DUMPING.
WE ARE THEN ABLE TO REDISTRIBUTE THE FURNITURE TO THOSE RESIDENTS IN BRADFORD ON AVON LESS FORTUNATE WHO CANNOT AFFORD TO BUY OFTEN ESSENTIAL ITEMS LIKE BEDS, SOFAS AND CHAIRS ETC
OUR BIGGEST EXPENSE IS RENT FOR OUR PREMISES WHICH IS £3000 PA FOLLOWED BY THE COST OF OUR VAN WHICH IS APPROX £3500 TO INCLUDE INSURANCE AND FUEL

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

WE HAVE HAD GRANTS FROM THE FOLLOWING MELKSHAM TOWN COUNCIL£750 TROWBRIDGE TOWN COUNCIL £2000 WESTBURY TOWN COUNCIL £1000 SELWOOD HOUSING £2000 TROWBRIDGE GUILD ST JAMES PLACE £2000

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

WE SALE SURPLUS FURNITURE WHICH IS NOT SUITABLE FOR OUR CLIENTS ( TOO LARGE OR TOO OLD ) THIS HAS RAISED £1980 WE TAKE PART IN TROWBRIDGE GARDEN PARTY AND RAISED £430

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

No answer provided.

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/9/2026

## GROUP FIVE

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31.1.25

| INCOME | | EXPENDITURE | |
|---|---|---|---|
| Expenses reinvested | 1407.00 | Telephone | 1013.44 |
| | | Diesel and Oil | 1101.04 |
| Grants (Local Authorities) | | Van Insurance (former Van) | 2982.36 |
| | | Van Insurance (new Van) | 1584.30 |
| Melksham Without Parish Council | 500.00 | Road Tax (former Van) | 335.00 |
| Melksham Town Council | 530.80 | Road Tax (new Van) | 335.00 |
| Westbury Town Council | 1000.00 | Public Liability Insurance | 576.07 |
| Trowbridge Town Council | 2000.00 | Volunteer Expenses | 1332.00 |
| Warminster Town Council | 1000.00 | Staff subsistence | 2215.00 |
| Bradford on Avon Town Council | 500.00 | Repairs and Servicing | 1471.67 |
| | | Office Equipment | 193.34 |
| Grants and Donations | | Refreshments | 37.09 |
| | | General Consumables | 134.93 |
| Selwood Housing Association | 2000.00 | Electricity | 1030.64 |
| St. James Trust | 2000.00 | Rent | 3750.00 |
| Wiltshire Community Foundation | 5000.00 | Miscellaneous | 1011.65 |
| Wessex Water | 3000.00 | | |
| Charities Trust | 400.00 | | |
| Trowbridge Guild | 1000.00 | | 19103.53 |
| Road Tax refund (former Van) | 167.50 | | |
| | | | |
| Group Five Fundraising | | | |
| Trowbridge Carnival Fayre | 407.15 | | |
| Sale of Goods | 1437.80 | Excess Income | 3587.72 |
| Donations | 341.00 | | |
| | 22691.25 | | 22691.25 |

| | |
|---|---|
| Opening Balance b/fwd | 5644.84 |
| Excess Income | 3587.72 |
| | 9232.56 |
| | |
| Bank Balance | 8993.78 |
| Petty Cash | 238.78 |
| Balance carried forward | 9232.56 |

Examined & found Correct

[redacted]

3/3/25

15

View results

Respondent

18 Anonymous

24:04
Time to complete

1. Name of Organisation: *

Wiltshire and Bath Air Ambulance Charity

2. Name to which cheque should be paid to, if different from above:

No answer provided.

3. Name of Applicant *

Peter Burch

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Last year, we attended 1,159 mission across Wiltshire and Bath. Of these, 45 missions were recorded as Melksham and surrounding areas, which includes Melksham Without. This figure equates to just under 4% of our total mission count for missions within five miles of our airbase in the parish of Melksham Without, directly benefitting local people. Wiltshire Air Ambulance provides a high standard of pre-hospital trauma and resuscitation care, effectively bringing a mobile A&E department to the roadside or incident site. From our airbase near Semington we can scramble within two minutes and reach anywhere in Wiltshire within 11 minutes.

Within trauma care the 'Golden Hour' has long been held as the critical time period for most trauma patients, where evidence shows that for some injuries and conditions if the patient receives specialist care within the first 60 minutes or sooner, their chances of survival and recovery greatly increase. This rapid response is where the Air Ambulance and our two Critical Care Cars and their specialist, highly-trained crew and equipment really do make the difference and save lives

9. Amount of Grant requested *

1000

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

A donation of £1,000 from Melksham Without Parish Council could, for example, allow us to purchase one blood warmer set, that we use on patients who require blood or fluids instantly warmed to body temperature. Each set comprises five cartridges or units. The blood or fluid is warmed and infused using a specialist piece of equipment called a MEQU. Commonly used on the roadside, this is often used by our specialist paramedics and doctors when patients suffer from life-threatening bleeding. Delivering instantly warmed blood saves lives as the body quickly looses temperature if there is a catastrophic internal bleed, even in the hot summer months. In the last year we have used this kit on 33 patients across Wiltshire and Bath. This will help save lives in 2026.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

No other requests made.

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We raise funds in a variety of ways. Our lottery generates over £1m each year, and gifts in wills raise over £1m per year on average. The remainder of our running costs are raised through our fundraising activities including events, static collection tins, raffles, online donations and direct debit donations, community engagement and fundraising with corporate partners. Last year, applications to Trusts secured £140,000, however the position was completed by an external fundraiser. This year, our Trust figure is £240,000, however, with a team of two working on Trust applications, we are confident of meeting this target. Your continued support will really mean a lot to us.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

www.wiltshirebathairambulance.org.uk

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/30/2026

**Registered number: 07805796**
**Charity number: 1144097**

# WILTSHIRE AND BATH AIR AMBULANCE CHARITY
## (Formerly known as Wiltshire Air Ambulance Charitable Trust)

**(A company limited by guarantee)**

## TRUSTEES' REPORT AND FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

**WILTSHIRE AND BATH AIR AMBULANCE CHARITY**
**(A company limited by guarantee)**

**CONTENTS**


| | Page |
|---|---|
| **Reference and administrative details of the Charity, its Trustees and advisers** | 1 - 2 |
| **Trustees' report** | 3 - 13 |
| **Independent auditor's report on the financial statements** | 14 - 17 |
| **Consolidated statement of financial activities** | 18 |
| **Consolidated balance sheet** | 19 - 20 |
| **Charity balance sheet** | 21 - 22 |
| **Consolidated statement of cash flows** | 23 |
| **Notes to the financial statements** | 24 - 53 |

**WILTSHIRE AND BATH AIR AMBULANCE CHARITY**

**(A company limited by guarantee)**

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2024

| | |
|---|---|
| **Trustees** | Rob Kevan, (Chairman)<br>Mike Fellows, (Vice Chair)<br>Kevin Basnett<br>Nick Charlton<br>Shelley Rudman<br>Graham Seaman<br>Anna Cole (resigned 31 December 2024)<br>Rachael Lawes (appointed 3 April 2025)<br>Oliver Findlay (appointed 23 April 2025) |
| **Executive Management Team** | David Philpott, (Chief Executive)<br>Barbara Gray, (Deputy CEO)<br>Giorgio Bendoni, (Director of Aviation)<br>Dr Maria Smith, (Medical Director)<br>Danielle Friend, (Director of Finance & Infrastructure)<br>Kellie Chandler, (Director of People and Wellbeing) (appointed 15 February 2025) |
| **Company registered number** | 07805796 |
| **Charity registered number** | 1144097 |
| **Registered office** | Operations Centre<br>Outmarsh<br>Semington<br>Wiltshire<br>BA14 6JX |
| **Company secretary** | Create Balance Limited |
| **Presidents** | Richard Youens (deceased 19 October 2024)<br>Chris Lear |
| **Independent auditor** | Crowe U.K. LLP<br>Fourth Floor<br>St James House<br>St James Square<br>Cheltenham<br>GL50 3PR |

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS (CONTINUED)
## FOR THE YEAR ENDED 31 DECEMBER 2024

| | |
|---|---|
| **Bankers** | Lloyds Bank<br>38 Market Street<br>Devizes<br>Wiltshire<br>SN10 1JD |
| **Investment Managers** | James Hambro & Partners LLP<br>45 Pall Mall<br>London<br>SW1Y 5JG |
| **Solicitors** | Goughs Solicitors<br>The Strand<br>Calne<br>Wiltshire<br>SN11 0JU |

# TRUSTEES' REPORT
# FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees present their annual report together with the audited financial statements of the Charity for the 1 January 2024 to 31 December 2024. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the group and the Charity qualify as small under section 383 of the Companies Act 2006, the Group strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

## OBJECTIVES AND ACTIVITIES

### Charitable Objects and Aims (Amended 07.02.2025)

The Charity's objects are "the relief of sickness and injury and protection of human life by providing and supporting an air ambulance service for the county of Wiltshire and adjacent counties" – in February 2025, after the period upon which this report relates – this was altered to 'surrounding areas' as it better reflected the service provided.

### Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit as issued under section 4 of the Charities Act 2011.

The public benefit provided by the Charity is the relief of injury or sickness through rapid treatment and/or transport to a hospital or other care facility as appropriate.

This benefit is available to anyone and everyone in Wiltshire, Bath and neighbouring counties, residents or visitor, on the grounds of a fixed set of criteria, which take account of factors including clinical need, urgency, accessibility and distance to hospital.

The use of these criteria in deploying the aircraft is regularly monitored and reviewed to ensure they are rigorously applied. No private benefit is given to any person or organisation.

### Main Objectives for the Year 2024

In its 13th year as an independent Charity and 34th year operating the air ambulance service in Wiltshire and Bath, the objectives which had been identified at a board and Executive Management Team strategy day in December 2023 were actioned as follows:

**1. Charity Rebrand**

*Following stakeholder engagement, rebrand as Wiltshire and Bath Air Ambulance Charity (or similar) and fully re-launch the Charity across the wider geographical patch.*

In early 2024, following agreement from the Board of Trustees in 2023, an independent (external) company was appointed to hold stakeholder discussions regarding a potential rebrand and renaming of the Charity.

In November 2024 Wiltshire Air Ambulance was renamed to Wiltshire and Bath Air Ambulance Charity and was announced at two launch events, one in Wiltshire and one in Bath.

The Charity received a fresh new look, logo and updated tone of voice in its communications, to go alongside its new name.

## 2. Mission, Vision and Values

*Hold a team-wide consultation on our Mission, Vision and Values by setting up a working party with staff and Trustee representation, and report back on progress to the Board at the annual strategy day.*

A working party was convened representing a cross section of staff and two trustees under the leadership of our medical director Dr Maria Smith. Following many months of internal discussions, a proposal was set before the Board at the strategy day in December 2024 and adopted unanimously. Implementation will be rolled out in 2025.

## 3. Environmental Sustainability

*Rollout the Net Zero Roadmap that was adopted by the Board in December 2023. Specific objectives in 2024 to be:*

*Install air circulation system for optimal heating*
Whereas the Board approved a budget to roll out air conditioning throughout the building, uncertainty as to its impact on our net zero emissions caused us the defer this initiative until more reliable information was available.

*Improve data quality*
We continued to improve data quality, in particular through our relationship with Positive Planet, our sustainability partner who provide an annual net zero report.

*Start sending annual supplier sustainability survey*
This remains an ambition and we recommitted to ensure all suppliers utilise renewable energy sources, however we judged that market conditions and the general economy were not yet ready for such a proactive move.

*Develop and implement sustainable procurement and travel policies.*
Again, this remains an ambition and we recommitted to ensure all suppliers utilise renewable energy sources, however we judged, the same as the above, that this was perhaps a step too far at this point in time.

*Start providing Carbon Literacy training to team members*
We delivered carbon literacy training to 71% of the workforce.

**Principal Risk and Uncertainties facing the Charity**
The Trustees have in place a formal risk management process to assess Strategic and Operational Risks and implement risk management strategies.

This involves identifying the types of risks the Charity faces, prioritizing them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks.

The Executive Management Team keeps all risks under review, focusing on specific risk areas at alternate fortnightly EMT meetings.

Every board member has an overseeing responsibility for allocated areas of risk and any changes to the risk profile as recommended by the EMT are notified to the risk holder and wider board for comment and amendment. The Risk Register is an agenda item at every board meeting.

The Charity has clear internal procedures for preventing fraud and theft and protecting the Charity and the public and it has a policy of zero tolerance of the same.

**Operational Development Activities and Achievement**
Activities funded - The Charity continued to fund the loan servicing and repayments along with the operating cost for the aircraft and maintains a Charity team which includes all non-operational staff, consisting, at 31 December 2024 of 32 members together with two Charity shop staff and four contracted experts.

Many of the Charity staff work part-time or flexible hours to foster a supportive working environment. Additionally, five pilots were directly employed by the Charity and a freelancer was engaged to cover absences. The specialist critical care paramedics (SPCC) were employed by the South Western Ambulance Service NHS Foundation Trust (SWAST).

In order to run a 19 hour a day service, the Charity met the salary costs of personnel in excess of seven whole time equivalents who are funded by the NHS through an agreement with the ambulance service.

The Charity required 15.5 whole time equivalent clinicians, made up of doctors and paramedics.

## ACHIEVEMENTS AND PERFORMANCE

### Operational Statistics

We record annual deployment statistics from January to December each year so as to conform with the national standard of all other air ambulance charities. This allows for like-for-like benchmarking in the analysis of data.

For year-on-year comparisons see illustrations below. In 2024 we simplified how we capture our data on the locality of our missions.

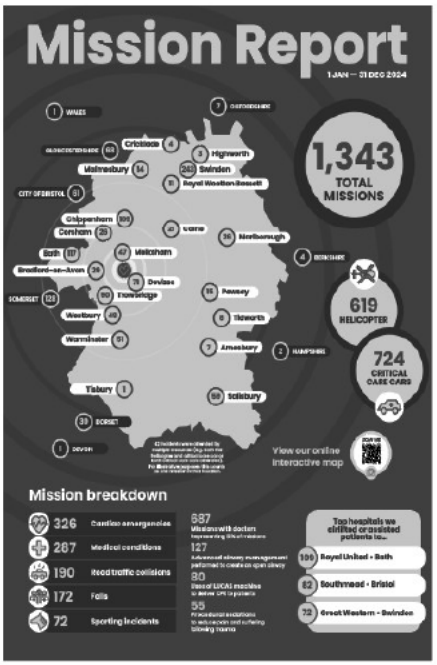



fig 1. 2024 mission map and report

fig 2. 2023 mission report

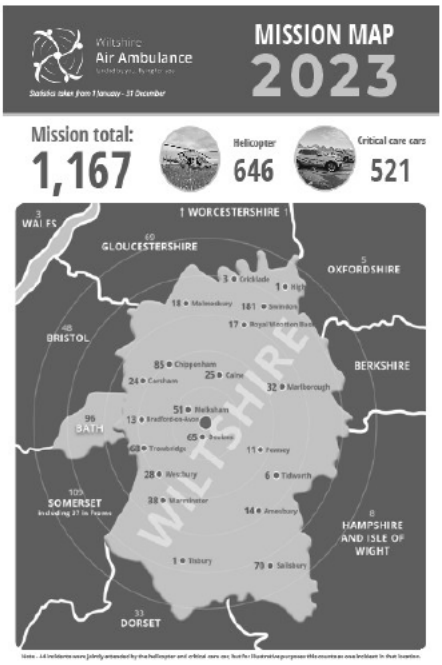



fig 2. 2023 mission map

### Operational Availability and Costs

During the reporting period, the Charity covered all operational costs associated with the helicopter, including the employment of pilots. The NHS funded seven whole-time equivalent (WTE) paramedics of our required cohort, which comprised a total of 12 paramedics.

One paramedic held the role of operations officer (OO) and was responsible for ensuring adherence to Ambulance Service Standard Operating Procedures (SOPs). This individual also served as a key liaison between the Charity and South Western Ambulance Service NHS Foundation Trust (SWAST).

Clinical governance, paramedic competencies, and ongoing training were overseen by our medical director Dr. Maria Smith.

Additionally, we engaged a number of emergency medicine doctors. To ensure a consistent on-board medical presence, the Charity funded regular shifts by either contracting time from these doctors' respective NHS hospitals or through direct employment.

A Service Level Agreement (SLA) with SWAST was in place and was identical to that of three other air ambulance charities in the region.

Under the terms of this SLA (as from time to time amended) SWAST provided the following:

- Seven WTE qualified SPCCs, including unsocial hours and on-cost payments
- Fuel, insurance and driver training for all critical care cars
- Standard issue (green) uniforms
- PPE for all operational crew

The equivalent cost of the obligated services provided under contract by SWAST have been valued at £506,909 (2023 - £526,447) these are included in the financial statements as both income and a cost in order the charity shows the 'true' cost of the operation.

The Charity is responsible for setting the strategic direction of the service, informed by the expert opinions of the crew. Day-to-day mission activities are guided by Standard Operating Procedures (SOPs), which are jointly agreed upon.

**Outcome and Impact**

The Charity provides critical care at the scene of accidents and medical emergencies, stabilising patients and frequently transferring them by air to emergency hospitals.

Due to patient confidentiality safeguards and data protection laws, it is often challenging to track the full patient journey after handover to the hospital.

However, when patients or their families have reached out to us afterwards, we have received powerful and often deeply moving accounts of the difference our service had made - not only to the patients themselves but also to their families, friends, and wider communities.

With their permission, we shared these stories through our newsletters, social media, website and other media to highlight the real and lasting impact of our work. These personal testimonials helped demonstrate to the public how their generous support and fundraising efforts truly save and change lives.

**Fundraising, Income Generation Activities and Achievements**

The financial performance of the main income streams is covered in more detail in the Finance Review below, however the Trustees are pleased to note that in its 13th year as an independent entity, the income of the Charity was £5.33m. Although this is less than the £8.94m reported in the previous accounting period, we did not expect it to be duplicated in 2024 on account of some significant legacies in 2023.

In the context of continuing pressures on charitable giving, driven by global economic uncertainty, and the ongoing cost of living crisis, this financial performance was a significant achievement and a testament to the adaptability of the Charity and the commitment of our supporters.

The cost of fundraising was just under 15.8p in every £1 spent, a reduction from the previous year's 17.5p. For every £1 spent on fundraising the Charity raised £4.83. Expenditure directly on the operation of the medical service was 61%.

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 DECEMBER 2024

**Performance Review**
The following provides a brief overview of the key income streams:

**The Lottery** continued to be a core element of our income, generating £1.26m. This represents a marginal decrease compared to the £1.27m raised in the 12-month period to 31 December 2023.

**Grants and Trusts** income increased significantly to £194k, a 24% increase on 2023 up from £155,813.

**Legacy income** drove the high income levels for 2023 as the Charity recognised £5.25m. This was not repeated in 2024, but with the legacy income at £1.67m, this was still a noteworthy achievement.

**Community Fundraising** generated £401k, a decline on 2023's £463k. This was due largely to how we started reporting on events and community income during the year in review.

**Corporate Fundraising** income (excluding the Business Club) was £43k, down from £103k in 2023 as we saw fewer corporates being involved in charitable activities. We believe this was most likely the result of our strategic decision to invest time in he growth of the Business Club.

**The Trading Subsidiary**, Your Air Ambulance Limited, is responsible for all trading activities for the group. The recycling contract continued to bring in much needed funds and the shop in Devizes was running well under new management. The total profit for the year was £96k, which is paid in full to the parent Charity.

**The Emergency Awareness Training** programme (EAT) continued to show growth, generating £23k (up from £17.9k in 2023) but subsequently renamed Aware +

**Event income** increased to £176k up from £92k in 2023. Whilst some of this growth is due to recording income from Middlewick House Open Garden, there was also additional growth thanks to investment in this income stream (see community fundraising above).

**Volunteers**
When volunteers are recruited, following a basic DBS check, a full induction process is given as part of their training, along with training meetings and any additional upskilling as and when required.

Upon recruitment, each volunteer will receive an official ID badge, lanyard and polo shirt. The ways in which the volunteers support us include speaking to clubs, groups and schools, cheque presentations, attending events, bucket collections, being the mascot, tin collectors, gardening, admin tasks at the base and our Devizes Charity shop.

During the period under review we have 120 active volunteers, which included 20 shop volunteers, up from 108 in 2023. We recruited 32 new volunteers in 2024, and naturally lost some because of the age demographic of many in this group.

In total, for 2024, our volunteers gave 7,932 hours of their time to the Charity, which is equivalent to four full-time staff members for the year.

A special event is held every year to celebrate our volunteers, thanking them for all of their help and support.

Volunteer meetings are held every quarter at the airbase, and this gives us the opportunity to introduce new volunteers, update them with new information and to invite external speakers to provide information to support them in their roles.

We celebrated Volunteers' Week at the beginning of June, with social media posts of quotes from our volunteers illustrating the importance of why they volunteer with us.

**Investment Powers and Policy**
Under the Charity's Memorandum and Articles of Association, the Trustees are given investment powers, subject to the restrictions imposed by the Trustee Act 2000.

Our approach to risk is cautious and the Board has adopted an Ethical Investment Policy to ensure that its investments do not conflict with its aims.

This policy precludes direct or indirect investment in companies that generate more than 10% of revenues from alcohol or tobacco.

We will not invest any monies in Government Bonds or companies trading in countries where there are oppressive regimes, which do not uphold basic human rights.

**Reserves policy**
The current Reserves Policy is to hold 12 months of planned expenditure which we estimate to be between £5m-£6m on an increasing trajectory. Additionally, the Board had made a designation of £3m towards the purchase of a replacement helicopter circa 2027 and other mission critical projects.

As of 31 December 2024, the total funds held by the group were £14,517,242, of which £31,795 was represented by restricted funds, £3,689,997 by designated funds and general unrestricted funds of £10,795,450. Of this, £101,097 of the general unrestricted funds belong to the trading subsidiary.

Free Reserves at the end of the year were £6,301,487, which is in excess of the target policy level; however, we were temporarily accumulating funds in anticipation of additional known maintenance costs for the aircraft. Free reserves are calculated as - unrestricted reserves less designated reserves and inaccessible funds as they are mission critical assets.

**Plans for 2025**
During December 2024 the Trustees and Executive Management Team held their annual strategy day where a new strategic plan was agreed. From this three-year strategy we aim to deliver the following key objectives in 2025.

**Clinical Excellence**
We will provide exceptional care for patients by continuously updating our clinical skills, investing in high-quality equipment and technology, and undertaking research and education in pre-hospital emergency medicine. We will also maintain positive relationships with the ambulance service, hospitals and other external stakeholders.

**Aviation Resilience**
The Charity recognises the Bell 429 as an excellent choice for helicopter emergency medical response, but the limited size of the UK fleet poses challenges. When grounded for maintenance, overseas-dependent technical support and parts supply can cause significant delays, so we will ensure that resilience is maintained through better maintenance provision and holding a stock of parts.

**Environmental and Sustainability**
Our sustainability goals have been mapped out to 2030. In 2025, we will:
- Continue to reduce carbon emissions by up to 40 tonnes per annum, whilst continuing to review how we manage waste.
- Aim to train 100% of the workforce in Carbon Literacy.
- Begin to seek out suppliers who are also committed to reducing carbon.

**Finance and Infrastructure**
During 2025, we will continue to explore the opportunities afforded by Artificial Intelligence (AI) to further positively impact the way we plan and manage our processes, whilst being realistic about its limitations and constraints.

**Fundraising and Supporter Engagement**
Our operating costs may well exceed £6m per annum during this strategic period and so we will ensure we have the staff and resources to meet that requirement.

**Patient Aftercare and Visitor Experience**
During this strategic period, we will develop our Aftercare service to provide tailored support that meets the needs of patients and their loved ones following an incident attended by Wiltshire and Bath Air Ambulance Charity.

**Education**
Since 2019 our Emergency Awareness Training has already given over 45,000 children and young people across Wiltshire and Bath the knowledge, confidence and skills to act in an emergency, and during 2025 we will recruit a second professional trainer to build resilience into this service.

**Succession Planning**
We are mindful of the need to have robust succession plans in place for Trustees and the wider team throughout the Charity.

As such, we will be proactive in preparing for future planned requirements and adaptive to unforeseen changes. Additionally, we will continue to invest in the training and development of all staff so that career progression exists within the Charity at every level.

**Principal Risk and Uncertainties facing the Charity**
The Trustees have in place a formal risk management process to assess Strategic and Operational Risks and implement risk management strategies. This involves identifying the types of risks the Charity faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks.

The Executive Management Team keeps all risks under review, focusing on risk areas in each EMT meeting.

Every board member has an overseeing responsibility for allocated areas of risk and any changes to the risk profile as recommended by the EMT are notified to the risk holder and wider board for comment and amendment. The Risk Register is an agenda item at every board meeting.

The Charity has clear internal procedures for preventing fraud and theft and protecting the Charity and the public and it has a policy of zero tolerance of the same.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**
Wiltshire Air Ambulance Charitable Trust (now Wiltshire and Bath Air Ambulance Charity) was formed in 2011 in order to raise and receive funds to provide an emergency response ambulance helicopter service primarily in the county of Wiltshire. It is governed by its Memorandum and Articles of Association dated 11 October 2011.

These were revised in June 2015 and also in December 2019 and once again in October 2024 when the Charity changed its name.

**Appointment of Trustees**
The Board is aware of the need for a broad mix of skills and experience. It has in the past undertaken a skills audit to ascertain criteria for the recruitment of Trustees.

In accordance with the Charity's Scheme of Delegation, either the Chairman, a serving Trustee or the CEO can nominate Trustees, whose subsequent appointment must be approved by the Board. Trustees are appointed by the Board having first met with the Chair and Chief Executive, circulated a personal statement in support of their nomination and attended a board meeting as an observer.

**Trustee Induction and Training**
An induction process has been developed, and formal governance training is provided from time to time. Essential legal papers, policy documents, budgets and the up-to-date risk register are sent to new Trustees on appointment together with any other relevant information. New Trustees have an orientation briefing including a visit to the airbase.

During the induction, they also meet key employees and, where possible, key volunteers. Trustees are encouraged to attend appropriate external training events to facilitate the undertaking of their role.

**Structure of the Organisation**
The Board usually meets five times a year and additional specific board meetings are convened as needed.

**Term of Office**
Trustees are appointed for an initial term of one year and may be re-appointed for a further four consecutive terms; the first of those terms to be for two years, the second, third and fourth of those terms to be for three years thus giving greater continuity.

Currently, no person may hold office as a Director of the Charity for a combined term of more than twelve years.

**Roles and Responsibilities**
Trustees' roles and responsibilities are clearly defined within a Scheme of Delegation. A chief executive is appointed by the Trustees to manage the day-to-day operations of the Charity. To facilitate efficient management of the organisation, the chief executive has delegated authority, within limits set by the Trustees, for matters including finance, fundraising, public relations and marketing and employment.

The parameters of the chief executive's authority are clearly defined within the Scheme of Delegation referred to above. The Charity has enshrined, within its Memorandum and Articles, clear rules with regards to the Trustee's interaction and involvement with staff.

The Charity employs professional staff for managing the Charity and fundraising. The staff are accountable to the chief executive who is accountable to the Trustees.

Everyone within the Charity understands that ultimate accountability is to the people, businesses and community groups of Wiltshire, Bath and the surrounding area who make the Charity's activities and achievements possible through their ongoing support.

**Arrangements for setting the pay and remuneration of key management personnel**
The rate of pay of the chief executive is set by the chairman. The Board also reviews on an annual basis an organisation-wide annual percentage increment and increases pay if appropriate and affordable.

The chief executive, under delegated powers through a Scheme of Delegation, sets the pay and conditions of members of the Executive Management Team within the boundaries of the annual pay budget as agreed by the Board each year.

**Related Parties**
The helicopter is part of an integrated response to medical sickness and emergencies provided by the South Western Ambulance Service NHS Foundation Trust (SWAST). SWAST deploys the helicopter from an Emergency Control Centre and also funds some of the paramedics who serve on the helicopter.

The helicopter is located at Wiltshire and Bath Air Ambulance Charity's airbase in Semington. The associated aviation management is undertaken by the director of aviation and supported by the chief pilot, with third-party organisations providing maintenance and continuing airworthiness services.

**Information on fundraising practices**
The Charity follows the Fundraising Regulator's Code of Practice and complies with the key principles embodied in the Code. As such, we are committed to high standards. We strive to be honest, open, transparent, respectful, fair, reasonable and accountable as more fully explained below.

- We do all we can to ensure that fundraisers, volunteers and fundraising contractors working with us to raise funds comply with the Code.
- We comply with the law including those that apply to data protection, health and safety and the environment.
- We tell the truth and do not exaggerate.
- We do what we say we are going to do.
- We answer all reasonable questions about our fundraising activities and costs.
- We are clear about who we are, what we do and how your gift is used.
- When we have a promotional agreement with a commercial company, we make clear how much of the purchase price we receive.
- We give a clear explanation of how people can make a gift and amend a regular commitment.
- We respect the rights, dignity and privacy of our supporters and beneficiaries.
- We will not put undue pressure on anyone to make a gift and if they do not want to give or wish to cease giving, we will respect their decision.
- If people tell us that they don't want us to contact them in a particular way, we will not do so.
- We take care not to use any images or words that cause unjustifiable distress or offence.
- We take care not to cause unreasonable nuisance or disruption.
- If someone is unhappy with anything we have done whilst fundraising, they can contact us to make a complaint.
- We have a complaints procedure, a copy of which is available on request. If we cannot resolve a complaint, we accept the authority of the Fundraising Regulator to make a final adjudication.

**Tower Lottery Partnership**
Administration of our lottery (including canvassing) is managed on the Charity's behalf by Tower Lottery Partnership (Tower), an experienced Gambling Commission accredited External Lottery Manager specialising in air ambulance lotteries.

Whilst neither Wiltshire and Bath Air Ambulance Charity nor Tower discriminates on the basis of age or disability, the ethos and policies of both organisations is reflected in the extensive social responsibility training and dementia awareness guidance that has taken place over the past few years.

The canvassers are expected to adhere to a very clear Code of Conduct.

Tower has an extensive training programme, and issues canvasser guidelines, which include the following;
- Not allowing canvassers to enter people's homes.
- Not knocking on doors with no cold-calling stickers.
- Leaving the property if somebody does not wish to discuss the issue further.
- In the case of store bookings, ensuring that once a person has moved away from the canvasser, that the canvasser does not attempt to continue the conversation.
- In no circumstances should a canvasser attempt to make a person feel guilty by suggesting that the Charity will suffer harm without the individual's support.
- Canvassers always state that the potential supporter should only spend what they can afford.

Tower also conducts feedback calls to ensure that these standards are being maintained.

Wiltshire and Bath Air Ambulance Charity is registered with the Gambling Commission and is a member of the Lotteries Council. Some key staff involved in fundraising are also members of The Chartered Institute of Fundraising.

**COMPLAINTS**

During the year under review the Charity had no cause to monitor the fundraising activities of any of its staff or volunteers.

The Charity receives regular feedback and enquiries, most often via social media, email and telephone.

The Charity defines a complaint as any expression of dissatisfaction, whether justified or not, that has not or cannot be resolved informally to the mutual satisfaction of the person raising the issue and the Charity.

In practice, any negative feedback is logged as a potential complaint and referred to the appropriate manager to investigate. If the matter cannot be resolved at this point it is escalated to the complaints officer.

During the period covered by this report there were 15 potential complaints recorded. Of these, four were escalated to formal complaints. These included:
1 – Miscommunication with a supporter
1 – Clinical (referred to SWAST)
1 – Fundraising event planned by the Charity
1 – Dissatisfaction that the Charity accepted funds from a particular group

We are pleased to say that all complaints were dealt with and resolved with no further action.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the Charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 DECEMBER 2024

**Disclosure of information to auditor**
Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditor is aware of that information.

**Auditor**
The auditor, Crowe U.K. LLP, has indicated his willingness to continue in office. The designated Trustees will propose a motion reappointing the auditor at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Robert M Kevan

Rob Kevan (Sep 29, 2025, 2:03pm)
**Rob Kevan**
(Chairman)

Date: 29 Sep 2025

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WILTSHIRE AND BATH AIR AMBULANCE CHARITY

## Opinion

We have audited the financial statements of Wiltshire and Bath Air Ambulance Charity (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 December 2024 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 December 2024 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WILTSHIRE AND BATH AIR AMBULANCE CHARITY (CONTINUED)

### Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditor's report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

**Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks within which the Charitable Company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, Financial Reporting Standard 102 and Charities Statement of Recommended Practice (SORP).

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the Company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the Company for fraud. The laws and regulations we considered in this context were UK Civil Aviation Authority (CAA), Gambling Commission, General Data Protection Regulation (GDPR), Health and Safety legislation, taxation legislation and employment legislation.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be within grant and legacy income and the override of controls by management. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, designing and performing audit procedures over the specific income streams noted above, reviewing accounting estimates for biases, reviewing regulatory correspondence with the Charity Commission, and reading minutes of meetings of those charged with governance.

In accordance with International Auditing Standards, we planned our audit so that we have a reasonable expectation of detecting material misstatements in the financial statements or accounting records including any material misstatements resulting from fraud, error or non-compliance with law or regulations.

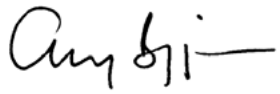
## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WILTSHIRE AND BATH AIR AMBULANCE CHARITY (CONTINUED)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Guy Biggin - (Senior statutory auditor)**
for and on behalf of
**Crowe U.K. LLP**
Statutory Auditor
Fourth Floor
St James House
St James Square
Cheltenham
GL50 3PR

Date: 29 September 2025

**WILTSHIRE AND BATH AIR AMBULANCE CHARITY**
**(A company limited by guarantee)**

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
## FOR THE YEAR ENDED 31 DECEMBER 2024

| | Note | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|---|---|
| **Income from:** | | | | | |
| Donations and legacies | 4 | **3,486,979** | **64,294** | **3,551,273** | *7,225,121* |
| Other trading activities | 5 | **1,700,665** | **-** | **1,700,665** | *1,584,991* |
| Investments | 6 | **68,879** | **-** | **68,879** | *103,525* |
| Other income | | **11,779** | **179** | **11,958** | *22,225* |
| **Total income** | | **5,268,302** | **64,473** | **5,332,775** | *8,935,862* |
| **Expenditure on:** | | | | | |
| Raising funds: | 7 | | | | |
| Costs of raising voluntary income | | **798,300** | **-** | **798,300** | *761,169* |
| Other trading expenses | | **180,892** | **-** | **180,892** | *138,728* |
| Investment management costs | | **27,791** | **-** | **27,791** | *22,431* |
| Charitable activities: | 8 | | | | |
| Helicopter operating costs | | **3,503,517** | **37,139** | **3,540,656** | *3,674,569* |
| Operation of Charity | | **831,556** | **-** | **831,556** | *685,680* |
| **Total expenditure** | | **5,342,056** | **37,139** | **5,379,195** | *5,282,577* |
| **Net (expenditure)/income before net gains on investments** | | **(73,754)** | **27,334** | **(46,420)** | *3,653,285* |
| Net gains on investments | | **320,396** | **-** | **320,396** | *243,178* |
| **Net income** | | **246,642** | **27,334** | **273,976** | *3,896,463* |
| Transfers between funds | 20 | **46,041** | **(46,041)** | **-** | - |
| **Net movement in funds** | | **292,683** | **(18,707)** | **273,976** | *3,896,463* |
| **Reconciliation of funds:** | | | | | |
| Total funds brought forward | | **14,192,764** | **50,502** | **14,243,266** | *10,346,803* |
| Net movement in funds | | **292,683** | **(18,707)** | **273,976** | *3,896,463* |
| **Total funds carried forward** | | **14,485,447** | **31,795** | **14,517,242** | *14,243,266* |

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 24 to 53 form part of these financial statements.

**WILTSHIRE AND BATH AIR AMBULANCE CHARITY**
**(A company limited by guarantee)**
**REGISTERED NUMBER: 07805796**

## CONSOLIDATED BALANCE SHEET
## AS AT 31 DECEMBER 2024

| | Note | | 2024 £ | | *2023 £* |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | 13 | | **5,166,335** | | *5,517,167* |
| Investments | 14 | | **4,045,241** | | *3,691,525* |
| | | | **9,211,576** | | *9,208,692* |
| **Current assets** | | | | | |
| Stocks | 15 | **30,781** | | *34,313* | |
| Debtors | 16 | **4,575,852** | | *5,779,045* | |
| Cash at bank and in hand | | **2,145,410** | | *1,100,187* | |
| | | **6,752,043** | | *6,913,545* | |
| **Current liabilities** | | | | | |
| Creditors: amounts falling due within one year | 17 | **(1,446,377)** | | *(1,174,804)* | |
| **Net current assets** | | | **5,305,666** | | *5,738,741* |
| **Total assets less current liabilities** | | | **14,517,242** | | *14,947,433* |
| Creditors: amounts falling due after more than one year | 18 | | **-** | | *(704,167)* |
| **Total net assets** | | | **14,517,242** | | *14,243,266* |

## CONSOLIDATED BALANCE SHEET (CONTINUED)
## AS AT 31 DECEMBER 2024

| | Note | | 2024 £ | | 2023 £ |
|---|---|---|---|---|---|
| **Charity funds** | | | | | |
| Restricted funds | 20 | | **31,795** | | *50,502* |
| Unrestricted funds | | | | | |
| Designated funds | 20 | **3,689,997** | | *3,674,940* | |
| General funds | 20 | **10,795,450** | | *10,517,824* | |
| Total unrestricted funds | 20 | | **14,485,447** | | *14,192,764* |
| **Total funds** | | | **14,517,242** | | *14,243,266* |

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Robert M Kevan

**Rob Kevan**
Rob Kevan (Sep 29, 2025, 2:03pm)
(Chair of Trustees)

Date: 29 Sep 2025

The notes on pages 24 to 53 form part of these financial statements.

**WILTSHIRE AND BATH AIR AMBULANCE CHARITY**

**(A company limited by guarantee)**
**REGISTERED NUMBER: 07805796**

## CHARITY BALANCE SHEET
## AS AT 31 DECEMBER 2024

| | Note | | 2024 £ | | *2023 £* |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | 13 | | **5,161,999** | | *5,512,323* |
| Investments | 14 | | **4,050,241** | | *3,696,525* |
| | | | **9,212,240** | | *9,208,848* |
| **Current assets** | | | | | |
| Stocks | 15 | **19,690** | | *18,368* | |
| Debtors | 16 | **4,565,005** | | *5,768,863* | |
| Cash at bank and in hand | | **2,047,211** | | *1,012,608* | |
| | | **6,631,906** | | *6,799,839* | |
| **Current liabilities** | | | | | |
| Creditors: amounts falling due within one year | 17 | **(1,428,001)** | | *(1,163,400)* | |
| **Net current assets** | | | **5,203,905** | | *5,636,439* |
| **Total assets less current liabilities** | | | **14,416,145** | | *14,845,287* |
| Creditors: amounts falling due after more than one year | 18 | | **-** | | *(704,167)* |
| **Total net assets** | | | **14,416,145** | | *14,141,120* |

## CHARITY BALANCE SHEET (CONTINUED)
## AS AT 31 DECEMBER 2024

| | Note | | 2024 £ | | 2023 £ |
|---|---|---|---|---|---|
| **Charity funds** | | | | | |
| Restricted funds | 20 | | **31,795** | | *50,502* |
| Unrestricted funds | | | | | |
| Designated funds | 20 | **3,689,997** | | *3,674,940* | |
| General funds | 20 | **10,694,353** | | *10,415,678* | |
| Total unrestricted funds | 20 | | **14,384,350** | | *14,090,618* |
| **Total funds** | | | **14,416,145** | | *14,141,120* |

The Charity's net movement in funds for the year was £275,025 *(2023 - £3,853,559)*.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Robert M Kevan

Rob Kevan (Sep 29, 2025, 2:03pm)

**Rob Kevan**
(Chair of Trustees)

Date: 29 Sep 2025

The notes on pages 24 to 53 form part of these financial statements.

**WILTSHIRE AND BATH AIR AMBULANCE CHARITY**
**(A company limited by guarantee)**

## CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2024

| | Note | 2024 £ | 2023 £ |
|---|---|---|---|
| **Cash flows from operating activities** | | | |
| Net cash provided by / (used in) operating activities | 23 | **1,558,508** | *(8,071)* |
| **Cash flows from investing activities** | | | |
| Dividends, interests and rents from investments | | **68,879** | *103,525* |
| Proceeds from the sale of tangible fixed assets | | **23,614** | - |
| Purchase of tangible fixed assets | | **(155,792)** | *(166,639)* |
| Proceeds from sale of investments | | **1,920,188** | *2,867,923* |
| Purchase of investments | | **(2,181,829)** | *(3,274,312)* |
| Cash movement on investments | | **228,321** | *517,000* |
| **Net cash (used in)/provided by investing activities** | | **(96,619)** | **47,497** |
| **Cash flows from financing activities** | | | |
| Repayments of finance leases | | **(416,666)** | *(416,666)* |
| **Net cash used in financing activities** | | **(416,666)** | **(416,666)** |
| **Change in cash and cash equivalents in the year** | | **1,045,223** | **(377,240)** |
| Cash and cash equivalents at the beginning of the year | | **1,100,187** | *1,477,427* |
| **Cash and cash equivalents at the end of the year** | 24 | **2,145,410** | *1,100,187* |

The notes on pages 24 to 53 form part of these financial statements

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 1. General information

Wiltshire and Bath Air Ambulance Charity is a charitable company established in England and Wales. The address of the registered office and nature of the Charity's operations is given in the report of the Trustees.

In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

### 2. Accounting policies

#### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Wiltshire and Bath Air Ambulance Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The Charity has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of financial activities in these financial statements.

#### 2.2 Going concern

The are no significant uncertainties about the group's ability to continue as a going concern.

## 2. Accounting policies (continued)

### 2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfillment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the Charity has control over the item. Fair value is determined on the basis of the value of the gift to the Charity. For example, the amount the Charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised as expenditure.

No amount is included in the financial statements for volunteer time in line with the Charity SORP (FRS 102).

For legacies, entitlement is the earlier of the Charity being notified of the impending distribution or the legacy being received. At this point income is recognised. On occasion, legacies will be notified to the Charity however, it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset.

Income from trading activities includes income earned from fundraising events and trading activities, including a lottery, to raise funds for the Charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred. Lottery income is received net of any prizes and fees attributable to the running of the lottery.

The Charity received government and other grants. Income from government and other grants are recognised at fair value when the Charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be recognised reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned from holding assets for investment purposes such as shares and property. It includes dividend and interest income.

## 2. Accounting policies (continued)

### 2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of raising funds include the costs of attracting donations and legacies as well as the costs of trading for fund raising activities and the cost of commercial trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

Helicopter operating costs are those costs which relate directly to the aircraft, which include but is not limited to the standing charge, flying hours, fuel, paramedics and medical equipment, as well as running costs of the operations centre.

Where applicable, irrecoverable VAT is charged as an expense against the activities for which the expenditure arose. VAT notice 1001 allows the Charity to reclaim VAT on all non-business activities.

### 2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

## 2. Accounting policies (continued)

### 2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £5,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

| | |
|---|---|
| Buildings | - 4% straight line |
| Buildings - fixtures & fittings | - 15% straight line |
| Helicopter | - 10% straight line |
| Helicopter and airfield equipment | - 10% straight line |
| Aviation equipment | - 10% straight line |
| Other Fixtures & fittings | - 33% straight line |
| Medical equipment | - 33% straight line |
| Motor vehicles | - 25% reducing balance |

### 2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Consolidated statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

### 2.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell.

Costs include all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition.

### 2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## 2. Accounting policies (continued)

### 2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

### 2.12 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### 2.13 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Group. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Consolidated statement of financial activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

### 2.14 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year. An auto enrolment scheme is also in place with Royal London which is a salary sacrifice scheme.

## 2. Accounting policies (continued)

### 2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

## 3. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Residual value of Helicopter - Due to the variability of the second hand aircraft market, the limited number of transactions and the timescales involves with potential sales, it is difficult to accurately estimate the depreciation rates and residual values. The rates applied in these accounts have been arrived at by using the latest available information for the second hand aircraft market and factors noted above along with consideration of the total hours flown. This is revisited annually to ensure the data and information we are using is continually up to date.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 4. Income from donations and legacies

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|---|
| **Donations** | | | | |
| Donations received | 803,020 | - | **803,020** | *737,696* |
| Community fundraising | 401,302 | - | **401,302** | *462,502* |
| Corporate employee engagement | 70,263 | - | **70,263** | *82,941* |
| Corporate donations | 41,483 | 1,024 | **42,507** | *102,972* |
| Recycling | 390 | - | **390** | *3,529* |
| Static income | 31,909 | - | **31,909** | *27,604* |
| Friends of Wiltshire Air Ambulance | - | - | **-** | *17,777* |
| Grants and trust income | 131,584 | 62,291 | **193,875** | *155,813* |
| Grants from Central Government | - | - | **-** | *42,188* |
| In Memorium | 143,420 | - | **143,420** | *165,505* |
| Education Programme Engagement | 23,299 | - | **23,299** | *17,866* |
| Raffle | 90,730 | - | **90,730** | *92,261* |
| Gift Aid | 83,980 | 979 | **84,959** | *65,851* |
| | 1,821,380 | 64,294 | **1,885,674** | *1,974,505* |
| **Legacies** | 1,665,599 | - | **1,665,599** | *5,250,616* |
| | 3,486,979 | 64,294 | **3,551,273** | *7,225,121* |
| *Total 2023* | *7,089,735* | *135,386* | *7,225,121* | |

Donations received include £506,909 *(2023 - £526,477)* of contracted facilities and professional services. £485,700 *(2023 - £490,375)* of the total represents the value of the obligated services provided under an SLA from the South Western Ambulance Service NHS Foundation (SWAST) to the operation of the charity.

## 5. Other trading activities

| | Unrestricted funds 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|
| Lottery | 1,263,510 | **1,263,510** | *1,274,519* |
| Fundraising events | 176,053 | **176,053** | *92,177* |
| Rental income | 23,485 | **23,485** | *9,266* |
| Sundry income | 14,425 | **14,425** | *3,450* |
| Income from trading subsidiary | 223,192 | **223,192** | *205,579* |
| | 1,700,665 | **1,700,665** | *1,584,991* |
| *Total 2023* | *1,584,991* | *1,584,991* | |

## 6. Investment income

| | Unrestricted funds 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|
| Income from investment portfolio | 54,547 | **54,547** | *72,359* |
| Deposit account interest | 14,248 | **14,248** | *31,055* |
| Other interest | 84 | **84** | *111* |
| | 68,879 | **68,879** | *103,525* |
| *Total 2023* | *103,525* | *103,525* | |

## 7. Expenditure on raising funds

### Costs of raising voluntary income

| | Unrestricted funds 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|
| Challenge Events | - | **-** | *10,684* |
| Fundraising equipment | - | **-** | *1,872* |
| Internal events | - | **-** | *493* |
| Website refresh | - | **-** | *41,820* |
| Online donation costs | 12,081 | **12,081** | *11,696* |
| Volunteer expenses | 287 | **287** | *107* |
| Volunteer equipment | 1,964 | **1,964** | *1,614* |
| Outsourced services | 12,518 | **12,518** | *12,541* |
| Raffle costs | 61,275 | **61,275** | *71,789* |
| PR and marketing | 143,445 | **143,445** | *128,168* |
| Legacy notifications | 3,957 | **3,957** | *4,980* |
| Notional expense for gifts in kind | 21,209 | **21,209** | *36,072* |
| Emergency Awareness Training | 9,097 | **9,097** | - |
| Rebranding | 91,159 | **91,159** | - |
| Supporter Engagement | 8,942 | **8,942** | - |
| Staff related costs | 2,380 | **2,380** | - |
| Staff wages and salaries | 307,065 | **307,065** | *333,414* |
| Staff NI | 64,131 | **64,131** | *54,864* |
| Staff pension costs | 58,790 | **58,790** | *51,055* |
| | 798,300 | **798,300** | *761,169* |
| *Total 2023* | *761,169* | *761,169* | |

## 7. Expenditure on raising funds (continued)

### Other trading expenses

| | Unrestricted funds 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|
| Fundraising costs | 53,781 | **53,781** | *29,748* |
| Trading subsidiary costs | 64,156 | **64,156** | *60,549* |
| Trading subsidiary wages and salaries | 53,739 | **53,739** | *42,633* |
| Fundraising trading expenses - NI | 4,447 | **4,447** | *3,398* |
| Fundraising trading expenses - pension costs | 4,769 | **4,769** | *2,400* |
| | 180,892 | **180,892** | *138,728* |
| *Total 2023* | *138,728* | *138,728* | |

### Investment management costs

| | Unrestricted funds 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|
| Fund managers fees | 27,791 | **27,791** | *22,431* |
| *Total 2023* | *22,431* | *22,431* | |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 8. Analysis of expenditure on charitable activities

**Summary by fund type**

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total 2024 £ | *Total 2023 £* |
|---|---|---|---|---|
| Helicopter operating costs | 3,503,517 | 37,139 | **3,540,656** | *3,674,569* |
| Operation of Charity | 831,556 | - | **831,556** | *685,680* |
| | 4,335,073 | 37,139 | **4,372,212** | *4,360,249* |
| *Total 2023* | *4,241,831* | *118,418* | *4,360,249* | |

### 9. Analysis of expenditure by activities

| | Activities undertaken directly 2024 £ | Support costs 2024 £ | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|---|---|
| Helicopter operating costs | 3,540,656 | - | **3,540,656** | *3,674,569* |
| Operation of Charity | - | 831,556 | **831,556** | *685,680* |
| | 3,540,656 | 831,556 | **4,372,212** | *4,360,249* |
| *Total 2023* | *3,674,569* | *685,680* | *4,360,249* | |

## 9. Analysis of expenditure by activities (continued)

### Analysis of direct costs

| | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|
| Staff costs | **926,522** | *802,843* |
| Depreciation | **495,518** | *519,810* |
| Bell 429 helicopter | **1,949,685** | *2,163,311* |
| Operation centre costs | **168,931** | *188,605* |
| | **3,540,656** | *3,674,569* |

## 9. Analysis of expenditure by activities (continued)

### Analysis of support costs

| | Total funds 2024 £ | *Total funds 2023 £* |
|---|---|---|
| Staff costs | **341,793** | *249,672* |
| Depreciation | **304** | *405* |
| Salary sacrifice expenses | **30,443** | *-* |
| Salary benefits | **3,462** | *-* |
| Staff training and development | **15,147** | *13,914* |
| Outsourced services | **248,944** | *226,690* |
| Travelling and Accommodation | **3,689** | *4,010* |
| Subsistence | **38** | *62* |
| Printing | **1,192** | *1,247* |
| Photocopier costs | **2,345** | *1,702* |
| Postage and Carriage | **7,225** | *5,022* |
| Office Stationery | **2,498** | *1,146* |
| Website | **9,033** | *1,608* |
| Tributes | **4,324** | *2,047* |
| Mileage Claims | **3,866** | *2,695* |
| (Profit)/loss on currency exchange | **(8,377)** | *20,918* |
| Insurance | **2,841** | *2,042* |
| Workwear and uniforms | **978** | *861* |
| Motor expenses | **894** | *2,610* |
| Bank charges | **2,841** | *1,956* |
| PDQ Merchant Charges | **2,430** | *2,241* |
| Subscriptions | **38,650** | *37,524* |
| Security Costs | **1,910** | *1,649* |
| Office Equipment | **-** | *411* |
| HR Support | **54,707** | *49,270* |
| Health and wellbeing | **9,899** | *7,849* |
| UK entertaining | **210** | *60* |
| Xero Payment Fees | **92** | *-* |
| Governance costs (breakdown below) | **50,178** | *48,069* |
| | **831,556** | *685,680* |

**Governance costs**

| | 2024 £ | *2023 £* |
|---|---|---|
| Auditor's remuneration | **22,530** | *10,270* |
| Governance | **16,738** | *16,213* |
| Legal fees | **10,910** | *9,686* |
| Consultancy fees | **-** | *11,900* |
| | **50,178** | *48,069* |

## 10. Auditor's remuneration

| | 2024 £ | *2023 £* |
|---|---|---|
| Fees payable to the Charity's auditor for the audit of the Charity's annual accounts | **16,580** | *9,370* |
| Fees payable to the Charity's auditor in respect of: | | |
| All non-audit services not included above | **3,500** | *900* |

## 11. Staff costs

| | Group 2024 £ | *Group As restated 2023 £* | Charity 2024 £ | *Charity As restated 2023 £* |
|---|---|---|---|---|
| Wages and salaries | **1,442,499** | *1,275,169* | **1,388,760** | *1,232,536* |
| Social security costs | **158,280** | *121,729* | **153,833** | *118,331* |
| Pensions costs | **160,477** | *143,381* | **155,708** | *140,981* |
| | **1,761,256** | *1,540,279* | **1,698,301** | *1,491,848* |

The average number of persons employed by the Charity during the year was as follows:

| | Group 2024 No. | *Group 2023 No.* | Charity 2024 No. | *Charity 2023 No.* |
|---|---|---|---|---|
| Employees | **37** | *28* | **35** | *26* |

## 11. Staff costs (continued)

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

| | Group 2024 No. | *Group 2023 No.* |
|---|---|---|
| In the band £60,001 - £70,000 | **1** | *1* |
| In the band £70,001 - £80,000 | **2** | *3* |
| In the band £80,001 - £90,000 | **4** | *1* |
| In the band £90,001 - £100,000 | **1** | *1* |

**Key Management Personnel**

The key management personnel of the parent Charity comprises the Trustees, the Chief Executive, Deputy Chief Executive and Director of Aviation and Finance and Infrastructure. The total remuneration paid to key management personnel for services provided to the Charity was £317,862 *(2023 - £298,725)*. The Chief Executive Officer, Director of Aviation and the Director of Finance and Infrastructure invoice for services provided.

The key management personnel of the group comprises those of the Charity and the directors of its wholly owned subsidiary. The total remuneration paid to key management personnel for services provided to the group was £317,862 *(2023 - £298,725)*.

## 12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2023 - £NIL)*.

During the year ended 31 December 2024, expenses totalling £109 were reimbursed or paid directly to 1 Trustee *(2023 - £NIL)* for travel.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 13. Tangible fixed assets

**Group**

| | Freehold property £ | Helicopter £ | Fixtures, fittings and equipment £ | Motor vehicles £ | Total £ |
|---|---|---|---|---|---|
| **Cost or valuation** | | | | | |
| At 1 January 2024 | **3,844,682** | **4,981,132** | **848,706** | **126,219** | **9,800,739** |
| Additions | **50,350** | **-** | **53,467** | **51,975** | **155,792** |
| Disposals | **-** | **-** | **(35,733)** | **(40,671)** | **(76,404)** |
| At 31 December 2024 | **3,895,032** | **4,981,132** | **866,440** | **137,523** | **9,880,127** |
| **Depreciation** | | | | | |
| At 1 January 2024 | **873,720** | **2,612,119** | **727,246** | **70,487** | **4,283,572** |
| Charge for the year | **142,777** | **276,783** | **56,970** | **20,721** | **497,251** |
| On disposals | **-** | **-** | **(33,859)** | **(33,172)** | **(67,031)** |
| At 31 December 2024 | **1,016,497** | **2,888,902** | **750,357** | **58,036** | **4,713,792** |
| **Net book value** | | | | | |
| At 31 December 2024 | **2,878,535** | **2,092,230** | **116,083** | **79,487** | **5,166,335** |
| *At 31 December 2023* | *2,970,962* | *2,369,013* | *121,460* | *55,732* | *5,517,167* |

Included within Freehold property is Land at cost of £275,268 *(2023 - £275,268)* which is not depreciated.

The net book value of the assets held under hire purchase contracts is £2,092,230 *(2023 - £2,369,013)*.

## 13. Tangible fixed assets (continued)

**Charity**

| | Freehold property £ | Helicopter £ | Fixtures and fittings £ | Motor vehicles £ | Total £ |
|---|---|---|---|---|---|
| **Cost or valuation** | | | | | |
| At 1 January 2024 | **3,844,682** | **4,981,132** | **831,948** | **126,219** | **9,783,981** |
| Additions | **50,350** | **-** | **50,959** | **51,975** | **153,284** |
| Disposals | **-** | **-** | **(30,942)** | **(40,671)** | **(71,613)** |
| At 31 December 2024 | **3,895,032** | **4,981,132** | **851,965** | **137,523** | **9,865,652** |
| **Depreciation** | | | | | |
| At 1 January 2024 | **873,720** | **2,612,119** | **715,332** | **70,487** | **4,271,658** |
| Charge for the year | **142,777** | **276,783** | **54,961** | **20,721** | **495,242** |
| On disposals | **-** | **-** | **(30,075)** | **(33,172)** | **(63,247)** |
| At 31 December 2024 | **1,016,497** | **2,888,902** | **740,218** | **58,036** | **4,703,653** |
| **Net book value** | | | | | |
| At 31 December 2024 | **2,878,535** | **2,092,230** | **111,747** | **79,487** | **5,161,999** |
| *At 31 December 2023* | *2,970,962* | *2,369,013* | *116,616* | *55,732* | *5,512,323* |

Included within Freehold property is Land at cost of £275,268 (*2023 - £275,268)* which is not depreciated.

The net book value of the assets held under hire purchase contracts is £2,092,230 *(2023 - £2,369,013)*.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 14. Fixed asset investments

| Group | Listed investments £ |
|---|---|
| **Cost or valuation** | |
| At 1 January 2024 | **3,691,525** |
| Additions | **2,181,829** |
| Disposals | **(1,920,188)** |
| Revaluations | **320,396** |
| Cash movement | **(228,321)** |
| At 31 December 2024 | **4,045,241** |
| **Net book value** | |
| At 31 December 2024 | **4,045,241** |
| *At 31 December 2023* | *3,691,525* |

| Charity | Investments in subsidiary companies £ | Listed investments £ | Total £ |
|---|---|---|---|
| **Cost or valuation** | | | |
| At 1 January 2024 | **5,000** | **3,691,525** | **3,696,525** |
| Additions | **-** | **2,181,829** | **2,181,829** |
| Disposals | **-** | **(1,920,188)** | **(1,920,188)** |
| Revaluations | **-** | **320,396** | **320,396** |
| Cash movement | **-** | **(228,321)** | **(228,321)** |
| At 31 December 2024 | **5,000** | **4,045,241** | **4,050,241** |
| **Net book value** | | | |
| At 31 December 2024 | **5,000** | **4,045,241** | **4,050,241** |
| *At 31 December 2023* | *5,000* | *3,691,525* | *3,696,525* |

| | 2024 £ | *2023 £* |
|---|---|---|
| Bonds | **1,006,546** | *735,904* |
| Equities | **2,294,319** | *1,806,655* |
| Alternative investments | **503,994** | *570,469* |
| Commodities | **169,864** | *141,724* |
| Cash | **70,518** | *436,773* |
| | **4,045,241** | *3,691,525* |

The fair value of these investments is determined by reference to the quoted price for identical assets in an active market at the balance sheet date.

**Principal subsidiaries**

The following was a subsidiary undertaking of the Charity:

| Name | Company number | Registered office or principal place of business | Class of shares | Holding |
|---|---|---|---|---|
| Your Air Ambulance Ltd | 08930308 | Operations Centre, Outmarsh, Semington, Wiltshire, England, BA14 6JX | Ordinary | 100% |

The financial results of the subsidiary for the year were:

| | Income £ | Expenditure £ | Profit/(Loss) / Surplus/ (Deficit) for the year £ | Net assets £ |
|---|---|---|---|---|
| Your Air Ambulance Ltd | **223,192** | **(224,241)** | **96,081** | **106,097** |

The subsidiary is used for non-primary trading activities.

The subsidiary gift aided profits of £97,130 *(2023 - £56,695)* to the Charity during the year. At the year end Your Air Ambulance Ltd owed £15,890 *(2023 - £17,556)* to the Charity.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 15. Stocks

| | Group 2024 £ | *Group 2023 £* | Charity 2024 £ | *Charity 2023 £* |
|---|---|---|---|---|
| Goods purchased for resale | **11,091** | *15,945* | **-** | *-* |
| Aviation fuel | **19,690** | *18,368* | **19,690** | *18,368* |
| | **30,781** | *34,313* | **19,690** | *18,368* |

### 16. Debtors

| | Group 2024 £ | *Group 2023 £* | Charity 2024 £ | *Charity 2023 £* |
|---|---|---|---|---|
| **Due after more than one year** | | | | |
| Prepayments and accrued income | **-** | *487,753* | **-** | *487,753* |
| | - | *487,753* | - | *487,753* |
| **Due within one year** | | | | |
| Trade debtors | **138,574** | *15,457* | **128,464** | *2,261* |
| Amounts owed by group undertakings | **-** | *-* | **15,890** | *17,556* |
| Other debtors | **23,092** | *13,593* | **18,467** | *8,968* |
| VAT | **94,933** | *57,017* | **94,933** | *57,017* |
| Prepayments and accrued income | **4,319,253** | *5,205,225* | **4,307,251** | *5,195,308* |
| | **4,575,852** | *5,779,045* | **4,565,005** | *5,768,863* |

Included within prepayments is an amount of £749,962 which relates to the Engine Service Plan for the aircraft. This amount is being held as a fund in expectation of the engine overhaul at 4,000 hours and will continue to accumulate until this time when it will be transferred into fixed assets and depreciated over the life of the engines.

## 17. Creditors: Amounts falling due within one year

| | Group 2024 £ | *Group 2023 £* | Charity 2024 £ | *Charity 2023 £* |
|---|---|---|---|---|
| Obligations under finance lease and hire purchase contracts | **704,167** | *416,666* | **704,167** | *416,666* |
| Trade creditors | **347,699** | *446,646* | **346,782** | *445,722* |
| Other taxation and social security | **52,379** | *39,632* | **45,569** | *33,147* |
| Other creditors | **100** | - | **-** | - |
| Accruals and deferred income | **342,032** | *271,860* | **331,483** | *267,865* |
| | **1,446,377** | *1,174,804* | **1,428,001** | *1,163,400* |

Included in accruals and deferred income is deferred income of £27,005 *(2023 - £42,660).*

## 18. Creditors: Amounts falling due after more than one year

| | Group 2024 £ | *Group 2023 £* | Charity 2024 £ | *Charity 2023 £* |
|---|---|---|---|---|
| Net obligations under finance lease and hire purchase contracts | **-** | *704,167* | **-** | *704,167* |

## 19. Obligation under finance leases and hire purchase contracts

**Group and Charity**

| | 2024 £ | *2023 £* |
|---|---|---|
| **Net obligations repayable:** | | |
| Within one year | **704,167** | *416,666* |
| Between one and five years | **-** | *704,167* |
| | **704,167** | *1,120,833* |

## 20. Statement of funds

### Statement of funds - current year

| | Balance at 1 January 2024 £ | Income £ | Expenditure £ | Transfers in/out £ | Gains/ (Losses) £ | Balance at 31 December 2024 £ |
|---|---|---|---|---|---|---|
| **Unrestricted funds** | | | | | | |
| **Designated funds** | | | | | | |
| Bell 429 - Balloon payment | 600,000 | - | - | - | - | 600,000 |
| Replacement aircraft and other mission critical projects | 3,000,000 | - | - | - | - | 3,000,000 |
| Airbase- Sinking fund- Capital Renewals Programming | 68,940 | - | - | 16,500 | - | 85,440 |
| Emergency awareness training | 1,000 | 2,000 | (3,000) | - | - | - |
| Blood transfusions | 5,000 | 5,000 | (6,033) | - | - | 3,967 |
| Laryngoscopes | - | 12,051 | (2,964) | (8,497) | - | 590 |
| | 3,674,940 | 19,051 | (11,997) | 8,003 | - | 3,689,997 |
| **General funds** | | | | | | |
| General Funds | 10,415,678 | 5,026,059 | (5,105,818) | 38,038 | 320,396 | 10,694,353 |
| Funds of the subsidiary | 102,146 | 223,192 | (224,241) | - | - | 101,097 |
| | 10,517,824 | 5,249,251 | (5,330,059) | 38,038 | 320,396 | 10,795,450 |
| **Total Unrestricted funds** | 14,192,764 | 5,268,302 | (5,342,056) | 46,041 | 320,396 | 14,485,447 |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

**20. Statement of funds (continued)**

| | Balance at 1 January 2024 £ | Income £ | Expenditure £ | Transfers in/out £ | Gains/ (Losses) £ | Balance at 31 December 2024 £ |
|---|---|---|---|---|---|---|
| **Restricted funds** | | | | | | |
| Research project | 999 | - | - | - | - | 999 |
| Night vision goggles | 9,760 | - | (1,810) | - | - | 7,950 |
| Paramedic/ doctor Salaries | 39,354 | 33,473 | (35,329) | (15,041) | - | 22,457 |
| Critical Care Car | 389 | 31,000 | - | (31,000) | - | 389 |
| | 50,502 | 64,473 | (37,139) | (46,041) | - | 31,795 |
| **Total of funds** | 14,243,266 | 5,332,775 | (5,379,195) | - | 320,396 | 14,517,242 |

**20. Statement of funds (continued)**

**Statement of funds - prior year**

| | *Balance at 1 January 2023* £ | *Income* £ | *Expenditure* £ | *Transfers in/out* £ | *Gains/ (Losses)* £ | *Balance at 31 December 2023* £ |
|---|---|---|---|---|---|---|
| **Unrestricted funds** | | | | | | |
| **Designated funds** | | | | | | |
| Bell 429 - Balloon payment | *600,000* | - | - | - | - | *600,000* |
| Replacement aircraft and other mission critical projects | *1,000,000* | - | - | *2,000,000* | - | *3,000,000* |
| Flying kit & equipment | *1,101* | - | - | *(1,101)* | - | - |
| Paramedic training and equipment | *1,817* | - | - | *(1,817)* | - | - |
| Airbase- Sinking fund- Capital Renewals Programming | *50,940* | - | - | *18,000* | - | *68,940* |
| 24 in 24 Lyoplas | *4,592* | - | *(4,592)* | - | - | - |
| Emergency awareness training | - | *1,000* | - | - | - | *1,000* |
| Blood transfusions | - | *10,000* | *(5,000)* | - | - | *5,000* |
| | *1,658,450* | *11,000* | *(9,592)* | *2,015,082* | - | *3,674,940* |
| **General funds** | | | | | | |
| General Funds | *8,489,399* | *8,583,897* | *(4,991,892)* | *(1,908,904)* | *243,178* | *10,415,678* |
| Funds of the subsidiary | *59,242* | *205,579* | *(162,675)* | - | - | *102,146* |
| | *8,548,641* | *8,789,476* | *(5,154,567)* | *(1,908,904)* | *243,178* | *10,517,824* |

## 20. Statement of funds (continued)

### Statement of funds - prior year (continued)

| | *Balance at 1 January 2023* £ | *Income* £ | *Expenditure* £ | *Transfers in/out* £ | *Gains/ (Losses)* £ | *Balance at 31 December 2023* £ |
|---|---|---|---|---|---|---|
| **Total Unrestricted funds** | *10,207,091* | *8,800,476* | *(5,164,159)* | *106,178* | *243,178* | *14,192,764* |
| **Restricted funds** | | | | | | |
| Research project | *999* | - | - | - | - | *999* |
| Video Laryngoscope | *2,421* | - | - | *(2,421)* | - | - |
| Night vision goggles | *43,924* | - | *(1,652)* | *(32,512)* | - | *9,760* |
| Paramedic/ doctor Salaries | *28,888* | *70,064* | *(59,598)* | - | - | *39,354* |
| Critical Care Car | *63,076* | - | - | *(62,687)* | - | *389* |
| Capnograph | *404* | - | - | *(404)* | - | - |
| Luca machine | - | *8,534* | *(380)* | *(8,154)* | - | - |
| Pins Approach | - | *42,188* | *(42,188)* | - | - | - |
| Emergency Awareness Training | - | *14,600* | *(14,600)* | - | - | - |
| | *139,712* | *135,386* | *(118,418)* | *(106,178)* | - | *50,502* |
| **Total of funds** | *10,346,803* | *8,935,862* | *(5,282,577)* | - | *243,178* | *14,243,266* |

**20. Statement of funds (continued)**

**Restricted Funds**

Research Projects - a balance of £999 remains to be spent in anticipation of any future research projects.

Paramedic & Doctor salaries - this amount was received from a foundation following a specific ask from our grant and trusts co-ordinator, it was to be spent directly on paramedic salaries.

Video Laryngoscope - this fund is being used to build up a pot to buy another video laryngoscope.

Night vision goggles - In order the helicopter can fly at night the pilot and the technical crew member are required to wear Night Vision Goggles. The Big Give was used to raise the money to pay for a newer version.

Critical care Car - It had been identified there was a requirement for a critical care car to run alongside the cars already owned, the money was raised from a single grant making Charity.

Emergency Awareness Training - these funds were given to the Charity to fund the provision of the education of children in schools, to give them the skills to help save a life. £3,500 of which was received from the David Family Foundation.

PinS Approach - these funds have been set aside for a project which is being part funded by the Civil Aviation Authority. This is to provide a dedicated approach to the airbase and increase aviation safety when flying on instruments.

Lucas Machine - this is a mechanical chest compression device that helps our paramedics deliver high quality and consistent chest compressions to sudden cardiac arrest patients. The equipment was requested by the operational team and an amount designated from a trust to make the purchase.

**Designated Funds**

Bell 429 - Balloon payment - in 2025 the HP agreement on the Bell 429 will end and the balloon payment will become due, this amount has been set aside to fund the payment.

Replacement aircraft and other mission critical projects - funds set aside to finance the purchase of an additional aircraft and other mission critical projects.

24 in 24 Lyoplas - Lyoplas is a freeze-dried plasma which is reconstituted with sterile water to provide the patient with additional support to enable their body to maintain blood clots and stem bleeding.
This new product takes away some of the logistical challenges associated with carrying blood. The crew of pilots and paramedics took on their own challenge of running 24 miles in 24 hours which was supported by the public.

Flying Kit and Equipment - both our paramedics and pilots have various requirements for uniform, PPE and flying helmets. This was an extremely popular fund for donors as they were able to know they would be buying items being used directly by our crew.

Paramedic training & equipment - our paramedics have various requirements for uniform, PPE and flying helmets.

Airbase - Sinking fund - a designated fund to pay for future capital renewals for the Airbase and the grounds to prepare for planned future expenditure

## 20. Statement of funds (continued)

Emergency awareness training - a foundation agreed to fund the salaries of our emergency awareness training.

Blood Project - this was for the second delivery of Lyoplas plus any item which is associated with giving blood to patients, such as a blood warmer or the blood itself.

Laryngoscopes - there was a need to replace our existing laryngoscopes, this designated fund from several trusts allowed the charity to do this.

**Transfers**

Where the fund is restricted and equipment or assets are purchased, the amount is transferred from restricted to general as the restriction is deemed to be satisfied. Where other amounts have been transferred from the general funds into designated, this is to ensure funds are set aside for a specific future purpose which has been agreed.

## 21. Summary of funds

**Summary of funds - current year**

| | Balance at 1 January 2024 £ | Income £ | Expenditure £ | Transfers in/out £ | Gains/ (Losses) £ | Balance at 31 December 2024 £ |
|---|---|---|---|---|---|---|
| Designated funds | **3,674,940** | **19,051** | **(11,997)** | **8,003** | **-** | **3,689,997** |
| General funds | **10,517,824** | **5,249,251** | **(5,330,059)** | **38,038** | **320,396** | **10,795,450** |
| Restricted funds | **50,502** | **64,473** | **(37,139)** | **(46,041)** | **-** | **31,795** |
| | **14,243,266** | **5,332,775** | **(5,379,195)** | **-** | **320,396** | **14,517,242** |

**Summary of funds - prior year**

| | *Balance at 1 January 2023 £* | *Income £* | *Expenditure £* | *Transfers in/out £* | *Gains/ (Losses) £* | *Balance at 31 December 2023 £* |
|---|---|---|---|---|---|---|
| Designated funds | *1,658,450* | *11,000* | *(9,592)* | *2,015,082* | *-* | *3,674,940* |
| General funds | *8,548,641* | *8,789,476* | *(5,154,567)* | *(1,908,904)* | *243,178* | *10,517,824* |
| Restricted funds | *139,712* | *135,386* | *(118,418)* | *(106,178)* | *-* | *50,502* |
| | *10,346,803* | *8,935,862* | *(5,282,577)* | *-* | *243,178* | *14,243,266* |

## 22. Analysis of net assets between funds

### Analysis of net assets between funds - current period

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ |
|---|---|---|---|
| Tangible fixed assets | 5,166,335 | - | **5,166,335** |
| Fixed asset investments | 4,045,241 | - | **4,045,241** |
| Current assets | 6,720,248 | 31,795 | **6,752,043** |
| Creditors due within one year | (1,446,377) | - | **(1,446,377)** |
| **Total** | 14,485,447 | 31,795 | **14,517,242** |

### Analysis of net assets between funds - prior period

| | *Unrestricted funds 2023 £* | *Restricted funds 2023 £* | *Total funds 2023 £* |
|---|---|---|---|
| Tangible fixed assets | *5,517,167* | - | *5,517,167* |
| Fixed asset investments | *3,691,525* | - | *3,691,525* |
| Debtors due after more than one year | *487,753* | - | *487,753* |
| Current assets | *6,375,290* | *50,502* | *6,425,792* |
| Creditors due within one year | *(1,174,804)* | - | *(1,174,804)* |
| Creditors due in more than one year | *(704,167)* | - | *(704,167)* |
| **Total** | *14,192,764* | *50,502* | *14,243,266* |

## 23. Reconciliation of net movement in funds to net cash flow from operating activities

| | Group 2024 £ | *Group 2023 £* |
|---|---|---|
| Net income for the period (as per Statement of Financial Activities) | **273,976** | *3,896,463* |
| **Adjustments for:** | | |
| Depreciation charges | **497,251** | *522,096* |
| Gains on investments | **(320,396)** | *(243,178)* |
| Dividends, interests and rents from investments | **(68,879)** | *(103,525)* |
| Profit on the sale of fixed assets | **(14,241)** | *-* |
| Decrease in stocks | **3,532** | *7,696* |
| Decrease/(increase) in debtors | **1,203,193** | *(4,067,755)* |
| Decrease in creditors | **(15,928)** | *(19,868)* |
| **Net cash provided by/(used in) operating activities** | **1,558,508** | *(8,071)* |

## 24. Analysis of cash and cash equivalents

| | Group 2024 £ | *Group 2023 £* |
|---|---|---|
| Cash in hand | **2,145,410** | *1,100,187* |

## 25. Analysis of changes in net debt

| | At 1 January 2024 £ | Cash flows £ | At 31 December 2024 £ |
|---|---|---|---|
| Cash at bank and in hand | **1,100,187** | **1,045,223** | **2,145,410** |
| Finance leases | **(1,120,833)** | **416,666** | **(704,167)** |
| | **(20,646)** | **1,461,889** | **1,441,243** |

## 26. Contingent assets

A number of legacies have been notified to the Charity by year end estimated to be £100,240. However there is a high degree of uncertainty over the timing if these and accordingly they do not meet the requirements to be recognised as income in these financial statements.

## 27. Pension commitments

The Charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £155,708 *(2023 - £140,981)*. There were no contributions repayable to the fund at the reporting date *(2023 - £Nil).*

## 28. Operating lease commitments

At 31 December 2024 the Group had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | **Group 2024 £** | *Group 2023 £* |
|---|---|---|
| Not later than 1 year | **20,225** | *17,416* |

The following lease payments have been recognised as an expense in the Statement of financial activities:

| | **Group 2024 £** | *Group 2023 £* |
|---|---|---|
| Operating lease rentals | **17,416** | *19,000* |

16

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Age UK Wiltshire

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work National/Countywide/District/Locally based?

Age UK Wiltshire is an independent charity that provides services and support for all older people across Wiltshire and Swindon.

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

£400 of the grant will support Age UK Wiltshire's Melksham Fitness and Friendship Club, held fortnightly at Bowerhill Village Hall. This popular club provides an opportunity for older residents of Melksham Without Parish to enjoy the health and social benefits of gentle exercise in a safe and sociable environment. We are also asking for an additional £500 to run another Daytime Disco in Melksham Assembly Hall. These have been incredibly popular, with 440 people attending the last two discos.

6. Amount of Grant requested: £900.00

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

The Fitness and Friendship Club plays an essential role in supporting older people in Melksham Without Parish. Held every fortnight at Bowerhill Village Hall, our sessions combine gentle exercise with opportunities to socialise and have fun. In 2025, the club was attended by 44 older adults, 22 of whom live in Melksham Without Parish.

Participants can take part in a variety of carefully designed and accessible activities, including seated exercise, Tai Chi, and low-impact strength and balance work. These sessions are designed to help people stay mobile, manage conditions such as arthritis, and lower the risks of experiencing a fall.

The social element of the club is equally important. Members enjoy taking part in games like bowling, skittles, and quoits before sharing tea, biscuits, and conversation. This relaxed social opportunity helps people build friendships, feel connected, reduce feelings of isolation, and improve their overall well-being.

*"I go to the club, and I enjoy it and have a chat with people, and it really does help with my life."*

Our team of leaders and volunteers are trained in first aid and low-impact exercise delivery. Their commitment and encouraging support ensures that sessions are safe, friendly, and welcoming for everyone who attends.

By meeting both physical and mental health needs, the club helps older residents stay independent for longer, reduce falls and improve mobility, remain active in their community, and enjoy an enhanced quality of life.

*"I'm sat at home feeling a bit of a buzz, I really enjoyed the session. Thank you and look forward to seeing you in a fortnight."*

We have also run two very successful Daytime Discos in Melksham and are eager to run another Daytime Disco in Melksham Assembly Hall. These have been incredibly well attended, with the aim to reduce isolation, and encourage residents to socialise and get active, whilst dancing with their friends to music from the 60s through to the 80s. They also provide us with the opportunity to introduce and signpost people to the wider range of support and services we offer across Wiltshire, helping older people live well and remain independent in later life. You can read more about them here: https://melkshamnews.com/residents-hit-the-dancefloor-at-second-daytime-disco/
Feedback from people attending has been overwhelmingly positive:
"I used to get home at 4am, now it's 4pm!"
"Thank you, I came knowing no one and I have left with some new friends, thank you for lifting my spirts."
"We are never too old to have a boogie and a laugh. So much better than sitting around a coffee table. When is the next one?"

“My feet are killing me, did not think I would be dancing that much, now fish & chips for tea.”
“My favourite event of the year, what an amazing thing you have done. Thank you.”
“It’s the first time my husband has danced in years - it was a joy to see - thank you.”
“Me and my husband haven’t danced like this in forever – my poor knees! I hope they do another one. I thought he’d feel he’d been dragged along but he’s out there loving it!”
“We’re going to be on a high from this for some time.”

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | | |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

Age UK Wiltshire has a robust funding strategy, approved by our Trustees, to secure ongoing financial support for our core services. Our Fitness and Friendship Clubs also receive partial funding from Wiltshire & Swindon Sport. Additionally, we rely on the generosity of our community through sponsored events and fundraising efforts.

By leveraging various funding streams and partnerships, we strive to provide essential services to older adults in Wiltshire, including the valuable opportunities offered by our Fitness and Friendship Clubs.

If you would like a link to your organisation’s website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here: https://www.ageuk.org.uk/wiltshire/

Signature:

Date: 28th January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | |
| Address | |
| Telephone No. | 01380 710310 |

| | |
|---|---|
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 15th December 2025 |

**REGISTERED COMPANY NUMBER: 2121174**

**(England and Wales)**

**REGISTERED CHARITY NUMBER: 800912**

# Report of the Trustees and Financial Statements for the Year Ended 31 March 2025 for Age UK Wiltshire

# Age UK Wiltshire

# Annual Review and Accounts 2024-25

## Contents


### Part 1

Legal and Administrative Information

### Part 2

About our Charity

Our Services and Activities at Age UK Wiltshire

Our Future Plans

### Part 3

Financial Review

### Part 4

Governance and Financial Management

Report of the Independent Auditors

Financial Statements

## Part 1 - Legal and Administrative Information

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) (effective 1 January 2019).

**Company registered number:** 2121174 (England and Wales)

**Charity registered number:** 800912

**Registered Office:**
9-10 Prince Maurice Court
Devizes
Wiltshire
SN10 2RT
(Effective 18/09/2024)

**Other locations:**
44 Catherine Street
Salisbury, Wiltshire
SP1 2DD

Toothill Community Centre
Dunwich Drive
Toothill
Swindon
SN5 8DH

Day Centre
Padwell Road
Southampton
SO14 6QX

**Company Secretary**
Sarah Cardy

**Trustees and Directors**

| | | |
|---|---|---|
| Richard Purchase - Chair | | |
| Richard Davies | Resigned | 02/06/25 |
| Warren Finney | Resigned | 07/04/25 |
| Keith Johnson | | |
| Stewart Ruston | | |
| Sally Fox | | |
| Jacqueline Wells | | |

**Auditors**
Sumer Audit
Statutory Auditors
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

**Solicitors**
Thrings LLP
6 Drakes Meadow
Penny Lane
Swindon
SN3 3LL

**Bankers**
Lloyds Bank plc
38 Marketplace
Devizes
Wiltshire
SN10 1JD

**Senior Management Personnel**

| | | |
|---|---|---|
| Sarah Cardy | Chief Executive Officer | Appointed 14/06/21 |
| Ian Poulton | Finance Manager | Appointed 01/09/23 |
| Kate Brooks | Operations Manager-Deputy CEO | Appointed 04/07/22 |
| Oliver Moody | Senior Commercial Manager | Appointed 01/04/24 |
| Kirsten Kerr | Operations Manager | Appointed 03/06/24 |

## Part 2 About our Charity

### Objectives and Activities

Age UK Wiltshire (AUKW) is an independent local charity established to promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in and around the counties of Wiltshire, including Swindon, and Southampton. The charity was originally formed in 1949 as the Wiltshire Older People's Welfare Committee and is committed to enhancing the wellbeing of older people in our community. The charity is managed by a board of trustees who have a wealth of experience across the public, private and the third sector, particularly in health and social care. Our services are provided by a team of paid employees and a team of more than 140 volunteers, who are the lifeblood of our charity.

We know there are many circumstances which reduce older peoples' sense of wellbeing in later life. These can include difficulties with physical and mental health, money worries, housing issues, caring responsibilities, and bereavement. The size of the challenge is best explained by the fact that across The UK has projected by 2047 that the total number of people aged 65 and over is estimated to grow by 29 per cent, while the overall population only grows by 3 per cent in that time. This equates to over two million additional people being of pensionable age. (Source Office of National Statistics)

The objects of the Charity are to promote the following purposes for the public benefit within the Area of Benefit:

- Preventing or relieving the poverty of older people.
- Advancing education on matters relating to older people.
- Preventing or relieving sickness, disease or suffering in older people, (whether emotional, mental, or physical).
- Promoting the independence and well-being of older people.
- Promoting the human rights of older people in accordance with the
- Universal Declaration of Human Rights.
- Assisting older people in need by reason of ill-health, social exclusion or
- other disadvantage; and
- Such other charitable purposes for the benefit of older people as the Charity
- Trustees from time to time decide.

As an organisation we seek to fulfil our charitable objectives through the provision of services that provide a mixture of practical and emotional support for older people. In furtherance of our objectives, we work in partnership and collaborate with other charities, voluntary bodies, statutory authorities, and other organisations.

### Public Benefit

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider that they have acted in the public benefit.

### Our Mission

Our mission is to inspire, support and enable older people, helping them stay safe, make informed choices and be independent yet connected.

**Our Vision**

The vision of Age UK Wiltshire is to "Let's change how we age, across Wiltshire, Swindon and Southampton "

Accepting that the challenges of an ageing population cannot be addressed alone, but by bringing together other charities, voluntary bodies, statutory authorities, and communities. Sharing our strengths, we aim to influence, support and work with others whose ambition, like ours, is continuous improvement of services which enable and support the best quality of life for older people.

**Our Values**

Our four values are:

Person centred -holistic, caring, we see 'people,' compassionate, supportive

Trusted – professional, reliable, knowledgeable, diligent, honest, quality service

Empowering **–** enabling, independence, ownership, nurturing

Ambitious – for our staff, clients, and the organisation.

The board of trustees recognises their duty to act in the charity's best interests, to manage resources responsibly, take reasonable care and display skill in their leadership of the charity. To that end trustees commit individually and collectively to operate in accordance with the good practice guidance of the Charity Commission. Furthermore, all Age UK Wiltshire trustees and the Chief Executive Officer will subscribe to and uphold the seven Nolan Principles of public life; Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

**Equity, Diversity, and Inclusion**

Equity, diversity, and inclusion are central to everything we do at Age UK Wiltshire. We celebrate the diversity of people, aim to remove barriers and to support everyone to overcome and enable their full inclusion and participation in society.

As an organisation we will not tolerate any discrimination, victimisation, or harassment. We are committed to tackling the inequalities and exclusion and promoting equity and inclusion of people from diverse backgrounds in all areas of our work. We believe an inclusive society where everyone is treated with dignity and respect will not only benefit older people but will also help to develop greater social cohesion, tolerance, stability, and prosperity.

Age UK Wiltshire believes that harnessing the different life experiences, attributes, and contributions of individuals, will make us a more effective organisation in supporting older people and a better place to work or volunteer.

**Our Strategy**

Our strategic plan builds on the achievements and successes of the charity in recent years and presents our plan for change, which will guide our organisation and people forward:

- ensure our business model is financially sustainable and can continue to support the changing needs of older people for years to come. This requires a more commercial

approach to our funding model, with some services being offered at a cost to the client.
- an outcome-based approach that enables us to demonstrate the true social impact we have and makes our volunteers and staff proud.
- a needs-based approach, reflecting the characteristics of our communities, ensuring priorities are driven by the needs of older people. Providing localised community support reliably, delivering on our commitments and ensuring our services are accessible to all older people.
- help us to engage and energise stakeholders by making it easier to understand what we do and the difference we make.
- become the recognized voice of older people, using our trusted brand and expertise to focus on services and provision that will ensure older people in Wiltshire, Swindon and Southampton enjoy later life.

**Our Key Social Outcomes**

We are targeting five key social outcomes, which encapsulate our vision:

- Improved wellbeing – mental, emotional, and physical wellbeing.
- Increased participation in community – being active, socialising, able to maintain and develop life interests and skills - feeling connected.
- Reduced feeling of loneliness and social isolation through social support.
- More older people can remain living independently for longer and safer at home.
- Greater resilience – supporting and creating choice and control, increasing ability to deal with later life.

**Achievements and Performance**

**Information & Advice (I&A) Service**

Age UK Wiltshire offers a free, quality, accredited Information & Advice (I&A) service for older people living in Wiltshire, Swindon and Southampton, their families, and their careers. Our friendly team of advisers, triage officers and community volunteers provide comprehensive information and advice on a wide range of issues affecting older people, including welfare benefits and money; arranging care and support; housing options; finding local services and later life planning. The Information & Advice team supported 3,000 people, engaging in almost 14,000 contacts with or on behalf of clients, and helped realise over £2.9 million pounds a year in previously unclaimed benefits and grants – a huge amount which will make such a difference to older people's lives.

The Information & Advice service is the front door to the public and underpins the comprehensive approach we take in supporting our older population. An integrated approach and strong connections enable seamless two-way referrals with our other services including Wellbeing, Wellbeing Checks with Meals, Fitness & Friendship Clubs, Melksham, Bradford on Avon and Trowbridge Community Support and the Living Well services, as well as external organisations.

Age UK Wiltshire holds the nationally recognised Advice Quality Standard (AQS) to further demonstrate the quality of the work delivered by our staff and volunteers.

We are grateful to the support of funding from:

- EON and Octopus to help people with Benefit advice with the aim of maximising the income of our clients, and to encourage uptake of Warm Home Discount to avoid the risk of fuel poverty.
- Wiltshire Community Foundation to offer one-off grants to older people that are on an exceptionally low income and at risk of fuel poverty and/or struggling to keep their home warm during the colder months, through the Surviving Winter programme. The Community Foundation also provided funding to increase benefit advice and casework capacity within the Information & Advice team.
- Age UK national, The Trustees of Charities Aid Foundation and Skipton Building Society is providing funding over 30 months via their programme, 'A Place to Call Home.' The programme is targeted at providing one-to-one holistic advice sessions to older people, supporting them to live well and independently in safe, secure, and warm homes
- Age UK national – The Building Resilience (M&G) programme enabled us to provide holistic advice and support to older people experiencing a significant life event such as illness, bereavement, need of care or moving house.
- Wessex Water, to promote uptake of the Wessex Water Pension Credit discount scheme whilst completing income maximisation work with our clients.
- Wiltshire Council, provided support from the Household Support Fund for our community connectors program, initially based in Bradford on Avon, and will expand to other parts of Wiltshire during the next year. We also received funding from their Vibrant Wiltshire program, which helped support the opening of our shops in Marlborough and. Devizes.

**Wellbeing Service**

Access to the Wellbeing service starts with a Guided Conversation to explore every aspect of the client's life which then help identify the cause of why they are feeling lonely and isolated. It also helps the client focus on what they would like to achieve with our support.

Our volunteer Telephone Befrienders make weekly calls to people who are housebound or find it difficult to get out.

This year we took over coordinating the activities of the Royal Wootton Bassett Monday Friendship Club.

**Living Well Service – Partnerships with GP Practices**

During 2024/25 we held two contracts, with one PCN covering five surgeries, in the North of Wiltshire. Two Age UK Wiltshire Senior Project Workers are an integrated part of the surgery's multi-disciplinary teams. Patients with non-clinical needs are visited at home for a Guided Conversation. This is an opportunity to find out what is important to the patient, what practical problems they are experiencing that require support to overcome, and if there is anything that the patient would like to do in the community which would increase their social connections.

The Living Well team provides a wrap-around service, working with the patient themselves, whilst drawing on the expertise of other services within Age UK Wiltshire or work with other organisations such as Dorset & Wiltshire Fire and Rescue Service, Wiltshire Warm & Safe, Alzheimer's Support Wiltshire and Link schemes, to name just a few.

The themes of support most provided include:

- Finding help at home or personal care
- Access transport schemes
- Blue badge applications
- Housing options
- Falls prevention and Chiropody
- Income maximisation
- Social groups and exercise activities
- Aids and equipment

**Melksham Community Support**

The Melksham Community Support service, funded by Melksham Town Council and Melksham Without Parish Council, offers a range of support for people, and aims to:

- Improve the wellbeing of older people living in Melksham Town and Melksham Without, by offering support, access to information and practical help.
- Ensure that support is available to those who need it most, particularly those who do not have a support network.
- Promote the take-up of welfare benefits and access to other sources of financial support.
- Promote and provide holistic support tailored to the individual's needs.
- Provide evidence of future needs.

This year we were able to hold Information & Advice outreach sessions in and around Melksham, supported by Melksham Area Board.

**Fitness & Friendship Clubs**

The Age UK Wiltshire Fitness & Friendship (F&F) Clubs reach out to a section of the population that is less likely to feel at ease in a gym or leisure centre. The clubs are aimed at those who are at increased risk of falls, poor health due to lack of exercise and loneliness and social isolation. Inactivity and more sedentary lifestyles lead to an increased risk of falls, obesity, heart disease, and a decline in mental wellbeing. Our clubs build (or rebuild) client confidence to prevent a downward spiral that can occur after a fall, even when there is no hospital admission or minor injury. The club's format is a combination of low-impact exercises emphasizing friendship and having fun.

This year we opened some new clubs, ending the year with twenty-one clubs across Wiltshire and Swindon, with further clubs planned for 2025/26. The clubs are supported through a five-year Service Level Agreement with Wiltshire & Swindon Sport (WASP), running from July 2022 to July 2027. We were also supported through the Get Out Get Active project, and Melksham Without Parish Council.

**Wellbeing Checks with Meals**

The aim of the service is:

- Regular welfare checks to an older person, addressing any concerns or issues directly.
- The provision of an individually selected hot meal at lunchtime, delivered and plated to a client's desired location within their home.
- An interactive conversation with the older person.

The Covid pandemic highlighted the sense of isolation and loneliness affecting older people in the community. This meant there was increase in demand and reliance upon this Community Welfare program.

We deliver a 7 day a week service across Swindon, Wiltshire, and Bath and Northeast Somerset. This service is valued by the customer and their families. Often, we are the only visitor they have to the home. We have now expanded this service into Southampton.

The service has continued to grow, and we completed over 70,000 visits, with the client base increasing 9% during the year. Most importantly we maintained direct face to face contact with many clients during the year. We continue to see a growing need for this service, and saw it grow due to the withdrawal of a similar service in Swindon.

**Gardening Service - South Wiltshire**

The service offers subsidised basic garden maintenance to around twenty-five clients, including grass cutting and general garden maintenance. This service is for more vulnerable older people who cannot engage in arranging a gardener themselves, e.g. due to mental health issues, physical disability. The aim of the service is to keep a client's garden, especially the front garden, looking cared for and not the home of someone who may be vulnerable.

**Supportive Independence, Swindon**

This pilot project, which started during last fiscal year and ended in December 24, supported people to remain independent in their homes, and empowered them to take charge of their health, wellbeing, and independence, helping them to become less likely to fall. We helped people to get more connected and increase their activity, at home and in their communities. Where there were barriers to getting active (transport, confidence, money, information about what is going on in the local community) we worked hard to reduce or remove these. We checked whether there were other factors which increased someone's risk of falling, for example medication, footwear, hearing (imbalance), low / high blood pressure, and check how safe the home environment was.

**Padwell Road Day Centre**

The day centre in the Padwell road Southampton is for private pay clients and people receiving direct payments through Southampton City Council. The centre has proven to be popular with clients due to the daily activities, and hot lunches served, provided by our Meals Service team. We have added a wheelchair accessible vehicle, to allow us to provide transport for clients who have limited mobility. During FY25, our contract with SCIA to provide day care service was not renewed, due to their financial budget constraints. There is an Information & Advice service also located in the Southampton day centre.

**Charity Shops with Information Points**

As per our strategy which included diversification of revenue sources, we have continued opening additional shops in Marlborough, Bradford on Avon, and Devizes. We have seen that our clients welcome the information point, being in key areas of the county, along with the ability to donate, and purchase goods. These shops and information points have more importantly provided an additional information point for our clients, and families. During the fiscal year we have seen a steady growth in revenue, and appreciate the support given to us, through the

Wiltshire Council Vibrant Grant program, along with support and cooperation from our new landlords.

**Carers Together Wiltshire**

Carers Together Wiltshire is a partnership, with Age UK Wiltshire being the lead partner, to provide support services to unpaid Carer on behalf of Wiltshire Council and the Integrated Care Board. The contract term is for 3 years, with year one being FY25. During FY25, the team completed over six hundred assessments, reviews, and support plans; and supported almost 1,200 Carers. The team also engaged in over two hundred events across Wiltshire, supporting Carers. The addition of this program while expanding our reach to older people with needs, also meant that our infrastructure needed to expand. So, a new office space was leased to allow for the continued growth of Age UK Wiltshire, and provide adequate space for all our operations, including Carers Together Wiltshire.

**Other**

During the year, Age UK Wiltshire was successful in its application for being recognized as a Real Living Wage Employer, whereby our contractors and staff are paid at least the real living wage, which is higher than the national minimum wage.

**Future Plans**

With a growing 65+ population and a difficult financial climate the board recognise that our services are needed more than ever. Our current outlook for the next couple of years is to stabilize what we currently offer, and grow organically our existing program of services, and add programs that are adjacent, and self-funding. These include new programs like Celebrating Age Wiltshire, Community Connectors, Community Arts activities, daytime discos, and walking groups.

With the increasing cost of living, we continue to improve our offer with targeted information and advice and more accessible self-help materials, through our new hubs, and via email and phone. We continue to collaborate with partner organisations to provide effective referrals.

We will develop services to help people stay more mobile and connected. Fitness and Friendship clubs will continue to expand and develop activities for residents of sheltered housing schemes. These activities are aimed at helping prevent ill health both physical and mental health. We have opportunities to offer alternate meeting groups with activities in the coming year, including Art and Music.

We will relocate our current shop in Bradford on Avon into a new larger premises, located near by the existing shop and information point. We will repurpose the existing shop into a dedicated information and meeting point, along with a dedicated space for book sales. In line with our strategy of providing more community support services, we will add a dedicated community connector for the surrounding area, following the success of our community connector in Melksham.

We will look for opportunities to expand our Wellbeing check with meals service into additional strategic areas or provide consulting services to other organizations offering a similar service and having the desire to replicate our model.

We have established a partnership arrangement with KFR (Kennet Furniture Refurbiz), whereby we completed house clearances with a heart. It is a mutually beneficial arrangement, as some items from donated from a house clearance, can be sold in our shops, and KFR is able to reuse the furniture and white goods.

We also welcome the opportunity to work with Primary Care Networks to help support social needs of patients to help improve their health.

**Fundraising**

We were successful in securing donations from several grant-makers to support our Information and Advice service, Wellbeing and Telephone Befriending Programme and Fitness and Friendship Clubs.

We renewed our commitment to provide knitted hats for Innocent bottles through our Big Knit campaign.

Relationship building continues to be at the heart of our fundraising activities, and we remain incredibly grateful for the support we receive from individuals, our community, corporate organisations and grant-making trusts and foundations.

We provide various online tools, to allow friends of Age UK Wiltshire to make single or recurring donations online and raise awareness of the potential for people to leave us a legacy in their will via our website and promotional materials.

**Supporters**

We would like to say thank you to all those organisations that provided a mix of financial and practical support to Age UK Wiltshire including:

- Age UK (National)
- Charities Aid Foundation
- Chippenham, Corsham, Box PCN
- Corsham Link
- Devizes Town Council
- Devizes Lions
- Fulmer Charitable Trust
- Get Out Get Active (GOGA)
- Hathaway Medical Practice PCN
- Innocent's Big Knit
- Malmesbury Town Council
- Melksham Town Council
- Melksham Without Parish Council
- Morrisons
- National Benevolent Institution
- RWE Generation
- Savills Estate Agents
- Skipton Building Society

- Southampton City Council
- Thorton Associates
- Thrings LLP
- Wessex Water
- Wiltshire & Swindon Sports (WASP)
- Wiltshire Community Foundation
- Wiltshire Council

**Part 3 Financial Review**

We are reporting an operating deficit of £ (4,443) compared to 2024 where we reported a deficit £ (84,609). The deficit includes the benefit of some significant legacies, along with the first year of startup costs for the new shops. We are confident that the shops will continue to grow and become a major source of revenue in the coming years. We also incurred some one-time initial program costs for the Shops, Carers Together, and expanding the Wellbeing check with meals service.

A robust financial reporting mechanism ensures Trustees regularly review income and expenditure against budget/forecast. This allows decisions to be made about the future direction of the charity and its activities in order that organisation and charitable objectives are achieved.

The financial investments and policies of the organisation are reviewed on a regular basis. It was decided that in the light of the current investment climate and the future of the organisation that we would take advantage of higher instant access savings account, at several banks. Reviewing the investments is a constant process but it is acknowledged by the board that with the lower interest rates, there is currently little chance of improving our current return.

The financial position of the charity remains robust, with unrestricted reserves of £426,055 The charity does still face significant challenges in generating new revenue streams to fulfil its charitable objectives and meet the ever-increasing needs of the rising number of older people. The defined benefit pension scheme was in surplus at the year-end due to changes in actuarial valuations. The £36,000 net asset is not recognised in the balance sheet as the charity is not entitled to any surplus on the wind up of the scheme.

**Principal Risks and Uncertainties**

The charity has traditionally relied upon various sources of funding, including commissioned services and grant funding from trusts, foundations, and individuals. While these continue as current sources of income, we acknowledge that some revenue streams are potentially at greater risk due to reductions in funding to local authorities, and other funding sources. Some of the key identified risks include:

All our shops are strategically placed in areas of Wiltshire, allowing for them to operate as an information point, and a charity shop, which makes them unique. Except the retail landscape is competitive, with many other charity shops in the areas we operate. So, continuing to offer high quality reuse goods for sale and growing the revenue base is challenging. Our shops rely on the services of volunteers, and we have shop leases with options to exit the lease earlier than the full lease term. Initial indications are that we are successful in gaining recognition on the high

street, and we are growing. We will continue to expand our offering, including starting selling via eBay, and expanding our marketing, and social media activities. We also have partnered with KFR to offer house clearance with a heart, giving us access to items to sell in our shops, while offering a unique service to clients. We will continue to look for other strategic partnerships to further differentiate our offering.

As the charity strategically grows our Wellbeing Check with Meals service from the Toothill location, while also using the building as a sorting and distribution point for our growing shop operations. The initial long term building lease has expired, and currently is operating on a short-term lease, with the concern that the lease may not renew long term. Currently we are exploring opportunities to relocate into a suitable building to continue to operate from the Swindon area, allowing us to become more efficient, while maintaining our service levels.

Our dependence on a single supplier for our Wellbeing Check with Meals service is recognized as a risk. Plans have been developed to mitigate that risk using long term supply agreements, which allows us access to preferred customer status with the supplier. Also, we have identified alternate suppliers, in the area that could provide a similar meals product albeit at a higher cost, allowing for continuity of service.

The availability of grant funds is reducing, and other charities are now looking to grant funding as a source of revenue. This change in the operating environment, has made us consider applying for new sources of grant funding, and identifying opportunities to pursue grants for new and innovative services that are in line with our mission. Currently we have been successful in securing new grant funding, and will continue to pursue new and existing opportunities, using professional support.

Understanding our cost structure in a time of rising inflation is vital, this means that we are constantly monitoring our service offering to ensure that we are maximizing the offering but also balancing the revenue with the costs of providing the service. Through this process, we look at the activity level, and resources assigned, along with the revenue generated, which can lead to program price increases, or potentially deciding that the service is no longer viable, and exiting.

**Reserves Policy**

In compliance with the guidance from the Charity Commission, the trustees ensure that a financial risk assessment is completed as part of the annual budgeting and business planning process. The reserves policy was re-assessed during the year and determined the level which would enable Age UK Wiltshire to discharge all financial and pension liabilities in the event of closure.

In assessing the need for reserves the trustees consider:

1. Short term funding needs in the event of an unexpected reduction in a funding source.
2. The need for specific funding for the development of new or expanded services
3. Any specific reserves for identified long term liabilities.
4. The funding required if operations were to reduce or cease.

For the 2024/2025 fiscal year the trustees have assessed the reserves needed based on the monthly expenditure on central costs (Infrastructure) and the fixed costs of its commercial operations, this included the cost of any potential redundancy costs payable. After evaluating various scenario’s ranging from individual services ceasing to all operations. Using this

information, and reserve policy basis it was determined that the current reserve levels are in the range of 6 months or more, and that our current cash position would allow us to operate during this period

The total value of funds held at the balance sheet date was £463,841 (2024: £468,284). The value of restricted funds was £37,786 (2024: £116,608). Designated funds of £68,230, (2024: £98,824) are held to support specific future projects. The charity also holds £124,201 of funds that can only be realised by disposing of tangible fixed assets. Therefore, the free reserves of the charity are £233,624 (2024: £186,417).

The charity holds funds in line with the policy, although the charity is facing unprecedented demand for services and the future for the commissioning of statutory services remains unclear. Several services continue to be funded or part-funded from voluntary income, so we will seek additional income to further develop our services. We are continuing looking at opportunities to expand our commercial operations as we diversify the sources of our revenue and build enough income in the longer term to continue sustaining the charity going forward.

## Part 4 – STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. Members guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of a winding up.

### Recruitment of Trustees

The charity's board comprises a Chair and between three and seven other trustees. A trustee may be appointed by ordinary resolution of the charity or co-opted by the board. Vacancies for trustees are advertised, applicants are interviewed following short-listing, references are taken up and criminal record disclosures are obtained. Once elected, a trustee may serve for a period of three years and be eligible for re-election.

### Induction and Training of Trustees

On appointment, trustees attend induction training for trustees as well as organisation induction training and are given on-going support from fellow trustees and the company secretary. External training is used where relevant, together with appropriate publications (e.g. Charity Commission CC3).

### Organisation Structure

The board of trustees meets at least quarterly where it considers matters relating to the organisation’s strategy, policy, monitoring performance, regulatory matters, and governance. In addition, it considers and if in agreement, ratifies recommendations made by relevant working groups. The trustees appoint a Chief Executive to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within the scheme of delegation approved by the trustees for operational matters. This delegated authority was formally reviewed and updated in February 2024.

## Pay Policy for Senior Staff

The senior management team comprises the trustees and key management personnel of the charity in charge of directing and controlling, running, and operating the charity on a day-to-day basis. All trustees give of their time freely and no trustee received remuneration in the year.

The pay of senior staff is managed in accordance with a scheme of remuneration for all staff and has been adjusted dependent on the circumstances of the charity. The board of trustees considers the affordability of pay increases annually.

## Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and risks. The trustees confirm that the major risks have been reviewed, and systems or procedures have been established to manage those risks.

The trustees' risk management strategy comprises:

- A formal quarterly review of the register of principal risks and uncertainties that the charity faces.
- The establishment of policies, systems, and procedures to mitigate those risks identified in the review, and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

Attention has also been focussed on non-financial risks arising from fire, health and safety of staff and volunteers, data protection, and other risks. These risks are managed by ensuring the organisation has robust policies and procedures in place with regular and appropriate training for staff and volunteers.

## Fund-Raising Standards Information

Relationship building continues to be at the heart of our fundraising activities, and we remain incredibly grateful for the support we receive from individuals, our community, corporate organisations and grant-making trusts and foundations. We rely on raising income from grant application, contracts, voluntary donations, and legacies

We have an option to make single or recurring donations online and raise awareness of the potential for people to leave us a legacy in their will via our website and promotional materials.

We do not use any third-party organisations to raise funds on our behalf. We are registered with the Fundraising Regulator and follow the Code of Fundraising Practice. We have no complaints about our fund-raising activity. Our fundraising activities do not carry out any direct marketing or contacting individuals.

## Related Parties and Co-Operation with Other Organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with any other local related party

or organisation is disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. A Register of Interests is maintained and is readily available for inspection.

Age UK Wiltshire is one of approximately 125 Brand Partners affiliated to Age UK. We work together in a spirit of collaboration and mutual support to achieve common goals. It is important to stress that we are an independent local charity run by local people for local people. The brand partnership with Age UK is as part of a federation and is NOT a branch structure. Age UK Wiltshire is not funded by the national charity except for specific project funding, and we continue to be entirely responsible for raising our own funding.

As a brand partner of Age UK, we aim to ensure that the issues and concerns of older adults in Wiltshire are brought to the attention of policy makers, national, regional, and local, and that high-quality services continue to be provided at a local level to support older adults to maintain their independence, dignity, and well-being.

**Finally, and Most Importantly**

Age UK Wiltshire is only able to provide the huge amount of support that it does to older people across Wiltshire, Swindon and Southampton by the selfless effort and dedication of all our staff and volunteers. Every single one of the team, whatever their role, contributes significantly to making life better for older people. We are also extremely grateful to our donors and funders for their support. On behalf of the board and the Chief Executive Officer a heartfelt, thank you!

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Age UK Wiltshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each fiscal year which give a true and fair view of the situation of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charity SORP.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Sumer Audit, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on September 15th, 2025, and signed on its behalf by:

**Richard Purchase**

**Chair of Trustees**

## Report of the Independent Auditors to the Members of Age UK Wiltshire

**Opinion**
We have audited the financial statements of Age UK Wiltshire (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:
- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**
In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**
The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**
In our opinion, based on the work undertaken in the course of the audit:
- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**
In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:
- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of trustees**
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the provision of services to the elderly, we identified that the principal risks of non-compliance with laws and regulations related to safeguarding, health and safety, employment law, Companies Act 2006 and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements of the charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and the Charities Statement of Recommended Practice.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to revenue recognition, management override, and potential lack of segregation of duties. Audit procedures performed by the audit engagement team included:

- discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;

- understanding and review of management's internal controls designed to prevent and detect irregularities, and fraud;

- review of the minutes of the Trustees meetings;

- designing audit procedures to incorporate unpredictability;

- performing analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatement due to fraud;

- review of the financial statements disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations discussed above;

- enquiring of the Trustees and third-party advisors about actual and potential litigation and claims;

- testing transactions entered into outside of the normal course of the charity's business; and

- identifying and testing journal entries, in particular any journal entries with fraud characteristics such as journals with round numbers.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and the transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

## Report of the Independent Auditors to the Members of Age UK Wiltshire

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

[redacted]

Date: 29 September 2025

**Age UK Wiltshire**

**Statement of Financial Activities**
**(Incorporating an Income and Expenditure Account)**
**for the Year Ended 31 March 2025**

| | Notes | Unrestricted funds £ | Designated funds £ | Restricted funds £ | 2025 Total funds £ | 2024 Total funds £ |
|---|---|---|---|---|---|---|
| **INCOME AND ENDOWMENTS FROM** | | | | | | |
| Donations and legacies | 3 | 339,521 | - | 320,563 | 660,084 | 490,952 |
| **Charitable activities** | 6 | | | | | |
| Provision of services | | 1,816,047 | - | 41,391 | 1,857,438 | 982,781 |
| Other trading activities | 4 | 310,450 | - | - | 310,450 | 50,823 |
| Investment income | 5 | 7,568 | - | - | 7,568 | 5,637 |
| Transfer from Age Wessex | 7 | - | - | - | - | 113,361 |
| **Total** | | 2,473,586 | - | 361,954 | 2,835,540 | 1,643,554 |
| **EXPENDITURE ON** | | | | | | |
| Raising funds | 8 | 444,297 | - | - | 444,297 | 162,789 |
| **Charitable activities** | 9 | | | | | |
| Provision of services | | 1,915,316 | 30,594 | 440,776 | 2,386,686 | 1,555,374 |
| **Total** | | 2,359,613 | 30,594 | 440,776 | 2,830,983 | 1,718,163 |
| **NET INCOME/(EXPENDITURE)** | | 113,973 | (30,594) | (78,822) | 4,557 | (74,609) |
| **Other recognised gains/(losses)** | | | | | | |
| Actuarial gains/(losses) on defined benefit schemes | | (9,000) | - | - | (9,000) | (10,000) |
| **Net movement in funds** | | 104,973 | (30,594) | (78,822) | (4,443) | (84,609) |
| **RECONCILIATION OF FUNDS** | | | | | | |
| Total funds brought forward | | 252,852 | 98,824 | 116,608 | 468,284 | 552,893 |
| **TOTAL FUNDS CARRIED FORWARD** | | 357,825 | 68,230 | 37,786 | 463,841 | 468,284 |

**Age UK Wiltshire (Registered number: 02121174)**

## Balance Sheet
## 31 March 2025

| | Notes | 2025 £ | 2024 £ |
|---|---|---|---|
| **FIXED ASSETS** | | | |
| Tangible assets | 18 | 124,201 | 66,435 |
| Investments | 19 | 1 | 1 |
| | | 124,202 | 66,436 |
| **CURRENT ASSETS** | | | |
| Stocks | 20 | 4,589 | 4,015 |
| Debtors: amounts falling due within one year | 21 | 394,286 | 379,210 |
| Cash at bank and in hand | | 355,655 | 412,353 |
| | | 754,530 | 795,578 |
| **CREDITORS** | | | |
| Amounts falling due within one year | 22 | (414,891) | (393,730) |
| **NET CURRENT ASSETS** | | 339,639 | 401,848 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 463,841 | 468,284 |
| **NET ASSETS** | | 463,841 | 468,284 |
| **FUNDS** | 25 | | |
| Unrestricted funds | | 426,055 | 351,676 |
| Restricted funds | | 37,786 | 116,608 |
| **TOTAL FUNDS** | | 463,841 | 468,284 |

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .September 29th 2025.... and were signed on its behalf by:

.....

**Age UK Wiltshire**

**Cash Flow Statement**
**for the Year Ended 31 March 2025**

| | Notes | 2025<br>£ | 2024<br>£ |
|---|---|---|---|
| **Cash flows from operating activities** | | | |
| Cash generated from operations | 1 | 28,559 | (150,601) |
| Net cash provided by/(used in) operating activities | | 28,559 | (150,601) |
| **Cash flows from investing activities** | | | |
| Purchase of tangible fixed assets | | (92,825) | (64,592) |
| Transfer fixed assets from Age Wessex | | - | (10,183) |
| Transfer funds in from Age Wessex | | - | 124,016 |
| Interest received | | 7,568 | 5,637 |
| Net cash (used in)/provided by investing activities | | (85,257) | 54,878 |
| **Change in cash and cash equivalents in the reporting period** | | (56,698) | (95,723) |
| **Cash and cash equivalents at the beginning of the reporting period** | | 412,353 | 508,076 |
| **Cash and cash equivalents at the end of the reporting period** | | 355,655 | 412,353 |

**Age UK Wiltshire**

**Notes to the Cash Flow Statement**
**for the Year Ended 31 March 2025**

## 1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2025<br>£ | 2024<br>£ |
|---|---|---|
| **Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)** | 4,557 | (74,609) |
| **Adjustments for:** | | |
| Depreciation charges | 35,059 | 18,461 |
| Interest received | (7,568) | (5,637) |
| Increase in stocks | (574) | (1,096) |
| Increase in debtors | (15,076) | (290,775) |
| Increase in creditors | 21,161 | 213,055 |
| Difference between pension charge and cash contributions | (9,000) | (10,000) |
| **Net cash provided by/(used in) operations** | 28,559 | (150,601) |

## 2. ANALYSIS OF CHANGES IN NET FUNDS

| | At 1.4.24<br>£ | Cash flow<br>£ | At 31.3.25<br>£ |
|---|---|---|---|
| **Net cash** | | | |
| Cash at bank and in hand | 412,353 | (56,698) | 355,655 |
| | 412,353 | (56,698) | 355,655 |
| **Total** | 412,353 | (56,698) | 355,655 |

## 1. GENERAL INFORMATION

Age UK Wiltshire is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address and principal activities can be found in the Trustees' Report.

## 2. ACCOUNTING POLICIES

**Basis of preparing the financial statements**
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

**Going concern**
The free reserves of the charity are £233,624 (2024: £186,417).The charity holds funds in line with its reserves policy, although the charity is facing unprecedented demand for services and the future for the commissioning of statutory services remains unclear. Several services continue to be funded or part-funded from voluntary income, so we will seek additional income to further develop our services. We are looking to expand our commercial operations as we must to raise enough income longer term to continue sustaining the charity going forward.
The Trustees assess whether the use of going concern in preparing the financial statements is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern. In making this assessment, the Trustees have reviewed the balance sheet, the likely future cash flows of the charity and have considered the funds available at this point in time.

**Preparation of consolidated financial statements**
The financial statements contain information about Age UK Wiltshire as an individual company and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

The charity's trading subsidiary, Age UK Wiltshire Trading Limited, ceased trading on 1 April 2018.

**Critical accounting judgements and key sources of estimation uncertainty**
Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions
The charitable trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:
The present value of the Age UK Retirement Benefits Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note on Employee Benefit Obligations, will impact the carrying amount of the pension liability.

Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2022 has been used by the actuary in valuing the pensions liability at 31 March 2025. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**2. ACCOUNTING POLICIES - continued**

Critical areas of judgement
None

**Income**
Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is a treated as a contingent asset and disclosed if material.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Trading income is included in incoming resources in the SOFA and trading costs are included in resources expended. The sale of donated goods is recognised on point ofsale.

**Expenditure**
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**
Fixed assets costing in excess of £500 (per individual item) are capitalised. Computer equipment will be written off over three years on a straight line basis, fixtures and fittings written off over four to five years on a straight line basis, and improvements to property written off over 6 years on a straight line basis.

**Investments**
Investments in subsidiaries are measured at cost less impairment.

**Stocks**
Stocks are valued at the lower of cost and net realisable value.

The charitable company does not value donated second hand goods where it is impractical to do so.

**Taxation**
The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**
Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are to be used for specified purposes as laid down by the donor which have been raised by the charity for specific purposes. Expenditure which meets these criteria is identified to the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. ACCOUNTING POLICIES - continued

**Pension costs and other post-retirement benefits**
The Charity participates in the Age UK Retirement Benefits Scheme which, with effect from 1st October 2001, has a defined contribution section and a defined benefit section. The defined benefit section of the scheme closed to future accrual on 30 November 2008.

Defined contribution section
The assets of the scheme are held separately from those of the Charity in an independently administered fund. The costs of the defined contribution arrangements are charged as incurred.

Defined benefits section
The expected costs of providing pensions under the defined benefit scheme, as calculated periodically by professionally-qualified actuaries, are charged to the SOFA so as to spread the cost over the service life of the employees. The charity is not entitled to any surplus on the wind up of the scheme and so any pension asset will not be shown on its balance sheet.

**Donated goods, services and facilities**
Donated goods, services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated goods, services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**Financial instruments**
The charitable trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments. Amounts due to the charity's wholly owned subsidiary are held at face value less any impairment.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

**Operating leases**
Rentals paid under operating leases are charged to the Statement of Financial Activities as incurred.

## 3. DONATIONS AND LEGACIES

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Donations and grants | 391,534 | 422,705 |
| Legacies | 268,550 | 68,247 |
| | 660,084 | 490,952 |

## 4. OTHER TRADING ACTIVITIES

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Shop income | 299,500 | 36,012 |
| Hall hire | 10,950 | 14,811 |
| | 310,450 | 50,823 |

## 5. INVESTMENT INCOME

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Deposit account interest | 7,568 | 5,637 |

## 6. INCOME FROM CHARITABLE ACTIVITIES

| | Activity | 2025 | 2024 |
|---|---|---|---|
| | | £ | £ |
| Grants | Provision of services | 41,391 | 40,468 |
| Income from charged for services to beneficiaries of the charity | Provision of services | 88,081 | 28,656 |
| Contracts | Provision of services | 937,834 | 278,163 |
| Community meals | Provision of services | 790,132 | 635,494 |
| | | 1,857,438 | 982,781 |

| Activity | | | | 2025 | 2024 |
|---|---|---|---|---|---|
| | | | | £ | £ |
| | Grants | Fees | Contract | Total | Total |
| Information & Advice | 41,391 | - | 30,034 | 71,425 | 70,619 |
| Fitness & Friendship and day centres | - | 78,784 | - | 78,784 | 20,511 |
| Living Well | - | | 117,800 | 117,800 | 248,012 |
| Gardening | - | 9,297 | - | 9,297 | 8,145 |
| Carers | - | | 790,000 | 790,000 | - |
| Community meals | - | 790,132 | - | 790,132 | 635,494 |
| Total | 41,391 | 878,213 | 937,834 | 1,857,438 | 982,781 |

## 7. TRANSFER FROM AGE WESSEX

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Transfer from Age Wessex | - | 113,361 |

On April 1st, 2023, Age Wessex, and Age UK Wiltshire executed an agreement for Age UK Wiltshire to assume management control of Age Wessex. The fair value of the assets of Age Wessex transferred to Age UK Wiltshire.

## 8. RAISING FUNDS

**Raising donations and legacies**

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Fundraising costs | 9,224 | 6,480 |
| Support costs | 2,343 | 16,424 |
| | 11,567 | 22,904 |

**Other trading activities**

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Shop costs | 130,169 | 10,384 |
| Staff costs | 228,589 | 33,250 |
| Depreciation | 15,853 | 4,163 |
| Support costs | 58,119 | 92,088 |
| | 432,730 | 139,885 |
| Aggregate amounts | 444,297 | 162,789 |

## 9. CHARITABLE ACTIVITIES COSTS

| | Direct Costs (see note 10) | Grant funding of activities (see note 11) | Support costs (see note 12) | Totals |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Provision of services | 2,022,585 | 61,200 | 302,901 | 2,386,686 |

## 10. DIRECT COSTS OF CHARITABLE ACTIVITIES

Analysis of direct costs

| Activity | Direct staff costs | Other direct costs | Support costs | 2025 £ Total | 2024 £ Total |
|---|---|---|---|---|---|
| Information & Advice | 183,462 | 15,944 | 46,645 | 246,051 | 243,471 |
| Fitness & Friendship | 53,307 | 26,852 | 13,553 | 93,712 | 77,630 |
| Living Well | 71,721 | 2,876 | 18,234 | 92,831 | 133,462 |
| Day Care | 82,746 | 40,000 | 21,037 | 143,783 | 117,523 |
| Wellbeing check with meals | 407,984 | 377,931 | 103,731 | 889,646 | 777,440 |
| Falls prevention | 47,654 | 2,672 | 12,116 | 62,442 | 61,159 |
| Carers | 306,847 | 360,739 | 78,021 | 745,607 | - |
| Other | 37,613 | 4,237 | 9,564 | 51,414 | 55,937 |
| Total | 1,191,334 | 831,251 | 302,901 | 2,325,486 | 1,466,622 |
| Grants payable (note 10) | - | 61,200 | - | 61,200 | 88,752 |
| Total | 1,191,334 | 892,451 | 302,901 | 2,386,686 | 1,555,374 |

Basis of allocation of support costs: Percentage of staff time

## 11. GRANTS PAYABLE

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Provision of services | 61,200 | 51,800 |

The total grants paid to individuals during the year was as follows:

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Grants to individuals | 61,200 | 51,800 |

## 12. SUPPORT COSTS

| | Management | Governance costs | Totals |
|---|---|---|---|
| | £ | £ | £ |
| Raising donations and legacies | 2,343 | - | 2,343 |
| Other trading activities | 58,119 | - | 58,119 |
| Provision of services | 281,594 | 21,307 | 302,901 |
| | 342,056 | 21,307 | 363,363 |

Analysis of support costs

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Staff costs | 130,212 | 230,416 |
| Premises, office costs and sundries | 176,785 | 227,103 |
| Depreciation | 35,059 | 9,978 |
| Governance costs | 21,307 | 13,250 |
| | 363,363 | 480,747 |

## 13. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Auditors' remuneration - auditing the accounts | 15,000 | 13,250 |
| Auditors' remuneration - VAT and other advice | 6,307 | 6,453 |
| Depreciation - owned assets | 35,059 | 18,461 |
| Operating leases - land and buildings | 80,303 | 23,853 |
| Operating leases - other | 65,712 | 62,090 |

## 14. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

No trustees claimed expenses (2024: one trustee claimed £166 travel expenses).

## 15. STAFF COSTS

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 1,390,811 | 906,578 |
| Social security costs | 91,736 | 54,267 |
| Other pension costs | 76,806 | 62,254 |
| | 1,559,353 | 1,023,099 |

The average monthly number of employees during the year was as follows:

| | 2025 | 2024 |
|---|---|---|
| Direct charitable | 43 | 30 |
| Management and administration | 6 | 4 |
| Casual | 36 | 29 |
| | 85 | 63 |

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

| | 2025 | 2024 |
|---|---|---|
| £60,001 - £70,000 | 1 | - |

The average full-time equivalent staff numbers are 38 permanent staff and 12 casuals (2024: 25 permanent, 11 casuals)

The key management personnel of the charity comprise the Trustees and the senior management personnel as listed on page 4. The total employee benefits of the key management personnel of the charity were £278,573 (2024: £197,068).

## 16. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted funds | Designated funds | Restricted funds | Total funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **INCOME AND ENDOWMENTS FROM** | | | | |
| Donations and legacies | 123,640 | - | 367,312 | 490,952 |
| **Charitable activities** | | | | |
| Provision of services | 942,313 | - | 40,468 | 982,781 |
| Other trading activities | 50,823 | - | - | 50,823 |
| Investment income | 5,637 | - | - | 5,637 |
| Transfer from Age Wessex | - | - | 113,361 | 113,361 |
| **Total** | 1,122,413 | - | 521,141 | 1,643,554 |
| **EXPENDITURE ON** | | | | |
| Raising funds | 121,613 | 41,176 | - | 162,789 |
| **Charitable activities** | | | | |
| Provision of services | 1,076,515 | - | 478,859 | 1,555,374 |
| **Total** | 1,198,128 | 41,176 | 478,859 | 1,718,163 |
| **NET INCOME/(EXPENDITURE)** | (75,715) | (41,176) | 42,282 | (74,609) |
| **Other recognised gains/(losses)** | | | | |
| Actuarial gains/(losses) on defined benefit schemes | (10,000) | - | - | (10,000) |
| **Net movement in funds** | (85,715) | (41,176) | 42,282 | (84,609) |

## 16. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

| | Unrestricted funds £ | Designated funds £ | Restricted funds £ | Total funds £ |
|---|---|---|---|---|
| **RECONCILIATION OF FUNDS** | | | | |
| Total funds brought forward | 338,567 | 140,000 | 74,326 | 552,893 |
| **TOTAL FUNDS CARRIED FORWARD** | 252,852 | 98,824 | 116,608 | 468,284 |

## 17. GOVERNMENT GRANT INCOME

| | 2025 £ | 2024 £ |
|---|---|---|
| Wiltshire Council | 75,000 | 25,000 |
| Swindon Borough Council | 500 | - |

There were no unfulfilled conditions or other contingencies attached to these grants/contracts. The charity has not directly benefited from any other forms of government assistance.

## 18. TANGIBLE FIXED ASSETS

| | Improvements to property £ | Fixtures and fittings £ | Motor vehicles £ | Computer equipment £ | Totals £ |
|---|---|---|---|---|---|
| **COST** | | | | | |
| At 1 April 2024 | 22,817 | 50,075 | - | 71,472 | 144,364 |
| Additions | 40,763 | 27,559 | 12,500 | 12,003 | 92,825 |
| At 31 March 2025 | 63,580 | 77,634 | 12,500 | 83,475 | 237,189 |
| **DEPRECIATION** | | | | | |
| At 1 April 2024 | 1,582 | 25,692 | - | 50,655 | 77,929 |
| Charge for year | 8,423 | 9,799 | 2,344 | 14,493 | 35,059 |
| At 31 March 2025 | 10,005 | 35,491 | 2,344 | 65,148 | 112,988 |
| **NET BOOK VALUE** | | | | | |
| At 31 March 2025 | 53,575 | 42,143 | 10,156 | 18,327 | 124,201 |
| At 31 March 2024 | 21,235 | 24,383 | - | 20,817 | 66,435 |

## 19. FIXED ASSET INVESTMENTS

| | Shares in group undertakings £ |
|---|---|
| **MARKET VALUE** | |
| At 1 April 2024 and 31 March 2025 | 1 |
| **NET BOOK VALUE** | |
| At 31 March 2025 | 1 |
| At 31 March 2024 | 1 |

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

## 19. FIXED ASSET INVESTMENTS - continued

**Age UK Wiltshire Trading Limited**
Registered office:
Nature of business: Dormant

| Class of share: | % holding |
|---|---|
| Ordinary | 100 |

## 20. STOCKS

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Stocks | 4,589 | 4,015 |

## 21. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Trade debtors | 271,940 | 282,528 |
| Other debtors | 21,478 | 25,184 |
| VAT | 5,652 | 13,443 |
| Prepayments and accrued income | 95,216 | 58,055 |
| | 394,286 | 379,210 |

## 22. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Trade creditors | 59,796 | 49,730 |
| Social security and other taxes | 22,317 | 18,276 |
| Other creditors | 4,083 | 1,843 |
| Deferred income | 251,528 | 278,308 |
| Accrued expenses | 77,167 | 45,573 |
| | 414,891 | 393,730 |

Deferred income of £251,528 (2024: £264,508) relates to income received in advance for contracts and funding agreements commencing in 25/26.

## 23. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Within one year | 223,425 | 106,959 |
| Between one and five years | 606,772 | 289,891 |
| In more than five years | 300,983 | 134,500 |
| | 1,131,180 | 531,350 |

## 24. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Unrestricted funds £ | Designated funds £ | Restricted funds £ | 2025 Total funds £ | 2024 Total funds £ |
|---|---|---|---|---|---|
| Fixed assets | 124,201 | - | - | 124,201 | 66,435 |
| Investments | 1 | - | - | 1 | 1 |
| Current assets | 648,514 | 68,230 | 37,786 | 754,530 | 795,578 |
| Current liabilities | (414,891) | - | - | (414,891) | (393,730) |
| | 357,825 | 68,230 | 37,786 | 463,841 | 468,284 |

## 25. MOVEMENT IN FUNDS

| | At 1.4.24 £ | Net movement in funds £ | At 31.3.25 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 252,852 | 104,973 | 357,825 |
| Dilapidations | 40,000 | - | 40,000 |
| IT equipment | 25,000 | (5,726) | 19,274 |
| Strategic Development | 5,596 | (1,638) | 3,958 |
| Business Development | 28,228 | (23,230) | 4,998 |
| | 351,676 | 74,379 | 426,055 |
| **Restricted funds** | | | |
| Legacies & Special Purposes | 17,963 | (17,963) | - |
| WASP - Together | 3,401 | (3,401) | - |
| Southampton | 75,574 | (37,788) | 37,786 |
| I&A - National Benevolent Fund | 9,330 | (9,330) | - |
| Royal Wootton Bassett Activities | 10,340 | (10,340) | - |
| | 116,608 | (78,822) | 37,786 |
| **TOTAL FUNDS** | 468,284 | (4,443) | 463,841 |

## 25. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Gains and losses £ | Movement in funds £ |
|---|---|---|---|---|
| **Unrestricted funds** | | | | |
| General fund | 2,473,586 | (2,368,613) | - | 104,973 |
| Age Concern Defined Benefit Pension Fund | - | 9,000 | (9,000) | - |
| IT equipment | - | (5,726) | - | (5,726) |
| Strategic Development | - | (1,638) | - | (1,638) |
| Business Development | - | (23,230) | - | (23,230) |
| | 2,473,586 | (2,390,207) | (9,000) | 74,379 |
| **Restricted funds** | | | | |
| Legacies & Special Purposes | - | (17,963) | - | (17,963) |
| WASP - Fitness& Friendship | 13,322 | (13,322) | - | - |
| Building resilience | 36,248 | (36,248) | - | - |
| Wiltshire Community Foundation - Surviving Winter | 79,209 | (79,209) | - | - |
| Wessex water | 5,000 | (5,000) | - | - |
| Warm homes | 41,391 | (41,391) | - | - |
| Community Support Melksham | 14,500 | (14,500) | - | - |
| Community Investment - Swindon Falls | 40,831 | (40,831) | - | - |
| WASP - Together | 36,575 | (39,976) | - | (3,401) |
| Southampton | - | (37,788) | - | (37,788) |
| I&A - National Benevolent Fund | 9,336 | (18,666) | - | (9,330) |
| Royal Wootton Bassett Activities | - | (10,340) | - | (10,340) |
| Melksham Without Council | 12,600 | (12,600) | - | - |
| Vibrant Wiltshire | 20,000 | (20,000) | - | - |
| Sky TV | 2,000 | (2,000) | - | - |
| Southampton Charitable Trust | 660 | (660) | - | - |
| Swindon Borough Council | 500 | (500) | - | - |
| Place To Call Home (Southampton) | 24,780 | (24,780) | - | - |
| Pension Credit (HSF6) | 25,002 | (25,002) | - | - |
| | 361,954 | (440,776) | - | (78,822) |
| **TOTAL FUNDS** | 2,835,540 | (2,830,983) | (9,000) | (4,443) |

## 25. MOVEMENT IN FUNDS - continued

**Comparatives for movement in funds**

| | At 1.4.23 £ | Net movement in funds £ | At 31.3.24 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 338,567 | (85,715) | 252,852 |
| Dilapidations | 40,000 | - | 40,000 |
| IT equipment | 25,000 | - | 25,000 |
| Strategic Development | 25,000 | (19,404) | 5,596 |
| Business Development | 50,000 | (21,772) | 28,228 |
| | 478,567 | (126,891) | 351,676 |
| **Restricted funds** | | | |
| Legacies & Special Purposes | 35,926 | (17,963) | 17,963 |
| Home from Hospital | 28,900 | (28,900) | - |
| Fitness and Friendship | 9,500 | (9,500) | - |
| WASP - Together | - | 3,401 | 3,401 |
| Southampton | - | 75,574 | 75,574 |
| I&A - National Benevolent Fund | - | 9,330 | 9,330 |
| Royal Wootton Bassett Activities | - | 10,340 | 10,340 |
| | 74,326 | 42,282 | 116,608 |
| **TOTAL FUNDS** | 552,893 | (84,609) | 468,284 |

## 25. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Gains and losses £ | Movement in funds £ |
|---|---|---|---|---|
| **Unrestricted funds** | | | | |
| General fund | 1,122,413 | (1,208,128) | - | (85,715) |
| Age Concern Defined Benefit Pension Fund | - | 10,000 | (10,000) | - |
| Strategic Development | - | (19,404) | - | (19,404) |
| Business Development | - | (21,772) | - | (21,772) |
| | 1,122,413 | (1,239,304) | (10,000) | (126,891) |
| **Restricted funds** | | | | |
| Legacies & Special Purposes | - | (17,963) | - | (17,963) |
| Home from Hospital | - | (28,900) | - | (28,900) |
| WASP - Fitness& Friendship | 29,925 | (29,925) | - | - |
| Building resilience | 32,083 | (32,083) | - | - |
| Wiltshire Community Foundation - Surviving Winter | 73,077 | (73,077) | - | - |
| Wiltshire Council household support grant | 25,000 | (25,000) | - | - |
| Fitness and Friendship | - | (9,500) | - | (9,500) |
| Wessex water | 5,000 | (5,000) | - | - |
| Travel friends | 11,174 | (11,174) | - | - |
| Warm homes | 40,468 | (40,468) | - | - |
| Cost of Living Age UK Wiltshire | 40,000 | (40,000) | - | - |
| Cost of Living Age Wessex | 15,000 | (15,000) | - | - |
| Community Support Melksham | 23,000 | (23,000) | - | - |
| Community Investment - Swindon Falls | 59,165 | (59,165) | - | - |
| I&A Salisbury | 1,500 | (1,500) | - | - |
| WASP - Together | 3,401 | - | - | 3,401 |
| Southampton | 139,124 | (63,550) | - | 75,574 |
| Other | 3,554 | (3,554) | - | - |
| I&A - National Benevolent Fund | 9,330 | - | - | 9,330 |
| Royal Wootton Bassett Activities | 10,340 | - | - | 10,340 |
| | 521,141 | (478,859) | - | 42,282 |
| **TOTAL FUNDS** | 1,643,554 | (1,718,163) | (10,000) | (84,609) |

Information on material funds:

**Legacies & Special Purposes** - This fund receives monies given for special restricted purposes and can only be used as specified by the donor.

**Well Being: Service** - offering older people who have been identified as being lonely, isolated, lacking in confidence or requiring support to access community activities assistance to make steps to improve their personal sense of wellbeing. Funding supplied by benefactors who wish to remain anonymous, Town Councils and foundation trusts.

**Age UK National**
The follow projects were supported via funds secured via Age UK nationally:
Building resilience - funding to help improve the wellbeing of older people.
Later life goals - funding to provide one to one advice and support to old people, specifically targeting those experiencing a significant life event.
Warm Homes - to provide benefits entitlement checks to older people living in Wiltshire who may be eligible for a discount on utility costs under the government's Warm Home Discount Scheme.
Cost Of Living - funding to help support the organisation to be able to help older people with the recent increases in cost of living.
Place To Call Home (Southampton) - In partnership with Skipton Building Society, the program is designed to help people live independently in safe, secure homes, but providing one on one advice, and potentially help them claim new benefits to assist with essential items including food, heating, home repairs etc.

**Wiltshire Community Foundation**

## 25. MOVEMENT IN FUNDS - continued

The following funds were awarded via Wiltshire Community Foundation:
Surviving winter grant - to provide winter fuel grants to older people in receipt of means tested benefits.

**Wiltshire Council**
The following funds were secured from Wiltshire Council:
Pension Credit (HSF6) - These funds were awarded as part of the Household Support fund, and it was for AUKW to provide advice and information to clients related to begin claiming pension credit.
Vibrant Wiltshire - These funds were specifically to assist revitalizing new shops to the high street in specific areas around Wiltshire. So monies were awarded for our Devizes and Marlborough shops.

**Others:**
Wessex Water - Funding from Wessex Water to support advice on pension credit.
WASP - fitness & Friendship and together - funding to support additional clubs across Wiltshire for older people to get more active while meeting friends.
Royal Wootton Bassett Activities - funding for Fitness & Friendship and other activities for the older people in Royal Wootton Bassett.
Southampton - Age Wessex - This relates to the reserves of Age Wessex that are to be used to continue information and advice services in the Southampton area
Community Investment - Swindon Falls - funding from NHS BANES, Swindon and Wiltshire ICB
I&A - National Benevolent Fund - to increase the capacity of the Information and Advice Service to enable targeted outreach to those experiencing pensioner poverty in Tidworth.
Melksham without council - Funding to support the AUKW community support program in Melksham, which helps connect older people with services, and programs in the area, to enhance their wellbeing.

## 26. EMPLOYEE BENEFIT OBLIGATIONS

**Defined benefit scheme**

Age UK Wiltshire is a member of the Age UK Retirement Benefits Scheme which operates a defined benefit pension arrangement. The disclosures below relate to the Age Concern Section of the scheme, this section of the scheme closed to further accrual on 30 November 2008. The Scheme provides benefits based on salary at their date of leaving the Scheme and length of service.

A full actuarial valuation of the Scheme was carried out as at 31 March 2022 and the results of this valuation have been updated to 31 March 2024 by a qualified independent actuary. The expected Employer contributions for the year ending 31 March 2025 are £11k. These contributions include an allowance for administration expenses and PPF levies.

The results of the latest funding valuation at 31 March 2022 have been adjusted to the balance sheet date taking account of experience over the period since 31 March 2022, changes in market conditions and differences in the financial and demographic assumptions. The present value of the defined benefit
obligation was measured using the Projected Unit Method.

The amounts recognised in the Balance Sheet are as follows:

| | Defined benefit pension plans | |
|---|---|---|
| | 2025 | 2024 |
| | £ | £ |
| Present value of funded obligations | (237,000) | (271,000) |
| Fair value of plan assets | 273,000 | 286,000 |
| | 36,000 | 15,000 |
| Present value of unfunded obligations | - | - |
| Unrecognised asset | (36,000) | (15,000) |
| Deficit | - | - |
| Net liability | - | - |

## 26. EMPLOYEE BENEFIT OBLIGATIONS - continued

The amounts recognised in the Statement of Financial Activities are as follows:

| | Defined benefit pension plans | |
|---|---|---|
| | 2025 | 2024 |
| | £ | £ |
| Current service cost | - | - |
| Past service cost | - | - |
| Administration expenses | 2,000 | 1,000 |
| | 2,000 | 1,000 |
| Actual return on plan assets | (10,000) | 3,000 |

Changes in the present value of the defined benefit obligation are as follows:

| | Defined benefit pension plans | |
|---|---|---|
| | 2025 | 2024 |
| | £ | £ |
| Opening defined benefit obligation | 271,000 | 269,000 |
| Interest cost | 13,000 | 13,000 |
| Actuarial losses/(gains) | (34,000) | 2,000 |
| Benefits paid | (15,000) | (14,000) |
| Administrative costs | 2,000 | 1,000 |
| | 237,000 | 271,000 |

Changes in the fair value of scheme assets are as follows:

| | Defined benefit pension plans | |
|---|---|---|
| | 2025 | 2024 |
| | £ | £ |
| Opening fair value of scheme assets | 286,000 | 286,000 |
| Contributions by employer | 11,000 | 11,000 |
| Interest income | 13,000 | 13,000 |
| Actuarial gains/(losses) | (22,000) | (10,000) |
| Benefits paid | (15,000) | (14,000) |
| | 273,000 | 286,000 |

The amounts recognised in other recognised gains and losses are as follows:

| | Defined benefit pension plans | |
|---|---|---|
| | 2025 | 2024 |
| | £ | £ |
| Actuarial gains/(losses) | 12,000 | (12,000) |
| Change in effect of the asset ceiling | (21,000) | 2,000 |
| | (9,000) | (10,000) |

## 26. EMPLOYEE BENEFIT OBLIGATIONS - continued

The major categories of scheme assets as a percentage of total scheme assets are as follows:

| | Defined benefit pension plans | |
|---|---|---|
| | 2025 | 2024 |
| Equities | 9.70% | 14.50% |
| Diversified growth fund | - | 4.90% |
| Infrastructure | 14.50% | 13.40% |
| Matching assets-bonds & gilts | 69.90% | 63.70% |
| Cash | 5.90% | 3.50% |
| | 100.00% | 100.00% |

The £36,000 net asset is not recognised in the balance sheet. The charity is not entitled to any surplus on the wind up of the scheme and so any pension asset will not be shown on its balance sheet.

Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

| | 2025 | 2024 |
|---|---|---|
| Discount rate | 5.80% | 4.90% |
| CPI inflation | 2.30% | 2.40% |
| Rate of increase in deferred pensions | 2.30% | 2.40% |
| Future pension increases (RPI 3-5) | 3.65% | 3.70% |
| Future pension increases (RPI 2.5) | 2.00% | 2.05% |
| RPI inflation | 3.10% | 3.20% |

| Mortality | 2025 | 2024 |
|---|---|---|
| Life expectancy for male currently aged 65 | 21.7 years (age 86.7) | 21.7 years (age 86.7) |
| Life expectancy for female currently aged 65 | 23.7 years (age 88.7) | 23.6 years (age 88.6) |
| Life expectancy for male currently aged 45 | 23.0 years (age 88.0) | 23.0 years (age 88.0) |
| Life expectancy for female currently aged 45 | 25.1 years (age 90.1) | 25.1 years (age 90.1) |

Allowance has been made for members to exchange 70% of the maximum cash allowance available upon retirement.

**Defined contribution scheme**

The pension cost charge represents contributions payable by Age UK Wiltshire to the fund and amounted to £112,568 (2024: £62,254). At 31 March 2025 £Nil (2024: £Nil) of contributions were payable.

## 27. RELATED PARTY DISCLOSURES

The charitable company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

The son of the trustee R Purchase is a director of Jafre Limited. During the year the charity purchased goods and services totalling £9,312 (2024: £2,180) from Jafre Limited.

The husband of CEO, S Cardy, provided construction services to the charity totalling £16,129 (2024: £5,331). He is also employed as a casual driver and earned gross salary of £733 (2024: Nil).

17

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: **Beyond Dementia (formerly Alzheimer's Support)**
2. Name to which cheque should be paid to, if different from above: **Beyond Dementia**
3. Name and Address of Secretary/Correspondent:

   Telephone number:
   Email:

4. Is your work National/Countywide/Locally based?

**Our work covers the whole of Wiltshire but we are seeking the Parish Council's support for our work based in and centred on the Bowerhill area.**

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

**This grant will benefit people drawn almost exclusively from the Bowerhill wards (Ward Map areas FW1-4) through our Movement for the Mind project that provides much-needed mental, physical and emotional support to local people living with dementia (and their carers and family members). As detailed below, the concentration of our services in the surrounding area means that this project has a particularly localised membership.**

6. Amount of Grant requested: £…**450**…….

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

**Bowerhill Movement for the Mind programme benefits 25 people per month from wards FW1- 4. This regular activity runs fortnightly on the second and fourth Wednesdays of the month at Bowerhill Village Hall on Halifax Road between 10.30 a.m. and mid-day. Sessions start with gentle warm-ups followed by a range of fun physical activities designed to exercise the heart and thereby increase the blood flow to the brain, alongside maintain and improving co-ordination and balance, maintaining muscle strength and managing energy levels – which also improves the quality of your sleep. Physical exercise also has psychological benefits, including boosting brain health, improving self-confidence and reducing feelings of anxiety.**

**This mix of gentle physical exercise and opportunities to meet other people improves both physical and mental well-being, helps to reduce loneliness and gives our members a sense of belonging by becoming part of a wider group. These individual benefits will also enhance and strengthen the overall Bowerhill community by actively supporting local people living with dementia and their family carers to maintain and enhance their lives despite their dementia, with opportunities to re-engage with the wider local community. Furthermore, our Movement group offers an entry point for people with dementia and their carers to access further services such as our Home Support Service and Dementia Advisers.**

**Bowerhill Movement for the Mind ultimately provides more than just physical exercise and a friendly chat (important as those are), thereby strengthening the overall health and well-being of the town and surrounding area. An ongoing awareness raising campaign will see these services marketed through local and social media as well as spreading the word amongst local voluntary groups. Bringing dementia to the attention of the wider community through fun activities helps to reduce the stigma around dementia. The benefits of this project are therefore wide-ranging and on-going beyond the fortnightly sessions themselves.**

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | **£0** | **£0** |
| Town & Parish councils | **£0** | **£0** |
| Any other body …….. | **Hospital Saturday Fund**<br>**Fulmer Charitable Trust** | **£4,000**<br>**£1,500** |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

**We charge a fee of £5 per person, per session. We deliberately keep the fees low to keep this service accessible to all, especially those on low fixed incomes. To help with the current cost of living crisis, we also run a "Pay What You Can" scheme for those who may otherwise not be able to afford this activity. Coupled with donations from our members and their families, this raised over £1,000 over the last year. We also have an active fundraising campaign to generate income from local businesses and grant-makers.**

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

www.beyonddementia.org.uk

Signature:

Date: **19th January 2025**

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

**Privacy Statement**

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | |
| Address | |
| Telephone No. | |
| Email Address | |
| Signature | |
| Date | |

**Company Number: 03082546**

**Charity Number: 1048314**

# Alzheimer's Support

# Report and Accounts

# For the year ended

# 31st March 2025

**Alzheimer's Support**

**Legal and Administrative Information**

| | |
|---|---|
| **Company Number:** | **03082546** |
| **Charity number:** | **1048314** |
| **Registered office:** | **5 Sidmouth Street**<br>**Devizes**<br>**Wiltshire**<br>**SN10 1LD** |
| **Chair:** | **Janet Dore** |
| **Trustees Management Committee:** | **Janet Dore**<br>**Harry Theobald**<br>**Janet Sweetman**<br>**Paul Whitby**<br>**Wendy O'Grady**<br>**Steve Besent**<br>**Jane Palmer** |
| **Chief Executive Officer:** | **Sarah Marriott** |
| **Auditors:** | **Oakensen (Bristol) Ltd**<br>**Chartered Accountants**<br>**Suite 9 Westbury Court**<br>**Church Road**<br>**Westbury-on-Trym**<br>**Bristol**<br>**BS9 3EF** |
| **Bankers:** | **CAF Bank Ltd**<br>**25 Kings Hill Avenue**<br>**Kings Hill**<br>**West Malling**<br>**Kent**<br>**ME19 4JQ** |

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

## Structure, Governance and Management

The Trustees, who are the directors of the charity for the purposes of the Companies Act, submit their annual report and audited financial statements of the year ended 31st March 2025. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities", issued in 2019, in preparing the annual report and financial statements for the charity. The Trustees Report incorporates the contents of the Directors Report for the year ended 31 March 2025

**Governing Document**

Alzheimer's Support is a charitable company limited by guarantee, incorporated on 21 July 1995 and registered as a charity on 27 July 1995. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Recruitment and Appointment of Management Committee**

Any person may be elected to be a member of the Board, excluding a member of staff of the organisation, but not excluding any volunteer of the organisation.

It is our aim to have a skill mix of carers, ex carers and professionals working in the field of dementia and social care, finance, law and the corporate business sector as members of the Board. In the event of particular skills being lost due to retirements, efforts are made to close the skills gap as soon as possible.

The members of the Board of Trustees are elected at the Annual General Meeting. The trustees relinquish their positions every year and are eligible for re-election at the Annual General Meeting.

**Trustee Induction and Training**

Most prospective Trustees are already familiar with the work of the Charity; however, after completing an application form they are invited to attend a minimum of two Board meetings and sub-committees to understand more fully the expectations and demands of the role. There is a meeting of current Board members to review applicants and vote whether to progress their application. Assuming that prospective Trustees still wish to be elected, and the Board of Trustees voted in favour, they agree to be co-opted and standing for election at the AGM.

All new Trustees are encouraged to attend a comprehensive induction programme, which includes attending the services we provide, or team meetings, where appropriate. A Trustee handbook is distributed to all new Trustees (updated September 2023) along with the Memorandum and Articles and "The Essential Trustee" published by the Charity Commission. Feedback from new Trustees about their induction has been very positive.

Trustees are informed about suitable external training and their expenses are reimbursed. An annual joint meeting with senior managers; participation in sub committees; ongoing interaction within the different departments; attending team meetings when possible, has all helped to increase the visibility of the Trustees to the staff, and helped the Trustees have a good understanding of the organisation's services and challenges.

**Organisation**

The Board of Trustees meets every six weeks and is responsible for the governance of the organisation. Subcommittees for Finance and Fundraising, Quality Assurance, and Risk Management meet regularly and report to the Board. Decisions on the day-to-day operation of the Charity are taken by the Chief Executive in consultation with the Senior Management Team. The Board receives quarterly Executive Reports from the Senior Management Team, which are circulated for discussion at the corresponding Board of Trustees meeting.

Decisions on matters with significant implications for the organisation are brought to the Board of Trustees.

These include:

- Organisational priorities
- Strategic planning
- All matters of risk to the organisation – in particular resource and reputation
- Significant organisational change
- Major initiatives
- Policy formation and development
- Appointment of senior posts (Trustees are usually part of the interview panel)

The **Finance and Fundraising Sub-Committee** meets at least quarterly, and is composed of both Trustees representatives and Senior Management Team. The specific responsibilities of this committee include the management of the assets and liabilities of the Charity, the agreement and monitoring of the annual budget, and credit control. It is chaired by the Treasurer (elected Trustee post).

The Trustees have delegated the day to day management of operation to the Charity's Chief Executive Officer– Sarah Marriott.

The organisation's structure is robust, with a full complement of committed Trustees. We have a very involved patron: Lady Lansdowne (ex High Sherriff of Wiltshire). An experienced Senior Management Team, comprising of the Heads of Departments, provides the drive and hands on approach to implementing the organisation's vision to an exceptional standard. Alzheimer's Support generally enjoys high levels of staff retention.

**Internal control**

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems of internal controls across the entire organisation. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the financial statements follow best practice (Finance and Fundraising Sub-Committee).They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss.

Internal control processes implemented by the Trustees include a **Quality Assurance Sub-Committee**, consisting of Trustees, Senior Managers, and representatives from each department, meeting at least three times a year and reporting to the Board of Trustees. It is responsible for providing:

- assurance to the Trustees that the Charity operates sound systems of internal control
- comfort and transparency to donors and beneficiaries that there are appropriate systems in place to ensure that the resources of the Charity are effectively allocated and utilised.
- A strategic plan and a contingency plan
- Delegation of authority and segregation of duties.
- Overview of Policies and Procedures – ensuring compliance with statutory employment law and Health & Safety law changes (advised by Croner, our HR and H&S contractor).

**Risk Management**

The Trustees have in place a formal risk management process to assess risks and implement risk management strategies. This live Risk Register is reviewed and updated at least 3 times a year by the **Risk sub-committee**, consisting of Trustees, Senior Managers, and representatives from each department (ensuring that changes are understood and implemented at all levels). The sub-committee identifies the types of risks the Charity faces, prioritises them in terms of likelihood of occurrence and potential impact, and identifies the means of mitigating these risks. Risk management is embedded in the day to day processes of the Charity.

## Objectives, Activities and Achievements

The Trustees have complied with the duty set out in s.4 of the Charities Act 2006 to have regard to the public benefit guidance published by the Charity Commission.

The objectives of the Charity are to “improve the quality of life and to relieve poverty, sickness and distress for people with all forms of dementia and their carers, primarily for people living in Wiltshire.”

Specific activities which confirm the public benefit the Charity produces by its existence are set out below, within the principal operating activities and under the sub-headings “Ongoing Activities” and “The Difference We Make”, whilst the sub-heading “2024/2025 Achievements” sets out the targets set last year and the degree to which they have been achieved, and “2025/2026 Objectives” provide the main aims going forward.

Alzheimer’s Support enjoys the support of about 200 volunteers in all aspects of our work. Their involvement ranges from occasional fundraising events, cake bakes and staffing an information stall, to regular attendance at our day clubs or community groups. Volunteers are an integral part of the teams, dedicated to their role, and enable us to offer a uniquely high staff-client ratio and high-quality service delivery. The Volunteer Manager oversees recruitment, induction and ongoing training, monitoring and communications for them.

The Senior Management team is a cohesive and collaborative unit. The benefits of this are felt throughout the organisation, with the cascading example of teamwork and transparency.

Alzheimer’s Support is instrumental in the implementation of the National Dementia Strategy and is a member of the Wiltshire Dementia Strategy Delivery board.

The charity is a core partner in the Voice It Hear It consortium, engaging service users and staff in key projects for Integrated Care Board (NHS) and Wiltshire Council.

We are part of Carers Together Wiltshire, a consortium of charity partners delivering the commissioned Carers contract for Wiltshire Council and ICB

Sarah Marriott – CEO (August 2025)

## Organisation wide

## By Sarah Marriott, CEO

**Overview**

This past financial year has been especially difficulty for us as a charity, facing great uncertainty as to how we continue to provide the range and level of services provision, while faced with increasing financial demands.

We have been resilient and innovative to face these challenges, and formed new partnerships to strengthen our ability to continue meeting the needs and expectations of those we work to support throughout Wiltshire.

From 1st April 2024 we started delivering the new contracts awarded by Wiltshire Council and Integrated Care Board, for Dementia Community Services and Dementia Advisers. As the current incumbents this was straightforward in terms of logistics, but it did mean that we started the year knowing that we receive £100k less for the Dementia Community contract than previously, and the Dementia Adviser contract remains the same as before - so the additional salary and operational costs are met by the charity.

In addition, Wiltshire Council then refused to pay the same rate for all Council funded clients. Anyone who had their package of care brokered before they introduced the Living My Life Framework for Day care, or Wiltshire Council Home Care Flexible Framework for home care respite service, were viewed as Legacy Clients, and the Council refused any uplift to the rate from April 2023. Effectively they would only accept the subsidised rate, without paying us the subsidy. This affected over 80 of our clients. Our budget was set on receiving the higher rate, based on past history of uplifts, so combined with the loss via commissioned contract income, meant a potential loss of £200k from Wiltshire Council funded work. Finally, in mid-January 2025, we reached a compromise whereby we as a charity accepted the lower rate for 2024/25, but legacy clients were added to the WHCFF from April 2025. We covered the loss from our reserves, and took us below the target of 3 months reserves policy, but did allow us to plan for 2025/26 budget with a degree of reassurance.

Crucially, we were able to continue providing the services for clients without them knowing the threat to their care provision.

The government budget in October 2024, with the increase in National Minimum Wage and new National Insurance increase and lowered threshold, meant that we faced another £200k increase in salary costs. There was no additional funding granted to offset these costs, and although I and many other charities appealed for charities to be exempt from the NI increase, this was rejected.

Various adjustments were made to try and balance the budget, including minimal pay rises, and the stopping of Simply Health cash plan staff benefit. A recruitment freeze meant we only replaced staff when the roles couldn't be incorporated by other staff.

The fact that we have survived is due to the resilience of all the staff, their commitment to us as a charity and the work we do. I am enormously grateful for their dedication and understanding.

### Ongoing Activities

As a charity we continue to look at ways of improvement to services, to engage everyone in what we do and how we do it. Our community engagement with other local networks and groups has developed. The Health Inequalities Project which ran from June 2024 to June 2025 was a wonderful inroad into communities historically hard to reach. Although now finished, the relationships that were built will continue to develop and raise awareness of us and the support we provide.

We continue to be involved in both a strategic and a local practical level with projects to enhance the lives of those living with a dementia, and those that care for them.

I have linked with other dementia focused charities throughout the UK as part of the Dementia Network. Together we can share experiences, learning, and support one another.

### 2025/2026 Priority Objectives

- Disability access project at Old Silk Works Warminster. Project to build a ramp to maintain accessibility for service users, and provide a long- term solution.
- New website
- Ongoing evaluation of procurement contracts and replace where necessary
- Wiltshire Dementia Strategy delivery, including the focus on the key priorities, many of which are linked to our services – Dementia Roadmap, Dementia Advisers, Understanding Dementia Training.
- Continuing to link with partners to deliver contracts: Carers Contract and Voice It Hear It
- New opportunities to link with smaller local providers in Wiltshire on projects we can deliver together. There is strength in sharing resources and experience.
- Consolidation of service delivery in all departments. Attempting to weather the financial crisis and pressures, while still attracting and retaining the high quality of staff we so rely on.

## Information and Support – Dementia Advisers

## By Jonathan Aldridge Mansfield, Head of Community Services

### What is a Dementia Adviser? What can I expect from them?

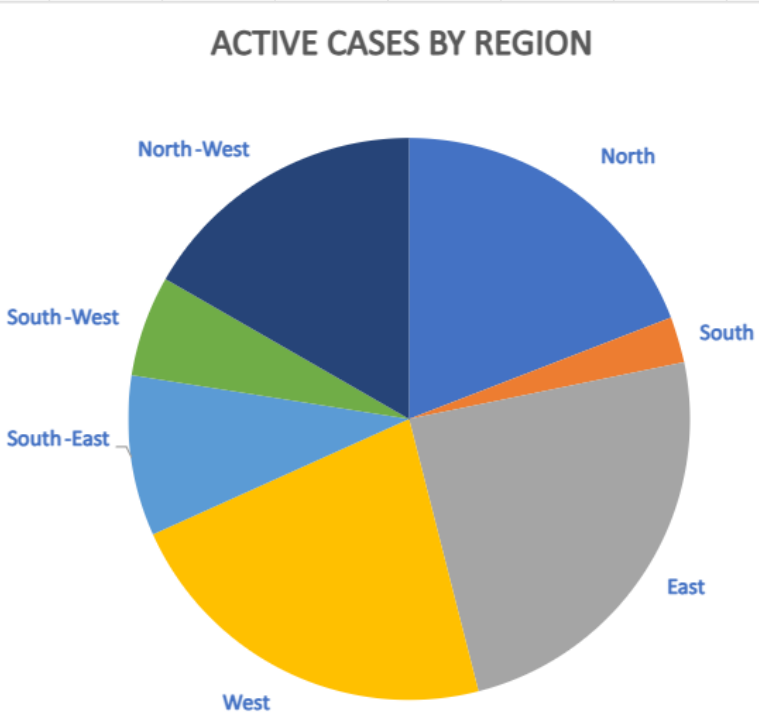
Dementia Advisers work in the community to support people affected by dementia. They aren't medically trained but have specialist knowledge of dementia and local services. There are 12 Dementia Advisers in Wiltshire, each covering a different area and linked to certain GP surgeries or partnerships.
They offer information and advice to people diagnosed with dementia or undergoing diagnosis.

Advisers visit at home to discuss needs and help create a Support Plan, reviewed every six months. Service users can contact their Adviser at any time. Advisers provide details about specialist and general local support, signpost to useful services, and offer guidance on benefits, making referrals where needed.

The Dementia Adviser remains the main contact for individuals and families throughout the illness.

Active cases per region

| | |
|---|---|
| 435 | North |
| 60 | South |
| 552 | East |
| 506 | West |
| 210 | South-East |
| 132 | South-West |
| 380 | North-West |




**Achievements April 2024 – March 2025**

- Maintaining the access to advice and support from our offices, website and online requests, through flexible and hybrid working. Ongoing contact with GP Surgeries and relevant staff within, although there has been an increase in staff turnover across the county.

- Dementia Advisers (DA) continue with their presence at online Avon & Wiltshire Partnership (AWP) meetings. South meetings tend to be more productive than North ones.

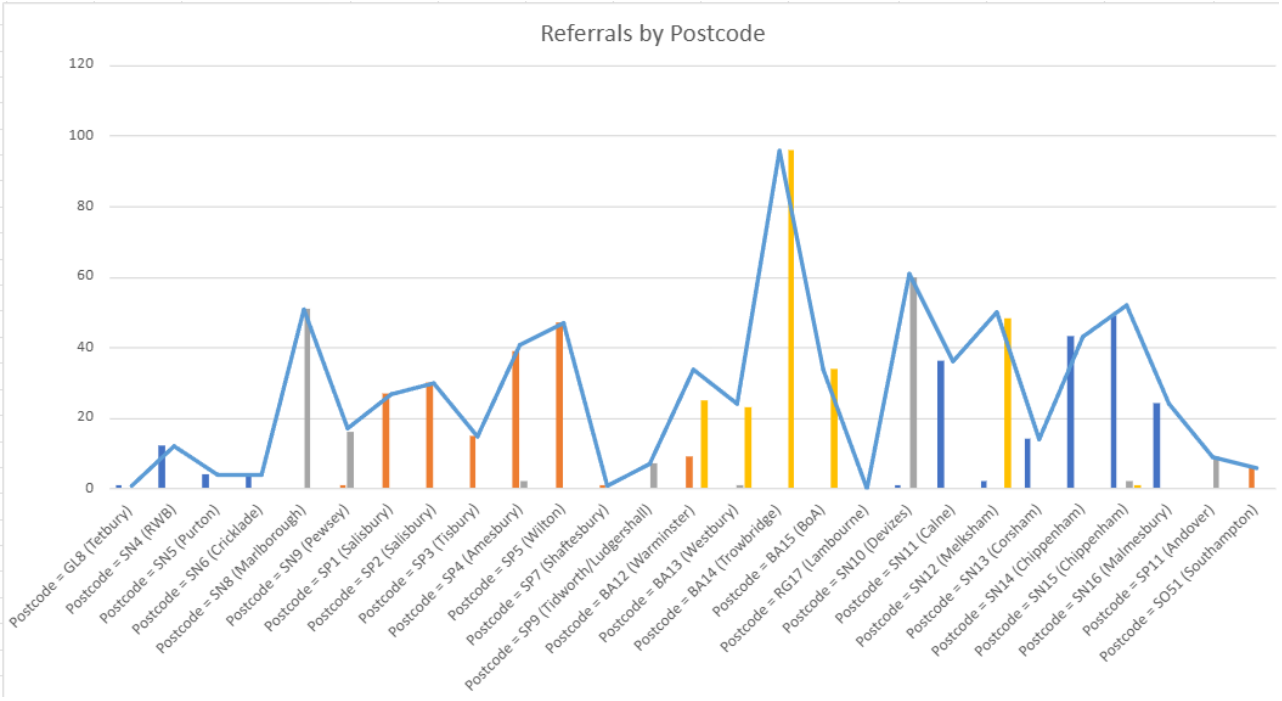
- DA Coordinator oversees all review lists, ensuring that when a DA is falling behind, support is provided so lists don't get too long. She also triages the referrals in, so that every request for support is actioned appropriately and within the timeframes expected.

- The Memory Service Liaison Dementia Adviser was a post funded by a grant from NHS Community Fund which finished October 2024. However, this post is an integral and important part of the team, so we have decided to continue funding the role as a charity.

- Some DA's attended Train the Trainer training, to be able to support with delivering Understanding Dementia Awareness sessions across the county.

- Several attended the Understanding Dementia roadshows in key targeted areas as part of the wider Health Inequalities work, linking with the CORE 20+ health Inequalities identified by NHS.

- Bereavement support is enhanced for both service users and staff. We have created a Bereavement Process so all staff and family carers have access to dedicated support. We deliver training for personal carers and sit on the Dementia and End of Life Strategy for Dorothy House Hospice and Community Care.




## Ongoing activities/Community Engagement

The work of the DA is much wider than the case load stats reflect, involving networking with other healthcare professionals to ensure that referrals are made to the service, and a dementia pathway is established for patients.

This year the team have attended a wide variety of networking events, helping to establish them as the local source of support and guidance for people living with a dementia. Examples include – local

health and wellbeing boards, local surgeries wellbeing events, events held at Great Western Hospital and Salisbury Foundation Trust Hospital (SFT).

### The difference we make

Cases remain complex and at times exhausting for the team. Clients' expectations of the service remain high, particularly when Primary Care Network (surgeries/medial centres) staff have high turnover. The DA's are a continued source of support, often being called on for tasks outside their job description.
Going forward, we are looking at re-establishing working boundaries and expectations.

Comments about Dementia Advisers:

*MD said how fabulous V was, "With all of her help and advice and she has made getting information and getting help so much easier".*

*"Thank you very much for the support and it was good to talk earlier today. You have been very caring and supportive and it is very much appreciated!"*

### 2025/2026 priority objectives

- Continue responding to the increased referral rates for Dementia Advisers in a timely manner.
- Evaluation of service demands and where the pressure points are – how do we support both the staff and the public?
- Building on the established links, particularly within Primary Care Networks.
- New documents to streamline referral processes, and working practices.
- Training development for the team.

Alzheimer's Support subsidises the Dementia Adviser Service by about 12% of the operating costs. This figure will increase as we go into the new financial year, as there is no uplift mechanism built into the contract – it is assumed that we absorb the increased costs due to statutory changes e,g, increased National Insurance, and pay rises, or the external operational costs e.g. replacing outdated computer equipment and mobile phones etc.

## Home Support Service (Registered and inspected by CQC)

## By Monique Bentley – Head of Care Services

The service continued to enjoy a period of strong stability through to quarter 3 of 2024. At that point, data began to highlight emerging trends indicating a decreased demand for the service, which persisted throughout the remainder of the financial year and is reflected in performance data. The service responded quickly, implementing measures to manage and mitigate the impact. Actions were supported by the senior management team and demonstrate the service's commitment to continuity and efficiency.

Service staffing levels for both retention and recruitment have remained stable throughout the period and continue to outperform sector benchmarks.

**Achievements:**

- With the support of the senior management team, successfully addressed and resolved service rate issues with Wiltshire Council.
- Completed the implementation of a digital records and rostering system, enhancing efficiency, accuracy and accessibility across the service.
- The initial phase of work to align service training with regulatory requirements and the expectations of both staff and service users has been successfully completed. A formal training schedule has been developed and is set to be integrated into staff terms and conditions, with implementation anticipated in January 2026. Following recent changes to job roles, further work will now be undertaken to ensure training delivery remains efficient, relevant and reflective of the evolving structure of the service.
- A new leadership structure was implemented, bringing greater resilience to the service. The structure has proven to be both robust and effective. Its strength has been particularly evident during unplanned absences, where operational impact was minimal.

**Ongoing Activities**

Reported from digital records and rostering system. Please note that the system was implemented in June 2024; therefore, data for this period may be incomplete or inaccurate and is not directly comparable to previously reported data.

Active Service Users: **202**

Hours of Care Delivered: **29, 557**

Throughout the period**, 100%** of scheduled hours were delivered & **100%** of completed visits had a visit report.

In addition, **97%** of scheduled visits were fulfilled (duration of at least 75% of rostered time) and of those, **95%** commenced on time (as rostered).

**The Difference We Make**

The home support service empowers individuals living with dementia to maintain their independence and continue living comfortably in their own homes for longer. Their quality of life is enriched through consistent, one-to-one support from trained professionals who encourage meaningful engagement — whether through exploring personal interests, enjoying hobbies or reconnecting with their local community.

Family carers benefit from reliable respite during support visits, along with the peace of mind that their loved one is in safe, compassionate hands. Our dedicated staff not only provide high-quality care but also serve as advocates for individuals with dementia and their carers, helping to raise awareness and promote understanding of dementia within the wider community.

Regional managers work closely with our Dementia Advisers and have a good relationship with the Adult Care Teams, CIT (Complex Interventions Team) and Resource Teams. We continue to build relationships with the wider healthcare provision to encourage and manage referrals into the service.

Feedback received on the service:

*“Danna is lovely. She's cheerful, kind, chatty, warm and friendly and is very good with and, for Paul. We all think she's great to have. Thank you - L". (family carer)*

*"I hope you are well. I wanted to get in touch to say thank you for all the support you gave me with Mum. I feel for the first time I can actually take a step back and feel like things have finally moved on. I wanted to send this email at the end of September but the amount of work that’s been involved in getting mum in the home and settled and getting the house cleared to rent out to help pay for her care has just been enormous so I’m sorry I’ve not been in contact sooner. So thank you for all your help, and M’s and J’s help, and others who stepped in from time to time. I would have been lost navigating my way through this without your help. - S." (family carer)*

*"The support that has been arranged for C has made such a massive difference to our family and we really appreciate the care that went into matching C up with suitable carers." (family carer)*

*“I have to say the support that S receives is second to none - something I can't see us being without.” (family carer)*

*"It has been my absolute pleasure and privilege to have worked alongside you amazing colleagues. Individually you all bring something new, heartfelt and fun. I have seen many changes over the years, but the people we support have always been at the heart of those decisions. I have met some wonderful people. The stories, their wisdom, the thousands of photos I have shared and cried over with clients - will remain forever. I have learnt lessons along the way. The biggest being... life is short, enjoy every moment and keep making memories." (ex-staff)*

**Priority objectives 2025/2026:**

- To review and redesign the service to ensure it effectively meets the evolving needs of the population it serves and supports long-term sustainability.
- Continue progressing toward the finalisation and implementation of the service training schedule.

## Day Care Service

## By Monique Bentley, Head of Care Services

**Achievements**

Over the past year, Day Care has continued to deliver a high-value, person-centred service to the communities it proudly serves. With care, compassion and unwavering enthusiasm, the team has gone above and beyond to ensure that every individual who walks through their doors feels seen, heard, and valued. This dedication has not only maintained but strengthened Day Care's reputation as a cornerstone of community support, where relationships are built, trust is nurtured and lives are enriched.

Throughout the year, the service has welcomed a wide range of supporters, including local Mayors, health and social care professionals, community groups and funders. These visits have showcased the vital role Day Care plays and reaffirmed its importance in the broader care landscape. Collaborative work has flourished and these connections have led to a host of shared initiatives and experiences that truly embody Day Care's mission: to create *moments that matter and memories that last*.

In addition—and of special significance this year—the service prepared to say farewell to Grant Newton. As a founding figure and driving force behind Day Care's success, Grant has been instrumental in shaping its vision and impact. His leadership, innovation and passion for community wellbeing have left a lasting legacy. Under Grant's guidance, the service grew from a modest initiative into a vibrant, multi-faceted support network that touches the lives of many. He championed inclusion, encouraged creativity and built a team culture rooted in kindness and professionalism. His influence is woven into the fabric of the service and his departure marks the end of an era—one defined by growth, impact and heartfelt dedication.

**Ongoing Activities:**

- The club offers a wide variety of activities and events, bringing extraordinary moments to ordinary days. These experiences add real value to the lives of those living with dementia, supporting joy, purpose and the opportunity to live their best life.
- Inviting animals, particularly dogs, into the club has brought significant benefits to our members. Their presence offers comfort, companionship and emotional connection. These visits create calming, uplifting moments that contribute meaningfully to members' overall wellbeing.
- Occupancy rates continue to fluctuate, and at present, there appears to be a notable decline in demand. This is being actively addressed through targeted outreach, stronger community engagement and the development of new referral pathways. Efforts are also focused on raising awareness of the service's value, strengthening partnerships with health and social care providers and adapting offerings to better meet the evolving needs of the communities served.

**The Difference We Make**

Day Care services offer members a welcoming, socially engaging and safe environment that fosters

meaningful connections and supports the pursuit of personal interests and hobbies. At the heart of the service is a strong commitment to person-centred care, where each individual is recognised, valued and supported for who they are. High staff-to-member ratios (1:2), made possible through the valuable contribution of volunteers, ensure that each person's unique needs and preferences are met with care and attention. The positive impact of this support extends beyond the time spent in the club, enriching home life and providing families with much-needed, dependable respite. Family carers can take comfort in knowing their loved one is in safe hands, receiving compassionate, personalised care in a stimulating and supportive setting.

Feedback received on the service:

*"You are all absolute stars! Your attitude to your members is something special and letting our students be involved in that is fantastic. I am so pleased with Dauntsey's students for attending regularly. Chatting to them, they said it has meant so much to them." (partner school)*

*"Mum thrives at Old Silk Works because of all the hard work put in by your wonderful team" (family carer)*

*"It has been deeply reassuring knowing that there has been a constant, familiar and supportive environment with people who genuinely care. The Sidmouth club and the team who make it the special place it is … is one of a kind" (family carer)*

*"It wasn't until I experienced the feeling of relief from worry when I dropped her off at your door that I realised the tremendous value in what you do for the carers." (family carer)*

*"Really recommend Old Silk Works, full of fun and caring. My husband is a different person when he is there, amongst others who suffer the same. It will change the life for someone with dementia. Go along and see for yourself.!!" (family carer)*

**Priority objectives 2025/2026:**

- Implement and embed a digital records system to improve efficiency, enhance accuracy and support high-quality, person-centred care delivery within the service.
- Increase awareness of the value and impact of the service among health professionals, social care providers and the wider community to drive a sustained growth in referrals.
- Strengthen community engagement and collaboration by working closely with local supporters, partners and groups from across our community to inform, promote and support fundraising efforts.
- Maintain and promote an open-door policy to increase visibility of dementia care, inspire best practices and encourage shared learning across professionals, carers and the wider community.

## Community Groups

## By Jonathan Aldridge Mansfield, Head of Community Services

Alzheimer's Support provides a range of practical services to enhance life and promote independence for those living at home with all types of dementia in Wiltshire and for their family carers.

More than 30 community activity groups include Music for the Mind, Movement for the Mind, memory cafes, art groups, discussion group, outdoor and gardening groups, and many more - all designed to keep minds and bodies active and reduce isolation.

We also have services to support family carers, including monthly carers' groups and twice-yearly training courses. We support people living with all types of dementia.

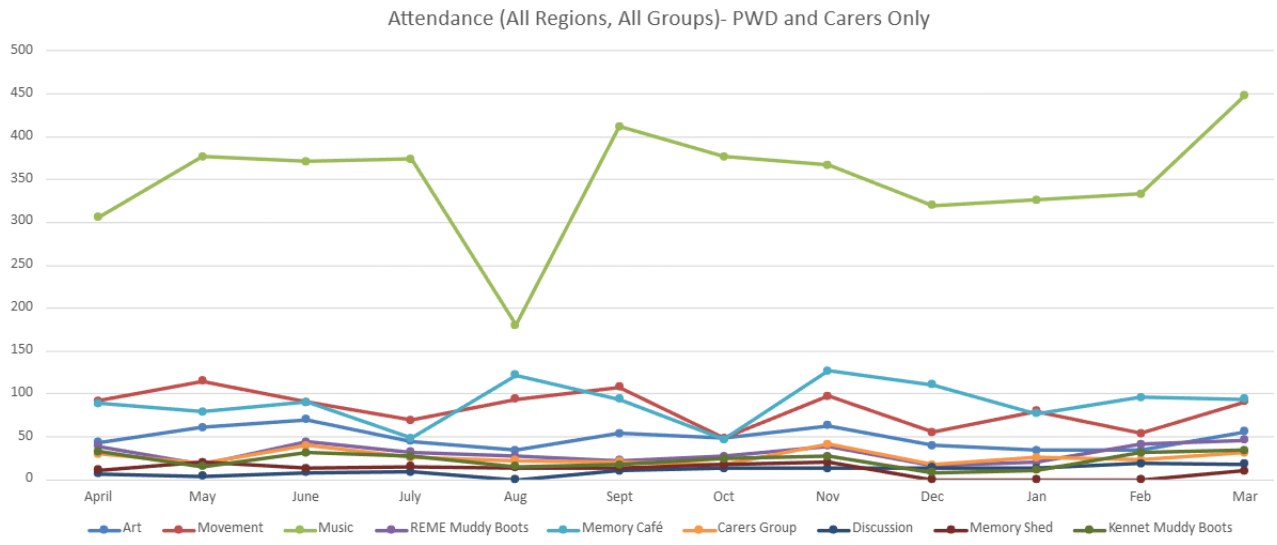
Evaluation 2024

A total of 151 individual evaluation forms were completed (63 PWD, 58 Carers, 14 Paid Carers and 16 'Other'). **92% of the evaluation feedback responses were highly positive.**

**2024 – 2025 Achievements**

Key Highlights

- 657 Individual Activity Sessions (all groups)
- 1,932 Total Activity Session (including partners)
- 7,969 Attendance (PWD and Carers only)
- 2,214 Female PWD; 1,947 Male PWD
- 2,574 Female Carers; 1,095 Male Carers
- 2,083 Volunteer Attendance
- Music (singing) groups are the most popular (4,255 = 53% of all attendance)



We are keen to keep a wide range of activities on offer, so that we are meeting the diverse needs and interest of local residents. We continue to be innovative and react to changing demands**.**

**Ongoing Achievements**

**Working with Local Organisations**
As a key stakeholder in the Wiltshire Council Dementia Strategy Group, Alzheimer's Support continues to build strong partnerships with NHS hospitals and primary care networks, Health and Wellbeing boards, charities, community interest companies, and not-for-profit groups across the county that support people living with dementia. By signposting to each other, attending groups, and engaging with organisers, we create a connected network. This ensures better access to services, shared expertise, and a stronger community for those living with dementia and their carers.
**Examples of organisations**:

| | |
|---|---|
| Royal Wootton Bassett Dementia Choir | Salisbury Men's Coffee & Chat |
| Age UK Wiltshire | Bradenstoke Toucan Café |
| Forget-me-Not Café, Calne | Devizes Good Afternoon Choir |
| Celebrating Age Wiltshire | Warminster Carer Support Group |
| Arts Together | Afternoon Tea & Chat, Amesbury |

**The difference we make**

*"It's obvious that thought and care are part of the prep for each session, which is much appreciated, and a healthy tiredness is induced in both of us! You and all the volunteers are superb in making sure no one is left out"*
– Music for the Mind Member

*"It gets the week off to a good start!"*
– Music for the Mind Member

*"A wonderful group*"
– Movement for the Mind Member

*"We really appreciate this group. It has helped us both come to terms with the challenges of dementia. Thank you!"*
– Art Group Member

*"It helps to know you are not alone"*
– Carers Group Member

**Priority Objectives 2025-2026**

- Consolidation of groups, moving venues or new staff as required.

- A second Memory Shed opens in Calne (April 2025). The shed will accommodate 4 people with dementia to begin with. Discussions with existing sheds in Chippenham and a newly built shed in Amesbury will continue.
- 
- As a partner in Carers Together Wiltshire, Alzheimer's Support will be involved in the transfer of carer groups previously run by Carers Support Wiltshire. This will help us reach the larger cohort of carers across Wiltshire, and by working with our partners, we can share resources to achieve this.

- Alzheimer's Support (working alongside AgeUK Wiltshire) will assist with the management of six art groups formerly run by Arts Together. We will take over the responsibility of groups supporting people in Bradford on Avon, Melksham and Trowbridge (Autumn 2025).

- Alzheimer's Support will assist with the running of 'Downton Downtime' partnering with Sounds Better CIC in partnership with MUSE SW CIO (Summer 2025).

- Further exploration of partnerships and groups in the South West (Tisbury, Mere, etc.) and adaptations to current offers in the South East (Ludgershall) and far north (Royal Wooten Bassett, Cricklade, Malmesbury). Feasibility will be undertaken for new groups in: Marlborough, Gastard, Salisbury.

Although Wiltshire Council and ICB fund the majority of the costs, and we collect client contributions, we substantially subsidise this service each year, helped by various grants and local fundraising.

## Awareness Raising – Communication, Engagement and Fundraising.

## By Stephany Bardzil, Head of Communications and Fundraising

**2024-25 achievements**

- Continued strong performance in fundraising, exceeding targets with 7.75% growth in community fundraising income and 14.5% increase from Trusts and Foundations
- Brought A Walk to Remember to Wilton House, achieving record revenue of £22,000 from both walks
- More than doubled revenue from our second annual matched funded Christmas appeal
- Added a second Denim4Dementia campaign in February, increasing the total income by 25%

- Achieved a 9% increase in income from regular donors
- Continued to develop our legacies offer with joint marketing campaign with National Free Wills Network
- Launched a quarterly e-bulletin for volunteers
- Achieved average open rates of 74% for our regular Supporters bulletins
- Developed short-form video and reels for our new TikTok channel
- Won National Lottery funding for Understanding Dementia and continued to market sessions with 435 people attending a session and volunteer Champions trained to deliver sessions
- Reached the milestone of 200 volunteers (at April 2025)
- Revamped and made accessibility improvements to our Support Village online guide and Dementia Roadmap guide to diagnosis.

**Ongoing activities**

The fundraising team continued to buck the trend in 2024-25, increasing revenue in the face of the cost of living crisis and very challenging climate for fundraising. This was helped by new challenge events and renewing strong relations with our longstanding corporate partner, apetito. Given the financial climate, the fundraising team's contribution is more important than ever and we are reliant on, and very grateful to, our fundraising volunteers, including staff volunteers.

Understanding Dementia sessions, boosted by lottery funding and our fledgling team of volunteer champions, were rolled out across the county to great acclaim.

**The Difference We Make**

"We loved A Walk to Remember. Thank you to all the volunteers for your enthusiasm, support and hard work for making this a fabulous event. Till next year!"

"Having had a diagnosis last year of early onset Alzheimer's, Ali has said she wants to raise as much money as she can while she can. After her skydive I think she is planning on me doing one next and a 'wing walk' for herself. We'll keep you updated on Ali's next adventure."

"I'm so glad I came over to Revving Up for Dementia. What and amazing time it was, you were all brilliant. I will volunteer next time."

"My dad was recently diagnosed - I feel like a rabbit in the headlights. The Understanding Dementia has given me useful tips and helped me think about next steps. Thank you."

"I wish I had done this session sooner. I loved the group discussions and exercises - really thought provoking!  Thank you for giving the opportunity to learn."

“So grateful to have Alzheimer’s Support on our doorstep - other counties are not so lucky.”

**2025-26 Priority objectives**

- Major digital project including a new website and fundraising CRM with better integration and smoother user journeys
- Develop an online portal for the families we support
- Continue to develop and market our legacy offer
- Build on the success of Understanding Dementia, secure further funding to develop more volunteer Champions and a schools programme.
- Continue to recruit regular donors

## Chair of Trustees Additional commentary

## By Janet Dore, Chair of Trustees

This year, financial issues have again been at the top of the agenda with less money coming from Wiltshire Council and the additional costs added by the Government. It has resulted in the CEO and Management Team having to restructure the organisation to keep costs as low as possible without affecting the services we provide.

I must thank the staff for the way that they have adapted to the changes and the new structure seems to be working well.

Working with other organisations is continuing to be very effective and new contacts are being established.

Despite all the changes that have taken place within the organisation, the services we provide to our users have not suffered and is what is so important.

## FINANCIAL REVIEW

Principal sources of funding during this financial year were: Wiltshire Council and Integrated Care System (commissioned contracts), Lottery Community Fund, Wiltshire Community Foundation, Royal British Legion – Aged Veterans Fund, NHS Community Funding. Local financial support is also received from a variety of community groups including Rotary, Lions, Freemasons and Town Councils.

During the 12 months under review income exceeded expenditure by £3,830.

During the year the unrestricted reserves increased marginally to £522,051.

**RESERVES POLICY**

The Finance and Fundraising Sub-Committee, on behalf of the Board of Trustees, conducts an annual review of the level of unrestricted reserves by considering risks associated with the various income streams, expenditure plans and balance sheet items. This enables an estimate to be made of the level of reserves that are sufficient:

- to allow time for re-organisation in the event of a downturn in income
- to protect ongoing work programmes; and
- to allow the Charity to meet its objectives.

Risks and issues considered by the Finance and Fundraising Sub-Committee in making this judgement on the level of unrestricted reserves include:

- over-dependence on any single source of income;
- likelihood of a downturn in income streams;
- period of time required to re-establish income streams;
- period of time required to downsize the Charity operations;
- whether there is adequate control over budgets;
- requirements for a reasonable level of working capital.

The target for unrestricted level of reserves is estimated at the equivalent of three to six months of the Charity's general expenditure budget. The unrestricted reserve held as at 31 March 2025 is £522,048 which is below the target. We are working to restore reserve levels to within our target guidelines when we can.

We are looking at diversifying our range of income, so not heavily reliant on one source, which leaves us vulnerable, as our dependence on Wiltshire Council demonstrated.

**TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

Company law requires the Trustees to prepare financial statements that give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of its surplus or deficit for the financial year. In doing so the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make sound judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on a going-concern basis, unless

  it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure, that the financial position of the Charity and the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as each trustee is aware, at the time the audit report is approved:

- There is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware.
- Each trustee has taken all the steps that they ought to have taken as a trustee in order to make themself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

**AUDITORS**

A resolution will be proposed at the Annual General Meeting that Oakensen be appointed as auditors to the charity for the coming year.

This report has been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies.

Chair

Janet Dore

Date:

## Alzheimer's Support
### Independent auditor's report
### to the members of Alzheimer's Support

**Opinion**

We have audited the financial statements of Alzheimer's Support (the 'company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2025 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor’s responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC’s Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor’s report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees’ report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees’ report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of directors**

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- We obtain an understanding of the legal and regulatory framework applicable to the company and the sector in which it operates, and then obtain an understanding of how the company is complying with that legal and regulatory framework by enquiry and review;

- We assess the susceptibility of the company's financial statements to material misstatement, including how fraud might occur, and perform specific audit procedures, including the assessment of controls management has in place to prevent and detect fraud, the review of significant accounting estimates and the testing of journal entries.

A further description of our responsibilities for the audit of the financial statements is available on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

David Alan Oakensen FCA
(Senior Statutory Auditor)
for and on behalf of
Oakensen (Bristol) Limited
Chartered Accountants and Statutory Auditor

Westbury Court
Westbury-on-Trym
Bristol
BS9 3EF

**Alzheimer's Support**
(A company limited by guarantee)
**Statement of Financial Activities (including Income and Expenditure Account)**
**for the year ended 31 March 2025**

| | Notes | Unrestricted Funds | Restricted Funds | Total Funds 2025 | Total Funds 2024 |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **INCOME AND ENDOWMENTS FROM:** | | | | | |
| Income from donations and legacies | 2 | 266,746 | - | 266,746 | 261,499 |
| Income from charitable activities | 3 | 1,431,992 | 737,977 | 2,169,969 | 1,999,625 |
| Interest receivable | | 13,848 | - | 13,848 | 11,654 |
| **TOTAL INCOME AND ENDOWMENTS** | | 1,712,586 | 737,977 | 2,450,563 | 2,272,778 |
| **EXPENDITURE ON:** | | | | | |
| Expenditure on raising funds | 4 | 113,022 | - | 113,022 | 104,781 |
| Expenditure on charitable activities | 5 | 1,594,077 | 737,977 | 2,332,054 | 2,275,990 |
| **TOTAL EXPENDITURE** | | 1,707,099 | 737,977 | 2,445,076 | 2,380,771 |
| **Net income** | | 5,487 | - | 5,487 | (107,993) |
| **Gross transfers between funds** | | - | - | - | - |
| | | 5,487 | - | 5,487 | (107,993) |
| **Unrealised gains/ (losses) on investment assets** | | (1,658) | - | (1,658) | 13,184 |
| **Net movement in funds** | | 3,829 | - | 3,829 | (94,809) |
| **Reconciliation of funds:** | | | | | |
| **Total Funds at 1 April 2024** | | 518,219 | - | 518,219 | 613,028 |
| **Total Funds at 31 March 2025** | | 522,048 | - | 522,048 | 518,219 |

There were no recognised gains and losses other than those shown in the above Statement of Financial Activities.

**Alzheimer's Support**
**Statement of Financial Position**
**as at 31 March 2025**

| | Notes | | 2025 | | 2024 |
|---|---|---|---|---|---|
| | | | £ | | £ |
| **Fixed assets** | | | | | |
| Tangible assets | 9 | | 196,194 | | 208,664 |
| Investments | 10 | | 110,854 | | 112,512 |
| | | | 307,048 | | 321,176 |
| **Current assets** | | | | | |
| Debtors | 11 | 213,700 | | 174,045 | |
| Cash at bank and in hand | | 389,203 | | 404,186 | |
| | | 602,903 | | 578,231 | |
| **Creditors: amounts falling due within one year** | 12 | (387,903) | | (381,188) | |
| **Net current assets** | | | 215,000 | | 197,043 |
| **Net assets** | | | 522,048 | | 518,219 |
| **Funds** | | | | | |
| Unrestricted funds | 14 | | 522,048 | | 518,219 |
| **Total Funds** | | | 522,048 | | 518,219 |

The trustees are satisfied that the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and that members have not required an audit in accordance with section 476. However, an audit is required in accordance with the Charities Act 2011.

The trustees acknowledge their responsibilities for:
i) ensuring that the company keeps accounting records which comply with section 476; and
ii) for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Janet Dore
Trustee
Approved by the board on

**Alzheimer's Support**
**Statement of Cash Flows**
**for the year ended 31 March 2025**

| | Notes | 2025 | 2024 |
|---|---|---|---|
| | | £ | £ |
| **Operating activities** | | | |
| Deficit for the financial year | | (10,019) | (106,463) |
| | | | |
| Adjustments for: | | | |
| Loss on sale of fixed assets | | 1,898 | - |
| Unrealised (gains)/losses on investment assets | | 1,658 | (13,184) |
| Depreciation | | 47,480 | 45,018 |
| (Increase)/decrease in debtors | | (39,655) | 43,633 |
| Increase/(decrease) in creditors | | 6,715 | (79,042) |
| | | 8,077 | (110,038) |
| | | | |
| Interest received | | 13,848 | 11,654 |
| | | | |
| Cash generated by/(used in) operating activities | | 21,925 | (98,384) |
| | | | |
| **Investing activities** | | | |
| Payments to acquire tangible fixed assets | | (37,548) | (34,229) |
| Proceeds from sale of tangible fixed assets | | 640 | - |
| | | | |
| Cash used in investing activities | | (36,908) | (34,229) |
| | | | |
| **Net cash used** | | | |
| Cash generated by/(used in) operating activities | | 21,925 | (98,384) |
| Cash used in investing activities | | (36,908) | (34,229) |
| | | | |
| Net cash used | | (14,983) | (132,613) |
| | | | |
| Cash and cash equivalents at 1 April | | 404,186 | 536,800 |
| Cash and cash equivalents at 31 March | | 389,203 | 404,186 |
| | | | |
| Cash and cash equivalents comprise: | | | |
| Cash at bank | | 389,203 | 404,186 |

**Alzheimer's Support**
(A company limited by guarantee)
**Notes to the Accounts**
**for the year ended 31 March 2025**

## 1 Accounting policies

***Basis of accounting***

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and "Accounting and Reporting by Charities" published in 2019 and applicable charity and company law. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise noted in the relevant accounting policy note.

The financial statements are presented in sterling and are rounded to the nearest £.

***Incoming resources***

All incoming resources are included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income after performance conditions are met, when the amount can be measured reliably and it is probable that the income will be received.
Grant income is recognised on an accruals basis and is allocated to accounting periods specified by the donor.
Grants awarded for the provision of a particular service are shown as charitable activities income and where a service level agreement is in place or a period of funding support is specified in the terms of the award the income is allocated across the period specified in that agreement.
Where no period is specified grant income is allocated equally over a period of twelve months from the month of receipt.

Client repayments are fees for the provision of services or charges for travel and ancillary items and are accounted for as Charitable Activities income on an accruals basis.

Funds raised by events, gifts, donations and legacies and other sources of funds raised are accounted for as Donations and legacies and are taken to the SOFA when received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid or payable by the bank.

***Charitable expenditure***

Expenditure is recognised when there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.
- Costs of raising funds are those incurred by the fundraising department in attracting grants from trust, voluntary donations and in activities to raise funds.
- Charitable activities costs include both direct and indirect support costs relating to the activities. The salary element of indirect support costs are allocated to the activity in proportion to staff time spent on the particular activity and all other costs are allocated according to usage of the service provided. The value of services provided by volunteers is not included.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include a proportion of indirect support costs.

Expenditure incurred by the head office function is allocated to specific projects in accordance with the level of management time and cost incurred and is charged directly to the restricted and unrestricted funds and projects as each cost is incurred.

***Funds***

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is charged to the fund. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

***Tangible Fixed assets***

Fixed assets are recorded at their original cost. The net residual value of the asset base is estimated to be nil.

***Depreciation***

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

| | |
|---|---|
| Leasehold improvements | Over the length of the leases |
| Computer equipment | 33% straight line |
| Other equipment | 20% straight line |

***Investments***

Investments are measured at fair value. Changes in fair value are recognised in profit or loss. Fair value is estimated by using market value.

***Cash at Bank and in Hand***

Cash at bank and in hand includes cash and short-term bank deposits.

***Trade debtors***

Short term debtors are measured at transaction price, which is usually the invoice price, less any impairment losses for bad and doubtful debts

***Trade creditors***

Short term creditors are measured at transaction price, which is usually the invoice price.

***Pensions***

The charitable company operates a defined contribution pension scheme for its employees.

***Taxation***

The Charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

***Judgements and key sources of estimation uncertainty***

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are described below:

**Depreciation**

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life.

| 2 **Income from donations and legacies** | **Unrestricted** | **Restricted** | **2025** | **2024** |
|---|---|---|---|---|
| | **£** | **£** | **£** | **£** |
| Gifts, legacies and donations | 189,823 | - | 189,823 | 152,594 |
| Fundraising events | 76,923 | - | 76,923 | 108,905 |
| | 266,746 | - | 266,746 | 261,499 |

| 3 **Income from charitable activities** | **Unrestricted** | **Restricted** | **2025** | **2024** |
|---|---|---|---|---|
| | **£** | **£** | **£** | **£** |
| Grants and contracts | 17,642 | 737,977 | 755,619 | 804,274 |
| Client repayments: fees | 1,370,230 | - | 1,370,230 | 1,151,065 |
| Client repayments: travel | 44,042 | - | 44,042 | 38,656 |
| Client repayments: other | 78 | - | 78 | 5,630 |
| | 1,431,992 | 737,977 | 2,169,969 | 1,999,625 |

| 4 **Expenditure on raising funds** | **Unrestricted** | **Restricted** | **2025** | **2024** |
|---|---|---|---|---|
| | **£** | **£** | **£** | **£** |
| Staff costs | 102,359 | - | 102,359 | 89,971 |
| IT equipment and support | 7,360 | - | 7,360 | 7,663 |
| Other Fundraising costs | 3,303 | - | 3,303 | 7,147 |
| | 113,022 | - | 113,022 | 104,781 |

| 5 **Expenditure on charitable activities** | **Unrestricted** | **Restricted** | **2025** | **2024** |
|---|---|---|---|---|
| | **£** | **£** | **£** | **£** |
| Community activities | 108,481 | 95,716 | 204,197 | 210,008 |
| Dementia adviser service | 272,344 | 117,707 | 390,051 | 362,559 |
| Home support | 701,008 | 303,087 | 1,004,095 | 1,003,621 |
| Day care | 499,753 | 216,080 | 715,833 | 687,375 |
| Governance | 12,491 | 5,387 | 17,878 | 12,427 |
| | 1,594,077 | 737,977 | 2,332,054 | 2,275,990 |

6 **Operating surplus/(deficit)**

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| This is stated after charging | | |
| Depreciation of fixtures fittings and equipment | 13,046 | 12,656 |
| Amortisation of leasehold improvements | 34,435 | 32,361 |
| Salaries | 1,790,225 | 1,715,822 |
| Social Security costs | 97,817 | 92,148 |
| Pension costs | 69,509 | 63,619 |
| Auditor's remuneration: | | |
| - Audit fee | 6,000 | 4,500 |
| - Other services | 3,000 | 2,988 |

The total average monthly number of employees during the year was 146 (2024: 142).

No employees received emoluments as defined for taxation purposes of over £60,000.

The company contributes to the employees' personal pension schemes which are defined contribution schemes.

The key management of the Charity comprises the Trustees, Chief Executive and other Senior Managers, to whom responsibility for the day-to-day activities of the charity is delegated. The total employee benefits received by key management personnel during the year amounted to £35,067 (2024: £55,946)

7 **Related Party Transactions**

There were no related party transactions in the year to 31 March 2025.

**Alzheimer's Support**
(A company limited by guarantee)
**Notes to the Accounts**
**for the year ended 31 March 2025**

**8 Resources analysis**

| | Community activities £ | Dementia advisers £ | Home Support £ | Day Care £ | Governance £ | Fundraising £ | 2025 Total £ | 2024 Total £ |
|---|---|---|---|---|---|---|---|---|
| **Costs directly allocated to activities** | | | | | | | | |
| Staff costs | 137,839 | 353,189 | 842,528 | 521,635 | - | 102,359 | 1,957,550 | 1,871,588 |
| Volunteer costs | - | - | - | - | - | - | - | 25 |
| Consultants | 30,868 | 540 | - | 83 | - | - | 31,491 | 30,272 |
| Travel | 4,803 | 7,087 | 23,627 | 4,008 | - | - | 39,525 | 46,625 |
| Recoverable travel | 25 | 57 | 1,415 | 45 | - | - | 1,542 | 38,175 |
| Susbsistence and hospitality | 3,507 | 1,531 | 47,925 | 21,103 | - | - | 74,066 | 34,244 |
| Recruitment | 81 | 186 | 395 | 145 | - | - | 807 | 9,224 |
| Training | 265 | 710 | 4,120 | 45 | - | - | 5,140 | 6,434 |
| Rent and rates | 14,489 | 2,777 | 6,015 | 65,754 | - | - | 89,035 | 90,981 |
| Light and heat | 357 | 820 | 1,748 | 21,911 | - | - | 24,836 | 20,665 |
| Insurance | 764 | 1,757 | 3,744 | 3,088 | - | - | 9,353 | 10,950 |
| Printing, postage and stationery | 641 | 1,494 | 3,139 | 1,429 | - | - | 6,703 | 8,842 |
| Subscriptions | 1,379 | 3,171 | 6,756 | 3,556 | - | - | 14,862 | 17,947 |
| Repairs and renewals | 919 | 118 | 732 | 21,094 | - | - | 22,863 | 27,289 |
| IT support | 2,870 | 6,493 | 35,964 | 5,543 | - | 7,360 | 58,230 | 65,278 |
| Photocopier leasing | 1,723 | 3,962 | 8,441 | 3,101 | - | - | 17,227 | 16,861 |
| Telephone | 1,321 | 1,915 | 7,640 | 507 | - | - | 11,383 | 12,053 |
| Accountancy | - | - | - | - | 3,000 | - | 3,000 | 1,000 |
| Audit fees | - | - | - | - | 6,000 | - | 6,000 | 4,500 |
| Legal fees | - | - | - | - | 6,980 | - | 6,980 | 6,927 |
| Bank charges | 572 | 1,316 | 2,803 | 1,030 | - | - | 5,721 | 3,874 |
| Other Fundraising costs | 352 | 809 | 1,723 | 633 | - | 3,303 | 6,820 | 7,147 |
| Depreciation and amortisation | 1,258 | 1,742 | 4,283 | 40,197 | - | - | 47,480 | 45,018 |
| Bad debts (recovered) | 164 | 377 | 1,097 | 926 | - | - | 2,564 | 2,852 |
| Grants | - | - | - | - | - | - | - | 2,000 |
| Gain/loss on sale of fixed assets | - | - | - | - | 1,898 | - | 1,898 | - |
| **Total Resources Expended** | 204,197 | 390,051 | 1,004,095 | 715,833 | 17,878 | 113,022 | 2,445,076 | 2,380,771 |

**9 Tangible fixed assets**

| | Property improvements | Computer equipment | Other equipment | Total |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Cost** | | | | |
| At 1 April 2024 | 386,850 | 115,225 | 75,289 | 577,364 |
| Additions | 29,783 | 6,489 | 1,278 | 37,550 |
| Disposals | (9,486) | (13,956) | - | (23,442) |
| At 31 March 2025 | 407,147 | 107,758 | 76,567 | 591,472 |
| **Depreciation** | | | | |
| At 1 April 2024 | 205,689 | 99,198 | 63,813 | 368,700 |
| Charge for the year | 34,436 | 8,816 | 4,230 | 47,482 |
| On disposals | (6,948) | (13,956) | - | (20,904) |
| At 31 March 2025 | 233,177 | 94,058 | 68,043 | 395,278 |
| **Net book value** | | | | |
| At 31 March 2025 | 173,970 | 13,700 | 8,524 | 196,194 |
| At 1 April 2024 | 181,161 | 16,027 | 11,476 | 208,664 |

**10 Investments**

| | Listed Investments |
|---|---|
| | £ |
| Valuation as at 01/04/2024 | 112,512 |
| Revaluation | (1,658) |
| Valuation as at 31/03/2025 | 110,854 |

**11 Debtors**

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Trade debtors | 90,466 | 63,191 |
| Prepayments and accrued income | 123,234 | 110,854 |
| | 213,700 | 174,045 |

**12 Creditors: amounts falling due within one year**

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Trade creditors | 13,929 | 74,735 |
| Other taxes and social security costs | 31,904 | 32,176 |
| Accruals | 234,843 | 236,512 |
| Deferred income (Note 14) | 107,227 | 37,765 |
| | 387,903 | 381,188 |

Deferred income represents grants received that are specified to future periods.

## 13 Deferred grants and contracts

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Deferred income at 1 April | 37,765 | 140,330 |
| Released during the year | (27,920) | (140,330) |
| Income received during the year to be deferred | 97,382 | 37,765 |
| Deferred income at 31 March | 107,227 | 37,765 |

## 14 Unrestricted funds

| | Balance as at 1 April 2024 | Income | Expenditure | Unrealised gains on investments | Balance as at 31 March 2025 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| General funds | 518,219 | 1,712,586 | (1,707,099) | (1,658) | 522,048 |
| | 518,219 | 1,712,586 | (1,707,099) | (1,658) | 522,048 |

## 15 Restricted funds

| | Balance as at 1 April 2024 | Income | Expenditure | Balance as at 31 March 2025 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Statutory funding | - | 737,977 | (737,977) | - |
| | - | 737,977 | (737,977) | - |

## 16 Other financial commitments

As at the year-end the charitable company had total minimum commitments under non-cancellable operating leases as set out below.

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| within one year | 76,219 | 99,933 |
| within two to five years | 26,917 | 175,626 |
| in over five years | - | 42,292 |
| | 103,136 | 317,851 |

The amount of non-cancellable operating lease payments recognised as an expense during the year £82,433 (2024: £68,310)

## 17 Trustees expenses

No trustees received emoluments or expenses during the year (2024 - £Nil).

## 18 Ultimate Controlling party

The trustees consider that the organisation does not have an ultimate controlling party.

## 19 Analysis of net assets between funds

| | Restricted | Unrestricted | Total |
|---|---|---|---|
| | | £ | £ |
| Tangible Fixed Assets | - | 196,194 | 196,194 |
| Investments | - | 110,854 | 110,854 |
| Current Assets | 107,227 | 495,676 | 602,903 |
| Current Liabilities | (107,227) | (280,676) | (387,903) |

**20 Going concern**

The Charity's accounts are produced under the going concern convention. The Charity is reliant for future operation on the continuing support of its principal funders, in particular, Wiltshire Council and the Wiltshire ICB. These funders have continued to support the Charity for many years and are expeced to do so in the future. They ensure the provision of its core services amd the fulfilling of the Charity's main aims and objectives.

**21 Subsequent events**

On the 30th September 2025, the Charity's name was changed to Beyond Dementia.

18

View results

Respondent

19 Anonymous

51:42
Time to complete

1. Name of Organisation: *

Meadowbrook (Wiltshire) CIC

2. Name to which cheque should be paid to, if different from above:

No answer provided.

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

If we were successful in getting a grant, the funding would go towards buying an 'ultra-quiet' petrol-powered compact generator to use on site to provide much-needed lighting for barn-based sessions until we get electricity connected in the next couple of years. Those living in Melksham Without Parish experiencing poor mental and physical health and social isolation will be able to self-refer or be referred to these sessions and other events we hold at the project.

We have a particular focus on supporting those of a working age. We are conscious that whilst there are a wide range of local activities and groups aimed at the older demographic, there is far less on offer to those of a working age. Many of these local working age residents would greatly benefit from participating in activities with therapeutic qualities in our indoor/outdoor space. The local Social Prescribing team with the Melksham and BOA Primary Care Network has confirmed this fact along with other local service providers.

1 in 4 people experience mental ill health during their lifetime so many residents within Melksham Without will greatly benefit from access to many different therapeutic activities that will increasingly occur on site. In addition, there are many residents who live with chronic physical health conditions and social isolation whose numbers are hard to estimate. Our support is not strictly 'time-limited', so vulnerable people (who are unable to sustain continued attendance' in the way that many recovery projects often require) are more likely return and engage after periodic absences. Long term we want to run regular supported sessions several times a week lasting up to 3 hours long. All activities can be adapted for the different beneficiaries and beneficiary groups within the Melksham Without who may choose to access our support.

At its core, Meadowbrook is all about the people and the place. The peaceful location of the Meadowbrook site sets it apart as a literal and metaphorical breathing space and a safe neutral meeting place. The more disadvantaged and socially isolated residents in Melksham Without deserve to have good things to do, places to be and nice occasions to stick in their calendars on a regular basis. Melksham Without residents will acquire skills, exchange knowledge, and grow in awareness about their relationship with the environment. The intention is that Melksham Without residents might progress from attending as beneficiaries to becoming peer volunteers; supporting others and where appropriate; facilitating activities and workshops themselves. Longer-term goals are that residents experience improved wellbeing, a sustained sense of purpose and better engagement with other groups and opportunities out in the Melksham Without parish and the wider community.

9. Amount of Grant requested *

£270

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

We need a reliable quiet generator so we can provide a suitably lit space either inside the barn or on the forecourt in front under one of our mini-marquees. These spaces will host small group of beneficiaries who will be involved in maintenance tasks, gentle growing activities and creative workshops helping build relationships, confidence, and community. In particular we are just about to start a Big Barn Blitz - to sort, clear and overhaul the interior of our barn and it needs to be well lit up (especially on the greyer days) so people can see and move about safely and confidently throughout the year. We will soon be running regular Satur-DO-days again where volunteers of all ages help with site maintenance. It will be great to be able to work in the shelter of a well-lit barn as well as gathering there during comfort breaks.

The grant would enable us to buy a AIVOLT 1200W Petrol Inverter Generator. This 4 Stroke Portable (Silent Suitcase) Generator is a super lightweight and ultra quiet model. Having a power source will be invaluable and it can also be easily moved around on site as and when the needs arise.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

nil

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We have always tried to be proactive in this area. We currently receive monthly donations from 7 supporters. We also receive ad-hoc donations from individuals and groups such as the Melksham Lions. We raise funds at gatherings such as our annual 'Big Lunch' event. Just before Christmas we ran a Crowd-funder campaign, successfully raising £3500.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

www.meadowbrookwiltshire.org

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/31/2026

Company registration number 13545123 (England and Wales)

# MEADOWBROOK (WILTSHIRE) CIC

# UNAUDITED FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 AUGUST 2024

# MEADOWBROOK (WILTSHIRE) CIC

## COMPANY INFORMATION

| | |
|---|---|
| **Directors** | Mrs J Boyle<br>Mrs G E Dalgleish<br>Mr J K Dalgleish<br>Mr N F Laird<br>Ms S Wood<br>Mrs G Farrimond |
| **Company number** | 13545123 |
| **Registered office** | 32 Pyatts Corner<br>Keevil<br>Trowbridge<br>Wiltshire<br>United Kingdom<br>BA14 6LY |
| **Accountants** | Gooding Accounts Ltd<br>24 Warminster Road<br>Westbury<br>Wiltshire<br>United Kingdom<br>BA13 3PE |

# MEADOWBROOK (WILTSHIRE) CIC

## CONTENTS


| | Page |
|---|---|
| Accountants' report | 1 |
| Income and expenditure account | 2 |
| Balance sheet and notes to the financial statements | 3 - 4 |
| Detailed trading and profit and loss account | 5 |
| Schedule of distribution and administrative expenses | 6 |

# MEADOWBROOK (WILTSHIRE) CIC

## ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF MEADOWBROOK (WILTSHIRE) CIC FOR THE YEAR ENDED 31 AUGUST 2024

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Meadowbrook (Wiltshire) CIC for the year ended 31 August 2024, which comprise the income and expenditure account and the balance sheet, from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at https://www.icaew.com/regulation.

This report is made solely to the board of directors of Meadowbrook (Wiltshire) CIC, as a body, in accordance with the terms of our engagement letter dated 2 September 2024. Our work has been undertaken solely to prepare for your approval the financial statements of Meadowbrook (Wiltshire) CIC and state those matters that we have agreed to state to the board of directors of Meadowbrook (Wiltshire) CIC, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Meadowbrook (Wiltshire) CIC and its board of directors as a body, for our work or for this report.

It is your duty to ensure that Meadowbrook (Wiltshire) CIC has kept adequate accounting records and to prepare statutory financial statements that comply with the requirements of the Companies Act 2006. You consider that Meadowbrook (Wiltshire) CIC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Meadowbrook (Wiltshire) CIC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

**Gooding Accounts Ltd**
Chartered Accountants
24 Warminster Road
Westbury
Wiltshire
BA13 3PE
United Kingdom
Date: .....

# MEADOWBROOK (WILTSHIRE) CIC

## INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 31 AUGUST 2024*

| | 2024<br>£ | 2023<br>£ |
|---|---|---|
| **Income** | 18,156 | 18,865 |
| Cost of raw materials and consumables | (5,479) | (483) |
| Depreciation and other amounts written off assets | (3,838) | (2,903) |
| Other charges | (10,395) | (10,335) |
| **(Deficit)/surplus** | (1,556) | 5,144 |

# MEADOWBROOK (WILTSHIRE) CIC

## BALANCE SHEET

### *AS AT 31 AUGUST 2024*

| | 2024 | | 2023 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Fixed assets | | 4,760 | | 5,794 |
| Current assets | 5,467 | | 5,232 | |
| Creditors: amounts falling due within one year | (5,439) | | (5,474) | |
| Net current assets/(liabilities) | | 28 | | (242) |
| Total assets less current liabilities | | 4,788 | | 5,552 |
| Accruals and deferred income | | (1,872) | | (1,080) |
| Net assets | | 2,916 | | 4,472 |
| Reserves | | 2,916 | | 4,472 |

**Notes to the financial statements**

**1 Employees**

The average number of persons, including directors, employed by the company during the year was as follows:

| | 2024 Number | 2023 Number |
|---|---|---|
| Employees | - | - |

Meadowbrook (Wiltshire) CIC is a private company limited by guarantee incorporated in England and Wales. The registered office is 32 Pyatts Corner, Keevil, Trowbridge, Wiltshire, United Kingdom, BA14 6LY.

For the year ended 31 August 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the micro-entity provisions and in accordance with FRS 105 'The Financial Reporting Standard applicable to the Micro-entities Regime'.

The financial statements were approved by the board of directors and authorised for issue on ..... and are signed on its behalf by:

.....
Mrs G E Dalgleish
**Director**

Company registration number 13545123 (England and Wales)

# MEADOWBROOK (WILTSHIRE) CIC

## DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 31 AUGUST 2024*

**This schedule does not form part of the statutory accounts**

| | 2024 | | 2023 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Sales | | 505 | | 223 |
| Donations | | 2,696 | | 4,718 |
| Grant Revenue | | 14,304 | | 10,191 |
| Other Revenue | | 651 | | 3,733 |
| | | 18,156 | | 18,865 |
| **Cost of sales** | | | | |
| Direct costs | 5,479 | | 483 | |
| Subcontract labour | 3,260 | | - | |
| | | (8,739) | | (483) |
| **Gross profit** | | 9,417 | | 18,382 |
| **Administrative expenses** | | (10,973) | | (13,238) |
| **Operating (loss)/profit** | | (1,556) | | 5,144 |

# MEADOWBROOK (WILTSHIRE) CIC

## SCHEDULE OF ADMINISTRATIVE EXPENSES

### *FOR THE YEAR ENDED 31 AUGUST 2024*

| | 2024<br>£ | 2023<br>£ |
|---|---|---|
| **Administrative expenses** | | |
| Rates | 111 | 17 |
| Cleaning | - | 76 |
| Repairs and maintenance | 3,111 | 6,424 |
| Travelling expenses | 832 | 675 |
| Postage, courier and delivery charges | 121 | 5 |
| Professional subscriptions | 274 | 207 |
| Legal and professional fees | 128 | 319 |
| Accountancy | 1,659 | 1,080 |
| Charitable donations | 5 | 105 |
| Bank charges | 67 | 175 |
| Insurances | 317 | 252 |
| Advertising | 510 | 272 |
| Telephone and mobile | - | 204 |
| Events | - | 524 |
| Depreciation | 3,838 | 2,903 |
| | 10,973 | 13,238 |

19

View results

Respondent

17 Anonymous

15:28
Time to complete

1. Name of Organisation: *

Wiltshire Search and Rescue

2. Name to which cheque should be paid to, if different from above:

Wiltshire Search and Rescue Team

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [x] National
- [x] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Wiltshire Search and Rescue is deployed upon request from the emergency services control rooms, primarily to assist with the search for high risk missing persons. Whilst we cannot dictate when and where our call outs will occur, we have operated across the Ward, and do not turn down any request for our aid. Increasingly, we are being requested to support with community resilience such as during flooding or adverse weather.

9. Amount of Grant requested *

£695
Total project cost for life jackets is £1529

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

Purchase of 5x life jackets (https://www.ndiver.com/275n-lifejacket?srsltid=AfmBOop3myGJUql0GUGir6c0YJrHBkcx5LZSY1mxAcm0G8HIYJWIPNCt) These are mandatory safety equipment to enable our volunteers to search alongside water courses. We currently have 11 jackets, which enables us to deploy a team, however they reach end of life in July 2026. Therefore, upon award, a purchase will be made prior to July 2026. This is of relevance to Melksham Without, due to the prevalence of multiple water courses throughout this area, and their tendency for flooding.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

£55471 - requested from grant awarding bodies. £23000 successful (22k from SSEN and 1k from Chippenham, both towards enhanced water and adverse weather response and purchase of a new boat and trailer).

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We undertake regular fundraising activities such as talks to local groups, conventional tin rattles at local supermarkets and fetes. We also provide commercial first aid training for our local communities, utilising our qualified in-house trainers. Our members all support with fundraising, alongside their training and operational commitments and we are now recruiting 'Fundraising Support' members, to enable people who can't/don't want to undertake operational roles to join us and support our efforts

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

https://www.wilsar.org.uk/

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/29/2026

## Independent examiner's report to the Trustees of Wiltshire Search and Rescue

I report to the Trustees on my examination of the accounts of Wiltshire Search and Rescue for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the application requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts being reached.

[redacted]

**FCA, MIMgt, FFTA**

**Chappell Associates Limited**
**Chartered Accountants**
Westfield House
Bratton Road
Westbury
Wiltshire
BA13 3EP

14 February 2025

**Wiltshire Search and Rescue**

**Income and Expenditure Account for the year ended 31 December 2024**

| | TOTAL |
|---|---|
| **Income** | |
| Bank Interest Received | 310 |
| Donation Income | 52,214 |
| First Aid - Sales | 600 |
| General Sales | 6,039 |
| Grant Income | 64,329 |
| Miscellaneous Income | 3,245 |
| | **126,736** |
| | |
| | |
| | **126,736** |
| | |
| **Expenses** | |
| Bank Charges | 98 |
| Consultancy Fees | 2,869 |
| Fuel (4X4) | 2,365 |
| Fuel and Oil (MOTOR) | 28 |
| General Purchases | 2,406 |
| Hosting Fees and IT Consumables | 820 |
| Hotels | 821 |
| Insurance | 8,126 |
| IT - D4H Subscription | 515 |
| IT - Equipment | 5,993 |
| Miscellaneous Expenses | 1,081 |
| Miscellaneous Motor Expenses | 2,760 |
| Miscellaneous Purchases | 85 |
| Postage and Carriage | 276 |
| Refreshments / Staff Welfare | 216 |
| Repairs and Servicing (MOTOR) | 161 |
| Search & Rescue Equipment - Bikes | 2,768 |
| Search & Rescue Equipment - Dogs | 577 |
| Search & Rescue Equipment - General | 6,286 |
| Search & Rescue Equipment - Medical | 776 |
| Search & Rescue Equipment - Radios | 953 |
| Search & Rescue Equipment - Ropes | 2,865 |
| Search & Rescue Equipment - RPAS | 13,922 |
| Search & Rescue Equipment - Uniform | 8,007 |
| Search & Rescue Equipment - Vehicles | 607 |
| Search & Rescue Equipment - Water | 10,881 |
| Service (VAN & 4x4) | 435 |
| Social & Awards | 1,175 |
| Stationery | 33 |
| Subscriptions | 971 |
| Suspense Account | 0 |
| Telephone and Mobile Charges | 893 |
| Training Costs | 9,113 |
| Travelling | 1,147 |
| Twilio | 582 |
| Vehicle Insurance | 4,285 |
| Vehicle Tax | 1,030 |
| | **95,925** |
| | |
| **Net Cash Flow** | **30,812** |
| | |
| **Bank and cash balances at 31 December 2023** | **58,231** |
| **Bank and cash balances at 31 December 2024** | **93,585** |

20

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Friends of Giffords Surgery

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

4. Is your work National/Countywide/Locally based?

Locally based

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

This grant will directly benefit Melksham Without residents registered at Giffords Surgery, which serves a substantial number of patients from the Parish. The wellbeing garden will particularly support older residents, those with long-term health conditions, and individuals experiencing isolation or loneliness. By providing accessible therapeutic

activities and a welcoming outdoor space within their local GP surgery, the project addresses key health priorities for Parish residents while reducing pressure on NHS services through preventative care and social prescribing support.

6. Amount of Grant requested: £700

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

The £700 will purchase essential equipment and materials to establish a patient wellbeing and community garden at Giffords Surgery, specifically designed to serve the health needs of local residents including those from Melksham Without Parish.

**What we will purchase:**

- Raised beds and accessible planters (enabling participation by those with mobility limitations)
- Compost, soil and seasonal plants
- Basic gardening tools for shared use
- Two benches to create a restorative outdoor space for patients to sit, relax and socialize
- Weatherproof storage box to protect tools and equipment (the surgery's existing storage is not waterproof and inadequate for maintaining gardening materials)

**Timeline:**

- Equipment purchase: March 2026
- Garden establishment and first patient activities: April-June 2026 (following completion of building works at the surgery)
- Ongoing volunteer-led activities and maintenance: Year-round

**Direct benefits to Melksham Without residents:**

Giffords Surgery serves hundreds of patients from Melksham Without Parish. This project will provide them with:

- **Physical health:** Gentle exercise through gardening activities, supporting mobility and strength for older residents and those managing conditions such as diabetes, arthritis, and cardiovascular disease

- **Mental wellbeing:** Proven reduction in stress, anxiety and depression through therapeutic horticulture and contact with nature
- **Social connection:** Combating loneliness through shared activities in a non-clinical setting, particularly valuable for isolated elderly residents and those referred via social prescribing
- **Preventative care:** Supporting long-term health maintenance and reducing reliance on medical interventions

**Value for money:**

The surgery is contributing dedicated space and gardener time for ongoing maintenance, meaning 100% of this grant will fund materials that create lasting benefits. With volunteer support, the garden will become self-sustaining, delivering health improvements for Parish residents for years to come.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | £3,400 | Successful (for workshops/website) |
| Town & Parish councils | £1,000<br>£700 | Successful (Christmas dinner for patients)<br>Successful (for workshops/website) |
| Any other body<br>Co-op Grants | £1500 | Unsuccessful (for gardening project) |

Application submitted Unsuccessful

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

Friends of Giffords Surgery actively raises funds through diverse community engagement:

- **Community events:** Stalls at River and Food Festival, Seend events, and VE Day celebrations, offering free blood pressure checks alongside fundraising
- **Seasonal campaigns:** Toy Drive at Melksham Town Council's Christmas Light Switch On, generating donations and community goodwill
- **Business partnerships:** Successfully canvassed local businesses for our patient Christmas lunch, securing food donations, raffle prizes and practical support
- **Volunteer contributions:** Our volunteers provide skilled time and expertise, reducing operational costs and maximising the impact of every pound raised

We have a programme of fundraising events planned for the coming year, demonstrating our ongoing commitment to financial sustainability and reducing reliance on grant funding.

These efforts demonstrate our commitment to sustainability and community partnership. We actively seek diverse income streams rather than relying solely on grants, ensuring we can continue supporting patient wellbeing long-term.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

https://www.facebook.com/profile.php?id=61560061362166

Signature: [redacted]

Date: 23 January 2026

**Note regarding accounts:** Friends of Giffords Surgery has recently been granted charity status. As a newly registered charity, we do not yet have audited accounts. We are happy to provide recent bank statements showing our financial activity and can supply these upon request. Our first set of audited accounts will be prepared following completion of our first full financial year.

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 23 January 2026 |

## Marianne Rossi

**From:** [redacted]
**Sent:** 23 January 2026 12:49
**To:** Marianne Rossi
**Cc:** [redacted] Teresa Strange
**Subject:** RE: Grant Aid Application
**Attachments:** FoGS Annual_Income_Expenditure_Summary 2024-5.pdf

Thank you Marianne. I assumed it would be earlier if we were awarded a grant but it's fine. We are creating the garden anyway, albeit maybe on a smaller scale to start or if we dont get a grant, but can start it with some of the funds we have raised.

I've attached our income and expenditure sheet from 2024/5. Please note it's fairly basic but was only up to end of April 2025 when we had barely done any fundraising.

Best wishes
[redacted]

---

From: Marianne Rossi <admin@melkshamwithout-pc.gov.uk>
To: [redacted]
Cc: "Teresa Strange"<clerk@melkshamwithout-pc.gov.uk>
Date: Fri, 23 Jan 2026 12:31:04 +0000
Subject: RE: Grant Aid Application

Hi [redacted]

Many thanks for your application; I can confirm we have received it. If you could supply a copy of your income and expenditure summary as suggested below, that would be great. I will write a note so that members are aware that, as you were only granted charity status on November 25, you do not have audited accounts yet.

I have had a quick look over your application and just note the timeline for your wellbeing garden project and the fact that you are looking to purchase the equipment in March. Just to make you aware that although the council will be looking at applications in March, if successful, the award of the grant will not be given until the 27th April at our Annual Parish meeting.

Just wanted to highlight now so you were aware.

Best Wishes,
Marianne

Marianne Rossi
Finance and Amenities Officer
Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place
Melksham
SN12 6ES
01225 705700
www.melkshamwithout-pc.gov.uk

Want to keep in touch?
Follow us on facebook: Melksham Without Parish Council or Teresa Strange (Clerk) for additional community news
On twitter: @melkshamwithout
On Instagram: melkshamwithoutpc

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Please be aware that information contained in this email may be confidential and that any use you make of it which breaches the common law protection may leave you personally liable. Our privacy notice can be found **HERE**.
We do not guarantee that any email is free of viruses or other malware.

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**From:** [redacted]
**Sent:** 23 January 2026 12:02
**To:** Marianne Rossi <admin@melkshamwithout-pc.gov.uk>; [redacted]
**Subject:** Grant Aid Application

Hi, please find attached our grant application form for consideration. We were granted charity status in Nov 2025. As a newly registered charity, we do not yet have audited accounts. We are happy to provide our first annual income and expenditure summary dated April 2025 or recent bank statements showing our financial activity and can supply these upon request. Our first set of audited accounts will be prepared following completion of our first full financial year.
Friends of Giffords Surgery.

Best wishes
[redacted]

[redacted]

# Friends of Giffords Surgery
# Income & Expenditure Summary

1 September 2024 – 30 April 2025

| Income | | |
|---|---|---|
| 01 Nov 2024 - | Fundraising Bowls Event | 25.00 |
| 01 Dec 2024 | Fundraising Lanyard Event | 64.65 |
| 06 Mar 2025 | Wiltshire Council Grant: | 3,400.00 |
| 12 Mar 2025 | Melksham Without Parish Council Grant: | 700.00 |
| 12 Mar 2025 | Melksham Town Council Grant: | 500.00 |
| 24 Apr 2025 | Eventbrite | 4.88 |
| Total Income | | 4694.53 |

| Expenditure | | |
|---|---|---|
| 21 Apr 2025 | SumUp Payments (2 x card payment machines) | 93.60 |
| | | |
| Total Expenditure | | 93.60 |

Balance at Year End (30 Apr 2025): £4,600.93

21

View results

Respondent

5 Anonymous

49:33
Time to complete

1. Name of Organisation: *

St John Ambulance Devizes and West Wiltshire Community Network

2. Name to which cheque should be paid to, if different from above:

St John Ambulance

3. Name of Applicant *

Louise Jones

4. Address *

St John Ambulance, Unit C1, Beacon Business Centre, Hopton Rd, Devizes SN10 2EY

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

We want to increase our delivery of community first aid awareness sessions across the Melksham Without Parish and in particular at local schools including Melksham Oak, Forest & Sandridge Primary School and The Manor School. In addition we intend to work closer with Canberra Children's Centre and with other local groups based in libraries, local WI groups as part fo a national campaign and in residential settings so that more people become First Aid Confident. We will deliver practical sessions focusing on 3-ways to save a life - how to do CPR and use a defib; managing bleeding and wounds and how to deal with choking.

9. Amount of Grant requested *

£500

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

During 2025 our volunteer, fully accredited trainers, delivered several community first aid sessions across Melksham including - 3 Mini Police sessions in Primary schools in Melksham, a community activity in Melksham Library, with the Rainbow Club and a session in a McCarthy and Stone residential unit, Meadow |Street Place. We would like to extend these to include even more schools, children's centres, in public spaces and repeat our community events we held within the libraries as we know how valuable they have been this year. On January 28th we are delivering a session with Melksham WI as part of a programme to reach more of these groups.

Across the Devizes and West Wiltshire we have engaged with 570 people within the community, delivering free First Aid essential skills training - 210 have been within Melksham and Melksham Without - 75 in primary schools; 80 within the library; 20 people at the rainbow Club and 35 at Meadow Street Place. Our sessions are open to all so we anticipate a larger number of engagement sessions in 2026 with specifically local Melksham and Melksham Without parishioners.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

In order to fund our work across Devizes and West Wiltshire, the community network has been raising funds from a variety of sources. In particular, Grant funding has been secured from:

£200 - Marston Parish Council
£250 - Melksham Without Parish Council
£68.50 - Market Lavington Parish Council
£250 - Potterne Parish Council

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We raise funds via a range of community events, bucket collections, at fetes and fairs and from donations from local groups such as WI's, Rotary and Lions.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

www.sja.org.uk

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

11/26/2025

## Marianne Rossi

**From:** [redacted]
**Sent:** 26 November 2025 13:17
**To:** Marianne Rossi
**Cc:** [redacted]
**Subject:** St John Ambulance - Devizes and West Wiltshire Community Network Application
**Attachments:** Wiltshire I&E 2025.xlsx; SJA Memorandum and Articles of Association.pdf

Hi

I have recently completed an MS Forms application on behalf of our volunteers - St John Ambulance Devizes and West Wiltshire Community Network.

Below is a link to our formal accounts which can be read online however I wanted explain that they are, naturally, representative of the whole of St John Ambulance which includes our associated charity which is formally known as the 'Most Venerable Order of the Hospital of St John of Jerusalem ('the Order'). Please note our accounts are on pages 58 to 85. We do have a local Income and Expenditure budget sheet which I have attached as well as our memorandum of articles.

https://www.sja.org.uk/about-us/annual-reports/

**Reasons we are unable to use our reserves:**

St John Ambulance is a health and first aid charity. We are required to maintain a level of reserves that would not compromise our ability to remain operationally efficient. In order to remain effective our reserves need to cover salary and other invoiced costs, along with an element of contingency.

In 2021 and 2022 we undertook an assessment of the impact of the pandemic on our activities and of other risks that can impact our financial position such as the cessation or reduction of certain income driven activities such as event cover and training. Funds also need to mitigate the risk of unforeseen additional expenditure and minimise the risk of short-term funding gaps arising.

Please do let me know by emailing [redacted] you need any clarity around our accounts or indeed any further documentation.

With best wishes

[redacted]

[redacted]

[redacted]

St John Ambulance, 7-9 Marlborough Court, Manaton Close, Exeter EX2 8PF
Charity Number 1077265/1

# COUNTY BUDGET 2025

| Wiltshire | V4002 | Devizes & Central Wiltshire | Salisbury & South Wiltshire | Swindon and Wiltshire |
|---|---|---|---|---|
| Adult volunteers | 130 | 33 | 40 | 57 |
| Youth volunteers | 136 | 23 | 23 | 90 |

| | COUNTY | COMMUNITY NETWORKS | | |
|---|---|---|---|---|
| **INCOME** | | | | |
| Fundraising target | 60,000 | 20,000 | 20,000 | 20,000 |
| Event income target | 17,430 | 4,425 | 5,365 | 7,640 |
| Youth subs target | 11,141 | 1,884 | 1,884 | 7,373 |
| Central income from Fundraising | 15,533 | 3,943 | 4,779 | 6,810 |
| **TOTAL INCOME** | **104,104** | **30,252** | **32,028** | **41,823** |
| | | | | |
| **DIRECT EXPENDITURE** | | | | |
| T&S | -1,307 | -332 | -402 | -573 |
| Marketing & Fundraising | -94 | -24 | -29 | -41 |
| Other operating costs | -517 | -131 | -159 | -227 |
| ***Recruitment & induction*** | **-1,918** | **-487** | **-590** | **-841** |
| T&S | -977 | -248 | -301 | -428 |
| Marketing & Fundraising | - | - | - | - |
| Other operating costs | -316 | -80 | -97 | -139 |
| ***Volunteer development*** | **-1,293** | **-328** | **-398** | **-567** |
| T&S | -240 | -61 | -74 | -105 |
| Marketing & Fundraising | -62 | -16 | -19 | -27 |
| Other operating costs | -317 | -80 | -97 | -139 |
| ***Reward & recognition*** | **-619** | **-157** | **-190** | **-271** |
| T&S | -1,588 | -403 | -489 | -696 |
| Marketing & Fundraising | -179 | -46 | -55 | -79 |
| Other operating costs | -1,112 | -282 | -342 | -487 |
| ***Community engagement*** | **-2,879** | **-731** | **-886** | **-1,262** |
| Marketing & Fundraising | -100 | -25 | -31 | -44 |
| IT & Telecomms | -167 | -42 | -52 | -73 |
| Other operating costs | -179 | -46 | -55 | -79 |
| ***General*** | **-446** | **-113** | **-137** | **-196** |
| **TOTAL DIRECT EXPENDITURE** | **-7,154** | **-1,816** | **-2,201** | **-3,137** |
| | | | | |
| **ALLOCATIONS** | | | | |
| Property | -11,306 | -2,870 | -3,479 | -4,957 |
| Logistics | -8,245 | -2,093 | -2,537 | -3,615 |
| Qualifications & standards | -1,534 | -389 | -472 | -673 |
| Clinical support | -4,639 | -1,178 | -1,427 | -2,034 |
| Volunteer infrastructure & training | -36,774 | -9,335 | -11,315 | -16,124 |
| **TOTAL ALLOCATIONS** | **-62,498** | **-15,865** | **-19,230** | **-27,403** |
| | | | | |
| **TOTAL VOLUNTEERING EXPENDIT** | **-69,652** | **-17,681** | **-21,431** | **-30,540** |
| | | | | |
| **ASSOCIATED COSTS** | | | | |
| Youth staff infrastructure & suppo | -58,284 | -9,857 | -9,857 | -38,570 |
| IT (Volunteer licences) | -3,629 | -921 | -1,117 | -1,591 |
| Community Fundraising support | -8,831 | -2,242 | -2,717 | -3,872 |
| Enabling functions (HR, Finance | -12,092 | -3,069 | -3,721 | -5,302 |
| **TOTAL ASSOCIATED COSTS** | **-82,836** | **-16,089** | **-17,412** | **-49,335** |
| | | | | |
| **TOTAL COST** | **-152,488** | **-33,770** | **-38,843** | **-79,875** |

| SURPLUS / (DEFICIT) | -48,385 | -3,518 | -6,815 | -38,052 |
|---|---|---|---|---|
| **Breakdown** | | | | |
| Surplus | - | - | - | - |
| Central Support for 2025 | -48,385 | -3,518 | -6,815 | -38,052 |

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Families Out Loud

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

   Correspondent:
   [redacted]

   Telephone number: [redacted]
   Email: [redacted]

4. Is your work National/Countywide/Locally based?

County Wide

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Families Out Loud are a Wiltshire charity that supports families affected by someone else's drug and alcohol use. We currently support 21 adults and 5 teenagers who live in, or have strong links to, the Melksham Without area and are affected by someone else's drug or alcohol use. These are local residents often coping quietly with anxiety, isolation and strain on family relationships.

Guided by our values to Listen, Care, Be Practical and Show Determination, we provide safe, non-judgemental support that helps people feel heard and less alone. As one

person we supported shared: *"For the first time, I felt listened to and understood – it changed how I coped at home."*

We also know that supporting one individual has a wider impact. For every person we help, up to four additional family members or friends benefit**,** meaning our work strengthens families and relationships across the parish.

6. Amount of Grant requested: £…750.00…….

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

We are requesting a grant of £750 to fund approximately 25 one-to-one counselling sessions for residents of Melksham Without affected by someone else's addiction. Sessions will be delivered either face-to-face or online**,** ensuring support is accessible for all. The sessions would be completed within 12 months of the grant award.

The funding would cover therapist time alongside essential safeguarding, supervision and coordination, ensuring counselling is delivered safely and effectively. In addition to counselling, residents are also able to access peer support groups**,** which run both in person and online**,** and we work closely with organisations such as Spurgeons and local community hubs**,** as well as signposting to other services where appropriate.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | Trowbridge Area Board | £4800 |
| Town & Parish councils | Chippenham Borough Lands<br>Westbury Town Council | £3,333 per year for 3 years from 2024<br>£1317 |

| | | |
|---|---|---|
| Any other body<br>…….. | Wiltshire Community Foundation | £5,000 per year for 3 years from 2024 |
| | Martin Geedes Charitable Trust | £3,500 per year for 3 years from 2024 |
| | Medlock Charitable Trust | £5,000 awarded Dec 2025 |
| | Melksham Almshouse Charity | £750 awarded March 2025 |
| | The Walter Guiness Charitable Trust | £2500 awarded May 2025 |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

Families Out Loud actively raises funds through community fundraising, individual donations, online giving, small local events and modest counselling contributions where appropriate.

We are fortunate to have secured external funding from the National Lottery to support our fundraising and marketing activity, helping us grow income sustainably. We are committed to being proactive and resourceful so we can continue to grow and offer accessible support to local families who need us.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

www.familiesoutloud.org

Signature: [redacted]

Date: 28th January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 28.01.2026 |

# REPORT OF THE TRUSTEES AND

# UNAUDITED FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 30 SEPTEMBER 2025

# FOR

# FAMILIES OUT LOUD

**FAMILIES OUT LOUD**

**CONTENTS OF THE FINANCIAL STATEMENTS**
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**


| | Page |
|---|---|
| Report of the Trustees | 1 – 6 |
| Independent Examiners Report | 7 |
| Statement of Financial Activities | 8 |
| Balance Sheet | 9 |
| Notes to the Financial Statements | 10 – 11 |

**FAMILIES OUT LOUD**

**REPORT OF THE TRUSTEES**
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

The trustees present their report with the financial statements of the charity for the year ended 30 September 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**REFERENCE AND ADMINISTRATIVE DETAILS**
**Registered Charity number 1189345**

**Principal address**
Flat 17
Johanna House
Mulberry Way
Combe Down
BATH
BA2 5DY

**Trustees**

| | |
|---|---|
| Susanna Mary Brigden | Chair of Trustees |
| John Pendrey | Chair of Trustees – retired 08/10/2025 |
| Susan Lenihan | Honorary Treasurer |
| Debra Hawley | Honorary Secretary |
| Bonnie Simpson | Trustee – resigned 03/08/2025 |
| Kayleigh Malone | Trustee |
| Mark Richardson | Trustee – appointed 18/07/2025 |
| Tracy Monk | Trustee – appointed 15/09/2025 |

**Independent examiner**
Berkeley Hall Marshall Limited
6 Charlotte Street Bath BA1 2NE

**Bankers**
Lloyds Bank plc, Victoria Branch

**Structure, governance and management**
The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. For governance and training purposes, the charity has adopted the following policies: Child Protection, Equal Opportunities, Privacy, Safeguarding, Board Basics, Data Protection & GDPR, Finance and Reserves. FOL collaborates with a number of organisations which work to support people in need such as: Turning Point, Addiction Family Support, and local community hubs as well as local schools, Social Services and other Statutory bodies.

**Risk management**
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**Our Purpose and Vision**
Families Out Loud is a Wiltshire charity working with families challenged by someone else's drug and alcohol dependency, supporting them to bravely build a better life.

We want to reach every family impacted by drug and alcohol use, so they can speak out, free from stigma, and receive the support, care and help they need.

**FAMILIES OUT LOUD**

**REPORT OF THE TRUSTEES**
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

**Our Values and Objectives**

- **Listen –** We want families to be heard. To do this we must listen with empathy, thoughtfulness and optimism. We listen to what our families and colleagues say. We listen with curiosity and apply creative and constructive thinking to all we do, asking questions to help us understand and connect.

- **Care –** We want families to feel valued and supported. To do this, we must be thoughtful, empathetic and kind. We will be respectful and inclusive in our actions. We understand the little things that made our families and friends smile before the chaos of drugs and alcohol dependency.

- **Be Practical –** We want families to receive the help that works for them. We will be professional and act with integrity in all we do. We will be practical and realistic in finding the best way forward for our families.

- **Show Determination –** We want families to be helped. To achieve this, we must do the hard things, for both our families and our colleagues, by engaging a positive outlook and a resilient attitude. When others have stopped, or given up, we will still be by their side. Sticking with them, committed to helping them achieve their goals, at their pace, for their chosen future.

**Client Services**

We work with and support Wiltshire families affected by someone else's addiction through the following range of in-person and online services:

- **One-to-one sessions** provide a safe space where clients can talk freely about what is happening in their lives.

- **Family group sessions** can promote openness, discussion and prevent misunderstandings within families.

- **Peer support groups** can be powerful and healing, providing the opportunity to talk to others who are also living with family addiction.

- **Bereavement support** helps people to navigate, at their own pace, the grieving process.

- **Teen support** for 13 to 17-year-olds is a specialist service offered by our expert young person's counselors.

- **Outreach support** in a client's home is an option for vulnerable families who need in-person support but are unable to travel or access online services.

**Activities and performance**

**Client base:** As the charity's profile continues to increase across the country, so has the number of clients. These consist of self-referrals as well as those that come from a wide variety of external organisations. As of 30 September 2025, the number of client that we are supporting stands at 274. If this trend of growth continues, we are forecast to reach c.280 clients by 31 December 2025.

The majority of the charity's clients reside in Trowbridge, Swindon, Melksham, Calne, Chippenham and Salisbury

**Activities and performance continued**

**Counselling services:** the number of counselling sessions we deliver continues to rise each year. By 31 December 2025 we are set to exceed 780 one-to-one life-changing interventions that help to change people's lives for the better.

**Peer support groups:** throughout the year we have continued to offer regular peer support group sessions:

- Trowbridge, Chippenham and Salisbury – in person
- Countywide – online
- Melksham teen support – in person
- Countywide bereavement – online

**New teen support group services:** In March we launched our new in-person support group for young people aged 13 to 17 who have a family member using drugs or alcohol. To our knowledge, Families out Loud, is the only Wiltshire-based charity to offer **in-person** teen support groups. The service means that young people can now access the same valuable peer support opportunities as our adult clients. The group is run by a professional teen counsellor who encourages attendees to help shape how the sessions are run. For example, they sometimes choose to play board games or do arts and craft activities together while talking about their family situations.

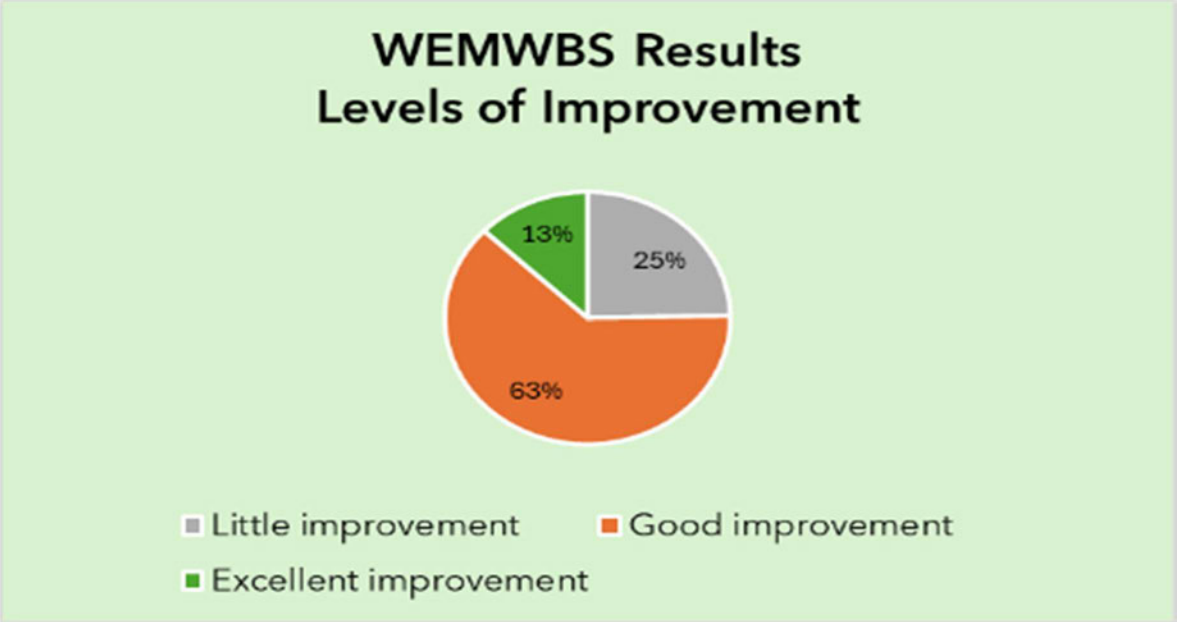
**FAMILIES OUT LOUD**

**REPORT OF THE TRUSTEES**
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

**Our Impact**

Supporting Wiltshire families affected by someone else's addiction, and helping them to improve their own wellbeing, is what we do. Eliciting truthful and meaningful client feedback is an essential tool which allows us to regularly review and improve services. The charity measures the impact of our client services in several ways:

**The Warwick-Edinburgh mental wellbeing scale** – this tool us used by our counselling support team to measure a client's mental wellbeing at the start and at the end of their engagement in one-to-one sessions. By asking clients the same set of questions at the start and the end, we are able to measure the level of improvement they have made, over a period of time. This year's results show that the majority made either a good or excellent improvement (76%).




**Online Client Survey** – clients are asked to complete an anonymous online survey to help us monitor and evaluate the impact of our one-to-one sessions and peer support groups. The responses provide valuable feedback on their experiences and progress, allowing us to improve the quality and effectiveness of our services. In cases where a clear end point to support is not defined, the survey may also be offered after clients have engaged with us for an extended period, ensuring we continue to capture meaningful insights about their ongoing experience and outcomes. Recent survey results show:

- 100% of clients were happy with the service they had received and would recommend Families Out Loud to others.
- 100% of clients felt welcomes and heard without judgement, in a safe and trusting environment, by our counselling support team.
- 90% of clients feel safer, emotionally stronger and less distressed following support from Families Out Loud.

**Client testimonials**
Here are a few of many comments received from those clients whom we have helped:

> "Just to say a HUGE thank you for providing this support. My family is now stronger than ever and my husband is 14 months sober. You helped me when I was at my absolute lowest and I cannot put into words adequately enough just what that means. T was outstanding and really helped me to work out my way forward. You are all fabulous for the work you do supporting people - I'm eternally grateful."

> "Wonderful charity and counsellor very helpful."

> "Amazing service! Thank you so much."

> "The sessions are very helpful and I is a great listener, compassionate and understanding. The other attendees all listen and we share experiences, good and bad. Talking really helps."

> "I always look forward to my sessions with A. Her advice is always " spot on" and helpful in terms of how I see myself. She encourages me to be kind to myself and to cope with my grief. Thank you A, you truly listen to me."

> "T's group sessions are amazing, helping me realise I am not alone with my issues and she is a wonderful woman."

**Events & Fundraising**

**Charity Car Event**
In July 2025, the charity's fantastic charity car event, which took place in Melksham, brought the community together in a big way. The event was a huge success, drawing in a large crowd and showcasing an incredible variety of cars. An exciting auction – many thanks to Marek - added to the fundraising efforts, and our craft stall offered beautifully handmade products made by our amazing volunteers. Thanks to the overwhelming support and generosity of everyone involved, the event raised over £3000 for the charity—an outstanding achievement that will make a real difference to Wiltshire families. A special thanks goes to organiser, Tanya Hughes and venue owners Gary Walters and Debi Hobday.

**Craft market stalls**
This year we were able to run fewer craft stalls than in the previous three years. Nevertheless, our dedicated group of volunteers attended three events where they sold from our range of high-quality handmade items, including hand-made cards featuring original artwork, bags, knitwear, and mugs. Every item sold reflected both their skill and their passion for making a difference.

**Financial Review**

The charity continued to expand, more than doubling its income from the previous financial year, which has enabled us to both increase our client support and build up our reserves.

**Reserves Policy**

At 30 September 2025, our unrestricted reserves represent around 5 months of expenditure. Our reserves policy aims to increase this to 6 months in order to ensure we can continue to grow the charity and deal with any unexpected shortfalls in income or other events.

**FAMILIES OUT LOUD**

**REPORT OF THE TRUSTEES**
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

Approved by order of the board of trustees on 21. 01. 2026 and signed on its behalf by:

[redacted]

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF FAMILIES OUT LOUD**

I report on the accounts for the year ended 30 September 2025, which are set out on pages five to eight.

**Responsibilities and basis of report**
As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

**Independent examiner's statement**
I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Date: 28 January 2026

**FAMILIES OUT LOUD**

**STATEMENT OF FINANCIAL ACTIVITES**
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

| | Notes | Total Funds 2025 £ | Total Funds 2024 £ |
|---|---|---|---|
| **Income and resources** | | | |
| **Income and endowments from:** | | | |
| Donations and legacies | 3 | **88,967** | 39,149 |
| Charitable activities | 4 | **11,486** | 7,607 |
| **Total** | | **100,453** | 46,756 |
| **Resources expended** | | | |
| **Expenditure on:** | | | |
| Charitable activities | 5 | **59,862** | 33,386 |
| Other | 6 | **8,480** | 3,626 |
| **Total** | | **68,342** | 37,012 |
| **Net income** | | **32,111** | 9,744 |
| **Net movement in funds** | | **32,111** | 9,744 |
| **Reconciliation of funds:** | | | |
| **Total funds brought forward** | | **30,988** | 21,244 |
| **Total funds carried forward** | | **63,099** | 30,988 |

**FAMILIES OUT LOUD**

**BALANCE SHEET AS AT 30 SEPTEMBER 2024**

| | Notes | 2025 £ | 2024 £ |
|---|---|---|---|
| **Current assets** | | | |
| Stock | | **500** | 998 |
| Current bank account | | **62,958** | 30,130 |
| Cash in hand | | **-** | 40 |
| **Total current assets** | | **63,458** | 31,168 |
| **Current liabilities** | | | |
| Creditors falling due within in one year | 7 | **359** | 180 |
| **Total assets less current liabilities** | | **63,099** | 30,988 |
| **Total net assets** | | **63,099** | 30,988 |
| **Funds of the Charity** | | | |
| Unrestricted funds | | **25,011** | 4,089 |
| Restricted funds | 8 | **38,088** | 26,899 |
| Total funds | | **63,099** | 30,988 |

The financial statements were approved by the Board of Trustees on 21.01.2026 and signed on its behalf by

[redacted]

**NOTES TO THE FINANCIAL STATEMENTS**
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

## 1. ACCOUNTING POLICIES

**Accounting convention**
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Taxation**
The charity is exempt from tax on its charitable activities.

**Fund accounting**
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. TRUSTEE'S REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2025 (2024 – nil).

**Trustees' expenses**
There were no trustees' expenses paid for the year ended 30 September 2025 (2024 – nil).

## 3. DONATIONS AND LEGACIES

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Just Giving | **-** | 978 |
| Donations | **2,933** | 158 |
| Grants | **86,034** | 38,013 |
| | **88,967** | 39,149 |

## 4. CHARITABLE ACTIVITIES

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Fundraising events | **4,796** | 2,587 |
| Counselling fees | **6,690** | 5,020 |
| | **11,486** | 7,607 |

## 5. CHARITABLE ACTIVITIES

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Room hire | **2,683** | 1,770 |
| Marketing and fundraising contractors | **26,208** | - |
| Materials | **976** | 713 |
| Market stall costs | **253** | 124 |
| Training | **35** | 313 |
| Counsellor costs | **29,707** | 30,466 |
| | **59,862** | 33,386 |

## 6. OTHER

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Admin costs | **6,619** | 1,262 |
| Insurance | **337** | 309 |
| Website | **1,032** | 1,587 |
| Sundry | **312** | 288 |
| Independent examiners fee | **180** | 180 |
| | **8,480** | 3,626 |

## 7. CREDITORS – FALLING DUE WITHIN ONE YEAR

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Independent examiners fee | **180** | 180 |
| Room hire | **119** | **-** |
| Website | **60** | **-** |
| | **359** | 180 |

## 8. RESTRICTED FUNDS

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Trowbridge Town Council | **375** | 750 |
| Trowbridge Area Board | **3,509** | 4,509 |
| WCF | **5,105** | 5,000 |
| Chippenham Area Board | **1,373** | **-** |
| **CBLC** | **7,221** | **-** |
| National Lottery | **14,847** | 9,133 |
| Andrew donation | **-** | 853 |
| John Pendry | **-** | 120 |
| R Hargreaves | **-** | 368 |
| Sally Livingstone | - | 145 |
| Wendy Quick | **-** | 175 |
| Medlock | **1,165** | - |
| Jack Lane | **-** | 750 |
| Martin Geddes | **2,993** | 3,208 |
| Holmans | **-** | 1,221 |
| Dyson | **750** | **-** |
| St James | **750** | 667 |
| | **38,088** | 26,899 |

23

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation:
   *Melksham Foodbank and Lifeline CIO*

2. Name to which cheque should be paid to, if different from above:
   *As above*

3. Name and Address of Secretary/Correspondent:

   Treasurer:
   [redacted]

   Telephone number: [redacted]
   Email: [redacted]

4. Is your work National/Countywide/Locally based?
   The organisation is locally based.

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

   A number of our foodbank clients live in the Melksham Without Parish.

   We are seeking funding for the provision of events for our clients who live in the Melksham Without Parish, enabling them to be on the same footing as our other clients.

   Our aim in the provision of these events would be for them to engage with others in the same position – normalising their situation thereby removing some of the social stigma that is encountered with food poverty.

6. Amount of Grant requested:
   £400.00

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

   The grant is being requested for our clients residing in the Melksham Without area to attend social events throughout the year. These special events include:

   - Easter Sunday Breakfast In April
   - Afternoon Tea - (planned for May or June)
   - BBQ planned for August and a
   - Christmas Dinner in December.

   Although these events are open to all our foodbank clients, around 1/3rd of those expected to attend live in the Melksham Without area.

   We estimate this to be 10 people at around a cost of £10 per head for each event, therefore the four events would cost £40 per head per year.

   We are therefore seeking funding for 10 people at £40 = £400

   **NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | 5000 | Successful |
| Town & Parish councils | 1000 | Successful |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

   Melksham Foodbank has successfully received funding from corporate organisations such as Asda and Lidl. It also receives regular donations from individual supporters and raises funds itself through occasional activities such as murder mystery evenings and Carol singing.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:
https://www.melkshamfoodbank.org.uk/

Signature: [redacted]

Date: 27th January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 27/01/2026 |

# FoodBank 2025: Statement of Financial Activity to 30th April 2025

| | | | £ |
|---|---|---|---|
| 1 | Balance b/f 1 January 2025 | | **43,148.58** |
| | Payments 2025 | | 15,002.21 |
| | Receipts 2025 | | 12,358.02 |
| | **Balance c/f 30 Apr 2025** | | **40,504.39** |
| | | | |
| | **Payments analysis** | | |
| | Food | | 7,258.23 |
| | Food vouchers | | 0.00 |
| | | **Total food** | **7,258.23** |
| 2 | Administration/overheads | | 459.36 |
| | Toiletries | | 0.00 |
| | Operational costs:food bags etc | | 403.20 |
| | Non food | | 17.00 |
| | | **Total non-food** | **879.56** |
| | | | |
| 3 | Melksham Town Council Expenditure | | 300.00 |
| | WWDC Household Support Grant | | |
| 4 | Expenditure | | 6,000.00 |
| | | **Total Grant expenditure** | **6,300.00** |
| | | | |
| | Breakfasts/Meals for clients | | **564.42** |
| | | | |
| | **Total payments 2025** | | **15,002.21** |

| Receipts analysis | £ |
|---|---|
| Unrestricted donations | 7,358.02 |
| Food only donations | 0.00 |
| WWDC Household Support Fund | 5,000.00 |
| Melksham Council Grant | 0.00 |
| | |
| **Total receipts 2025** | **12,358.02** |

Notes

1 C/f Includes £300 Melksham Town Council for Breakfasts , and £1,000 WWDC HSF
£5,000 Grant Funding received from Wiltshire Council Feb 25

2 BT charges - Moble phone and tablet SIM
Admin charges - includes Annual insurance costs - £362.79
Annual premises costs - tbc

3 Melksham Town Council Expenditure: £300 credit b/f 1 Jan 25

4 WWDC Household Support Grant Expenditure: £1k credit b/f 1 Jan now spent
(roof repairs contribution to Baptist church), therefore expenditure exceeds this income to date for 2025

24

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation:
   FearFree

2. Name to which cheque should be paid to, if different from above:
   FearFree

3. Name and Address of Secretary/Correspondent:

   Telephone number:
   Email:

4. Is your work National/Countywide/Locally based?

   Regionally based across the Southwest, working in Wiltshire, Swindon, Bristol, Gloucestershire, and Devon.

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

   This fund will be ringfenced specifically to support people in the Melksham Without Parish who have suffered domestic abuse. It will provide us with the resources needed to help those fleeing abusive relationships and their children. Through covering costs for travel, food, and clothing, this grant will allow us to help families in Melksham Without reach safety and rebuild their lives, free from fear.

6. Amount of Grant requested: £750

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for

example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

Fleeing an abusive relationship often means leaving behind any form of economic security, forcing people to escape with very little to their name. This grant would allow FearFree to provide immediate crisis support to residents of the Melksham Without parish who are fleeing or have recently fled domestic abuse. The funding would cover essential travel costs to reach safety, supplementing a week's worth of food support, and helping children with urgent clothing needs through supermarket vouchers.

With nearly a quarter of domestic abuse survivors having suffered economic abuse in their relationship, this support is crucial to ensuring that those who escape are not forced back to an unsafe household. Following the 158 referrals we received in the past year from adult survivors in the Melksham Without postcode region, which includes areas such as Beanacre, Bowerhill, and Redstocks, we would provide support to the next 5 families (of 1 parent and up to 2 children) referred in the council's region. Once referred, we would aim to help as soon as possible to ensure the survivors' most urgent needs can be met. This will help those in the Parish who have taken their chance to leave to live safely with their families, no longer suffering in silence.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | Wiltshire Council HSF7 Fund: £17250 | Approved |
| Town & Parish councils | Melksham Town Council: £1000<br>Devizes Town Council: £200 | Pending<br>Approved |
| Any other body …….. | N/A | N/A |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

At FearFree, we have aimed to raise funds as much as possible through running events, reaching out to businesses and potential supporters, promoting our presence on social media, and, most recently, launching FearFree Business. Recent events have included our Free the Night walk (going ahead again in Spring 2026), an online gaming fundraiser, and the 2025 Michelmores 5k charity run supporting FearFree. We also have numerous Charity of the Year partnerships with local businesses across Wiltshire and Devon, including one with the Mayor of Melksham. Through reaching out to individuals and organisations, we have also supported events run by others such as bake sales, sponsored runs, and skydives. During this festive period, we are continuing to do so by promoting our upcoming CommuniTea programme to local businesses, and we hope to work with participants beyond the new year. Over the past year, our social media presence has grown significantly, such as with our creation of a TikTok page and regular posts across different platforms to advertise events, promote our messages, and encourage fundraising. The most recent addition to our fundraising mission is our FearFree Business programme launch, which will allow us to support local businesses in building safe and supportive workplaces.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature:

Date: 05/12/2025

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | |
| Address | |
| Telephone No. | |
| Email Address | |
| Signature | |
| Date | 05/12/2025 |

FEAR FREE

# BREAKING THE CYCLE OF ABUSE

## Annual Report and Financial Statements
## Year ended 31 March 2024

# FEARFREE CHARITY LIMITED

# ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024
Company Registration Number 03360057
Charity Number 1064764

# CONTENTS


Pages

INTRODUCTION FROM THE CHAIR ..... 4

INTRODUCTION FROM THE CEO ..... 5

TRUSTEES' REPORT: LEGAL AND ADMINISTRATIVE INFORMATION ..... 6

ABOUT FEARFREE ..... 7

VISION, PURPOSE AND, VALUES ..... 8

TRUSTEES' REPORT ..... 9

OUR SERVICE OFFER ..... 10

CASE STUDIES ..... 14

OUR PEOPLE AND OUR ORGANISATION ..... 16

FEARFREE FUNDRAISING ..... 21

ACTIVITY IN 2023-2024 ..... 24

STRATEGIC REVIEW 2023/2024 ..... 25

REVIEW OF FINANCIAL RESULTS ..... 26

LIST OF SPECIAL THANKS ..... 33

INDEPENDENT AUDITOR'S REPORT ..... 35

STATEMENT OF FINANCIAL ACTIVITIES ..... 39

BALANCE SHEETS ..... 40

CASH FLOW STATEMENT ..... 41

NOTES TO THE FINANCIAL STATEMENTS ..... 42

# INTRODUCTION FROM THE CHAIR

I was delighted to join FearFree as the new Chair in January 2024. I have some very big shoes to fill as Ann Cornelius stepped down after nine years of hard work and service. She, like everyone else I have encountered at FearFree, was laser focused on delivering our mission to clients of prevention, awareness, safety, support and empowerment for recovery to end the cycle of domestic abuse and sexual violence.

FearFree provides its services and support primarily through commissioning. Demands for services have increased at the same time local authorities have constrained budgets. This makes for a difficult environment for commissioners and contracted charities who are committed to providing excellent statutory services. FearFree could not have the impact it does without the support of commissioners, partners and contractors, and we are grateful for those relationships.

As 2024 comes to a close, our dynamic CEO, Claire Marshall will be leaving FearFree to take on an exciting role. Claire has worked diligently with the Board to focus on the future of FearFree with a specific desire to grow its impact and reach and to take steps for the charity to become more sustainable. This resulted in the implementation of an ambitious forward-looking strategic plan that enables FearFree to focus on its purpose, enables us serve more clients and become more financially resilient. I am delighted to share that we have successfully recruited a new CEO who will be joining us in November to take the reigns from Claire.

The Annual Report and Accounts provide an excellent overview of FearFree's progress for the year ending 31st March 2024 under Claire Marshall's leadership. As we move forward, the Board will be focused on working with our new CEO to lead our brilliant team and delivery of our strategy to fulfil our aims.

Like most service delivery charities, FearFree is fully dependent upon its people. I have been greatly impressed by the dedication and compassion of all the staff, volunteers and trustees. At every board meeting, we receive and discuss client experiences. We are completely impressed and proud to hear about the experiences of our clients and the individuals and teams supporting them. The impact of the work is made clearer to trustees, and we learn about the time, effort and dedication of staff, volunteers and partners that result in tangible differences to people's lives. These insights also help us with our discussions and decision making as a Board, ensuring the clients voice and experience is uppermost in our minds and actions.

I am very proud to be associated with FearFree as it delivers on its vision, mission and objectives working from a position of kindness, receptiveness, openness, expertise, pragmatism and robustness. I offer my heart felt thanks to all our staff, volunteers, partners, contractors and trustees for engaging with and supporting FearFree as it assists clients to recover from and stop the cycle of domestic violence.

**Maureen Margrie, CGMA, FCMA**
**Chair**

# INTRODUCTION FROM THE CEO

As a charity in the midst of a transformation strategy, FearFree is accustomed to change in recent years, however, this last year 2023/24 has seen the biggest changes in its 31 year history as a registered charity.

Demand for FearFree's services is as high as ever and meeting that demand has been a constant struggle for our staff and our volunteers, who are as committed as ever to serving the urgent and sometimes desperate needs of our clients. The increasing complexity of clients needs and the strains on the health and social care system, mental health partners and of course the criminal justice system has placed a huge responsibility on the charity which has meant difficult conversations with commissioners, who in turn are managing significant budgetary and political constraints. To meet these challenges we are adapting to new ways of working and implementing new systems but the struggle continues and it is only through the ongoing commitment and dedication of our wonderful staff and volunteers that we can support more clients and their families than ever before.

This last year has seen the implementation of two new services. October saw the start of our NHS commissioned Sexual Violence Therapeutic Service in Wiltshire and Swindon and demand for the service was immediate.

April saw the launch of RISE funded by the National Lottery Community Fund. In partnership with wonderful local companies, the service provides coaching and support for people who have experienced abuse to rebuild their confidence through education, training and job opportunities. This fresh start for victims is a vital part of the recovery journey and is inspiring clients and staff alike, seeing clients go on to rebuild their lives, gain their independence and provide for their families and perhaps achieve the dreams they had before abuse and create new plans for the future.

This year has seen significant change at leadership level with several new faces joining FearFree. Jo Hatton is our new Head of People, Training and Development, joining us from the commercial sector, Jo is relishing the challenge of building a new culture at FearFree and developing staff and volunteers to fulfil their potential. Joining us from a church charity, Ian Wakeham is our new Head of Finance and has taken on the challenge of radically upgrading our finance systems to enable the comprehensive financial reporting we now need for our ever-growing charity.

And finally Gemma Vinton joins as Head of Services from Wiltshire Police where she served most recently as their VAWG (Violence Against Women and Girls) specialist. The new team have taken on an array of challenges but are approaching the work with dedication and positivity.

A key ambition for FearFree is to improve its profile and media and this last year has seen a significant increase in coverage thanks to the skills of new Communications Manager, Sioned Johnstone. Weekly radio, TV, print and social coverage has featured the vast array of FearFree services and client stories.

Fundraising may be in its infancy at FearFree buts it's been a bumper year, particularly for grant funding for new services and the extraordinary efforts of our brilliant corporate partners. Stonewood Construction, Michelmores lawyers, have done some incredible fundraising. But Hargreaves Lansdown raised an incredible £128,000 last year and extended the partnership for another six months. This is the biggest corporate partnership in the charities history and we will be forever grateful for the wonderful contribution they have made to our work, as with all our partners.

This last year saw the appointment of our new Chair, Maureen Margrie. Maureen has brought her considerable experience of charity and governance to the Board and I'm sure will be a great leader to the Board for this next exciting phase of FearFree's development.

This report brings my own tenure at FearFree to a close as I move on to pastures new. It has been an absolute privilege to lead FearFree through the radical transformation that has been undertaken over the almost four years of my time as CEO. Throughout that time, we have achieved many firsts including starting the professional fundraising operation, implementing a marketing strategy and team, opening our first store and putting in place a fantastic new leadership team. Everything at FearFree has been done through teamwork and it has been a complete pleasure to work with some of the most dedicated, skilled and passionate people in the charity sector and I'm sure the charity will go on to successfully serve many thousands of clients and it's communities for decades to come.

**Claire Marshall,**
**Chief Executive**

# TRUSTEES' REPORT

## Legal and Administrative Information

| | | |
|---|---|---|
| **Charity Name** | FearFree Charity Limited | |
| **Charity Registration** | 1064764 | |
| **Incorporation** | Company Limited by Guarantee registered number 3360057 | |
| **Registered Office** | Oak House<br>Epsom Square<br>White Horse<br>Business Park<br>Trowbridge<br>BA14 0XG | |
| **Our Board of Trustees** | | |
| Chair | Maureen Margie | CGMA, FCMA |
| | Ann Cornelius | |
| | Clare Fielden | MCIPD |
| | Rebecca Ayres | BSc MA Dipsw |
| | Cindy Ervine | LLB (Hons) |
| | Adrian Long | |
| | Nigel Stevens | |
| | Tim Jackson | BSC FCA |
| **Our Senior Management Team** | | |
| Chief Executive Officer | Claire A Marshall | |
| Head of People, Training and Development | Jo Hatton | |
| Head of Finance | Ian Wakeham | |
| Head of Services | Gemma Vinton | |
| Head of Services | Frankie Duddridge | |
| Head of Services | Lydia Little | |
| Head of Fundraising | Jessica Gay | |
| **Principal Bankers** | CAF Bank Limited<br>Kings Hill Avenue<br>Kings Hill<br>West Malling<br>Kent ME19 4JQ | |
| **Auditor** | Burton Sweet Limited<br>The Clock Tower<br>5 Farleigh Court<br>Old Weston Road<br>Flax Bourton<br>Bristol BS48 1UR | |

**Quote from a ITRS Service User:**

*"Imagine it was a really rough sea and I was struggling to stay above water, you were there to throw me a lifeline. I will never forget you. I owe so much to you."*

# ABOUT FEARFREE

## FearFree is breaking the cycle of domestic abuse, sexual violence and stalking through a comprehensive range of services operating across the South West.

From awareness and prevention, through safety and support, to empowerment and recovery, we are here to support our clients through every step of their journey, to build a life free from fear.

Our clients' needs are as diverse as they are unique, we are a provider of trauma informed services personalised to each individual. As a well-loved charity, we provide support completely free of charge and for all sexes, backgrounds and beliefs. We work with victims and their children to understand what is happening to them, to help them feel safe and supported and ultimately take control of their lives and eventual recovery.

We are also specialists in behaviour change programmes for perpetrators or abusers who are willing to work with us to understand and ultimately change their behaviour for the better.

We all know someone who has experienced domestic abuse, sexual violence or stalking but we may not realise it. One in four women have experienced domestic abuse or sexual violence. One in 20 men have experienced sexual violence.

On average, domestic abuse victims experience 50 incidents of abuse before they get effective help – often living in fear for years, as they suffer repeated harassment, coercion, financial control, verbal abuse and physical, sometimes sexual violence.

Just one in six sexual violence victims ever seek help. Many victims of abuse don't report their abuser for fear of reprisals, or in the belief that they'll change. They may have low self-esteem, feel helpless, trapped and economically dependent. They may also be be scared that law enforcement and social services won't take their situation seriously.

With 80% of abusers having suffered an abusive past themselves, it's easy to see how domestic abuse and sexual violence becomes a cyclical pattern of behaviour that ruins lives. Through this holistic approach we can change lives, provide hope for the future and give people the opportunity and skills to flourish in their future relationships.

Not just for the short term, not just until the next time. But permanently.

Together, we can break the cycle.

# VISION, PURPOSE AND VALUES

## Vision:

Working for a future where those trapped in a cycle of domestic abuse, sexual violence and stalking can break free and live a life free from fear.

## Purpose:

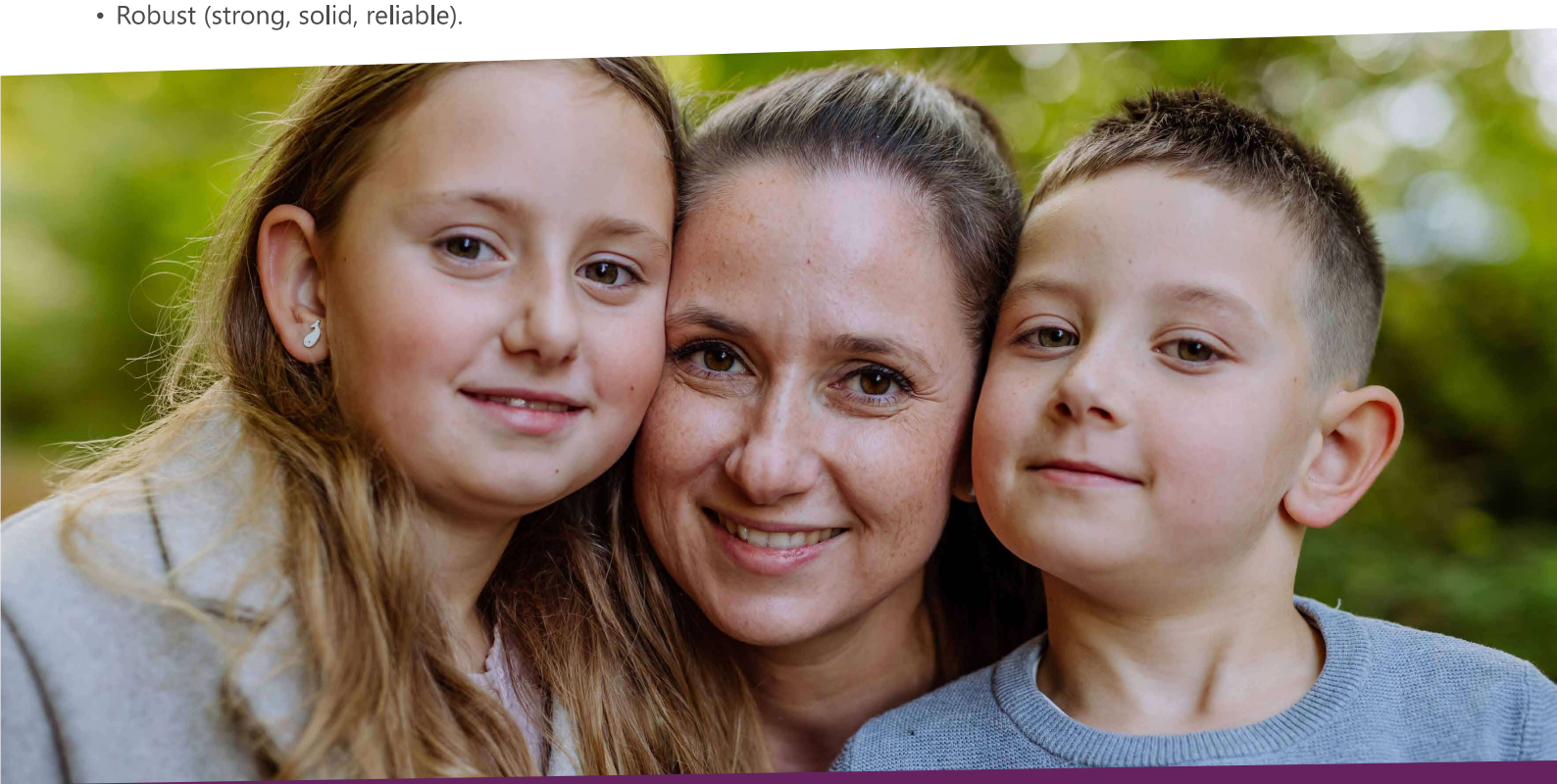
We will break the cycle of abuse and sexual violence because we will:

- Help build public awareness and support to those affected by abuse to recognise the signs and symptoms of unhealthy behaviours and relationships.
- Give people the confidence to change or leave abusive experiences or relationships behind and help them to find opportunities to rebuild their lives.
- Help abusers and survivors recognise the causes and impacts of their behaviour and support them in their efforts to change for the better.

## Values

We are:

- Kind (generous of spirit).
- Receptive (believing, empathetic).
- Open (welcoming, friendly).
- Expert (applying deep knowledge and know-how).
- Pragmatic (practical, solution-focused).
- Robust (strong, solid, reliable).



**Quote from a FearFree Service User**

*"Thank you for helping me see there was hope for me and my children."*

# TRUSTEES' REPORT

## Our purposes and activities

Our charity's purposes are set out in the objects contained in the company's Articles of Association. The main objects include:

- Support adults and children who are experiencing or have experienced domestic abuse, sexual violence and stalking.

The aims of our charity are to work with victims and perpetrators of domestic abuse, sexual violence and stalking and provide support to the families of those affected and work to encourage healthy relationships. Our aims fully reflect the purposes that the charity was set up to further.

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months and assesses the success of each key activity and the benefits they have brought to those groups of people we are established to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set. To enhance this review we produce an Equality Monitoring Report showing demographic and biographical details of the team and service users.

## Public benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity'. Our main objectives for the year continued to be promoting healthy relationships, preventing family crises and relieving the needs of those affected. The strategies we use to meet these objectives include:

- Providing a range of services that promote healthy relationships and prevent family crisis.
- Focusing on encouraging healthy relationships, and the impact on family, friends and the wider community.
- Applying national standards of service delivery.
- Working in partnership with other agencies to ensure the widest range of services is available to best match the needs of the community.
- Promoting awareness of healthy relationships, to reduce the likelihood of young people engaging in harmful behaviour.

Our main activities and the groups we aim to help are described below. Our main charitable activities consist of the services we provide and are demonstrably undertaken purely for public benefit.

Putting these strategies into action we have four major areas of activity which are: domestic abuse outreach work; support for children and young people affected by domestic abuse; programmes for perpetrators to help them change their abusive behaviour; and mentoring/ befriending services to help people move on. Our services described below focus very much on the safety of those affected by domestic abuse.



**Quote from a FearFree Service User**

*"It's been an amazing experience. I came here with no hope of coming out with anything. Within the first session I was shocked how much I opened up and shared what I did. I would recommend this course to everyone that wants to change the way they see things. I have changed myself and I will continue to change .*

# OUR SERVICE OFFER

**GEMMA VINTON**
**Head of Services**

**FRANKIE DUDDRIDGE**
**Head of Services**

**LYDIA LITTLE**
**Head of Services**

FearFree are proud to offer domestic abuse, sexual violence and stalking support services across the South West. We recognise that whilst all three forms of abuse have distinct characteristics and risks, they remain intrinsically interlinked. Statistics demonstrate that approximately 50% of sexual violence is domestic in nature (committed by someone that the victim has [or had] an intimate or familial relationship with) and stalking behaviour remains a highly significant risk for domestic homicide. Research tells us that stalking had been a factor in approximately 94% of domestic homicides. FearFree therefore offers a truly unique service through our expertise in all three forms of abuse.

Our ethos is to offer an inclusive and trauma-informed service to anyone who needs it. We are proud to work with victims, survivors, perpetrators, and children / young people impacted by abuse, with the aim of breaking the cycle of abuse. We will work with victims and survivors regardless of when the abuse occurred, or whether it was reported to the police. We continue to receive positive feedback from clients such as:

***"I have felt let down by a lot of support I've reached out for in the past, but not FearFree. I feel you've understood my story. The organisation and delivery of support from the organisation has been unfaultable, I've felt heard and held by everyone I've spoken to."***

FearFree are strong advocates for multi-agency practice, and we are proud to work in a multi- agency framework, recognising that safeguarding is everyone's responsibility. We work closely with statutory and voluntary partners across the South West and are grateful for their insights and support. Our service receives regular feedback from professional partners highlighting our strong working relationships.

## Domestic abuse and stalking services:

FearFree offer domestic abuse services across Wiltshire and Devon, providing support to victims / survivors and children and young people impacted by abuse. Over the last financial year, the services again saw ongoing high referral numbers, and an increased complexity in case presentation, requiring us to adapt our practice to meet demand. Across our victim domestic abuse services, FearFree received a total of 10,564 referrals in the year.

Whilst referral numbers across the service look like they have decreased from the previous year, it is important to remember that in the year prior we had an additional ISVA service that added to these referral numbers and therefore a direct comparison is not possible. Referral numbers for our domestic abuse and stalking services have increased this year. This year saw the introduction of a new service, with Wiltshire and Swindon Sexual Violence Therapeutic Service (WSSV), this only went live mid-year and therefore we anticipate numbers to increase over the coming year.

We are delighted to see an increase in the referrals for those who have harmed, an increase of 36%. However, we acknowledge that the gap between victim referrals and behaviour change referrals remains significant and it continues to be a strategic priority for our service to increase referrals within this area.

Our dedicated, skilled and passionate teams provide trauma informed services, designed to meet the individual needs of each service user. This means support can look different for each individual – and may involve group work, one-to-one support or a brief intervention.

Whilst the domestic abuse services across Wiltshire and Devon are funded differently, they offer broadly similar services – incorporating triage and referral services, high risk intervention, and support for children and young people. The primary aim for the support is to reduce risk and increase safety, enabling individuals to live a life free from fear.

To ensure each individual receives the right support for them, we complete a DASH (Domestic Abuse, Stalking and Harassment) Risk Assessment with each adult victim/ survivor at the earliest opportunity. This enables us to greater understand their needs and ensure we put in a place a tailored safety plan for each person. In line with national best practice, the DASH is continually monitored throughout support, and we are delighted that typically we see a reduction in risk as cases progress through our provisions.

FearFree are strong believers in a whole family approach to addressing domestic abuse and therefore we additionally offer support to young people affected by domestic abuse in their own intimate relationships and to children impacted by abuse in their family homes.

This support is tailored to the individual child – utilising creative and play based activities to engage children and young people. For example, our staff have used Minecraft characters to help children understand how to manage anger.

The pictures below relates feelings of anger to being armour-less in the computer game Minecraft, expressing that when you are feeling angry you need tools to help you calm down and feel better, including the tool 'block breathing':

Additionally, we receive ongoing and consistent positive parent feedback such as:

***"M's mentor was absolutely amazing. She now understands how to deal with her worries and how to cope with feeling anxious"***

We continue to manage and deliver the Devon commissioned domestic abuse and sexual violence services, on behalf of Devon County Council, operating under the banner of the LEESAR Partnership (the LEESAR Partnership includes subcontracting arrangements with specialist organisations providing court IDVAs and therapeutic recovery for domestic abuse).

Our Devon service additionally includes a Health IDVA and Mental Health IDVAs – specialist workers integrated with Devon Partnership Trust and the Royal Devon and Exeter Hospital. We are hugely proud of the specialist work completed by these staff and the impact it has had on particularly complex cases.

In Wiltshire, alongside our domestic abuse support, we additionally provide accommodation services. FearFree were commissioned to deliver these services, known collectively as the Phoenix Service, partnering with GreenSquare Accord and Salisbury Refuge. The Phoenix Service supports men and women, children and families at all risk levels across Wiltshire and adult and child victims of sexual abuse across Wiltshire and Swindon.

Our Wiltshire service is Leading Lights accredited in recognition of its delivery of exceptional domestic abuse services. Leading Lights is the national standard for best practice in this sector.

FearFree are proud to have been at the forefront of delivering stalking services for a number of years, including the Gloucestershire Independent Stalking Advocacy Caseworkers (ISACs) providing a key link between the victim, police, a multi-agency stalking clinic and the wider Criminal Justice Process. We know that victims who have an ISAC typically receive a better outcome at Court.

We also have an ISAC post in Wiltshire for victims of domestic abuse related stalking which enables us to increase our specialist support across the county and develop new working relationships with the police to tackle this important issue. One client expressed:

***"I could not have coped without your kindness, empathy, and expertise. You have got me through one of the toughest years of my life, there have been times where I just wanted to give up, I felt that I had nothing more to give, but you would always help me focus on what mattered and to feel brave enough to rise again. You women are miracle workers!"***

## The Interpersonal Trauma Response Service

The Interpersonal Trauma Response Service (ITRS) launched in April 2023 as a result of FearFree's very successful pilot programme using the IRIS model.

ITRS involves partnerships between the Clinical Commissioning Group (CCG), public health and domestic violence and abuse (DVA)/sexual violence (SV) services as well as between Devon County Council and Torbay Unitary Authority. The model consists of a specialist DVA and SV training, support and referral programme for general practices. ITRS provides in-house training for general practice teams (clinicians and administrative staff) and a named practitioner to whom patients could be referred to for support and be seen face-to-face in surgeries if needed.

Our ITRS team offer support to adult victims / survivors of any gender, and additionally can support children over the age of five who have been affected by DVA as well as adult who are concerned about their own abusive behaviours.

***"You got me through the hardest times in my life and now I see truth like never before and even able to feel anger. Thank you for all you did for me, I will never forget you."***

Training has been completed at GP surgeries across every council district in Devon, Plymouth and Torbay. ITRS have successfully delivered training to 1,316 GP surgery staff this year, which has resulted in 712 adult survivor/victims referrals, 118 children and young person referrals and 27 adults requesting support with their own abusive behaviours (April 2023 – June 2024). Our trainings have been very well received with GPs providing feeding back like:

***"Phenomenal - every single clinician, healthcare professional and staff member at a hospital or GP practice should undergo this session - it is eye-opening, informative and very constructive. I felt I had a good understanding of DVSA and how to manage patients and I still learnt a great deal from this fantastic team and seminar."***

## Recovery and Empowerment

Empowerment and recovery are crucial components in supporting survivors of domestic abuse. Restoring control following domestic abuse, often involving patterns of power and control, helps survivors to regain a sense of control over their lives. Abuse can often erode a survivor's self-esteem, and empowerment focused support reminds clients of their strengths and capabilities, building belief in their ability to live independently and safely. This aspect of our work shifts the focus from merely surviving to thriving, allowing survivors to rebuild their lives on their own terms.

As part of the recovery and empowerment programme at FearFree, we run group courses, a befriending service and are proud to have launched our 'education, training and employment service', Rebuilding Independence Through Support and Empowerment (RISE). FearFree recognises that when a client has survived an abusive relationship or dedicated time to making changes to their own behaviour, the thought of their future can be overwhelming. Our RISE programme offers in person group sessions and 1-2-1 support to help impacted individuals develop skills and confidence to make a fresh start through the most appropriate education, training, and employment opportunities for them. This is a brand new service which launched towards the end of the year, that we are looking forward to seeing flourish (much like its clients!) in the near future.

We are proud to have continued to develop our group work provision over the last year, and now run three established group programmes for victims and survivors:

Rediscovering You – a psychoeducational group for standard risk clients to help to identify and develop self-care needs and understand barriers, triggers and how to feel more in control of emotions and choices.

Empowering You – a group that creates a safe and informed space where anyone impacted by domestic abuse can come together to empower individuals to grow and explore their personal understanding of abuse. Service users who completed Empowering You commented:

***"I just wanted to thank you both once again for a fantastic course, I appreciate all that I've learnt and know it will help immensely for my future in such a positive way."***

***"Thank you and thank you again for such an incredible and eye-opening experience. I also really want to do the other courses you mentioned."***

Journey to Heal - a psychoeducational group for standard to medium risk clients who have experienced sexual violence, with a focus on supporting individuals to understand what has happened to them, the impact of trauma on the brain and empower them to develop coping strategies to manage trauma symptoms.

Our groups receive extremely positive feedback:

***"I was hesitant at first but found the course helpful, the facilitators were really supportive and understanding."***

***"Excellent experience and very supportive group. I found a lot of value in each session, and it will help me in the future for sure."***

***"Melanie, the facilitator, is absolutely fantastic! There are not enough stars on the scale to rate her knowledge and respectful approach towards other people."***

As strong advocates for the importance of peer support and in recognition of the additional resources, skills and knowledge that volunteers can offer, FearFree are delighted to offer a volunteer befriending service across Wiltshire and Devon.

Our befrienders offer a listening ear, typically through weekly or fortnightly phone calls. Once a relationship has been developed, the sessions gradually shift focus to look at goal setting and moving forward. Our mentoring service is designed to empower individuals and help them move forward in their recovery journey – and is often used as a 'transition' service from the intensive support of an IDVA for example, towards closure.

***"This support has helped me draw a line under last year and all the court activity with my ex and now I'm able to move on."***

All of our volunteers are provided with comprehensive training and support, including supervision. FearFree are particularly proud that many of our volunteers have lived experience, and a significant number are previous service users.

## Domestic Abuse Perpetrator Work

We continue to advocate for the importance of perpetrator interventions and recognise that breaking the cycle requires us to work with everyone impacted by domestic abuse.

Our innovative and trauma-informed perpetrator services, offer a range of interventions, including:

- Integrated Offender Management (IOM) model services, for high-risk perpetrators.
- A 25 week extended Domestic Violence Perpetrator Programme (DVPP) for men who have been abusive in a heterosexual relationship.
- One to one behaviour change support – offering inclusive and accessible services for men and women, alongside younger perpetrators.
- An eight week, perpetrator programme for low-medium risk perpetrators called Choosing Positive Relationships (CPR).
- Situational violence in relationships one-to-one support.

Additionally, this year, saw the launch of our new Forces Intervention Program (FIP), a service offering support adapted to the nuances and complexities of families of serving military personnel and veterans that live or work in Wiltshire. The 25-week course consists of group sessions and 1-2-1 support delivered by specialist advisors, with partners, children and all affected others having access to support. This service offers service personnel and veterans the opportunity to change abusive behaviour.

FearFree recognise that approximately 80% of perpetrators of domestic abuse witnessed abuse as children, and that whilst we never excuse abuse, we seek to understand it, and support people to make changes in recognition of its importance in breaking the cycle of abuse. Our passionate staff provide education, awareness, and practical techniques and strategies to help people change their behaviour.

Following completion of any of our perpetrator interventions, completers are invited to join a Relapse Prevention Group (RPG). Our facilitated groups provide ongoing peer support and challenge, to help perpetrators maintain the changes they have made. Participants are given the opportunity to discuss challenges they have experienced and practice using the tools and techniques they have been taught.

As part of our commitment to a whole family approach to addressing domestic abuse, all Behaviour Change Services additionally offer integrated partner support. The victim, and any new partner or relevant family member, are provided risk focused support to ensure their safety and help measure the impact of our Behaviour Change Services.

FearFree are proud to run perpetrator services across Wiltshire, Devon and Gloucestershire and continue to run our specialist DVPP in Wiltshire.

## Sexual Violence Services

As part of the Devon LEESAR partnership, we subcontract sexual violence recovery with a local specialist organisation.

The Wiltshire & Swindon Sexual Violence (WSSV) Therapeutic Service provides tailored trauma-informed and victim-centred therapeutic support for victims and survivors of sexual violence, regardless of when the abuse occurred or whether it was reported to the police.

Support is available to anyone aged five and over, living in Wiltshire and Swindon. Where children under five have been the victim, support is provided to parents and carers.

The service is distinct from the SARC and the ISVA Service and is focused on supporting victims and survivors to manage their trauma symptoms and move forwards in their recovery journey.

FearFree are proud to offer a range of therapeutic interventions, including counselling, psychoeducational support, group support, peer support through befriending, art therapy, non-directed play therapy for children. All interventions are tailored to the individual needs of the client and can be face-to-face, virtual or by telephone.

Adult counselling tends to last around 12 weeks, with a focus on safety and stabilisation, creating a secure base and restoring control over trauma reactions, as well as reflection and mindfulness, validation of existing coping skills, processing traumatic experiences, restoring reality and challenging distorted perceptions, grieving losses, reconnecting to oneself, others and the world, and restoring autonomy. FearFree also look at post-traumatic growth planning via onward support networks and signposting.

One of our clients who was in our Journey to Heal group programme commented:

***"I found the course thorough, very helpful and it gave me a sense of self and reminded me that I needed to look after myself. So much, in fact, I have quit my job and changed careers to support my mental health."***

***"I never realised how good it was to talk to and with other women who understand everything I have and was feeling, being able to relate made feel less isolated. I just wish there was groups locally that women could go to continue this support outside of the course."***

Children and young people (aged five and above) will have a safe and consistent space via counselling to talk through and overcome their experiences. The sessions are child-centred, age appropriate and focused on the needs of the child or young person, including play based and creative art. Counselling can take place at schools/ children's centres (if appropriate) or in counselling rooms.

We look forward to offering EMDR counselling as the service develops.

Support is available to both adults and children / young people from one of our Sexual Violence Therapeutic Advisors (SVTA) who provide tailored therapeutic support, distinct from counselling. Psychoeducational in nature, the support primarily focuses on safety and stabilisation, helping clients to move forward in their recovery journey.

## The Future

FearFree continue to explore every possible opportunity to provide support to those impacted by domestic abuse, sexual violence and stalking, recognising that breaking the cycle of abuse in a complete and whole family approach is the only way to address the root causes and have the significant impact needed to tackle these pervasive issues.

# CASE STUDIES

## RISE case study: Maryam

Maryam had experienced sexual assault as a child. She is now in her late teens and had reached out to her local GP for support. Her GP referred her to FearFree's Young Person's Interpersonal Trauma Practitioner.

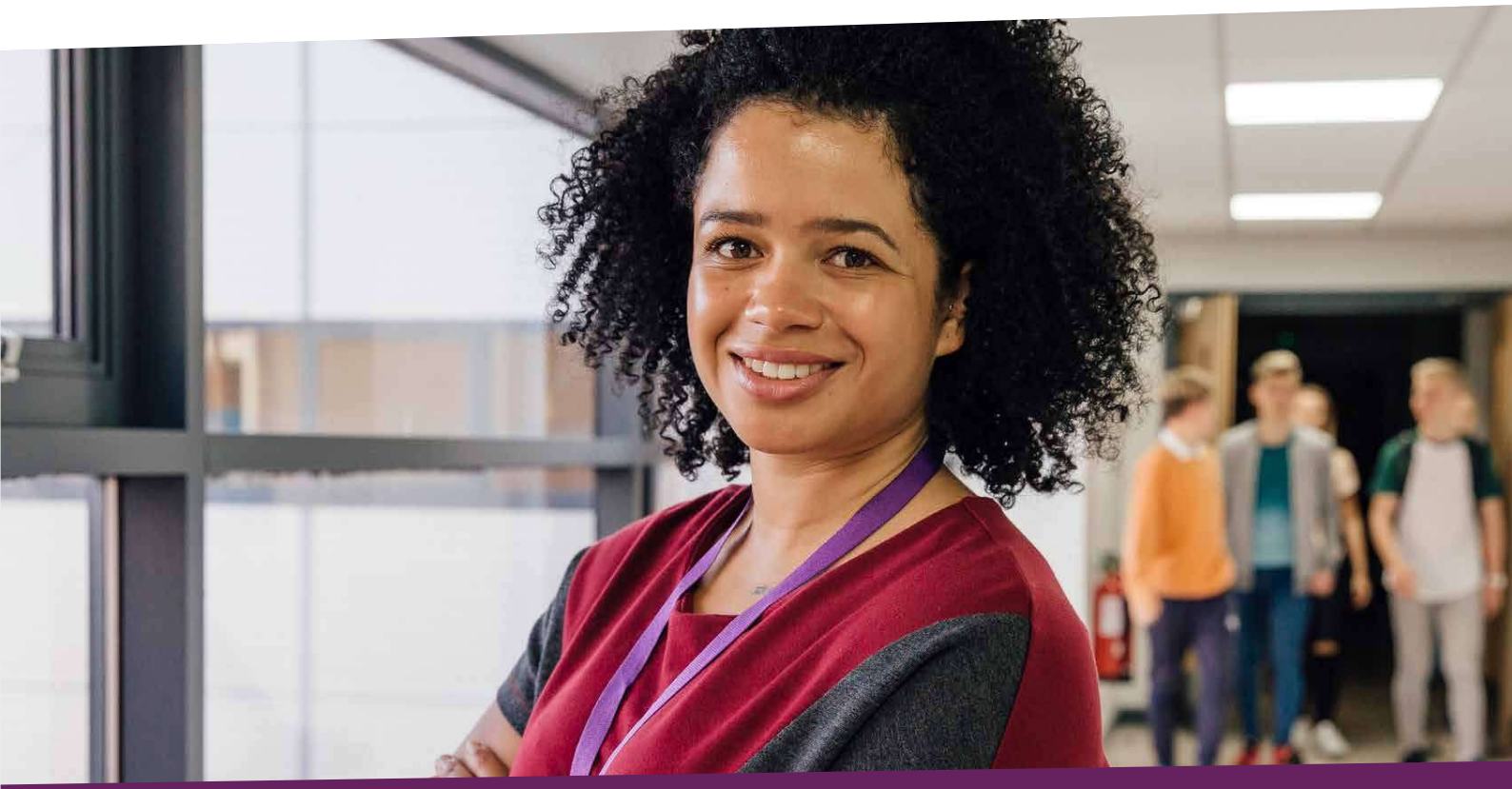
When Maryam met with our Young Person's Practitioner, she told her that she was unhappy with her career and felt like she was wasting her life. The Practitioner identified that she would benefit from two levels of support. Our ITRS team would support Maryam's health and wellbeing and our RISE service would help her to address her career goals.

Maryam met with her RISE coach and in their first sessions they worked to understand her short-and long-term career goals. She expressed a desire to work with people and they worked together to create an action plan of short-term goals to help her achieve this. These goals include doing a further education course and volunteering in the sector.

The cost of the course was a barrier for Maryam. We contacted the college and identified a bursary that she could apply for. We worked with Maryam to complete an application which was successful. We then provided financial support to help Maryam buy suitable clothes for college.

The next goal on the action plan was to start gaining practical experience in the field through volunteering. Working together, Maryam and her coach found an organisation that offered volunteering options and we contacted them to ask about placements. Maryam was invited to interview for a volunteer role. We helped her prepare for the interview by helping her decide on an appropriate outfit, looking at transport options and practicing interview questions and answers. The volunteering role was offered to Maryam, and we worked with the organisation and Maryam to look at her availability and plan her schedule.

Once Maryam had started her new course and was volunteering, we moved onto her next goal which was to find a new job. Her Coach linked in with a local employability provider who is helping to source opportunities for her. To help her secure a new role we have worked with Maryam to develop her CV. We empowered Maryam to use AI software to help her rewrite her CV which has had a positive impact on her confidence and self- esteem. We will continue working with Maryam until all the goals on her action plan have been completed.



**Quote a from a FearFree Service User**

*"Over the last 30 years, I've had a lot of counselling and therapies, but your support has been by far the best I have ever received."*

## Housing IDVA case study/issues

I am finding that the more I work with clients around housing support, the more complex cases are getting.

Some of the situations I come across are:

- Clients who feel trapped in privately owned houses with perpetrators that they are wanting to leave or divorce, because they could lose their rights to the property should they leave and have nowhere to live with their children. This is exacerbated by financial abuse, where names are put on or taken off of tenancies or mortgages without the consent of the victim. Leaving them with fewer options to leave and leaving the perpetrator further in control of the situation.
- In some cases, if a client wants to leave, they may not be able to access temporary accommodation as they may not be entitled to benefits due to their share in the marital home. They are often prevented from accessing these shares by the perpetrator sabotaging viewings, delaying court processes, and refusing sales of their house.
- Sometimes with temporary accommodation and Devon home choice bandings, you have to provide so much evidence for there being domestic abuse, or you are not considered a priority. It is often hard to prove domestic abuse because of the nature of it being behind closed doors and not always being physical.
- Blanket policies on domestic abuse can be really restrictive with our clients, sometimes leaving them with few choices to keep themselves safe. The policies and laws around housing and a client's rights when fleeing abuse can be so complex and difficult to understand that there are people who choose not to leave due to this and remain in a place where they feel at risk.

It would be great to have a specialist working with us who understands the law, the impact of domestic abuse on housing and a client's rights, so that we can increase our knowledge and give the best support we can to our clients and advocate for them in complex systems, in order to help them to move forwards in the safest way possible.

**JO HATTON**
**Head of People, Training and Development**

# OUR PEOPLE AND OUR ORGANISATION

We are thrilled to see the impact that our employees and volunteers have on the work that we do and our clients. People remain at the heart of our mission as we grow and change as an organisation. In 2023 / 2024 we have employed an average of 146 staff which is an increase of 42% since 2022 and 6.5% since 2023. We were also supported by over 50 volunteers.

We believe that people are engaged when they are happy in an organisation, therefore giving our employees, volunteers, and support staff the best working experience and making our charity a great place to work is at the forefront of our minds and efforts.

| | Paid staff | | | Volunteers |
|---|---|---|---|---|
| | Full time | Part time | Total | |
| **Average staff and volunteer numbers over 2023/24** | | | | |
| Leadership and Trustees | 6 | - | 6 | 7 |
| Services and Education | 57 | 72 | 129 | 33 |
| Fundraising and Marketing | 4 | - | 4 | 13 |
| Support Services | 2 | 5 | 7 | 1 |
| | 69 | 77 | 146 | 54 |

**Quote from a FearFree Service User**

*"I have felt down by a lot of support I've reached out for in the past, but not FearFree. I feel you've understood my story and delivery of support from the organisation has been unfaultable. I've felt heard and held by everyone I've spoken to."*

## Recruiting the best talent in the South West

We know that we already have a great array of talent at FearFree. Our employees are experts in what they do, and we want to continue bringing great talent into our growing charity.

We understand that when it comes to recruitment we have to stay on top of our game in the current, competitive job market. We continuously look for new platforms and ways of advertising our jobs. We also introduced a vacancy review process where we monitor our active vacancies and proactively look for solutions to delays in the recruitment process. Such solutions involve headhunting through our recruitment partners or advertising our roles through new recruitment media.

This year we also introduced new ways of sourcing talent and tools that will help us achieve our recruitment goals. One of those tools is a LinkedIn recruiters license that opened the door for more targeted recruitment. We can now connect with and interview candidates that apply for our roles through one of the most popular professional networks. We are also able to target new talent that have not yet heard about our fantastic charity.

To give ourselves some space for innovation and keep up with the newest recruitment trends, we are bringing a HR Advisor on board who will act as the main point of contact for all hiring managers and work with the Head of People, Training & Development on new, improved recruitment strategy. They will also provide guidance to our manager and training on recruitment related topics.

## Looking after our employees' wellbeing

We care about our employees' wellbeing. Their happiness and success continue to be one of our main priorities. In addition to a generous holiday entitlement of 28 days per year, increasing with employees' length of service, we offer flexibility around working hours to employees that need it due to changing personal circumstances. It's important for us to support them and minimise any pressure that they may be under. In our charity, most flexible working requests are considered favourably and are responded to promptly.

In addition, all employees and volunteers have access to our Employee Assistance Programme counselling helpline, and our HR team and managers make an active effort to remind them that this benefit is available to them. The EAP trained counsellors are free for calls 24/7, 365 days per year at no cost to our staff or volunteers.

We understand that all employers should foster a compassionate culture and empower their people to take steps to proactively manage their health. We as an employer, also have a role to play in helping staff with long-term health conditions getting the best support at FearFree for their health. We work with an occupational health provider to ensure that every employee with a long-term condition receives appropriate support underpinned by advice from trained medical occupational health clinicians. We make accommodations following those referrals, put wellbeing plans in place and support employees through regular contact with them from their line managers and HR.



***Quote from a Professional Partner***

*"FearFree as an organisation provide outstanding support to individuals involved in Domestic Abuse, and we feel very lucky to have them supporting us in the area. Having a dedicated military IDVA role which provides continuity is priceless in our transient community."*

## Giving our employees an opportunity to learn and develop

We understand from research produced by Towards Maturity supported by the CIPD that the ability for organisations to successfully evolve is determined by the capability of their staff. Transformation of any organisation is linked to the transformation of individuals and will only take place if learning is at its core. We recognise that our charity is growing and evolving and that we need to be proactive in our efforts to ensure successful transformation of our talent.

We understand that clarity on our employees' skills and competencies is imperative for our organisation to flourish. FearFree employees need to know what their path to success at FearFree looks like. For that reason, we created a competency matrix for our service teams. The new competencies will open discussions between managers and employees about their professional development at FearFree. They will also provide clarity on pay progression for our staff.

In addition to that following one of our bi-yearly staff away days and discussions with employees, we recognised that many members of staff are looking for further development. To support professional development conversations between managers and employees, we introduced a professional development plan review process. This process gives employees an opportunity to track their own progression and feel in charge of their own success at our charity.

We know that our managers play a key role in the development of our employees and in their success at FearFree. Our aim is to give managers the right tools to help our employees succeed in their roles. To help facilitate that during and post the onboarding period we trained our managers on setting smart goals. The smart goals provide focus and helped many of our employees successfully complete their probation periods.

We are always on a lookout for the right training opportunities and courses for our organisation and listen to employees' feedback. We introduced a new shorter, less laborious version of one of our mandatory training courses (health and safety) based on feedback from new starters and our neurodiverse employees. Any training completed by our employees needs to be effective, user friendly, inclusive to all and should not feel like a chore. We want for all our new starters to have a positive onboarding experience.

## Compensation and retention

We understand that there is a direct link between higher pay and higher employee retention rates. Retaining and motivating employees is imperative to FearFree's sustainability and success. One of the activities that we undertake at FearFree to support employee retention efforts are annual salary review. We undertook such a review this year in conjunction with a comprehensive salary market research in the charity sector. After a careful review of our budgets and recognising how important it is to offer competitive salaries to new and current members of staff, we increased our salary levels by 4%. This increase alongside our continuous commitment to Real Living Wage brought our salaries in line with current market rates.

## Volunteers at FearFree

Volunteers continue making a significant and essential contribution to the work of FearFree. In the past year over 54 volunteers in a range of roles, including as part of our Befriender Service, events and core functions e.g. administration. We were preparing this year for an increase to this number due to our new charity retail strategy and pending new volunteering strategy that will be led by our new HR Advisor.

To lay the foundations for growth, a significant amount of work has begun in development of a new volunteer platform, Salesforce, to improve the volunteer onboarding experience and manage volunteer data across FearFree.

We also introduced non-service staff training for volunteers. This will provide them with essential knowledge about our services and equip them with skills needed to best support our organisation.

**Quote from a FearFree Volunteer**

*"To be a cheerleader and say, Great well done, that's fantastic can have a big affect on someone who isn't used to hearing how great they are."*

## Our plans for 2024/25 – putting our people first

We have great plans for 2024/25. To ensure that people at FearFree are treated fairly during any recruitment process, and have a great experience from day one, we will review our recruitment and interview processes. We are also going to work with the FearFree marketing team to enhance promotion of our employer brand through social media. Our pay and reward levels will help attract the best talent in the sector and continue our efforts to make FearFree a charity of candidates' choice.

To bring more volunteers on board to meet service demands we will introduce a new volunteering strategy, to give our current and future volunteers the opportunity to feel part of our organisation. We will introduce a volunteer recruitment processes, work with our marketing department on volunteer recruitment campaigns, and enhance our volunteer training package.

Our aim is to focus on Equity, Diversity and Inclusion through enhancing employees' knowledge through training about EDI and reviewing current policies.

We will introduce a wellbeing committee to gain employees' perspective on the wellbeing support that we currently offer at FearFree. We will listen to their suggestions and work with them to create a strong wellbeing strategy.

**Quote from a FearFree Service User**

*"This is a charity close to our hearts. Me and my children fled domestic abuse. We experienced first- hand how much of a difference the support and care of FearFree made to our healing journey. Words cannot describe how extremely hard and tough those first months were. As a family we have set ourselves a goal this year, to raise money and awareness for FearFree whilst having fun as a family."*

# FEARFREE FUNDRAISING

**JESSICA GAY**
**Head of Fundraising**

## Reflecting on a year of growth and impact: 2023/2024

As we reflect on 2023/2024, we are proud to share that it marked our first full year of fundraising after over 30 years of operation. Despite being a small team—just two, expanding to three in July 2023—we are thrilled with the successes, learnings, and growth we've achieved this year.

## Grants and trusts successes

One of our major achievements came from our Grants and Trusts efforts. In an environment where grant funders are facing immense pressure due to reduced funds and increased applications, we were able to secure several six-figure bids to launch game-changing services for those we support. This success is a testament to the passion and fortitude of our frontline workers, a deep understanding of our clients' needs and of the gaps in nationwide service provision.

Among these successful bids is our new RISE programme, funded by The National Lottery Community Fund. Launched in April 2024, RISE is designed to support children (aged 15 and above) and adults impacted by abuse in accessing meaningful education, employment, and training. This programme will also see us partner with businesses and educational institutes to provide crucial back-to-work training and educational skills.

What makes RISE particularly special is the accompanying evaluation study funded by The National Lottery Community Fund. This study will allow us to gather data over the next three years to demonstrate the transformative power of education, training, and employment for those who have been impacted by abuse. Our goal is to share these findings nationally, convincing partners and charities across the country of the importance of breaking the cycle of abuse through such interventions.

## Corporate partnerships and community engagement

Beyond grants, our team worked tirelessly to support our corporate partners and deliver meaningful impact. We continued our interactive Lunch and Learn series, both in person and online, helping businesses understand abuse and how to support colleagues, friends, and loved ones. These sessions have been crucial in breaking down stigmas and educating the public on the multifaceted challenges our clients face, including housing, mental health, and financial issues.

Our valued corporate partner, Michelmores, remarked on the impact of our knowledge sessions:

***"FearFree's knowledge sessions have armed us with a thorough awareness of the charity's work and the importance of supporting FearFree. We never know who might need their support, so it's crucial to enable them to continue their vital services."***

We also celebrated an extended partnership with Hargreaves Lansdown, which began as a 12 month collaboration and was extended to 18 months due to the fruitful outcomes for both parties. Here's what Hargreaves Lansdown had to say about our partnership:

### Case Study: Hargreaves Lansdown

***"In March 2023, the HL Foundation embarked on a meaningful partnership with FearFree, focused on breaking the cycle of domestic abuse, sexual violence, and stalking across the South West. This collaboration, driven by a shared vision of creating safer communities, has resulted in substantial financial support and innovative infrastructural enhancements for FearFree."***

## Financial contributions and impact

Between March and December 2023, the HL foundation donated over £128,000 to FearFree, with further support anticipated. This funding has been instrumental in scaling FearFree's work, enabling them to make a transformative difference in countless lives.

**Quote from a FearFree Service User**

*"At the start I felt lost and I didn't know what was going on inside my head. Now I feel empowered and have so much more clarity. It was so great to be heard, be seen, and have my feelings validated."*

**Quote from a FearFree Service User**

*"I could not have coped without your kindness, empathy, and expertise. You have got me through one of the toughest years of my life, there have been times where I just wanted to give up. I felt that I had nothing more to give, but you would always help me focus on what mattered and to feel brave enough to rise again!"*

## Technological advancements

Understanding the importance of efficient operations, the HL Foundation also invested in technological advancements for FearFree, setting up a new SharePoint intranet facility. This centralised system has streamlined collaboration, allowing their staff to focus more on delivering essential support services.

## Transformative outcomes

Our partnership with FearFree has led to:

- Empowerment and Safety: Thousands of victims have received support to rebuild their lives, free from fear.
- Sustained Recovery: Tailored services have helped victims not just survive but thrive.
- Community Awareness and Prevention: Increased education efforts are creating informed communities that can identify and prevent abuse.

The partnership between the HL Foundation and FearFree showcases the significant difference that strategic financial support and technological innovation can make in empowering a charity to achieve its mission.

***"Our partnership has been one of collaboration which has brought hope, safety, and empowerment to thousands, underscoring our commitment to fostering lasting positive change in our communities."***

The HL Foundation has submitted our partnership for the Best Charity Partnership of the Year at the MoneyAge Awards 2024.

We've been incredibly fortunate to receive support from businesses of all sizes, including our local partners like Octavian and Oakridge Recruitment, who participated in our sports-themed sweepstake. We're also grateful to partners like The Works and Zurich Community Trust, who donated hand creams for our recovery work with survivors and creative resources, books, and toys for the children and young people we support.

Every contribution, big or small, has made a significant impact on the lives of those we help, and we couldn't do it without the generosity of all our partners.

## Community support

We want to extend our deepest thanks to our growing community of supporters. Whether through personal events, our skydive, or running events, your support has been invaluable. While we have come a long way, our mission continues, and we can only achieve it with your continued support.

Together, we can ensure that adults, children, and families break free from abuse and rebuild their lives—not just temporarily, but permanently.

Thank You



**Quote from a FearFree Service User**

*"You have been one of the only people I can trust and have been there for me throughout this."*

# ACTIVITY IN 2023-2024

Whilst referral numbers across the service look like they have decreased, it is important to remember that in the year prior we had an additional Independent Sexual Violence Advisors (ISVA) service that added to these referral numbers and therefore a direct comparison is not possible. Therefore, with 10,564 referrals for victims this year, a decrease of 744, it is evident that referral numbers for our domestic abuse and stalking services have increased this year. This year saw the introduction of a new service, with Wiltshire and Swindon Sexual Violence Therapeutic Service (WSSV), this only went live mid-year and therefore we anticipate numbers to increase over the coming year.

We are delighted to see an increase in the referrals for those who have harmed, an increase of 36%. However, we acknowledge that the gap between victim referrals and behaviour change referrals remains significant and it continues to be a strategic priority for our service to increase referrals within this area.

| Service | Victim referrals (including CYP) | Behaviour Change Referrals | Total referrals |
|---|---|---|---|
| DAPP | 24 | 57 | 81 |
| Devon | 5,722 | 113 | 5,835 |
| FIP | 15 | 10 | 25 |
| ISAC | 139 | N/A | 139 |
| ITRS | 602 | 18 | 620 |
| PRG | 64 | 211 | 275 |
| Wiltshire | 3,488 | 126 | 3,614 |
| WSSV | 510 | N/A | 510 |
| RISE | N/A* | N/A | N/A |
| Total across FearFree | | | 11,099 |

*This is a new service and figures are not yet available.

## Referrals by year

| | 2022 | 2023 | 2024 |
|---|---|---|---|
| Services | 13,384 | 11,152 | 10,425 |
| Behaviour Change | 308 | 393 | 535 |
| Stalking | 187 | 156 | 139 |

Please note: The figures presented are not directly comparable, as the size and scope of service contracts has changed over the years.

**Quote from a FearFree Behaviour Change Service User**

*"I have been treated kindly and with no judgement at all. The course has helped me to handle pressure and use my timeout plan when I feel low. It's been life changing, I'm so grateful for the support."*

# STRATEGIC REVIEW 2023/2024

As the charity entered year two of its four year strategic plan, progress has been made on the charity's primary aims:

- Offer a quality and comprehensive personalised service to our clients.
- Improving access to our services and organisation.
- Supporting our people to flourish.
- Achieve sustainability through investing in the full spectrum of commercial and voluntary income streams.
- Build awareness of abuse and help educate our sector, colleagues, partners and public.
- Develop an accessible brand that speaks to clients, partners and public about abuse.

## What progress has been made is 2023/24 against primary objectives:

- The brand has been further developed this last year, enhanced by extensive media coverage, enabling FearFree to become the voice of the South West, reaching greater audiences than ever before.
- We extended our service offer with three new contracts, ranging from therapeutic support for sexual violence victims, a new service for military abuse support and a new grant funded service to support clients in recovery, supporting them into training, education and employment.
- The website, HR and finance systems are being upgraded this year rather than last due to single person dependency challenges in those departments.
- The commitment to our people continues with a modest pay award for some employees but it is the largest ever for FearFree. In addition, we are dedicated to flexible working with hybrid working and supporting an increasingly diverse workforce to give their best.

## Objectives for 2024/25:

### Service quality

Continue to expand our service portfolio for clients through fighting for new contracts in the South West.

### Reach

Implement Single Point of Access to streamline access and triage of services.

### Sustainability

Fully implement our trading strategy with the opening of our first stores.

### Influence

Further develop digital footprint to increase awareness of abuse issues and access.

**Quote from a Quote from FearFree Service User**

*"Phenomenal - every single clinician, healthcare professional and staff member at a hospital or GP practice should undergo this session - it is eye-opening, informative and very constructive. I felt I had a good understanding of domestic abuse and sexual violence and how to manage patients and I still learnt a great deal from this fantastic team and seminar."*

# REVIEW OF FINANCIAL RESULTS

**IAN WAKEHAM**
**Head of Finance**

Our principle funding sources come from local authorities and other statutory bodies such as the Police Commissioners to fulfil the statutory contract our work to support adults and children who are experiencing or have experienced domestic abuse, sexual violence and stalking. This also includes work programmes to facilitate behaviour change in perpetrators. Throughout the year, we have focused on a number of fundraising activities and other grants in order to be less reliant on statutory contract funding.

The total income grew during the year from from £4.4m (revised) to £4.5m, and increase of £26k, an increase in 0.6% (2023: 26.61%, revised). A detailed analysis of income is shown in the Statements of Financial Activity (SoFA) on notes 2 and 3 of the financial statements.

Total spending on charitable activities was £4.5m (2023: £4.3m).

Overall, expenditure exceeded income resulting in a deficit of £8k (2023: £133k, restated).

The amount spent on salaries and staff costs including NI and pension was £3.1m (2023: £3.1m) an increase on the previous year of £58k. Staff costs are 70% (2023: 71%) of the organisation's charitable spend.

Further analysis of charitable expenditure showing the operational activities undertaken by FearFree charity are given in the SOFA and in notes 4 to 8 of the financial statements.

Income for the year of £4.5m included £0.7m of restricted funds (2023: £4.4m, £0.8m). Of the £715k of funds retained at the year end, £565k were restricted and none were designated (2023: Total £723k, restricted £426k, non designated).

Further analysis of restricted and unrestricted funds is shown in the SOFA and notes 15 and 17 of the financial statements. Income and expenditure are managed through stringent financial controls. Income has continued to grow with new contracts and contract variations. As such, we hold an appropriate amount of deferred income which is used to generate a small amount in interest. Movements are shown in note 15 of the financial statements.

## Fundraising

The Charity is registered with the fundraising regulator. Under the fundraising code of practice legislation, the following approach is taken by the Charity;

The Charity does not utilise any external agencies or commercial participators to conduct fundraising activities or act on the Charities behalf.

During the course of this year there has been no failures to adhere to fundraising standards or complaints received regarding fundraising activities.

All funds raised are for the sole use of FearFree charity in delivering its charitable benefit. We may allocate the funds to a specific project or piece of work with the agreement of the donor.

Unsolicited donations or small donations with no restricted purpose will be allocated to our general funds.

## Accreditation

FearFree charity has maintained national recognition for the quality of its governance, management and service delivery. Accreditation includes: Cyber Essentials Plus, Data Security Protection Toolkit, Safe Lives – Leading Lights, Respect Perpetrator Programme Standard, NCVO Investing in Volunteers and Lime Culture Male ISVA Sexual Violence accreditation. We are also Living Wage Employers and an Accredited Disability Confident employer.

## Investment power and policy

Investments are made in accordance with the charity's Articles of Association and Investment Policy. Having considered the available options the Trustees decided to invest in commercial common investments funds (high interest bank accounts and short term deposit accounts).

The Trustees consider the overall return on investments and deposits to be disappointing.

## Reserves policy and going concern

Reserves are needed to cover unforeseen costs like redundancy payments should a service not be funded or temporary funding of services while new funds are sought, and to cover unplanned emergencies and other unforeseen expenditure. The trustees consider the ideal level of reserves to be £250k, and review this on a regular basis. The charity held free* reserves of £79k, on 31 March 2024 (2003: £196k restated). The board continues to review approved budgets to work towards the free reserves policy noting we would temporarily fall below the reserve policy to allow investment for future growth and sustainability. The board established controls and mitigation measures

to replenish these reserves in a timely manner back to our policy level. These include a combination of close monitoring of reserve and cash positions, cost control measures and additional income streams.

*Free reserves = unrestricted reserves, less the net book value of any fixed assets.

# Structure, governance and management

## Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 25 April 1997 and registered as a charity on 9 October 1997, having previously been registered as the Single Parent Family Association in 1993. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. The memorandum and Articles of Association were reviewed in 2013 and redrawn to conform to the Charity Commission template. The Trustees undertook a review of the charity's Objects and recommended a minor amendment, which was approved in January 2017. The Articles and constitution were reviewed and have been submitted to the Charity Commission in August 2023 under the charity's new name FearFree.

## Appointment of Trustees

Trustees are appointed by the members at the Annual General Meeting of the charity. Under the Articles, Trustees who have completed their term of office must retire at the Annual General Meeting unless an extension is agreed by the full Board of Trustees.

Potential new trustees are identified from a variety of sources including external recruitment, personal recommendations by members or the current trustees. Selection for appointment is based solely on the contribution it is believed the individual is likely to make to the development and delivery of the charity's objectives.

The Board embraces diversity in its broadest sense, believing that a wide range of experience, background, perspective, skills and knowledge combine to contribute towards a high performing, effective Board, which is better able to support and direct the charity.

In addition, the Board ensure a proportion of Trustees have lived experience of domestic abuse, sexual violence and stalking to provide context to Board decision making and best represent the views of service users.

Prospective trustees are interviewed by a panel which includes the Chair and Chief Executive Officer before their appointment is ratified by the Board of Trustees. Pre-appointment vetting checks are conducted against the Disqualified Directors Register and the Individual Insolvency Register, plus a vetting process is carried out.

New trustees are provided with a comprehensive induction including; details of the management structure, financial performance and the constitution and governance framework for the charity. Trustees are expected to undertake statutory and mandatory training, Board development training and encouraged to attend internal and external events and spend time with staff delivering front line services.

The charity's trustees are also directors of the company for the purposes of company law. Trustee indemnity insurance is provided for the benefit of the trustees.

## Board Effectiveness

The Board of Trustees review its own effectiveness through an annual review in accordance with the Charity Commission Governance Code. The Board also undertakes development reviews at annual Board away days and the Chair conducts annual reviews with each individual trustee.

## Trustee Remuneration

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or executive leader of the charity, with a production company, contracted actor, performer or exhibitor must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

The Board of Trustees, and the Executive Leadership Team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis. Details of trustees' expenses and related party transactions are disclosed in the accounts.

## Corporate Governance and Internal Control

The charity is governed by the Board of Trustees which is responsible for establishing appropriate corporate governance and internal control. This is achieved by the Board establishing strategic, financial and governance plans, setting policies, agreeing the operations plan and monitoring progress against the same. The Board meets regularly throughout the year. Overall responsibility for the day to day management of the organisation is delegated by the Board to the Chief Executive Officer.

## Charity Governance

Responsibility for the governance structure of the organisation is split between the Board of Trustees, four committees and the Executive Leadership Team. The make-up and responsibilities of these committees are described below. Trustees are encouraged to attend meetings of any of these committees and working groups where appropriate to their roles and interests.

## Board of Trustees

The Board holds a quarterly reporting meeting and specific meetings to review and develop strategy, for Governance and Board development and holds responsibility for reviewing organisational and service effectiveness.

The main duties of the Board of Trustees are:

- Ensure that the organisational strategy is delivered.
- Have overall responsibility for the service elements of the organisational strategy, agree priorities and monitor progress against key quality indicators.
- Review primary reports, escalations and risks escalated from the Board sub committees.
- Receive assurance that all FearFree services are performing effectively.

## Executive Leadership Team

The Executive Leadership Team (ELT) is responsible for delivering the strategic plan and the operations plan, keeping the board fully informed of risk and opportunities that may affect the organisation.

ELT meets monthly and is chaired by the Chief Executive Officer.

## People Committee

This committee is responsible for governance of human resources including regulation and compliance, the charities staffing structure and policies, volunteering strategies and trustee selection and development. The committee meets four times a year with additional meetings as required by the Board.

The main duties of the Committee are to:

- Maintain a strong awareness of the latest employment legislation and ensure the organisations policies reflect contemporary practice and manage organisational risk.
- Review matters affecting staff performance or satisfaction and make recommendations as to remedial actions.
- Ensure new organisational development strategies and interventions are well planned and support the development of a positive organisational culture.
- Use monitoring systems to evaluate progress and regular agreed intervals and recommend actions.

## Remuneration Committee

This committee is responsible for ensuring that the remuneration arrangements support the strategic aims of the organisation. The committee has the same membership as the People Committee and meets once or twice a year.

The main responsibilities of the Committee are to:

- Formulate and monitor the organisation's Remuneration Policy.
- Review the organisation's salary banding process, related remuneration and reward packages against agreed independent market benchmarking tools and ensure FearFree salary and reward packages are equitable, fair and remain competitive.
- Approve the annual cost of living salary increase for all staff considering rates of inflation and known social care, charity sector and commercial benchmarking in the given year.
- Determine the remuneration and reward package of the Chief Executive Officer.

## Finance and Income Generation Committee

The Finance and Income Generation Committee is responsible for close monitoring of the financial viability of the charity and its assets, establishing financial policies, overseeing the financial audit and providing assurance to the Board of Trustees the charity has adequate and compliant financial controls. It also receives and monitors reports on income generating functions of the charity. The committee meets six times a year and on other occasions as required to deal with specific matters raised by the Board.

**Quote from a professional partner:**

*"I think we need a direct line to each other; I wouldn't have been able to work this case without you, the multi-agency work has been vital."*

The main duties of the Committee are to:

- Recommend the Reserves Policy and other relevant financial policies to the Board of Trustees and reviewing the use of reserves.
- Recommend approval of the financial plan and ensure budget achievement is realistic and proportionate to investment.
- Review the quarterly forecast to ensure projections are reasonable and fall within the trustees reserves policy.
- Maintain a strong awareness of the latest legislation and practices affecting or related to income generation and report to the Committee.
- Identify areas of risk and/or development opportunity and agree monitoring mechanisms.
- Utilise monitoring systems to evaluate progress against the Income Generation Strategy at regular agreed intervals and recommend actions to mitigate risk as appropriate.

## Risk and Audit Committee

This committee meets four times a year and is responsible for oversight of regulation and compliance, the charity's risk management, health and safety, estates and environment, quality and audit management.

The main duties of the Committee are to:

- Maintain a strong awareness of the latest legislation and practices affecting or related to our work, environment and workforce and report to the Board of Trustees.
- Identify areas of risk and/or development and agree priorities and monitoring mechanisms.
- Utilise monitoring systems to evaluate progress and regular agreed intervals and recommend actions to mitigate risk as appropriate.



**Quote from a FearFree Service User**

*"I was made to feel like a person not just a number on a list. I would like to thank you for all you did. I was treated with kindness and respect."*

## Risk Management

FearFree has a comprehensive structure of controls to co-ordinate and manage risk within the organisation. This consists of lines of accountability through which issues of risk can be debated and the effectiveness of the organisations risk management arrangements assured.

The Chief Executive Officer, Executive Leadership Team and trustees use a risk register to regularly assess the risks and uncertainties that the charity is exposed to which helps the Executive Leadership Team to identify, monitor, record, and manage risk on an operational and strategic basis. The risk register is a live document that is regularly reviewed and updated by the Chief Executive Officer and Executive Leadership Team. All risks have a owner from the Executive Leadership Team who report on their areas of responsibility to the Risk and Audit Committee at quarterly intervals. Significant risks are escalated to the trustees for review. Sub-committees of the Board of Trustees have delegated responsibility to keep those risks specific to them under review and escalate to the Board where necessary.

The following risks have been identified as the most prominent factors facing the charity during the course of 2023/24.

| RISK ONE | RISK TWO | RISK THREE |
|---|---|---|
| **Risk of loss of service contracts either through tender processes or poor performance.** | **Service capacity challenges due to overwhelming referrals and or staff recruitment challenges.** | **Voluntary income not meeting growth expectations.** |
| **MITIGATION** | **MITIGATION** | **MITIGATION** |
| Whilst contract tenders are by nature competitive and unpredictable, each opportunity is assessed for its strategic fit, its contribution or draw on core infrastructure and its potential to serve the local population effectively and cost effectiveness.<br><br>FearFree work closely with local commissioners to assess and maintain service effectiveness and to best understand how to serve the needs of the local population and partners. | FearFree work closely with commissioners and partners to ensure referrals are appropriate and manageable and continually try to innovate and create new ways to support large volumes of clients whilst maintaining quality service delivery. FearFree has a new recruitment strategy and enhanced benefits and wellbeing initiatives in order to recruit and retain the best staff despite sector recruitment challenges. | FearFree is at the very beginning of its income growth journey and therefore all new income is hard to predict. Thus, all budget projections are very conservative, investment is modest and new streams are being added to the portfolio gradually each year.<br><br>Governance oversight is provided by the Finance and Income Generation Committee. |

## Statement of trustees' responsibilities

The trustees (who are also directors of FearFree Charity Limited for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware; and
- The trustees have taken all steps that they ought to make themselves aware of that information.

On behalf of the Board

**Maureen Margrie**

**Date** 20 November 2024

# List of special thanks

## Commissioners and Grant Funders

Wiltshire Council
Wiltshire Office of the Police and Crime Commissioner
Wiltshire Probation
Gloucestershire County Council
Gloucestershire Office of the Police and Crime Commissioner
Armed Forces Covenant Fund Trust
The National Lottery Community Fund
NHS Bath and North East Somerset Swindon & Wiltshire Integrated Care Board
Interpersonal Trauma & Violence Team, Safeguarding Directorate, Devon Integrated Care Board
Devon County Council
Victim Support Devon & Cornwall
Royal Devon and Exeter Hospital Safeguarding Team
Nationwide Community Grants
University of Bristol
Devon Partnership NHS Trust
All at the Church of England

## Our Ambassadors

Ariana Watling
Sarah Jepson

## Fundraising

B&Q Foundation
Battens Solicitors
Bradford on Avon Co-op
Chippenham Town Council
Clear Vision Accountancy
Crossing Pathways project, funded by the Home Office
Devizes Town Council
Exeter Chiefs Foundation
Exeter Masons
Excalibur Communications
Gibbons Family Foundation
Goughs Solicitors
Hargreaves Lansdown
Hot Pod Yoga
Jamieson- Bystock Trust
Melksham Without Parish Council
Michelmores
National Grid
Nationwide Foundation
NHS England Southwest, Workforce Training and Education Fund
North Devon Councillor Grants
Operation Christmas Hamper
Pen Carrie
Persimmon Charitable Trust
Salisbury Soroptimists
Spin Dance Fitness
St Edmunds and St Mary Major Charity
St James Trust
Stonewood Group
Tesco
The Armed Forces Covenant Fund Trust
The National Lottery Community Fund
The Works
Trowbridge Council
University of Exeter
Wadworths
Waitrose
Warminster Town Council
Westbury United Reformed Church
Wiltshire Community Foundation
Wiltshire Council HSF4 Fund
Zurich Community Trust

# INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF FEARFREE CHARITY LIMITED

## Opinion

We have audited the financial statements of FearFree Charity Limited (the "Charity") for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the Charity's affairs as at 31 March 2024 and of its income and expenditure for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- Have been prepared in accordance with the requirements of the Companies Act 2006.

## Basis for opinion

We conducted out audit in accordance with international Standards in Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

## Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If based, on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report the fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- The directors' report has been prepared in accordance with applicable law requirements.

## Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us;
- The financial statements are not in agreement with the accounting records and returns;
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not obtained all the information and explanations necessary for the purposes of our audit; or
- The trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

## Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

## Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- We identified the laws and regulations applicable to the charity through discussions with those charged with governance and other management, and from our knowledge and experience of the sector;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements of the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, pensions, environmental and health and safety legislation; and
- We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and remaining alert during the audit for any indications of non-compliance.

Our audit procedures in relation to fraud included but were not limited to:

- Making enquiries of those charged with governance

and other management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;

- Discussing amongst the engagement team the risks of fraud;
- Gaining an understanding of the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations;
- Testing journal entries to identify unusual transactions;
- Assessing whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- Investigating the rationale behind significant or unusual transactions.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditors/audit-assurance-ethics/auditors-responsibilities-for-the-audit. This description forms part of our auditor's report.

## Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state in them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Joshua Kingston

**Joshua Kingston ACA (Senior Statutory Auditor)**
For and on behalf of Burton Sweet Limited
Statutory Auditor
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol
BS48 1UR

Date: 20 November 2024

# STATEMENT OF FINANCIAL ACTIVITIES (INCLUDES INCOME AND EXPENDITURE ACCOUNT) YEAR ENDED 31 MARCH 2024

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ (Restated) |
|---|---|---|---|---|---|
| **Income from:** | | | | | |
| Donations and grants | **2** | 221,744 | 563,391 | 785,135 | 645,656 |
| Charitable activities | **3** | 3,546,551 | 117,164 | 3,663,715 | 3,779,730 |
| Investments | | 10,058 | - | 10,058 | 7,360 |
| **Total income** | | 3,778,353 | 680,555 | 4,458,908 | 4,432,746 |
| **Expenditure on:** | | | | | |
| Raising funds | **4** | 114,690 | - | 114,690 | 2,993 |
| Charitable activities | **5** | 3,835,860 | 516,041 | 4,351,901 | 4,297,041 |
| **Total expenditure** | | 3,950,550 | 516,041 | 4,466,591 | 4,300,034 |
| **Net income/ (expenditure)** | **7** | (172,197) | 164,514 | (7,683) | 132,712 |
| Transfers between funds | **15** | 25,182 | (25,182) | - | - |
| **Net movement in funds** | | (147,015) | 139,332 | (7,683) | 132,712 |
| **Total funds at the start of the year (as previously stated)** | | 364,943 | 60,458 | 425,401 | 590,439 |
| Prior year adjustment | **22** | (67,555) | 365,305 | 297,750 | - |
| **Total funds at start of year (restated)** | **15** | 297,388 | 425,763 | 723,151 | 590,439 |
| **Total funds at end of year** | **15** | 150,373 | 565,095 | 715,468 | 723,151 |

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

*See note 16 for fund-accounting comparative figures.*

*The notes on pages 42 to 53 form part of these financial statements.*

# BALANCE SHEET AS AT 31 MARCH 2024

## Company number: 03360057

| | Note | 2024 £ | 2023 £ |
|---|---|---|---|
| **Fixed assets** | | | |
| Intangible assets | **9** | 41,490 | 41,220 |
| Tangible assets | **10** | 29,532 | 60,613 |
| | | 71,022 | 101,833 |
| **Current assets** | | | |
| Debtors | **11** | 819,700 | 947,888 |
| Cash at bank and in hand | | 275,396 | 64,584 |
| Short-term investments | | 88,273 | 137,895 |
| | | 1,183,369 | 1,150,367 |
| **Liabilities** | | | |
| Creditors: amounts falling due within one year | **12** | (518,923) | (509,049) |
| **Net current assets** | | 664,446 | 641,318 |
| Provisions for liabilities | **13** | (20,000) | (20,000) |
| **Net assets** | | 715,468 | 723,151 |
| **Funds** | | | |
| **Restricted funds** | **17** | 565,095 | 425,763 |
| **Unrestricted funds** | **17** | 150,373 | 297,388 |
| | | 715,468 | 723,151 |

These financial statements have been prepared in accordance with the special provision for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard 102 (FRS102).

The financial statements were approved by the Trustees on **20 November 2024** and are signed on their behalf:

Maureen Margrie

.....

**Maureen Margrie, Chair of the Board of Trustees**

*The notes on pages 42 to 53 form part of these financial statements.*

# CASHFLOW STATEMENT YEAR ENDED 31 MARCH 2024

| | Note | 2024 £ | 2023 £ (Restated) |
|---|---|---|---|
| **Net cash (outflow)/inflow from operating activities** | **20** | 161,932 | (822,154) |
| | | | |
| **Non-operational cash flows:** | | | |
| Payments for intangible fixed assets | | (10,800) | (43,200) |
| Payments for tangible fixed assets | | - | (28,482) |
| Investment income | | 10,058 | 7,360 |
| | | (742) | (64,322) |
| | | | |
| **Net cash (outflow)/inflow for the year** | **21** | 161,190 | (886,476) |

## Cashflow Restrictions

Charity law prohibits the use of net cash inflows of any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.



*The notes on pages 42 to 53 form part of these financial statements.*

# NOTES TO THE FINANCIAL STATEMENTS

## 1 Accounting policies

### BASIS OF PREPARATION

The financial statements have been prepared in accordance with the historical cost convention (except where otherwise stated in the accounting policy note) and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Companies Act 2006.

FearFree Charity meets the definition of a public entity under FRS102.

The trustees have considered all available information to assess the going concern status of the charity. Particular attention has been paid to the reserves and cash position of the charity along with regular monitoring of the financial reports, budgets and future forecasting. The trustees consider that there are no material uncertainties affecting the ability of the charity to continue as a going concern.

### INCOME

Income from donations is included income when these are receivable, except as follows:

I. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;

II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-condition have been met.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### EXPENDITURE

Expenditure is recognised on an accruals basis in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

Raising funds expenditure include those costs incurred in seeking voluntary contributions costs of goods sold and other costs which include the costs of running a participating in fundraising events and collections and cost of goods purchased for resale.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. Governance costs are included within support costs.

### ALLOCATION AND APPORTIONMENT COSTS

Certain expenditure is directly attributable to specific activities and this has been included in those cost categories. Other costs, which are attributable to more than one category, are apportioned across cost categories on the basis of an assessment of workload carried out from time to time. Overhead support costs have been apportioned between charitable activities on a basis consistent with the use of resources.

### PENSION

The charity contributes to defined contribution pension schemes. Contributions payable to the charity's pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

### INTANGIBLE FIXED ASSETS

Amortisation is provided on intangible assets so as to write off the cost, less any estimated residual value, over their useful life as follows:

Amortisation is provided on the following basis:
Website development - straight line over five years

### TANGIBLE FIXED ASSETS

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible asset into its intended working condition should be included in the measurement cost. Capital items with purchase price of more than £1,000 are included within fixed assets.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives:

Depreciation is provided on the following basis:

Fixtures and fittings - straight line over five years
Computer equipment - straight line over three years

### DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## 1 Accounting policies *(continued)*

### CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### CREDITORS

Creditors and provisions are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable of a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Creditors are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted and the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

### FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in note 15 of the financial statements.

## 2 Income from: donations and grants

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2024 £ |
|---|---|---|---|
| Corporate fundraising | 147,164 | - | 147,164 |
| Community fundraising | 39,239 | - | 39,239 |
| Grants and Trusts | 6,035 | 563,391 | 569,426 |
| Individual giving | 7,827 | - | 7,827 |
| Gift Aid | 2,877 | - | 2,877 |
| Other | 18,602 | - | 18,602 |
| | 221,744 | 563,391 | 785,135 |

| Prior year comparatives | Unrestricted Funds £ | Restricted Funds £ (Restated) | Total Funds 2023 £ (Restated) |
|---|---|---|---|
| Corporate fundraising | 7,880 | - | 7,880 |
| Community fundraising | 13,004 | - | 13,004 |
| Grants and Trusts | 268,469 | 348,622 | 617,091 |
| Individual giving | 6,107 | - | 6,107 |
| Gift Aid | 606 | - | 606 |
| Other | 968 | - | 968 |
| | 297,034 | 348,622 | 645,656 |

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS102 and the Charities SORP (FRS102), the economic contribution of general volunteers is not recognised in the accounts.

## 3 Income from: charitable activities

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2024 £ |
|---|---|---|---|
| Public sector funding - core service delivery | 3,546,551 | 117,164 | 3,663,715 |
| | 3,546,551 | 117,164 | 3,663,715 |

| Prior year comparatives | Unrestricted Funds £ (Restated) | Restricted Funds £ (Restated) | Total Funds 2023 £ |
|---|---|---|---|
| Public sector funding - core service delivery | 3,602,986 | 176,744 | 3,779,730 |
| | 3,602,986 | 176,744 | 3,779,730 |

Income from public sector funding comprises of performance related grants and service level agreements made by local authorities to fund the charity's activities.

## 4 Expenditure on: raising funds

| | 2024 £ | 2023 £ |
|---|---|---|
| Fundraising costs | 8,561 | 2,993 |
| Staff and volunteer costs | 106,129 | - |
| | 114,690 | 2,993 |

## 5 Expenditure on: charitable activities

| | Activities undertaken directly £ | Support costs (Note 6) £ | Total 2024 £ |
|---|---|---|---|
| Provision of contracted services | 3,641,460 | 710,441 | 4,351,901 |
| | 3,641,460 | 710,441 | 4,351,901 |

| Prior year comparatives | Activities undertaken directly £ | Support costs (Note 5) £ | Total 2023 £ |
|---|---|---|---|
| Provision of contracted services | 3,718,549 | 578,492 | 4,297,041 |
| | 3,718,549 | 578,492 | 4,297,041 |

## 6 Support costs

| | Total Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|
| Staff and volunteer costs | 263,731 | 250,118 |
| Office costs | 198,340 | 143,154 |
| Premises costs | 178,270 | 140,054 |
| Finance costs | 388 | 651 |
| Marketing and advertising | 23,488 | 7,557 |
| Governance costs | 47,385 | 25,269 |
| Loss on disposal of fixed assets | - | 1,969 |
| Bad debt | (1,161) | 9,720 |
| | 710,441 | 578,492 |

## 7 Net income/ (expenditure) for the year

| | 2024 £ | 2023 £ |
|---|---|---|
| Auditor fees : | | |
| - Audit | 15,120 | 13,515 |
| - Accounts preparation | 2,880 | 2,577 |
| - Prior year over/under provision | 7,410 | (725) |
| Depreciation | 31,081 | 26,868 |
| Amortisation | 10,530 | 1,980 |
| Trustees' remuneration | - | - |
| Reimbursement of Trustees' travel expenses (zero Trustees, 2023: one Trustee) | - | 123 |

## 8 Staff costs and numbers

The aggregate payroll costs were:

| | 2024 £ | 2023 £ |
|---|---|---|
| Wages and salaries | 2,783,971 | 2,713,676 |
| Social security costs | 231,625 | 228,321 |
| Contribution to defined contribution pension scheme | 91,403 | 88,371 |
| Redundancy costs | 3,023 | 21,240 |
| | 3,110,022 | 3,051,608 |

The average number of persons employed by the company (headcount) during the year was 134 (2023: 133).

One (2023: One) employee received benefits (excluding employer's national insurance contributions and employer pension costs) of between £80,000- £90,000.

The key management personnel of the charity are listed on page 4.

The total amount of employee benefits (including employer's national insurance contributions and employer pension contributions) received by key management personnel for their services to the charity was £335,457 (2023: £272,053)

## 9 Intangible fixed assets

| | Website development £ | Total £ |
|---|---|---|
| **Cost** | | |
| At 1 April 2023 | 43,200 | 43,200 |
| Additions | 10,800 | 10,800 |
| At 31 March 2024 | 54,000 | 54,000 |
| **Amortisation** | | |
| At 1 April 2023 | 1,980 | 1,980 |
| Charge for the year | 10,530 | 10,530 |
| At 31 March 2024 | 12,510 | 12,510 |
| **Net Book Value** | | |
| At 31 March 2024 | 41,490 | 41,490 |
| At 31 March 2023 | 41,220 | 41,220 |

## 10 Tangible fixed assets

| | Fixtures, fittings and equipment £ | Total £ |
|---|---|---|
| **Cost** | | |
| At 1 April 2023 | 95,870 | 95,870 |
| At 31 March 2024 | 95,870 | 95,870 |
| **Depreciation** | | |
| At 1 April 2023 | 35,257 | 35,257 |
| Charge for the year | 31,081 | 31,081 |
| At 31 March 2024 | 66,338 | 66,338 |
| **Net Book Value** | | |
| At 31 March 2024 | 29,532 | 29,532 |
| At 31 March 2023 | 60,613 | 60,613 |

## 11 Debtors

| | 2024 £ | 2023 £ (Restated) |
|---|---|---|
| Trade debtors | 183,353 | 594,278 |
| Other debtors | 6,482 | 13,517 |
| Prepayments and accrued income | 629,865 | 340,093 |
| | 819,700 | 947,888 |

## 12 Creditors

| | 2024 £ | 2023 £ |
|---|---|---|
| Trade creditors | 128,298 | 148,732 |
| Taxation and social security | 55,691 | 49,502 |
| Other creditors | 16,924 | 16,734 |
| Accruals and deferred income | 318,010 | 294,081 |
| | 518,923 | 509,049 |

Included above is deferred income from grants and contracts.

| | 2024 £ | 2023 £ |
|---|---|---|
| Deferred income balance at start of period | 227,337 | 682,992 |
| Amount released to income | (227,337) | (682,992) |
| Amount deferred in the period | 253,872 | 227,337 |
| Deferred income balance at end of period | 253,872 | 227,337 |

## 13 Provisions for liabilities and charges

| | 2024 £ | 2023 £ |
|---|---|---|
| Dilapidation of leased buildings | 20,000 | 20,000 |
| | 20,000 | 20,000 |

## 14 Operating lease commitments

At 31 March 2024 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | 2024 £ | 2023 £ |
|---|---|---|
| **Amounts payable:** | | |
| Within one year | 56,559 | 67,722 |
| Within two and five year | 105,975 | 190,688 |
| | 162,534 | 258,410 |

## 15 Movement between funds

| | At 1 April 2023 £ (Restated) | Income £ | Expenditure £ | Transfers £ | At 31 March 2024 £ |
|---|---|---|---|---|---|
| **Restricted funds** | | | | | |
| Standing Together Against Domestic Abuse | 14,757 | - | - | - | 14,757 |
| OPCC Gloucestershire | 18,401 | - | - | (18,401) | - |
| Community First | 3,788 | 4,323 | (3,062) | - | 5,049 |
| The Noel Buxton Trust | 8,714 | - | - | - | 8,714 |
| DHSE Best Start | 337 | - | (2,556) | 2,219 | - |
| Chippenham Boroughlands | 4,252 | - | - | - | 4,252 |
| Alarms Gloucestershire | 10,209 | 1,000 | (819) | - | 10,390 |
| Military DVPP Programme | 297,750 | - | (46,452) | - | 251,298 |
| Gloucestershire Volunteer | - | 7,500 | (1,096) | - | 6,404 |
| OPCC Devon | - | 308,235 | (242,178) | - | 66,057 |
| Community Fund: RISE | - | - | (376) | - | (376) |
| Salisbury NHS Trust | - | 55,000 | - | - | 55,000 |
| Safer Accommodation | - | 5,000 | - | - | 5,000 |
| Housing IDVA | - | 59,984 | (2,218) | - | 57,766 |
| GTU03 (R) GCC PRG | - | 90,000 | (62,874) | (9,000) | 18,126 |
| GTU04 Glos PRG (R) - CC/OPCC Additional Funding | - | 15,041 | (15,041) | - | - |
| GTU10 (R) - GC PRG Awareness Raising Fund | - | | | | |
| WIL110 (R) MoJ Wiltshire Police Funding | 67,555 | 134,472 | (139,369) | | 62,658 |
| | 425,763 | 680,555 | (516,041) | (25,182) | 565,095 |
| **Unrestricted funds** | | | | | |
| General funds | 234,806 | 3,778,353 | (3,919,469) | 27,151 | 120,841 |
| Fixed asset reserve | 62,582 | - | (31,081) | (1,969) | 29,532 |
| | 297,388 | 3,778,353 | (3,950,550) | 25,182 | 150,373 |
| **Total funds** | 723,151 | 4,458,908 | (4,466,591) | - | 715,468 |

## 15 Movement between funds (continued)

| Prior year comparatives | At 1 April 2022 £ (Restated) | Income £ (Restated) | Expenditure £ (Restated) | Transfers £ (Restated) | At 31 March 2023 £ (Restated) |
|---|---|---|---|---|---|
| **Restricted funds** | | | | | |
| Standing Together Against Domestic Abuse | 16,672 | 36,227 | (38,142) | - | 14,757 |
| OPCC Gloucestershire | 12,957 | 59,222 | (53,778) | - | 18,401 |
| Community First | - | 68,379 | (64,591) | - | 3,788 |
| The Noel Buxton Trust | 8,714 | - | - | - | 8,714 |
| DHSE Best Start | 2,644 | 240,857 | (243,164) | - | 337 |
| Chippenham Boroughlands | 4,252 | - | - | - | 4,252 |
| Alarms Gloucestershire | - | 12,916 | (2,707) | - | 10,209 |
| Military DVPP Programme | - | 297,750 | - | - | 297,750 |
| WIL110 (R) MoJ Wiltshire Police Funding | 77,600 | 50,872 | (60,917) | - | 67,555 |
| | 122,839 | 766,223 | (463,299) | - | 425,763 |
| **Unrestricted funds** | | | | | |
| General funds | 406,632 | 3,666,523 | (3,809,867) | (28,482) | 234,806 |
| Fixed asset reserve | 60,968 | - | (26,868) | 28,482 | 62,582 |
| | 467,600 | 3,666,523 | (3,836,735) | - | 297,388 |
| **Total funds** | 590,439 | 4,432,746 | (4,300,034) | - | 723,151 |

### FIXED ASSET RESERVE

The net book value of fixed assets is shown in a separate designated fund. Transfers between this and general funds represent fixed asset additions and disposals.

### STANDING TOGETHER AGAINST DOMESTIC ABUSE

Provision of a full time hospital based IDVA at the Royal Devon and Exeter hospital.

### OPCC GLOUCESTERSHIRE

Employment of one full time Independent Stalking Advocacy Caseworker (ISAC) for Gloucestershire to focus on high risk cases.

### COMMUNITY FIRST

National Lottery funded partnering with Community First to deliver a Building Better Opportunities programme to enable clients to get back into employment or training post recovery.

### THE NOEL BUXTON TRUST

Funding for The Elephant In The Room project for children.

### DHSE BEST START

Department of Health and Social Care, Health and Wellbeing Fund to provide the Best Start project in Devon improving access to perinatal services through the provision of community navigators and community champions.

### CHIPPENHAM BOROUGH LANDS COMMUNITY TRUST

Welfare support for individual clients residing within the parish of Chippenham and have done so for two years.

### ALARMS GLOUCESTERSHIRE

Funding, provided from the Safer Streets funding, for the provision of personal safety alarms for victims and potential victims of abuse.

### MILITARY DVPP PROGRAMME

Funded by the Armed Forces Covenant Trust, this is a Behaviour Change programme, focussing on clients who are military or former military personnel.

### GLOUCESTERSHIRE VOLUNTEER

Funded by Gloucester County Council, this grant is for the employment of a part-time Volunteer Co-ordinator.

## 15 Movement between funds (continued)

### OPCC DEVON

Funded by the Police and Crime Commissioner for Devon and Cornwall through partners Victim Support, this fund supports survivors of domestic abuse and sexual violence.

### COMMUNITY FUND: RISE

Funded by the National Lottery for the South West region, this a programme which seeks to empower people impacted by domestic abuse into employment, education, training or volunteering opportunities.

### SALISBURY NHS TRUST

Crossing Pathways funding, this fund seeks to provides a Health IDVA within Salisbury NHS trust to support early intervention and improved victim safety, and to raise awareness of domestic abuse across clinical services.

### SAFER ACCOMMODATION

Funded by Devon County Council this fund enables the recruitment of a trained domestic abuse housing specialist to ensure victims can access and maintain safe and suitable housing as they rebuild their lives.

### HOUSING IDVA

Funded by Nationwide Building Society, this fund enables the recruitment of a trained domestic abuse housing specialist within the Devon area, to ensure victims can access and maintain safe and suitable housing as they rebuild their lives.

### GLOUCESTERSHIRE OPCC

Operated through Gloucestershire County Council from Gloucester Office of the Police Crime Commission, this fund related to the provision of specialist services for addressing perpetrator behaviour within the country. Transfer between funds of £9,000 represents the apportionment of core costs.

### GLOUCESTERSHIRE PRG AWARENESS RAISING

Funded by Gloucester County Council, this fund relates to increasing awareness of perpetrator behaviours within the county.

### WILTSHIRE MOJ

Funded by Wiltshire Office of Police Crime Commission, but managed via Wiltshire County Council as an extension to their contract, this fund enables the recruitment of a trained domestic abuse specialist to support adults and children within Wiltshire who are abused victims.

## 16 Prior year fund comparatives for the Statement of Financial Activities

| | Unrestricted Funds £ (Restated) | Restricted Funds £ (Restated) | Total Funds 2022 £ (Restated) |
|---|---|---|---|
| **Income from:** | | | |
| Donations and grants | 56,177 | 589,479 | 645,656 |
| Charitable activities | 3,602,986 | 176,744 | 3,779,730 |
| Investments | 7,360 | - | 7,360 |
| **Total income** | 3,666,523 | 766,223 | 4,432,746 |
| **Expenditure on:** | | | |
| Raising funds | 2,993 | - | 2,993 |
| Charitable activities | 3,833,742 | 463,299 | 4,297,041 |
| **Total expenditure** | 3,836,735 | 463,299 | 4,300,034 |
| **Net income/ (expenditure)** | (170,212) | 302,924 | 132,712 |
| Transfers between funds | - | - | - |
| **Net movement between funds** | (170,212) | 302,924 | 132,712 |
| **Total funds at start of year** | 467,600 | 122,839 | 590,439 |
| **Total funds at end of year** | 297,388 | 425,763 | 723,151 |

## 17 Analysis of net assets between funds

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2024 £ |
|---|---|---|---|
| Intangible fixed assets | 41,490 | - | 41,490 |
| Tangible fixed assets | 29,532 | - | 29,532 |
| Other net current assets | 79,351 | 565,095 | 644,446 |
| | 150,373 | 565,095 | 715,468 |

| Prior year comparatives | Unrestricted Funds £ (Restated) | Restricted Funds £ (Restated) | Total Funds 2023 £ (Restated) |
|---|---|---|---|
| Intangible fixed assets | 41,220 | - | 41,220 |
| Tangible fixed assets | 60,613 | - | 60,613 |
| Other net current assets | 195,555 | 425,763 | 621,318 |
| | 297,388 | 425,763 | 723,151 |

## 18 Related party transactions

There are no related party transactions in the current or prior year apart from those already disclosed throughout the report.

## 19 Control

The Charity is controlled jointly by the Trustees, there is no controlling party.

## 20 Reconciliation of net movement in funds to net cash inflow from operating activities

| | 2024 £ | 2023 £ (Restated) |
|---|---|---|
| Statement of Financial Activities: Net movement in funds | (7,683) | 132,712 |
| Investment income | (10,058) | (7,360) |
| Loss on disposal of fixed assets | - | 1,969 |
| Amortisation | 10,530 | 1,980 |
| Depreciation | 31,081 | 26,868 |
| Increase / (decrease) in creditors: current liabilities | 9,874 | (481,532) |
| Increase in provisions for liabilities | - | 12,214 |
| Decrease / (increase) in debtors | 128,188 | (509,005) |
| Net cash inflow / (outflow) from operating activities | 161,932 | (822,154) |

## 21 Analysis of changes in cash during the year

| | 2024 £ | 2023 £ | Change £ |
|---|---|---|---|
| Cash at bank and in hand | 275,396 | 64,584 | 210,812 |
| Short-term investments | 88,273 | 137,895 | (49,622) |
| | 363,669 | 202,479 | 161,190 |

| | 2023 £ | 2022 £ | Change £ |
|---|---|---|---|
| Cash at bank and in hand | 64,584 | 741,132 | (676,548) |
| Short-term investments | 137,895 | 347,823 | (209,928) |
| | 202,479 | 1,088,955 | (886,476) |

## 22 Prior year restatement

The following restatements are required due to errors in the recognition of income and classification of funds. The change in treatment affected three grants and one service contract in the prior year.

The impact of the above changes are shown below:

| Analysis by net assets | 2023 As previously stated £ | Adjustment £ | 2023 Restated amounts £ |
|---|---|---|---|
| Intangible assets | 41,220 | - | 41,220 |
| Tangible assets | 60,613 | - | 60,613 |
| Debtors | 650,138 | 297,750 | 947,888 |
| Cash at bank and in hand | 64,584 | - | 64,584 |
| Short term deposits | 137,895 | - | 137,895 |
| Creditors < 1 year | (509,049) | - | (509,049) |
| Provisions for liabilities | (20,000) | - | (20,000) |
| **Total net assets** | 425,401 | 297,750 | 723,151 |

Accrued income is the debtor affected.

## 22 Prior year restatement *(continued)*

| Fund totals at year-end | 2023 As previously stated £ | 2022 Adjustment £ | 2023 Adjustment £ | 2023 Restated amounts £ |
|---|---|---|---|---|
| Restricted funds | 60,458 | 58,040 | 307,265 | 425,763 |
| Unrestricted funds | 364,943 | (58,040) | (9,515) | 297,388 |
| | 425,401 | - | 297,750 | 723,151 |

The 2022 adjustment is a 2023 opening balance reclassification of funds.

| Income and Expenditure | 2023 As previously stated £ | 2023 Adjustment £ | 2023 Restated amounts £ |
|---|---|---|---|
| Income from donations and grants - restricted | (240,857) | (348,622) | (589,479) |
| Income from charitable activities - restricted | (232,533) | 55,789 | (176,744) |
| Income from charitable activities - unrestricted | (3,598,069) | (4,917) | (3,602,986) |
| Charitable activity expenditure - restricted | 519,606 | (56,307) | 463,299 |
| Charitable activity expenditure - unrestricted | 3,777,435 | 56,307 | 3,833,742 |
| Transfers between funds - restricted | (41,875) | 41,875 | - |
| Transfers between funds - unrestricted | 41,875 | (41,875) | - |
| | | (297,750) | |

## 23 Post balance sheet events

Funding was awarded to the charity from The National Lottery Fund, restricted towards a post year project that is not able to be recognised as income in the year. The amount awarded was £706,659 for the three year project, to fund The Education and Employment Programme.

@FearFreeCharity

www.fearfree.org.uk

25

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: **Melksham Food and River Festival**

2. Name to which cheque should be paid to, if different from above: **As above**

   Name and Address of Secretary/Correspondent: [redacted]

3. Telephone number: [redacted]
   Email: [redacted]

4. Is your work National/Countywide/Locally based? **Locally based**

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

**The grant is requested to contribute towards generating sufficient income to cover costs which enables this popular annual community event to take place. Specifically, the grant requested will be used towards meeting the increasing costs of event insurance and providing third party professional services – such as first aid, security, toilets and waste management .**

**The 2023 Melksham Food and River Festival is planned to take place in the King George V Park and on the River Avon over the weekend of Saturday 5th and Sunday 6th September 2026.**

**The Festival is again FREE for the public to attend; with attendance drawn from both the entire Melksham Parish and Town areas and increasingly attracting visitors from a wider catchment area.**

**It will again offer a programme of field and river based activities / demonstrations; a fun fair, family musical entertainment; and other activities for children and people of all ages; plus a range of hot food and other stalls to promote local food / products, and to promote the activities of local Melksham artisans, communities and charities.**

**As anticipated, the 2025 event was highly successful, with an estimated attendance over the two days of around 8,000 - 12,000.**

**This was sufficient, together with other funding sources, to enable the 2025 Festival to break event with about £300 surplus available to carry forward.**

**We therefore anticipate that additional funding will be needed from all sources at maintain the financial viability of the event for the future.**

**Our Festival Objectives**

- **To raise the profile of Melksham, its surrounding villages and rural hinterland.**
- **To show that the River Avon is an important leisure and wildlife resource.**
- **To give people a safe, fun weekend in the Park on and by the river that is suitable for everyone.**
- **To promote local food and drink businesses, and community / charities**
- **To offer opportunities for local individuals and businesses to provide activities and attractions.**
- **To encourage tourists and day visitors to the Melksham area.**
- **To publicise and promote the Wilts & Berks Canal Trust to local support membership of the Melksham Canal Link project.**
- **To promote all the facilities available in the King George V Park.**
- **To provide a platform for local organisations to publicise their activities and membership.**
- **To provide free stalls to enable local charities to promote their services**

6. Amount of Grant requested: **£600**

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

**The Festival provides a weekend of social, community, educational and fund raising opportunities – and is a shop window for many local small suppliers of food / products.**

**As it is FREE to attend, so we do not take detailed information about origination of attendees but are confident that it attracts very significant numbers from the Melksham Without Parish Council area.**

**The grant is required to contribute to anticipated additional costs from third parties for professional services provided to support the Festival; such as:**

**(a) the event insurance premium to cover the increasing number of activities and attendees;**

**(b) installation of mobile electricity supply cables for use by stalls;**

**(c) provision of temporary stage, and performers' electronic equipment;**

**(d) provision of first aid to meet new requirements for cover of the increasing number of attendees;**

**(e) provision of security services for 24 hour period to meet regulations;**

**(f) provision of the larger waste disposal facilities to meet the demand to keep the site litter free;**

**(g) provision of temporary toilet facilities – all disabled - for 2026**

**All the costs actually incurred during the Festival in September each year, have to be contracted with third parties well in advance.**

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | **MTC £5,000**<br>**MWPC £500** | **Included in MTC budget**<br>**Applied for** |
| Any other body | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

**In common with experiences of similar organisations nations-wide, we have found it increasingly difficult to obtain grants – so we are now seeking to obtain support in kind by way of providing free or reduced cost services from local businesses. For the 2025 Festival we received some additional smaller cash or in-kind sponsorship, which together totalled approximately £2,550**

**The bulk of funding comes from sale of stall pitches or shared income from the Facepainting and FunFair at event (see attached accounts)**

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

**info@melkshamfoodandriverfestival.co.uk**

Signature:

Date: 9th January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | |
| Telephone No. | |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 22/01/2026 |

**Melksham Food and River Festival**
**In detail, 01 October 2025**

| | 2025 | 2024 | 2023 | 2022 |
|---|---|---|---|---|
| | | | £ | £ |
| **Turnover** | | | | |
| Donations | 0 | 0 | 0 | 0 |
| Grant | 5,400 | 5,500 | 8,400 | 3,200 |
| Sponsorship | 2,550 | 2,250 | 2,200 | 1,400 |
| Stallholders (pitch fee) | 12,315 | 11,660 | 11,015 | 7,410 |
| Profit Share | | | | |
| Face painting | 111 | 200 | 725 | 126 |
| Funfair | 120 | 700 | 700 | 555 |
| Ice Cream | 234 | 230 | | |
| Bar | 0 | 0 | 1,000 | 200 |
| Charities etc | 0 | 0 | 0 | 25 |
| Horse rides | 0 | 0 | 167 | 142 |
| WOLT | 0 | 0 | 0 | 200 |
| | **20,729** | **20,540** | **24,207** | **13,258** |
| **Event costs** | | | | |
| Consumables for event set up | 287 | 112 | | |
| Electricity Provision | 4,368 | 4,551 | | |
| *Power, lighting & PA* | | | 3,480 | 3,588 |
| Hire for festival event | 1,411 | 1,292 | | |
| *Adventure Centre hire* | | | 200 | 200 |
| *Marquee hire* | | | 984 | 0 |
| *Meeting room hire* | | | 20 | 23 |
| License and fees | 70 | 70 | 70 | 70 |
| Musicians, entertainers, compere | 3,400 | 3,285 | | |
| *Attractions* | | | 2,100 | 915 |
| *Musicians & compere* | | | 620 | 1,110 |
| Medical cover | 1,078 | 996 | 871 | 756 |
| Security, Health and Safety | 3,202 | 2,647 | | |
| *Security* | | | 1,728 | 1,736 |
| *Fire protection* | | | 120 | 120 |
| *Radios* | | | 132 | 132 |
| Volunteer food & drink | 0 | 70 | 181 | 60 |
| Waste & toilets | 2,748 | 2,681 | 2,529 | 2,046 |
| Cadets | 0 | 0 | 0 | 150 |
| River race medals | 0 | 0 | 0 | 12 |
| Straw bales | 0 | 0 | 0 | 120 |
| | **16,562** | **15,703** | **13,035** | **11,039** |
| **Gross surplus** | **4,167** | **4,837** | **11,171** | **2,219** |
| **Overheads** | | | | |
| Accountancy | *400* | 408 | 466 | 324 |
| Advertising and marketing | 2,342 | 1,464 | | 604 |
| Newspaper advertising | | | 777 | |
| Banners | | | 366 | |
| Facebook promotions | | | 36 | |
| Computer Cost | 130 | 86 | 86 | 57 |
| Insurance | 918 | 883 | 847 | 807 |
| Printing, Postage and Stationery | 0 | 0 | 150 | 141 |
| Bank charges | 31 | | | |
| Sundry Company Expense | 34 | 13 | 13 | 13 |
| | **3,854** | **2,854** | **2,741** | **1,946** |
| **Fixed asset purchases** | 0 | 714 | 685 | 0 |
| **Surplus** | **313** | **1,269** | **7,745** | **273** |

**Notes**

Received after 30th September: £300 from D Toodgood Profit share for the Funfair

Paid after 30th September £132.48 to DCRS for Radio Hire
£4.67 to Lloyds for Bank Charges

Accountancy feed have been estimated
Stall holder pitch fees = monies received less 1 deposit return

**Melksham Food and River Festival**
**Financial overview, 01 October 2025**

| | 2025 | 2024 | 2023 | 2022 |
|---|---|---|---|---|
| | | £ | | |
| **Trading income** | | | | |
| Stallholders | 12,315 | 11,660 | 11,015 | 7,410 |
| Profit shares | 464 | 1,130 | 2,592 | 1,248 |
| | **12,779** | **12,790** | **13,607** | **8,658** |
| **Trading expenses** | | | | |
| Event costs | **(16,562)** | **(15,703)** | **(13,035)** | **(11,039)** |
| **Trading profit/loss** | **(3,783)** | **(2,913)** | **571** | **(2,381)** |
| **Other income** | | | | |
| Grants | 5,400 | 5,500 | 8,400 | 3,200 |
| Sponsors | 2,550 | 2,250 | 2,200 | 1,400 |
| | **7,950** | **7,750** | **10,600** | **4,600** |
| **Other expenses** | | | | |
| Fixed asset purchases | 0 | (714) | (685) | 0 |
| Company overheads | (3,854) | (2,854) | (2,741) | (1,946) |
| | **(3,854)** | **(3,568)** | **(3,426)** | **(1,946)** |
| **Surplus for the year** | **313** | **1,269** | **7,745** | **273** |
| Reserves brought forward | 14,404 | 13,456 | 5,236 | 4,963 |
| Creditors (from last year) | | (320) | | |
| **Reserves at year end** | **14,716** | **14,404** | **12,981** | **5,235** |

26

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Shaw and Whitley Community Hub Ltd

2. Name to which cheque should be paid to, if different from above: N/A

3. Name and Address of Secretary/Correspondent:

   [redacted]

   Email:
   [redacted]

   [redacted]

4. Is your work National/Countywide/Locally based?

   Locally based.

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

   Shaw and Whitley Community Hub is a Community Benefit Society that operates Whitley Stores Community Shop for the benefit of our local community. Our Society is supported by 175 members. The community shop first opened in August 2021 and provides access to a vital convenience store for our community. Following the closure of the first shop in December 2022, a new location was found for the shop in the car park of the Pear Tree Inn, Whitley. The new shop opened on this site in May 2024. In addition to providing access to essential daily goods, newspapers and local produce within the village (reducing car journeys into near-by towns) it also provides a meeting place and important hub for village life. The shop provides a volunteering opportunity to over 50 people living in our village, many of whom undertake a weekly 2 hour shift working behind the till in the store. The shop is open daily, 7 days a week and on average since reopening, 70 people use the store each day. The new

shop is demonstrating it is a sustainable business. We have recently employed a part time coordinator to support the operational running of the shop.

6. Amount of Grant requested: £5,000

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

- Gravelling of walkway leading to the shop: SWCH is responsible for the up keep of the area across the Pear Tree car park that provides a walk way into the shop. Following drainage works, this area is now in need of gravelling, to help provide a clean/dry surface for customers and volunteers walking into the shop.

  Approximately £1,000

- Purchase of second community notice board for front of shop: A community notice board was installed on the front of the shop but there is room and need to provide a second notice board to convey community messages at this important community hub.

  Approximately £1500

- Improvement to ground and planting at front and side of shop: There is a need to improve the planting at the front and side of the shop location which includes the removal of weeds, improvement of ground conditions and planting to improve the visual appeal. The works will be carried out by volunteers

  Approximately: £1,000

- Roof repair to correct some water pooling that is incurring on the shop roof

  Approximately £1,500

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | None | |
| Town & Parish councils | None | |
| Any other body …….. | None | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

To establish Whitley Stores, we raised £35,000 in community shares, which are withdrawable equity investments in our community benefit society.

Whitley Stores Community Shop is run as a sustainable community business, which means that we intend that the operating costs of the business are covered by the operating income of the business. Any surplus must be invested back into the community benefit society.

We would like MWPC to note that Shaw and Whitley Community Hub is not a grant awarding body and has not provided grant funding to any other community project over the last financial year and does not intend to do so within this next financial year.

Please note our annual accounts are filed here (as part of our listing with the FCA register of mutual societies). https://mutuals.fca.org.uk/Search/Society/30792

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

[redacted]

Signatur[redacted]

Date: 18 January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | |
| Address | |
| Telephone No. | |
| Email Address | |
| Signature | |
| Date | |

REGISTRATION NUMBER: 8517R

# Shaw and Whitley Community Hub Limited

## Unaudited Financial Statements

## 31 March 2025

# Shaw and Whitley Community Hub Limited

## Financial Statements

## Year ended 31 March 2025

| Contents | Page |
|---|---|
| Management committee report | 1 |
| Independent accountant's report to the society | 2 |
| Income statement | 3 |
| Statement of financial position | 4 |
| Notes to the financial statements | 6 |
| **The following pages do not form part of the financial statements** | |
| Detailed income statement | 11 |
| Notes to the detailed income statement | 12 |

# Shaw and Whitley Community Hub Limited

## Management Committee Report

## Year ended 31 March 2025

The officers present their report and the unaudited financial statements of the society for the year ended 31 March 2025.

**Principal activities**

The principal activity of the company during the year was retail sale in non-specialised stores with food, beverages or tobacco predominating

**Officers**

The officers who served the society during the year were as follows:

Alison Candlin
Charlotte Yates
Nathan Hall
Dominic Szanto

This report was approved by the management committee on 8 July 2025 and signed on behalf of the board by:

[redacted]

## Independent Accountant's Report to Shaw and Whitley Community Hub Limited *(continued)*

## Year ended 31 March 2025

We report on the financial statements of the society for the year ended 31 March 2025 which comprise the income statement, statement of financial position and the related notes.
Our work has been undertaken so that we might state to the society those matters we are required to state to it in an accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of the management committee and independent accountant**

The management committee is responsible for the preparation of the financial statements and they consider that an audit is not required for this year and that an independent accountant's report is needed.

It is our responsibility to carry out procedures designed to enable us to report our opinion.

**Basis for opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants. Our procedures included a review of the accounting records kept by the society and a comparison of the financial statements presented with those records. It also included consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

**Opinion**

In our opinion:

a) the financial statements are in agreement with the accounting records kept by the society under section 75 of the Co-operative and Community Benefit Societies Act 2014.

b) having regard only to, and on the basis of, the information contained in those accounting records, the financial statements comply with the requirements of the Co-operative and Community Benefit Societies Act 2014.

c) for the preceding year of account, the financial criteria for the exercise of the power conferred by section 84 were met in relation to the year.

David Cadwallader & Co Ltd

DAVID CADWALLADER & CO LIMITED
Chartered Certified Accountants

Suite 3 Bignell Park Barns
Chesterton
Nr Bicester
Oxon
OX26 1TD
8 July 2025

# Shaw and Whitley Community Hub Limited

## Income Statement

## Year ended 31 March 2025

| | Note | 2025 £ | 2024 £ |
|---|---|---|---|
| **Turnover** | | 80,792 | 14,507 |
| Cost of sales | | 58,380 | 15,089 |
| **Gross profit/(loss)** | | 22,412 | (582) |
| Administrative expenses | | 16,218 | 9,130 |
| Other operating income | | 3,073 | 1,524 |
| **Operating profit/(loss)** | | 9,267 | (8,188) |
| Other interest receivable and similar income | | 44 | – |
| **Profit/(loss) before taxation** | 3 | 9,311 | (8,188) |
| Tax on profit/(loss) | | – | – |
| **Profit/(loss) for the financial year** | | 9,311 | (8,188) |

The society has no other recognised items of income and expenses other than the results for the year as set out above.
These financial statements were approved by the management committee and authorised for issue on 8 July 2025, and are signed on their behalf by:

[redacted]

The notes on pages 6 to 9 form part of these financial statements.

# Shaw and Whitley Community Hub Limited

## Statement of Financial Position

## 31 March 2025

| | Note | 2025 £ | 2024 £ |
|---|---|---|---|
| **Fixed assets** | | | |
| Tangible assets | 4 | 23,465 | 20,386 |
| **Current assets** | | | |
| Stocks | | 2,884 | – |
| Debtors | 5 | 3,193 | – |
| Cash at bank and in hand | | 11,777 | 5,350 |
| | | 17,854 | 5,350 |
| **Creditors: amounts falling due within one year** | 6 | 3,938 | 2,364 |
| **Net current assets** | | 13,916 | 2,986 |
| **Total assets less current liabilities** | | 37,381 | 23,372 |
| **Creditors: amounts falling due after more than one year** | 7 | 9,220 | 4,572 |
| **Net assets** | | 28,161 | 18,800 |
| **Capital and reserves** | | | |
| Called up share capital | | 33,910 | 33,860 |
| Profit and loss account | | (5,749) | (15,060) |
| **Members funds** | | 28,161 | 18,800 |

The society is satisfied that it is entitled to exemption from the requirement to obtain an audit under section 84 of the Co-operative and Community Benefit Societies Act 2014.

The members have not required the society to obtain an audit of its financial statements for the year in question in accordance with the Act.

The officers acknowledge their responsibilities for:

- ensuring that the society keeps proper accounting records which comply with section 75 of the Co-operative and Community Benefit Societies Act 2014 (the Act);
- establishing and maintaining a satisfactory system of its books of accounts, its cash holdings and all its receipts and remittances in order to comply with section 75 of the Act; and
- preparing financial statements which give a true and fair view of the state of affairs of the society as at the end of the financial year and of its income and expenditure for the year in accordance with the requirements of section 80, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the society.

These financial statements have been prepared in accordance with Section 1A of FRS 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The statement of financial position
continues on the following page.

## Statement of Financial Position *(continued)*

## 31 March 2025

These financial statements were approved by the management committee and authorised for issue on 8 July 2025, and are signed on their behalf by:

The notes on pages 6 to 9 form part of these financial statements.

## 1. General information

The society is registered under the Co-operative and Community Benefit Societies Act 2014. The address of the registered office is 63a Shaw Hill, Shaw, Wiltshire, SN12 8EX.

## 2. Accounting policies

### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

### Revenue recognition

Turnover is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts and Value Added Tax.

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have transferred to the buyer (usually on despatch of the goods); the amount of revenue can be measured reliably; it is probable that the associated economic benefits will flow to the entity; and the costs incurred or to be incurred in respect of the transactions can be measured reliably.

### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in equity, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in equity in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in equity in respect of that asset, the excess shall be recognised in profit or loss.

### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

| | | |
|---|---|---|
| Freehold property | - | 20% straight line |
| Plant and machinery | - | 20% straight line |
| Equipment | - | 20% straight line |

2. **Accounting policies** *(continued)*

**Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the society are assigned to those units.

**Stocks**

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

**Financial instruments**

A financial asset or a financial liability is recognised only when the society becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the transaction price, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Debt instruments are subsequently measured at amortised cost.

Where investments in non-convertible preference shares and non-puttable ordinary shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in profit or loss. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in profit or loss, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised in profit or loss immediately.

## 2. Accounting policies *(continued)*

### Financial instruments *(continued)*

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised in profit or loss immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

## 3. Profit before taxation

Profit before taxation is stated after charging:

| | 2025 £ | 2024 £ |
|---|---|---|
| Depreciation of tangible assets | 6,792 | 2,781 |

## 4. Tangible assets

| | Freehold property £ | Plant and machinery £ | Equipment £ | Total £ |
|---|---|---|---|---|
| **Cost** | | | | |
| At 1 April 2024 | 17,368 | 2,493 | 6,089 | 25,950 |
| Additions | 6,219 | – | 3,652 | 9,871 |
| **At 31 March 2025** | 23,587 | 2,493 | 9,741 | 35,821 |
| **Depreciation** | | | | |
| At 1 April 2024 | 1,096 | 1,371 | 3,097 | 5,564 |
| Charge for the year | 4,505 | 499 | 1,788 | 6,792 |
| **At 31 March 2025** | 5,601 | 1,870 | 4,885 | 12,356 |
| **Carrying amount** | | | | |
| **At 31 March 2025** | 17,986 | 623 | 4,856 | 23,465 |
| At 31 March 2024 | 16,272 | 1,122 | 2,992 | 20,386 |

## 5. Debtors

| | 2025 £ | 2024 £ |
|---|---|---|
| Other debtors | 3,193 | – |

## 6. Creditors: amounts falling due within one year

| | 2025 £ | 2024 £ |
|---|---|---|
| Other creditors | 3,938 | 2,364 |

## 7. Creditors: amounts falling due after more than one year

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Other creditors | 9,220 | 4,572 |

The following pages do not form part of the financial statements.

# Shaw and Whitley Community Hub Limited

## Detailed Income Statement

## Year ended 31 March 2025

| | 2025<br>£ | 2024<br>£ |
|---|---|---|
| **Turnover** | | |
| Sales | 80,792 | 14,507 |
| **Cost of sales** | | |
| Opening stock | – | 1,987 |
| Purchases | 61,264 | 13,102 |
| | 61,264 | 15,089 |
| Closing stock | 2,884 | – |
| | 58,380 | 15,089 |
| **Gross profit/(loss)** | 22,412 | (582) |
| **Overheads** | | |
| Administrative expenses | 16,218 | 9,130 |
| **Profit/(loss) on society trading** | 6,194 | (9,712) |
| Capital grant | 3,073 | 1,524 |
| **Operating profit/(loss)** | 9,267 | (8,188) |
| Other interest receivable and similar income | 44 | – |
| **Profit/(loss) before taxation** | 9,311 | (8,188) |

# Shaw and Whitley Community Hub Limited

## Notes to the Detailed Income Statement

## Year ended 31 March 2025

| | 2025 £ | 2024 £ |
|---|---|---|
| **Administrative expenses** | | |
| Rent rates and water | 200 | 300 |
| Light and heat | 1,792 | 596 |
| Insurance | 762 | 650 |
| Repairs and maintenance | 2,010 | – |
| Telephone | 453 | 72 |
| IT Software and Consumables | 507 | 524 |
| Printing postage and stationery | 108 | 79 |
| Staff training | 45 | – |
| Sundry expenses | 1,032 | 533 |
| Laundry and cleaning | 514 | – |
| Subscriptions | 240 | 260 |
| Advertising | – | 84 |
| Legal and professional fees | 70 | 1,663 |
| Accountancy fees | 865 | 1,000 |
| Depreciation of tangible assets | 6,792 | 2,781 |
| Bank charges | 828 | 588 |
| | 16,218 | 9,130 |
| **Other interest receivable and similar income** | | |
| Interest on bank deposits | 44 | – |

27

# MELKSHAM WITHOUT PARISH COUNCIL

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: GoodNews Church

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work National/Countywide/Locally based? Locally

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

'that meeting space' aims to provide a safe and welcoming place for anyone in Melksham and Melksham Without to access for friendship, activities and community initiatives. Our objectives are to serve the town and surrounding villages and their residents by assessing and fulfilling needs within the community.

Since April 2024 'that meeting space' has:

- opened its doors to a 'drop-in' every Tuesday morning, which has an average attendance of 25 people – most of whom were previously socially isolated.
- supported a weekly art group, open to all, with an average attendance of 15 people.
- Supported a weekly social singing group, The Red Door Singers.

- supported weekly English lessons for Ukrainians living in the Melksham area.
- Paul Martin – Community antique evaluation event hosted by that meeting space
- Melksham Town Council Christmas events
- completed eight six-week Bereavement Journey courses. These courses are recommended by the GP surgeries' Social Prescribers and have had a documented positive impact on the attendees to date.
- hosted a monthly united town prayer meeting Prayer4Melksham
- hosted Monthly Healing Cafes for Catalyst4Healing

Community groups who have hired, or made donations after use to 'that meeting space' include:

- Melksham book club
- Melksham WI
- Abney and Baker
- The Secret Crocheter
- Nature and Art Friends group
- Private birthday parties and other family celebrations
- One-off meetings for other groups

6. Amount of Grant requested: £…300…….

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

We would use the grant to purchase replacement chairs as the several of the chairs we have become bent and threadbare. .

A recent postcode survey of users of 'that meeting space' indicated that there were between 120-160 people per week coming through our doors, of which 26% were Melksham Without residents, 62% were Melksham residents and about 12% were from a little further afield. (The ratio of Without to Town users is in line with the relative populations of the two areas.)

'that meeting space' is a project of the GoodNews Church, Melksham CIO. The objectives of 'that meeting space' are in line with the objectives (2 and 3) of the constitution of the CIO.

The finances of the 'that meeting space' are ring-fenced within the accounts of the CIO.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | | |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

Funds have been raised during the year by donations from users, and charges to organisations hiring that meeting space. Shortfalls have been made up using the savings of GoodNews Church.

Please find attached our most recent financial accounts (Up to 31st March 2025). Also included below is a financial summary of the first nine months of 2025/6 drawing out the specific figures for 'that meeting space'.

Year to date (8 months to 01 December 25) summary of accounts for 'that meeting space' within the GoodNews Church accounts.

| Income | | TMS sub total |
|---|---|---|
| Offerings | 9040 | |
| Restricted Giving | 2402 | |
| Donations -TMS | 1523 | 1523 |
| Income – TMS (Rent) | 2035 | 2035 |
| HMRC - Gift Aid | 6868 | |
| | | |

| | | |
|---|---|---|
| | 21,869 | 3558 |
| Expenditure | | |
| Church Rent | 2031 | |
| Church expenses | 2845 | |
| Mission/Needs Support | 5182 | |
| TMS* - Rent | 4000 | 4000 |
| TMS - Supplies | 509 | 509 |
| TMS - Phone/internet | 882 | 882 |
| TMS - Wages | 426 | 426 |
| | | |
| Total | 15926 | 5818 |
| Surplus/Deficit | 5942 | -2260 |
| *The rent for 'that meeting space' is £500/month.<br>GoodNews Church use the Riverside Centre for their own meetings, and that meeting space is more available for community use.<br>At this stage in the year (7 months) the overall surplus is due to the large impact of the previous year's Gift Aid) | | |

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Praise | GoodNews Church Melksham | Melksham

Signature: [redacted]

Date: 14/1/26

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 14/1/26 |

# GOODNEWS CHURCH, MELKSHAM CIO

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

## GOODNEWS CHURCH, MELKSHAM CIO

### CONTENTS


| | Page |
|---|---|
| **Reference and Administrative Details of the Charity, its Trustees and Advisers** | 1 |
| **Trustees' Report** | 2 - 4 |
| **Independent Examiner's Report** | 5 |
| **Statement of Financial Activities** | 6 |
| **Balance Sheet** | 7 |
| **Notes to the Financial Statements** | 8 - 14 |

## GOODNEWS CHURCH, MELKSHAM CIO

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2025

| | |
|---|---|
| **Trustees** | John Francis Firth<br>Myles Pilling<br>Shirley Jenkins<br>Geoffrey Stephen Gale |
| **Charity registered number** | 1167992 |
| **Principal office** | 55 Foundry Close<br>SN12 8FD |
| **Independent Examiner** | Kolade Andrew Alli ACMA<br>The ARK Financial Management Consultancy Ltd<br>10 Gatcombe Gardens<br>West End Hampshire<br>SO18 3NA |

## TRUSTEES' REPORT
## FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report together with the financial statements of the Goodnews Church, Melksham CIO for the year 1 April 2024 to 31 March 2025.

**The objectives of the CIO are:**
A. To advance the Christian faith in accordance with the Statement of Beliefs appearing in the Schedule hereto in the County of Wiltshire and in such other parts of the United Kingdom or the world as the Trustees may from time-to-time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

B. To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in the said location and in such other parts of the United Kingdom or the world as the Trustees may from time-to-time think fit.

C. To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship, or social circumstances with the object of improving their conditions of life.

**Governance**
Nature of governing document:
The Trustees meet regularly with the pastors and leaders of the church to review achievements and activities, and to plan strategy. John and Sharon Firth lead and pastor the church, with John Firth continuing as a paid employee and as a Trustee in accordance with the CIO's constitution, which has provision for the employment of a Pastor/Trustee.
The trustees are Myles Pilling, Shirley Jenkins and Geoffrey Gale, who was appointed trustee in October 2024.

Nancy Millard is the church treasurer.
The payroll function is handled by David Bull of DC Tax and Accounts Ltd.
Sharon Firth is the Safeguarding Coordinator, and she carries out the DBS checks through Thirtyone:Eight.

The pastors of GoodNews receive spiritual support from Pastor Andy Elmes of Family Church, Portsmouth as well as maintaining its historic connections with River Valley Church, Williamsport, PA USA.

John Firth will end his employment as he and Sharon Firth are stepping aside from to roles of pastors of the church in April 2025. Nancy Millard will step down as treasure in April 2025 with John Firth taking over as interim treasurer.

**Premises:**
GoodNews Church rents ‘that meeting space’ from Melksham Town Council, for midweek and outreach activities. The Church also rents The Riverside Centre for Sunday morning meetings as that meeting space became too small for the church meetings.

**Activities 2024-2025**
This has been another productive year for GoodNews Church with increased visibility and impact on the community. The church holds regular Sunday meetings at the Riverside Centre with small group meetings at 'that meeting space'.

The church is closely connected with the other churches in Melksham, hosting a church wide ‘Prayer for Melksham’ meeting at ‘that meeting space’ and jointly leads praise meetings for adults with additional needs, ‘SHINE’, at Queensway Chapel. It also hosts a healing mentoring group (C4H) which includes people from a wide area, led by Paul Skelton, which has begun a monthly Healing Café at that meeting space.

The attendance at the church continues to grow and an increasing number of people are joining the church since the move on Sunday mornings to the Riverside Centre.

In 2021 the pastors announced that they would be stepping down from leadership in April 2025. The Trustees and leaders have made a plan for succession for the immediate future, with the current leadership team dividing the responsibilities between them.

Visiting speakers during the year, including Arnold Muwonge, have received honorariums.

The church took in monthly collections during the year for significant needs as they arose, as well as for regular monthly support for several ministries based both in the UK and overseas.

Support was provided for the work of Pastor Tinashe Veremu in Zimbabwe, to whom the church has given financial and spiritual support for over 15 years. Regular contact is maintained with Pastor Veremu and support was sent bimonthly using WorldRemit, as well as offerings taken to help with specific needs as they arose

The church supported Jon Cassel, who works with World Team in Cameroun and Transworld Radio in Benin. Support was sent to Mr Cassel through World Remit on a bi-monthly basis, as well as offerings that were taken to help with specific needs.
The church supported Rhea Ministries whose outreach work in the Thar Desert in Pakistan includes a school and embryonic churches.

The church facilitated a fund-raising concert and area school visits by Destiny Africa Children’s Choir, which raised a total of £7,000 in support of Kampala Children’s Centre in Uganda.

Collections were taken during the year for identified needs. These have included Melksham Food Bank.

The now regular Tuesday morning community drop-in has attracted up to 30 people per week and has become a valuable asset to the community.

The church has continued to run regular Bereavement Journey courses and has become strongly connected with the Social Prescribers from the GP surgeries who are regularly referring people to the course.

The church was awarded an £536 grant from Melksham Town Council and a £200 grant from Melksham Without Parish Council towards the continued work of ‘that meeting space’.

As the church has administered ‘that meeting space’ it has become an incubator for a number of groups. These include;

- The Nature and Art Friends, which meets weekly, is hosted and supported by GoodNews
- The Red Door Singers, a social group based on enjoying singing together
- A crafting group called The Secret Crocheter
- An English language class for Ukrainian guests in the area.
- The Melksham Book Club and Melksham WI use ‘that meeting space’ as their bases.
- A monthly financial wellbeing drop in for Carer Support, Wiltshire

Discussions are ongoing with other community groups, so ‘that meeting space’ can be used more efficiently for the community.

Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'

**a. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**Structure, governance and management**

**a. Constitution**

Goodnews Church, Melksham CIO is a registered charity, number 1167992, and is constituted under a Trust deed.

**b. Methods of appointment or election of Trustees**

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

**Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 9 May 2025 and signed on their behalf by:

## INDEPENDENT EXAMINER'S REPORT
## FOR THE YEAR ENDED 31 MARCH 2025

**Independent Examiner's Report to the Trustees of Goodnews Church, Melksham CIO ('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2025.

**Responsibilities and Basis of Report**

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Dated: 9 May 2025

**Kolade Andrew Alli ACMA**

The ARK Financial Management Consultancy Ltd

10 Gatcombe Gardens

West End Hampshire

SO18 3NA

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2025

| | Note | Unrestricted funds 2025 £ | Restricted funds 2025 £ | Total funds 2025 £ | *Total funds 2024 £* |
|---|---|---|---|---|---|
| **Income from:** | | | | | |
| Donations and legacies | 2 | **46,186** | **11,171** | **57,357** | *45,992* |
| **Total income** | | **46,186** | **11,171** | **57,357** | *45,992* |
| **Expenditure on:** | | | | | |
| Charitable activities | | **43,469** | **13,913** | **57,382** | *54,943* |
| **Total expenditure** | | **43,469** | **13,913** | **57,382** | *54,943* |
| **Net movement in funds** | | **2,717** | **(2,742)** | **(25)** | *(8,951)* |
| **Reconciliation of funds:** | | | | | |
| Total funds brought forward | | **42,545** | **(3,827)** | **38,718** | *47,669* |
| Net movement in funds | | **2,717** | **(2,742)** | **(25)** | *(8,951)* |
| **Total funds carried forward** | | **45,262** | **(6,569)** | **38,693** | *38,718* |

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 14 form part of these financial statements.

## BALANCE SHEET
## AS AT 31 MARCH 2025

| | Note | | 2025 £ | | *2024 £* |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| | | | - | | - |
| **Current assets** | | | | | |
| Debtors | 6 | **6,794** | | *6,210* | |
| Cash at bank and in hand | | **32,283** | | *32,858* | |
| | | **39,077** | | *39,068* | |
| Creditors: amounts falling due within one year | 7 | **(384)** | | *(350)* | |
| **Net current assets** | | | **38,693** | | *38,718* |
| **Total assets less current liabilities** | | | **38,693** | | *38,718* |
| **Net assets excluding pension asset** | | | **38,693** | | *38,718* |
| **Total net assets** | | | **38,693** | | *38,718* |
| **Charity funds** | | | | | |
| Restricted funds | 8 | | **(6,569)** | | *(3,827)* |
| Unrestricted funds | 8 | | **45,262** | | *42,545* |
| **Total funds** | | | **38,693** | | *38,718* |

The financial statements were approved and authorised for issue by the Trustees on 09 May 2025 and signed on their behalf by:

[redacted]

The notes on pages 8 to 14 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

### 1. Accounting policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Goodnews Church, Melksham CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### 1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

#### 1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset’s use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

#### 1.4 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.5 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## 1. Accounting policies (continued)

### 1.6 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

### 1.7 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

## 2. Income from donations and legacies

| | Restricted funds | Unrestricted funds General | Total 2025 | Total 2024 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Donations and offering | 7,052 | 38,452 | 45,504 | 35,820 |
| HMRC Gift Aid Payments | 0 | 6,799 | 6,799 | 6,210 |
| Other Giving | 1,921 | 0 | 1,921 | 1,330 |
| Other Income | 0 | 531 | 531 | 223 |
| Rental Income | 2,198 | 0 | 2,198 | 1,969 |
| Bank interest receivable | 0 | 404 | 404 | 440 |
| | 11,171 | 46,186 | 57,357 | 45,992 |

### 3. Expenditure on charitable activities

| | Restricted funds | Unrestricted funds General | Total 2025 | Total 2024 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Advertising | 0 | 790 | 790 | 22 |
| Children's Ministry | 0 | 0 | 0 | 0 |
| Gifts | 2,958 | 0 | 2,958 | 5,931 |
| Independent examiner's fee | 0 | 384 | 384 | 350 |
| Legal and professional fees | 0 | 1,348 | 1,348 | 1,614 |
| Ministries | 0 | 7,133 | 7,133 | 5,969 |
| Miscellaneous costs | 50 | 8 | 58 | 120 |
| Music and Sound Equipment | 0 | 0 | 0 | 0 |
| Phone | 180 | 0 | 180 | 180 |
| Rent | 6,000 | 956 | 6,956 | 6,000 |
| Repairs and renovation | 152 | 0 | 152 | 86 |
| Supplies & Equipment | 2,079 | 359 | 2,438 | 1,986 |
| Wages and salaries | 962 | 32,411 | 33,373 | 31,316 |
| Website and Internet cost | 864 | 80 | 944 | 1,005 |
| Light and heat | 668 | 0 | 668 | 364 |
| | 13,913 | 43,469 | 57,382 | 54,943 |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

### 4. Independent examiner's remuneration

| | 2025 £ | *2024 £* |
|---|---|---|
| Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts | **384** | *384* |

### 5. Trustees' remuneration and expenses

During the year ended 31 March 2025, Mr John Francis Firth received remuneration of £32,411 (2024: £30,366 in relation to work carried out on behalf of the charity.

### 6. Debtors

| | 2025 £ | *2024 £* |
|---|---|---|
| **Due within one year** | | |
| Other debtors | **6,794** | *6,210* |
| | **6,794** | *6,210* |

### 7. Creditors: Amounts falling due within one year

| | 2025 £ | *2024 £* |
|---|---|---|
| Accruals and deferred income | **384** | *350* |

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

## 8. Statement of funds

### Statement of funds - current year

| | Balance at 1 April 2024 £ | Income £ | Expenditure £ | Balance at 31 March 2025 £ |
|---|---|---|---|---|
| **Unrestricted funds** | | | | |
| General Funds | **42,545** | **46,186** | **(43,469)** | **45,262** |
| **Restricted funds** | | | | |
| Restricted Fund | **(3,827)** | **11,171** | **(13,913)** | **(6,569)** |
| **Total of funds** | **38,718** | **57,357** | **(57,382)** | **38,693** |

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

**8. Statement of funds (continued)**

**Statement of funds - prior year**

| | *Balance at 1 April 2023* £ | *Income* £ | *Expenditure* £ | *Balance at 31 March 2024* £ |
|---|---|---|---|---|
| **Unrestricted funds** | | | | |
| General Funds | *46,535* | *34,908* | *(38,898)* | *42,545* |
| **Restricted funds** | | | | |
| Restricted Fund | *1,134* | *11,084* | *(16,045)* | *(3,827)* |
| **Total of funds** | *47,669* | *45,992* | *(54,943)* | *38,718* |

28

View results

Respondent

6 Anonymous

60:57
Time to complete

1. Name of Organisation: *

Crimestoppers Trust - Wiltshire Volunteer Committee

2. Name to which cheque should be paid to, if different from above:

Crimestoppers Trust

3. Name of Applicant *

Beth Simpson

4. Address *

Regional Manager Wiltshire & Swindon
Crimestoppers Trust
[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [x] Countywide
- [ ] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Our project will help keep Melksham streets safer by highlighting the law around e-bikes and e-scooters in a public (eg. cannot have a power output of more than 250 watts and cannot be propelled at more than 15.5 miles per hour). Our campaign will empower members of the public to speak up 100% anonymously with information on those riding e-scooters and e-bikes illegally, enabling the police to take action.

We would run an educational awareness campaign on social media which is aimed at everyone aged 16yrs+ in the Melksham area. The campaign would highlight what the law states about riding e-scooters and e-bikes to ensure people understand what is and isn't legal. It would also draw people's attention to how e-bikes and e-scooters are often used by people committing other crimes such as drug dealing.

9. Amount of Grant requested *

£150

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

This campaign will run in Autumn/Winter 2026 for 3 weeks. The grant will be used as follows:
Social Media Advertising Campaign - £120.00
Project Management, Evaluation, Artwork - £30.00

There are approximately 5,800 adults living in Melksham Without so there are around 5,220 using social media (90+% of adults have active social media accounts). We would expect to reach at least 4,000 of these.

Illegal e-Bikes and e-Scooters can cause a danger on the road and on pavements, as well as be used to commit other crime. This campaign will help keep Melksham's streets safer which will benefit all residents.

Crimestoppers is an independent charity working towards a country where everyone will feel safe, wherever they live, whoever they are. We give people the power to speak up to stop crime through our 24/7 anonymous reporting phoneline or online form. We also share advice on how to protect the people you care about from crime.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

Successful in securing a grant of £3800 from Wiltshire Police and Crime Commissioner for a knife crime campaign.
Unsuccessful in securing a grant of £4,890 from Wiltshire Police and Crime Commissioner for a rural crime campaign.

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

Wiltshire Crimestoppers now has a card machine which volunteers take to events so that we can accept contactless donations.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

www.crimestoppers-uk.org

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

12/2/2025

2024/25

# Impact Report

Giving people the power to speak up and stop crime.

100% anonymously.
Always.

CrimeStoppers.

Speak up. Stay safe.

# Contents


| | |
|---|---|
| 1 | Welcome from our Chair |
| 2 | Welcome from our CEO |
| 3 | Our vision, mission and values |
| 4-5 | Achieving our strategy |
| 6-7 | Real-life cases |
| 8 | The year in numbers |
| 9-15 | Driving quality information |
| 16-20 | Connecting with every community |
| 21-24 | Building trust and confidence |
| 25 | Our future plans |
| 26 | Financial highlights |
| 27 | Auditor's statement |
| 28 | Thank you to our partners and supporters |
| 29 | Legal & administrative information |

# Each year, the number of people who contact Crimestoppers increases

We offer a safe way for people to pass on information to protect their communities.

**Lord Ashcroft KCMG PC**
Founder and Chair
of Crimestoppers

Over the past 12 months, Crimestoppers has made significant strides, with progress building year on year. We continue to support law enforcement and empower the public to speak up and stay safe, 100% anonymously.

Once again, our Contact Centre staff have excelled in their role, providing a trusted non-judgemental ear for members of the public and our valued partners.

Crimestoppers helps all people who wish to remain anonymous as they continue to voice their crime concerns and suspicions.

While crime in our communities affects us all, not everyone feels able to talk to the police, whether that be for fear of reprisals, not wanting to go through the courts, or for deeply ingrained cultural reasons. That's where Crimestoppers comes in. As an independent charity, we give people the confidence to speak up by offering the protection of complete anonymity, a promise we have kept throughout our 37-year history.

From the first call to Crimestoppers in 1988, to the thousands of calls and online forms submitted today, every piece of information we receive has a crucial part to play in protecting the public. Our charitable status is vital as it gives people much needed confidence to trust our much-needed service.

Keeping silent has a huge detrimental impact: enabling criminals to threaten the safety of our loved ones and our communities, allowing more criminals to flourish, causing significant damage and harm to society. By speaking up, we can support police in their investigations and help deliver justice for the victims of crime.

Our network of staff and volunteers across the UK and our array of partners, including Police and Crime Commissioners, police, charities and businesses, are vital in delivering our unique anonymous reporting service.

None of this would be possible without our beneficiaries – the public – who choose to speak up and tell us what they know, despite the difficult circumstances they may find themselves in. Thousands of people every day contact us, making a positive choice to do the right thing – we thank them for their public-spirited attitude and having the courage to speak up.

Everyone, no matter who they are or where they live, has the right to feel safe from crime.

> **"By speaking up, we can support police in their investigations and help deliver justice for the victims of crime"**

## Welcome from our CEO

# Crimestoppers offers hope to communities

We give a way for all members of a community to pass on crime information anonymously.

**Mark Hallas OBE**
Chief Executive,
Crimestoppers Trust

I am pleased to report that nearly a million people - 922,861 - contacted Crimestoppers during the last year. Over 220,000 high-quality reports were passed on to law enforcement and partner agencies. This is a record that underscores the growing trust the public places in Crimestoppers and the expanding reach of our work across the UK.

Our charity status and guarantee of anonymity remain crucial in encouraging people to report what they have seen, heard, or know – helping to prevent crime with no risk to the individual.

Crimestoppers' partnerships with commercial organisations is a key area of growth. Our partners receive specific vital intelligence that helps protect their workers, customers, and assets.

We value all our partners highly, be they statutory, commercial or charity. We have done more than ever this year working with partners and organisations to make our voice heard and amplify our messaging.

I want to echo Lord Ashcroft's gratitude to everyone who has used or supported our services. Our success depends on a broad network of partnerships - from Police and Crime Commissioners (PCCs), police forces, the Home Office, housing providers, trade bodies, major brands, to other charities. We are proud to work with organisations that share our commitment to develop safer communities.

We continue to be guided by Home Office priorities; from Violence Against Women & Girls (VAWG) to serious violence, to knife crime campaigns. We are further refining and improving our offer to the public to deliver a wide range of tools to educate individuals and their communities. As the police, PCCs and others recognise, there is a significant journey ahead.

I'm pleased that Crimestoppers is playing its part, doing what we do best: giving the public a safe option to speak up about crime 100% anonymously. Whilst I'm incredibly proud of our work, I recognise that there is always more we can do.

**Thank you for your continued support.**

> "We have done more than ever this year working with partners and organisations to make our voice heard and amplify our messaging"

# Our vision, mission and values

### Vision – why we exist

Everyone has the right to feel safe from crime, wherever they live.

### Mission – what we do to achieve our vision

We're an independent charity that gives you the power to speak up to stop crime, 100% anonymously.

Whoever you are, wherever you live, from communities to companies.

By phone and online, 24/7, 365 days a year.

We also share advice on how to protect the people and communities you care about from crime, so everyone can feel safe.

### Values – the principles that guide how we conduct ourselves

At Crimestoppers, we believe that it is people who stop crime. Our community of staff and volunteers live our values every day:

- **We care** – we believe that everyone has the right to feel safe from crime, wherever they live. Crime can be frightening, so we offer hope.
- **We are inclusive** – we don't judge people. We're here for everyone who needs us. We can change communities for the better by working together.
- **We are trustworthy** – we're reliable, honest and an independent charity. We act responsibly and never break anonymity.
- **We are determined** – we commit all our efforts to achieving positive change. We have a 'can-do' attitude.

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### Our role

We break down barriers that silence people and communities by offering a trusted, alternative place for people to pass on crime information with no comeback. The information we receive and pass on ensures lives are saved, criminals are stopped, and victims and their loved ones receive justice.

### Our impact

Every year, we help solve and prevent thousands of crimes.

**922,861**

Nearly a million people contacted us last year.

**227,326**

We sent over 227,000 pieces of information to the police.

**33,019**

Plus more information sent to a wide range of other statutory, commercial and third sector partners.

**26,135**

The police tell us we helped solve and prevent over 26,000 crimes. As not all forces provide comprehensive feedback, we can estimate our impact is much more than double this.





28 Crimestoppers Trust 411

# Crimestoppers – delivering results and building trust...

... always 100% anonymously. In 2024-25, our strategy has delivered record results, driven by innovation, partnership, and a focus on those most affected by crime.

## Growing the quality and reach of information

This year, we have seen a remarkable increase in both the volume and quality of information received from the public. Over 227,000 high-quality reports were again passed to law enforcement. This growth reflects our ongoing efforts to make it easier and safer for people to share what they know, often when they feel unable to approach the police directly. Our guarantee of anonymity remains central, encouraging individuals to come forward without fear of reprisal.

Our information is not only reaching the police but is also being shared with a growing network of statutory, commercial, and third sector partners. This collaborative approach has resulted in more than 26,000 crimes being solved or prevented, although the true impact is likely much higher due to incomplete feedback from all forces.

> **“Our guarantee of anonymity remains central, encouraging individuals to come forward without fear of reprisal”**

## Building trust and confidence

Trust is the foundation of our service. Since our inception in the late 1980s, millions have relied on Crimestoppers to handle their information with care and discretion. This year, over 2,500 people contacted us every day, choosing Crimestoppers as their preferred route to report crime. We continue to share our story of hope, demonstrating that speaking up can change lives and communities for the better.

Our campaigns have played a vital role in building this trust. For example, our targeted initiatives in key regions – such as the Clear, Hold, Build campaigns in West Yorkshire, Derbyshire, Staffordshire, and London – have generated hundreds of actionable reports, leading to arrests, seizures of drugs and weapons, and the safeguarding of vulnerable individuals.

> **“We continue to share our story of hope, demonstrating that speaking up can change lives and communities for the better”**

## Focusing on the communities most in need

A core pillar of our strategy is prioritising the communities most affected by crime. We have tailored our outreach to groups less likely to approach police, working closely with local authorities, housing providers, faith groups, and health services. Our campaigns are designed to break down barriers, ensuring everyone has a voice in the fight against crime.

Real-life case studies highlight the difference this makes. From helping to catch a murderer on the run to disrupting organised crime and safeguarding children at risk, the stories we receive – always anonymised – demonstrate the tangible impact of our work.

## Innovation and partnership

2024 saw the national rollout of the National Police Anti-Corruption and Abuse Reporting Service, following a successful pilot in London. This service, operated by Crimestoppers, is now the provider of choice for statutory services seeking an independent, anonymous reporting channel. Our work with commercial partners has also expanded, helping businesses protect their staff, customers, and assets.

We have also continued to support Border Force, leading to the seizure of counterfeit goods, undeclared cash, and illicit tobacco – further evidence of the wide-ranging impact of the information we receive.

## Sustaining our mission

Our Business Development team has delivered outstanding results, securing vital funds to support our expanding operations. Every pound raised enables us to reach deeper into communities and invest in new technologies and campaigns that make reporting crime even more accessible.

> **“Every pound raised enables us to reach deeper into communities and invest in new technologies and campaigns that make reporting crime even more accessible”**

## Looking ahead

As we reflect on the past year, it is clear that our strategy is working. By focusing on quality information, building trust, prioritising the most affected communities, and forging strong partnerships, we are making a real difference. We remain committed to adapting and evolving, ensuring that Crimestoppers continues to be a beacon of hope and safety for all.

Together, we are breaking the silence on crime – one anonymous report at a time.



28 Crimestoppers Trust 412

# Making a difference

## True stories, anonymised

### Information results in Bristol domestic violence arrest

This resulted in an urgent arrest of an individual for domestic violence offences, helping to protect the victim and highlighting the importance of community reporting.

### Suspect arrested for Middlesbrough brutal assault

Intelligence provided to the police by Crimestoppers assisted in the arrest of a high-risk individual involved in robbery and violence.

### Person arrested for driving under the influence of alcohol and drugs

Information given by Crimestoppers to the police resulted in a successful roadside test and criminal charges, helping to reduce dangerous driving incidents.

### Cannabis cultivation uncovered in Aberdeenshire

The premises showed signs of active use, with fans operating continuously, and there was a strong cannabis odour. Cannabis plants valued at approximately £1 million were seized, and two suspects were arrested and prosecuted.

### Anonymous tip-off for man in possession of loaded crossbow

Police, having received Crimestoppers information, responded promptly, apprehending the suspect. During the operation, officers recovered some weapons – and also a stolen quad bike.

### Wanted man suspected of assault identified thanks to community intelligence

A suspect in his 30s was travelling from Europe to the UK and was seen aboard a ferry





that arrived in Portsmouth. He was found at the port shortly after disembarkation and was detained before he could evade justice. This case highlights the crucial role that timely information from the community plays in enabling the police to swiftly locate and apprehend offenders.

> “This case highlights the crucial role that timely information from the community plays in enabling the police to swiftly locate and apprehend offenders”

### Domestic abuse suspect arrested

The suspect had escalated their violent behaviour, resulting in injuries, and had used controlling tactics such as managing the victim’s bank account and phone, and cancelling their medical appointments. The suspect was arrested for coercive and controlling behaviour.

This demonstrates how targeted intelligence allows police to intervene quickly in a complex domestic abuse case.

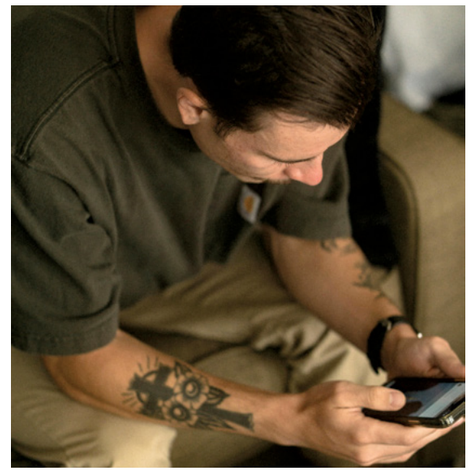
### Murder suspect arrested before boarding plane to South East Asia

An anonymous tip-off indicated that a man was planning to kill his partner after hearing that she had been unfaithful. The intelligence suggested that the suspect intended to source weapons to carry out the attack. Law enforcement acted swiftly, locating and arresting the man for firearm possession. Following the arrest, safeguarding measures were implemented to ensure the woman’s safety.

This case shows how community and intelligence efforts can help locate and apprehend persons of interest in serious criminal investigations before they leave the country.

### Cannabis plants worth around £275,000 seized in Scunthorpe

The premises was associated with ongoing drug dealing, with vehicles arriving and



> “This case shows how community and intelligence efforts can help locate and apprehend persons of interest in serious criminal investigations before they leave the country”

departing with large bags of cannabis. Authorities raised a warrant, seizing approximately 500 cannabis plants valued at around £275,000 and arresting three people.

### HIdden child abuse revealed thanks to information

Upon inspection, officers discovered a property in a state of neglect – squalid conditions, with faeces from 12 cats who lived there scattered throughout the site. There was a pervasive smell of urine, and flies on the walls.

The children, aged one, two and three years old, showed signs of physical abuse, including bruising on their arms and legs, and appeared severely malnourished, raising urgent concerns for their safety and wellbeing.

They were promptly removed from the environment and placed in the care of a family member, as authorities were dedicated to ensuring their protection and holding those responsible accountable.

April 2024 – March 2025

# CrimeStoppers. Highlights

## Crimestoppers impact

**922,861**
people contacted us anonymously

**227,326**
anonymous reports sent to police forces

**82%**
online

**18%**
by phone

**up 6%**
on last year

## Crimestoppers feedback

**1,457**
offenders arrested and charged

**26,135**
police positive crime outcomes

**£365,134**
worth of property recovered

**£45,556,521**
total drugs 'street value'

## National and regional campaigns

**10**
National

**9**
Business Development

**128**
Regional

**147**
Total

## Media coverage

**7,156**
pieces of coverage

**110**
No. of professional sessions run

**2,854**
No. of professionals reached

**1,473**
No. of workshops delivered (to young people)

**52,588**
No. of young people reached (through all avenues e.g. workshops, assemblies, community events etc)

**764**
No. of resource orders

**57**
No. of campaigns run

**74%**
Fearless reports increase on the previous year

# Seeking the best for Crimestoppers' national Contact Centre

Crimestoppers Duty Manager Graeme Sibley and Kelly Jackson from the People, Organisational and Development Team proudly represented Crimestoppers at a well-attended jobs fair held at Selhurst Park Stadium, home of Crystal Palace Football Club. The event was a valuable opportunity to engage with members of the public actively seeking employment, and to promote both current vacancies and the broader mission of Crimestoppers.

### Immediate engagement and steady interest

Within just ten minutes of the doors opening, visitors were flocking to our stand. This high level of engagement continued steadily for the next two and a half hours, reflecting strong momentum and enthusiasm from the crowd.

Graeme and Kelly were fortunate to be supported during the event's busiest period by Director of Finance Steve Mann. His involvement was instrumental in engaging with visitors, answering questions, and sharing insights about the charity's purpose and the roles available. This collaborative approach helped us connect more effectively with potential candidates.

### Focus on key roles: the 24/7 call agent

The primary role we were recruiting for was that of a 24/7 Call Agent. This position attracted significant attention, especially from people seeking a meaningful role with purpose. Graeme and Kelly received expressions of interest from over fifty attendees, all of whom left their contact details for follow-up.

### Post-event outreach and successful hires

Following the event, Kelly took the lead in reaching out to interested candidates, collecting CVs and scheduling interviews. As a result, three fair attendees have successfully joined Crimestoppers as Call Agents. This outcome underscores the effectiveness of direct engagement at such events and highlights the value of proactive recruitment strategies. Additionally, recruiting through these channels offers financial benefits by avoiding agency fees, which can typically amount to 10-20% of a Call Agent's first-year salary.

What stood out most was the evident motivation and initiative of the attendees. The energy, curiosity, and sincerity they displayed made the event not only a successful recruitment effort but also an inspiring and uplifting experience for our team.

This event provided a valuable opportunity to promote our purpose, services, and the positive impact we make across the UK – enhancing our public presence and strengthening community ties.

Crimestoppers plans to incorporate participation in future job fairs and similar events into its ongoing recruitment strategy. This approach, subject to regular review and continuous improvement, aims to attract motivated individuals and improve staff retention within the Contact Centre.

# Fearless Youth Panel: ensuring the voice of young people is at the heart of everything we do

The Fearless Youth Panel plays a key part in the development of our work by giving young people a space to speak openly about crime; how it's affecting them and their peers and what we can do, together, to help make them feel safer. The panel involves 15 young people aged between 13 and 17, and their insights influence our social media content and crime prevention campaigns, ensuring they are relatable and effective for our young audience. With our youth panel's support, we're raising awareness of our 100% anonymous reporting service and empowering more young people to speak up against crime.

A highlight this year was co-creating artwork for a digital campaign running on Snapchat, Instagram, and Spotify.

**Campaign results:**

865,904
Reach (No. of unique users who saw ads)

16,598,838
Impressions (No. of times ads displayed)

72,665
Engagement (No. of link clicks/swipe ups)

## Sim's story

Sim is a dedicated member of our Youth Panel. With two years of active involvement, she consistently leads discussions in online meetings and group chats, inspiring others with her confidence and enthusiasm. Her deep understanding of Fearless' mission and her passion for supporting young people shine through in every contribution.

Sim's thoughtful insights on imagery, language, and current trends have helped shape engaging and relevant content across platforms including Snapchat, TikTok and Instagram. In addition, she has created several videos that communicate key messages about crime prevention, amplifying Fearless' reach and impact.

Her involvement has undoubtedly developed her skills in creativity and communication, preparing her for future opportunities. Sim's dedication exemplifies how young people can influence positive change and strengthen community safety initiatives.

> **"The experience has been invaluable to me. I have been able to connect to people all over the country, develop more confidence in speaking up and more courage to say what I believe"**





# Campaign highlights extreme dangers of cannabis extraction

In February 2025, Crimestoppers launched a new initiative in Northumberland and Tyne & Wear to highlight the severe dangers associated with the illegal production of cannabis concentrates. The campaign aimed to inform the public about the risks of manufacturing products such as butane honey oil (BHO) and 'shatter', which are often used in vaping devices and edibles.

Cannabis extraction involves using highly flammable solvents like butane and propane gas to create concentrated forms of cannabis. These processes are extremely dangerous; improper handling or accidental sparks – such as flicking a light switch, activating a heat source, or plugging in appliances – can lead to catastrophic explosions. Such incidents can cause serious injuries or fatalities, affecting not only those producing the substances but also innocent individuals nearby.

In May 2025, a man whose illegal cannabis factory exploded in a block of flats, killing seven-year-old Archie York, was jailed for 14 years.

Members of the public were advised of the signs to look out for, such as large quantities of butane or propane gas canisters and unusual stainless-steel equipment set up in houses or flats.

> **"Members of the public were advised of the signs to look out for, such as unusual stainless-steel equipment set up in houses or flats"**

This campaign not only raised widespread awareness of the severe risks faced by those producing BHO and shatter, and those around them, but also provided the opportunity for members of the public to pass on information about this dangerous crime, safe in the knowledge that they would remain 100% anonymous and never need to provide any personal details.

## True stories reveal how Crimestoppers helps put the brakes on drink & drug driving

In a recent campaign to combat drink and drug driving, Crimestoppers emphasised the importance of community involvement in keeping our roads safe and highlighted how anonymous tips from the public have led to significant arrests and seizures, demonstrating the powerful impact of speaking out.

One case involved a driver who was found to be uninsured, disqualified, under the influence of alcohol and who provided false details. Crimestoppers information prompted police checks, revealing the driver's true identity. The driver was subsequently arrested.

Another incident saw a habitual drug driver stopped by police after reports from the public. A saliva test confirmed cannabis use, and further searches uncovered cocaine and cannabis in the vehicle. This driver was also taken into custody, preventing them from risking lives on the road. These stories underscore the crucial role that community vigilance plays in tackling drink and drug driving. By reporting suspicious behaviour, members of the public can help save lives and bring reckless drivers to justice.

The information Crimestoppers receives helps make our roads safer for everyone.



28 Crimestoppers Trust
415

# Garston day of action to encourage Merseyside residents to report crime

Crimestoppers launched a campaign in Garston, Merseyside to encourage residents to report crime and antisocial behaviour. The initiative involved collaboration with partner agencies, including Liverpool City Council, Merseyside Fire and Rescue, local schools, and housing providers.

As part of the campaign, new Crimestoppers signs were installed throughout the area to promote anonymous reporting. The effort was supported by targeted social media campaigns and leaflet drops to residents, aiming to raise awareness of Crimestoppers' anonymous service and encourage the community to share information on crimes such as drug dealing, knife crime, criminal gangs, and antisocial behaviour.

To mark the campaign's launch, police and partner agencies organised a community day of action in Garston, attended by Police and Crime Commissioner Emily Spurrell and representatives from Liverpool City Council, Merseyside Police and Merseyside Fire and Rescue.

During the launch, Inspector Steve Reilly emphasised the importance of community involvement, stating that working closely with residents and partners is essential to disrupting and preventing crime. He highlighted that community intelligence helps police detect crime, protect vulnerable individuals, and bring offenders to justice. He also pointed out why partnering with Crimestoppers is crucial, as some residents might feel uncomfortable reporting directly to authorities, and Crimestoppers offers an anonymous reporting channel.

During the year prior to the campaign launch, Crimestoppers received more than 8,000 anonymous reports from Merseyside, leading to arrests, seizures of drugs and weapons, and safeguarding vulnerable people.

Overall, the campaign in Garston aimed to foster a safer community by encouraging residents to speak out without fear, knowing they could give information and remain completely anonymous.

> "Some residents might feel uncomfortable reporting directly to authorities, which was why partnering with Crimestoppers was crucial, as it offered an anonymous reporting channel"

# Campaign helps protect vulnerable rural residents from crime

In autumn 2024, several police forces across northern England worked together to launch a comprehensive campaign aimed at tackling cross-border rural crime. The participating forces included Cumbria, Lancashire, North Yorkshire, Northumbria, Cleveland, and Durham. Their collective goal was to raise awareness among rural communities, improve intelligence sharing, and reduce crimes that often span large geographical areas. Criminals frequently travel along major roads such as the M6, A1, and A66 to carry out their illegal activities, causing significant distress and financial losses to residents and farmers.

The campaign focused on four key issues: theft of quad bikes and farm machinery, livestock theft, burglaries, and poaching. These crimes not only cause emotional trauma but also affect livelihoods.

Criminals often cross borders to target rural properties, making coordinated law enforcement efforts essential.

To disrupt travelling criminals, the six police forces conducted joint operations that proved highly successful. However, they emphasised that community involvement was crucial. The campaign encouraged residents and visitors to be vigilant and report any suspicious activity promptly. Public cooperation is seen as vital in helping law enforcement target resources more effectively and prevent crimes before they occurred.

The campaign also offered practical security advice for rural landowners, including fitting tracking devices on vehicles and machinery, removing keys, and keeping equipment out of sight.

Installing CCTV and video doorbells was recommended to deter offenders, along with displaying signs indicating that security measures are in place. Joining local rural or farm watch schemes was also encouraged in order to foster community vigilance.

Residents were urged to report suspicious vehicles, strangers, or stolen items, providing details such as registration numbers, descriptions, and times.

Reporting stolen livestock and poaching is essential in building intelligence and supporting investigations.

Ultimately, the collaboration between police forces and rural communities, along with the involvement of Crimestoppers, aimed to significantly reduce cross-border rural crime. By combining joint law enforcement efforts with community vigilance and practical security measures, the campaign sought to protect rural residents and safeguard their livelihoods.

# Awareness of ketamine dangers highlighted in innovative Merseyside football clubs campaign

A youth football tournament was held in May 2025 for schools across Merseyside to launch a new initiative under the Four Clubs One Goal partnership, highlighting the dangers of ketamine and its potential to destroy lives and cause serious health issues.

The tournament took place at Crosby AFC and marked a significant step in the campaign's efforts to raise awareness about drug misuse among young people. The partnership, which included Liverpool FC Foundation, Marine in the Community, Everton in the Community, and Tranmere Rovers in the Community, first began in October 2021 and has continued to improve safety across Merseyside ever since.

The campaign used both social and traditional media channels and

> "Its aim was to increase awareness about the risks of ketamine and to encourage more people to report concerns through Crimestoppers and Fearless"

was integrated into each club's programmes to reach a broad audience. Its aim was to increase awareness about the risks of ketamine and to encourage more people to report concerns through Crimestoppers and Fearless. During the tournament, participants experienced an impactful session led by individuals who had suffered from ketamine addiction. These first-hand accounts significantly illustrated the devastating effects of drug dependency to the young audience.

The event was attended by Emily Spurrell, Merseyside Police & Crime Commissioner, and received coverage in the Liverpool Echo and on local radio stations. Medals and trophies were presented by former England and Liverpool goalkeeper Chris Kirkland, adding to the significance of the occasion.

Funding and support for the Four Clubs, One Goal initiative comes from the Steve Morgan Foundation, the Hemby Trust, Liverpool FC Foundation, and Merseyside PCC, all committed to making a positive difference in the community.

# Consumer risk prevented as more than 200 toxic bottles of counterfeit vodka recovered

Crimestoppers provides the Scottish Food Crime Hotline for Food Standards Scotland (FSS), the competent food authority in Scotland. Since August 2024, FSS has been leading on a joint investigation into the sale of counterfeit vodka, labelled as Glen's, from independent licensed convenience stores across Scotland. Analysis confirmed that the 'vodka' contained isopropyl alcohol (IPA), which can be toxic to ingest in any amount and in larger quantities can be fatal.

This clearly presented a significant risk to consumers, so Crimestoppers' call handlers were briefed on the type of information sought in relation to FSS's investigation, and to offer safety advice at source. Some callers to the Hotline had actually consumed counterfeit vodka and experienced symptoms associated with IPA, including nausea, vomiting and abdominal pain, providing evidence of the risk to human health.

FSS were able to act immediately on information received via the Hotline, leading to the recovery of 234 bottles of counterfeit vodka from nine licensed stores.

This case illustrates the key role Crimestoppers plays in the development of intelligence and supporting investigations, providing a reliable and professional service for the public to pass on information in complete confidence.





# Driving down fake goods sales with public danger warning

Crimestoppers' latest campaign targeting the sale of fake goods warned the public about the potential dangers involved in buying counterfeit goods.

**Fake cosmetics:** contain harmful chemicals that may cause skin irritation, allergic reactions, or long-term health issues.

**Fake toys:** often made with low-quality materials, they can contain toxic chemicals, loose parts, or sharp edges. Giving counterfeit toys to children can lead to choking, burns, hearing damage, or even strangulation.

**Fake electronics:** unlikely to comply with manufacturing standards, making them prone to overheating, catching fire, causing burns, giving electric shocks, or even exploding.

More than 80% of counterfeit products recently tested by

> "More than 80% of counterfeit products recently tested by the government failed safety inspections"

the government failed safety inspections, according to the Chartered Trading Standards Institute. And criminals are becoming increasingly skilled at finding new ways to deceive consumers.

To help consumers avoid counterfeit goods, Crimestoppers has published guidance on how to tell if items for sale are genuine or not. Signs to look out for include:

- **Price:** Too good to be true: If the price seems unbelievably low, it's likely a fake product that could be harmful and of very poor value.
- **Suspicious websites and unusual sales locations:** Untrusted websites and lesser-known outlets are common places for criminals to sell counterfeit goods. If someone is selling products from the back of a van, in a pub or club, it's probably not genuine.
- **Spelling and grammatical errors:** Criminals often overlook small details, leading to spelling mistakes on their websites and product packaging.
- **Differences in product or packaging:** If the product you receive looks of poor quality and doesn't match the original, it's likely a fake.
- **Missing information:** If the product lacks information such as the batch number or the period-after-opening (PAO) symbol for cosmetics, safety certifications for toys, or warranty details for electronics, it's probably counterfeit.

## Delivery and impact

The awareness campaign aimed to support diverse communities in understanding the personal dangers and harms associated with fake goods, and was delivered in English, Polish and Romanian across areas known to be at risk from the sale of counterfeit goods.

Overall, 323,572 people were reached across social media. There were over 673,821 engagements with the campaign on Google Ads, and the campaign web page received nearly 1,000 views.

# Safe Street campaign: building safer communities together

Since 2021, Crimestoppers has run the Safe Street campaign in partnership with Ring, adopting a fresh and light-hearted approach to promoting home and community safety.

The campaign is designed to reassure and empower people to take simple but effective steps to protect themselves, their homes, and their neighbourhoods.

At the centre of Safe Street is a vibrant fictional community where neighbours look out for each other, creating an atmosphere of peace and security. In this community, the only drama is number 14's BBQ mishaps, and the only "menace" is the neighbour's children's football skills. These playful scenarios illustrate how a truly safe street experiences the joys of everyday life rather than crime or disorder.

The campaign encourages people to get involved in various ways: by volunteering with Crimestoppers, accessing the extensive advice from Neighbourhood Watch, or investing in Ring's latest home security technology. Ring's products not only help keep people and property safe but also enable residents to check in on loved ones, keep an eye on pets, and accept parcels while away from home. The campaign emphasises that such measures make life safer and simpler, allowing families to focus on what matters most.

During the second half of 2024, the Safe Street campaign achieved significant success across multiple digital platforms, including Facebook, Instagram, and Google. The campaign generated substantial engagement through social media impressions and link clicks, driving considerable traffic to the Crimestoppers website.

This strong performance demonstrated public interest in accessing practical safety guidance and engaging with community safety initiatives. Seasonal themes bring Safe Street to life throughout the year: in spring, only the foxes cause "mischief"; in summer, friends "invade" for parties; at Halloween, the only "unexpected visitors" are tiny trick-or-treaters; and at Christmas, the only "disappearance" is of Father Christmas's mince pies. These relatable moments highlight the power of a united community working together. Safe Street is more than a campaign; it is a call to action.

Whether individuals are marketing experts, logistics specialists, or fundraising enthusiasts, volunteering with Crimestoppers offers a meaningful way to contribute. Together with Neighbourhood Watch and Ring, the campaign shares top tips and resources to help every street become a safe street.

Crimestoppers reminds the public that anyone with information about crime can report anonymously at any time, 24/7, 365 days a year. Through this partnership and community spirit, Safe Street helps turn the vision of safer neighbourhoods into a reality across the country.

> **"The campaign is designed to reassure and empower people to take simple but effective steps to protect themselves, their homes, and their neighbourhoods"**

# Impact of Crimestoppers across Scotland

Last year, our charity in Scotland achieved a record high of 23,239 public contacts (up by 1.6 %) and disseminated 17,844 reports to Police Scotland and other law enforcement agencies.

Nearly 4,000 people from Scotland contacted us about drink and drug drivers; we received 15,000 reports on drug manufacture and supply and 400 reports about rape and sexual offences.

In November, Crimestoppers in Scotland led on a reward that gained international media attention. Thanks to a private donation of £50,000, we appealed for information to recover more than a thousand coins from the 12th and 13th centuries, stolen by criminals in June 2007 from the home of Lord and Lady Stewartby in Broughton, near Peebles.

### Crimestoppers in Scotland at a glance:

**23,239**
public contacts

**4,000**
Nearly 4,000 people contacted us about drink and drug drivers

**15,000**
reports on drug manufacture and supply

**400**
reports about rape and sexual offences

# Impact of Crimestoppers across Wales

Crimestoppers continues to make a powerful impact across Wales, with over 11,500 reports shared with police forces this year – that's an average of 960 reports a month, and a 12% rise on the previous year.

These reports have helped tackle key issues like drug trafficking, with 5,429 reports, and drink and drug driving – 3,280 reports – showing the strength of anonymous voices in keeping communities safe.

The work has gone far beyond just reporting. With over 41,000 Fearless workshops delivered, thousands of young people have been educated on crime prevention and how to speak up safely. Online engagement has also soared, with more than 235,000 visitors to the Crimestoppers website in Wales, backed by strong media coverage and £120,000 in rewards offered.

### Crimestoppers in Wales at a glance:

**960**
average number of shared reports per month

**5,429**
reports of drug trafficking

**41,000**
Fearless workshops delivered

**331**
reports of knives and bladed weapons

**3,280**
reports of drink and drug driving

**235,000**
visitors to the Crimestoppers website in Wales

# Over 400% increase in energy theft reports in 7 years

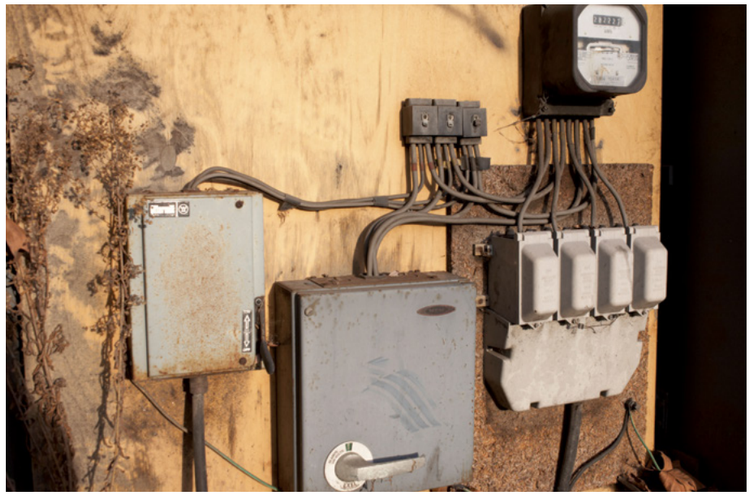
The Energy Theft Tip-off Service was launched by Crimestoppers, working in conjunction with the energy sector in Great Britain, in September 2016. Since then, it has gone from strength to strength. With ongoing education of the public around the dangers of energy theft, also known as meter tampering or meter cheating, we have encouraged more and more people to speak up about this dangerous crime.

Stay Energy Safe is the public facing brand and is used to promote the Energy Theft Tip-off Service, provide educational content, support and guidance.  It helps people identify energy theft, so they can keep themselves and their loved ones safe.

Over the last 12 months BH&P (the Stay Energy Safe marketing agency) has worked with the Retail Energy Code Company (a not-for-profit organisation that owns and manages the Retail Energy Code) and Crimestoppers, to continue to promote messages about energy theft and staying energy safe, via the Stay Energy Safe website, Google, social media, influencer activity, digital PR and radio campaigns.

This ongoing push to keep people safe has been successful, as the number of people contacting the Stay Energy Safe service, 100% anonymously, to tell us about energy theft increased by 2,939 in the 12 months from 1 April 2024 to 31 March 2025 (+20%). The number of pieces of information on suspected energy theft sent to the energy sector went up by 2,321 (+21%). 17,789 contacts meant we could pass on 13,415 pieces of information to the energy industry for investigation.

This result is worlds away from the number of reports we passed on in the first full year that the service was in operation – from 1 April 2017 to 31 March 2018 we sent 2,613 suspicions of energy theft to our energy partners. The volume achieved in 2024-25 represents a 413% increase on this initial figure.



> **We achieved a 413% growth in reports on suspicions of energy theft in 2024-25 compared to the same period in 2017-18**

With a dedicated service and ongoing and comprehensive promotion of the dangers of energy theft and the signs to spot we are keeping more communities safe from the harms associated with tampered meters, and giving suppliers, distribution network operators and gas transporters the opportunity to recover revenue lost to this crime.

## Stay Energy Safe Northern Ireland

To expand on this success, and to give more people a chance to tell us what they know about energy theft, in June 2025, we set up a new service – Stay Energy Safe Northern Ireland.

This partnership with Northern Ireland Electricity Networks (NIE Networks) enables us to protect people, homes, farms and businesses across Northern Ireland. NIE Networks is promoting the service along with its key messages to help people understand just how dangerous tampering with your meter, or the energy supply, can be. Anyone with information on energy crime now has a safe way to pass on what they know, 100% anonymously, so that the Northern Ireland energy sector can make sure the supply and meters are safe. And this in turn ensures that the people living or working nearby are protected.





# Security enhanced and communities protected via collaborations with DPD and HSBC

The Business Development team has had a successful year.

Working hard to help protect businesses and their customers, they have met challenging financial targets to ensure that the charity can do more than ever before to support its beneficiaries.

Focusing on the twin highlights of ‘speak up’ lines and information sharing, supported by impactful campaigns, Crimestoppers has both widened and deepened its offer to key partners.

Looking to the future, the team will continue to focus on those lines of activity that align with the charity’s core service, thereby ensuring that all people have the power to speak up about unacceptable behaviour, wherever it may be found.

dpd

This year, the first partnership in the logistics sector was secured, with leading parcel delivery company DPD. Together, we’re working to raise awareness and enhance the safety of both delivery drivers and customers’ goods by offering the general public a trusted and anonymous platform to report concerns. DPD operates over 10,000 vehicles in the UK from 85 locations, delivering more than 360 million parcels each year. The partnership with Crimestoppers will support the efforts of DPD’s own security team to stay one step ahead of criminals.

DPD have created a bespoke sticker, used on their DPD vehicles to show how they are working with Crimestoppers. They have also produced leaflets and posters to inform our customers and staff on what the DPD and Crimestoppers partnership is delivering.

Tim Jones, Director of Marketing, Communications & Sustainability at DPD UK, commented, “We are delighted to be working with Crimestoppers on this important

> **We are delighted to be working with Crimestoppers on this important campaign. Violence against anyone just trying to do their job is completely unacceptable**

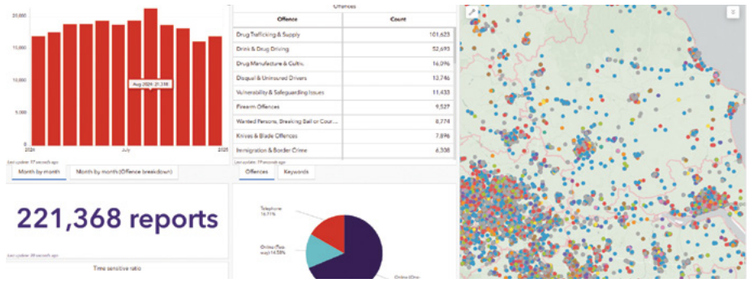
campaign. Violence against anyone just trying to do their job is completely unacceptable, so it is important that we talk about driver safety and take steps to protect our team and of course ensure the safe delivery of our customers’ products. Working with Crimestoppers will enhance the work of our inhouse Security team.”

HSBC

In 2024, we were delighted to announce our collaboration with HSBC and are now sharing data received by our Contact Centre relating to all information associated with the bank. We’re working closely with HSBC’s security team to help identify and address potential criminal activity in and around HSBC premises. By sharing relevant Contact Centre information, we support their efforts in safeguarding customers, staff, and assets.

28 Crimestoppers Trust 419

# New Data Matrix project will lead to improved campaign planning




Over the last six months, the Crimestoppers Data Team, led by Data Manager Greg Ferguson, has worked with the Marketing Communications Team to create a new tool called the Data Matrix. This tool helps Crimestoppers understand and use data better to plan and improve campaigns across the country and in specific regions.

The Data Matrix uses information collected over several years. It maps all Crimestoppers reports to different geographic areas, showing where reports are increasing or decreasing. This helps to see how well previous campaigns worked and helps to plan future activities for 2025/26 and beyond.

The tool also helps Regional Managers and the Business Development team. They can use it to review past campaigns, see what worked, and focus on areas that need more support. By tracking trends and predicting future patterns, Crimestoppers can make campaigns more effective and gather more useful information for law enforcement and partners.

Overall, the Data Matrix is a collaborative effort to make smarter decisions based on data. Mapping reports geographically and analysing trends helps target efforts better and improve how intelligence is gathered and shared with police and other agencies. This will strengthen the Crimestoppers outreach and support efforts to reduce crime and increase community safety.

# Partnership with Crime Stoppers International shows Crimestoppers UK influence

Crime Stoppers International (CSI) supports the efforts of multi-national corporations and law enforcement worldwide to stop, solve, prevent and disrupt serious and organised transnational crime.

Representatives from Australia, Canada, South Africa, and Pacific Ocean island Micronesia visited Crimestoppers UK's London headquarters and national Contact Centre. This visit provided an opportunity for the two organisations to exchange ideas on sustaining anonymous crime reporting, and saw Mick Duthie, Director of Operations at Crimestoppers UK, elected as Vice President of the CSI board.

On observing the operations of the national Contact Centre, the CSI team were impressed by Crimestoppers UK's high level of professionalism, courtesy and dedication.

Crimestoppers UK, like numerous Crime Stoppers programmes worldwide, functions independently from the police. Autonomy from law enforcement remains a crucial and distinctive feature of Crime Stoppers programmes, offering individuals an anonymous platform to come forward, fostering reports that might otherwise go undisclosed.

The partnership that is now in place between Crimestoppers UK and CSI has led to the handling of CSI reports by the UK-based Contact Centre. People wanting to report crimes anonymously on the CSI website can now submit their information globally through an online form, which is then assessed by the Crimestoppers UK Contact Centre and subsequently passed to the relevant jurisdiction.

At its core, the fight against crime and the pursuit of safer communities and nations necessitates a collective endeavour. Global cooperation brings about benefits both at home and abroad and both organisations are looking forward to continuing a lasting and collaborative relationship.





# Crimestoppers' partnership with Police CPI

Crimestoppers has partnered with Police CPI to enhance crime prevention efforts across the UK. Police CPI, a police-owned not-for-profit organisation, dedicates itself to delivering innovative and groundbreaking initiatives aimed at reducing demand on police services and safeguarding the public.

As a national scheme, Police CPI achieves notable successes through its diverse portfolio of projects. All initiatives are designed to keep communities safer by preventing crime before it happens and alleviating pressure on law enforcement agencies. The organisation collaborates extensively with various public and private sector bodies, including Crimestoppers, the Home Office, the Ministry of Housing, local authorities, trade associations, the construction industry, and manufacturers of security products.

> "All initiatives are designed to keep communities safer by preventing crime before it happens"

One of Police CPI's prominent projects is the Secured by Design initiative, which focuses on improving the security of buildings and their immediate environments. The scheme also offers an accreditation service on behalf of the UK Police Service for products and services that meet recognised security standards, thereby promoting safer environments.

Overall, Police CPI plays a vital role in delivering innovative crime prevention solutions and fostering partnerships across different sectors. Their efforts contribute significantly to creating safer communities and reducing crime-related demand on police resources.

The collaboration between Crimestoppers and Police CPI exemplifies a shared commitment to protecting the public and strengthening crime prevention initiatives nationwide.

# Empowering voters and strengthening democracy: the impact of the 2024 'Your Vote is Yours Alone' campaign

Crimestoppers worked with the Electoral Commission and the Ministry of Communities, Housing and Local Government to launch the 'Your Vote is Yours Alone' campaign. This was designed to promote electoral integrity at the polls in England in May 2024.

As a registered charity, Crimestoppers has been dedicated to raising awareness about electoral fraud since 2015, encouraging the public to recognise and report suspicious activity.

The campaign's primary goal was to educate voters about what constitutes electoral fraud and to motivate reporting. It used a comprehensive digital approach, including social media, Google Ads, and Google's AI-powered Performance Max platform. The consistent messaging, centred around protecting voter anonymity and integrity, aimed to build trust and highlight civic responsibility.

The campaign achieved notable digital engagement. On Facebook and Instagram, it garnered over 1.4 million impressions and reached nearly 447,000 users, with 46,367 clicks and a click through rate of 3.29%, with a low cost-per-click of £0.19.

Visitors were directed to a dedicated landing page on the Crimestoppers website, which attracted over 6,500 unique views and generated 23 reports of electoral concerns, such as postal vote irregularities and voter registration issues. These reports, which have been passed on to the police, highlight the public's willingness to participate in safeguarding democracy and demonstrate the campaign's tangible impact.

Overall, the campaign's success enhanced Crimestoppers' reputation as an effective partner in promoting electoral integrity, expanding its reach, and encouraging public vigilance against electoral fraud.



28 Crimestoppers Trust 420

# Crimestoppers and Fearless campaign to cut crime rates in Brixton

In a bid to tackle serious organised crime in Brixton, south London, Crimestoppers and our youth service, Fearless, ran a targeted campaign to support the Metropolitan Police's Clear Hold Build Initiative aimed at empowering residents and young people to report criminal activities 100% anonymously.

The campaign featured targeted social media, leaflet drops, and advertising at the busy Brixton tube station. Angel Town and Somerleyton are two areas within Brixton that have been particularly affected by serious organised crime, although residents still foster a strong sense of community spirit. The campaign was designed to encourage residents to provide new information about crime in their neighbourhoods, with the specific aim of gathering evidence about gang activity, seizures of weapons and drugs, and the safeguarding of vulnerable individuals.

The Fearless element of the campaign targeted young people, providing them with a safe platform to report crime without fear of retribution. The Crimestoppers and Fearless team worked with secondary schools in the borough, sharing Fearless materials, "What would you do?" playing cards and educational resources on the Snitching vs Bystander approach, helping to make professionals and young people aware of the importance of their role in creating a safer community.

Alexa Loukas, London Regional Manager for Crimestoppers, and our London volunteer Keith Lebihan, worked closely with local organisations such as the Brixton Soup Kitchen, which provides

> "The Fearless element of the campaign targeted young people in Brixton, providing them with a safe platform to report crime without fear of retribution"

meals, clothes, and support to the homeless and those in need. This collaboration aims to address the root causes of crime by offering essential services and fostering a sense of community. Keith has been volunteering for Crimestoppers in London for the last three years and spent the day in Brixton visiting community partners and handing out leaflets and posters.

Alexa said: "While working with partners in Brixton, it was clear to see that certain dedicated individuals have a significant influence in their communities. We are helping to turn things around in those communities."





# Our incredible volunteers

We have 38 active volunteer committees across the UK, each led by dedicated Chairs or Team Leaders and supported by committed volunteers with a variety of positions, who together form the backbone of our local presence.

They represent Crimestoppers at events, help raise awareness of our services, and act as trusted voices within their communities. They work closely with our 15 Regional and National Managers across the UK to ensure Crimestoppers maintains a strong and visible presence in local communities.

The dedicated programme we have had in place since 2020 to improve the support we provide to our volunteers came to its scheduled end this year. We have provided a better recruitment and induction process, new tools and resources, increased the emphasis on our Community Ambassadors Scheme and improved communications and engagement activities.

We have also created a picture of volunteering health in each area, surveying each team and creating local plans, which also highlighted what more the Volunteer Support team need to provide for our volunteers to continue to thrive.

> "Crimestoppers is pleased to recognise the incredible dedication of our volunteers who help us build safer communities"

This work continues and, following the retirement of Volunteer Manager Greg Rees after 8 years, we are delighted to welcome his replacement, Silvia Vergara. She is working with volunteers and staff to create the next phase of our volunteer engagement journey.

## Volunteer Awards 2025

Our annual Volunteer Awards give us the opportunity to showcase, celebrate and thank our volunteers. As ever, the 2025 judges found the nominations to be of an incredibly high standard,

Among the winners were Alan Pritchard from the Scotland Committee and Monica Sharp from West Mercia, who were jointly awarded The Carolyn Randall Volunteer of the Year Award, which commemorates a much-loved Crimestoppers stalwart. Alan visited nearly 100 farms to engage rural communities and foster meaningful connections, while Monica's tireless support and expertise in domestic violence campaigns have significantly benefited her region.

Colin Dobinson was the pioneer of our Community Ambassador scheme, and this year there was a new award presented in his memory, won by Lewis Gittins, from Wiltshire.

Crimestoppers is pleased to recognise the incredible dedication of our volunteers who help us build safer communities, and whose efforts are truly inspiring and vital to our mission.

CrimeStoppers. Volunteer Awards 2025

**The Carolyn Randall Volunteer of the Year Award**
Alan Pritchard, Scotland Committee

**The Carolyn Randall Volunteer of the Year Award**
Monica Sharp, West Mercia Committee

**Committee of the Year Award**
Wiltshire Committee

**Youth Volunteer Award**
Saffron Buckler, West Country Committee

**Fundraiser Award**
Peter Rolington, Kent Committee

**Unsung Hero Award**
Keith Lebihan, London Strategic Board

**The Colin Dobinson Community Ambassador Award**
Lewis Gittins, Wiltshire Committee

**Lifetime Achievement Award**
Bill South, Chair London Strategic Board

**CEO Corporate Award**
Severnside Community Rail Partnership

# 13.5% increase in reports on crime in rural Gloucestershire

The Office of the Police and Crime Commissioner, via the Home Office's Safer Streets initiative, provided £10,000 of funding for Crimestoppers to run a campaign targeting rural crime across Gloucestershire. Phase 1 ran in July and August 2024 whilst phase 2 took place in October and November.

## Why we ran the campaign

Rural crime is becoming increasingly serious and organised. A large proportion of rural crimes are orchestrated by criminal gangs to fund other criminal enterprises or to launder money. Meanwhile, the victims of rural crime are increasingly threatened and intimidated over a sustained period of time and it is believed that rural crime is often under-reported.

Our campaign focused on informing the public that many rural crimes are committed by organised crime groups, and are actually part of wider serious criminal activity.

Phase 1 concentrated on the theft of valuable farm machinery and GPS systems, whilst phase 2 tackled wildlife crime such as hare coursing and badger baiting. Our aims were to:

- Educate the public about the signs to spot that suspicious activity may be taking place in their area, encouraging them to report what they know and potentially prevent a crime from taking place.
- Raise awareness that many rural crimes are committed by criminal gangs to fund other crimes.

> **"A large proportion of rural crimes are orchestrated by criminal gangs to fund other criminal enterprises or to launder money"**

- Increase the number of reports given to Crimestoppers, providing the police with more information.
- Raise awareness of the ability to report via Crimestoppers' anonymous reporting channels, reassuring the public that they can speak up about rural crime.

## Campaign outline

- Activity consisted of two social media campaigns: a bespoke web page, local radio adverts, leaflets and a variety of promotional items to help engage with the public and farmers at local events. We also worked closely with a variety of partners to spread awareness of anonymous reporting to people in rural communities.

## Results and impact

- Our campaign reached over 174,000 local people during phase 1, and 153,000 in phase 2.
- The social media campaigns achieved excellent engagement with higher than average click through rates.
- More than 1,500 people visited our bespoke web page to find out more about rural crime.
- At the end of the project, there was a 13.5% increase in anonymous reports received by Crimestoppers relating to crime in Gloucestershire's rural areas.





# Our future plans

Our charity believes that everyone has the right to feel safe from crime, wherever they live and work, and to achieve this we believe in the power of people to stop crime.

The power is in speaking up – silence allows criminals to prosper, to hurt us and those we care about. Our promise of anonymity for anyone who comes to us is at our heart and embedded at our Contact Centre.

**"We are here to help anyone with a knowledge of a crime or criminal who for personal reasons will not share this information directly with the police or other relevant authority."**

## Our objectives are:

1. Improve the quality of anonymous information we send to the police and partners. Our quality information is both useful and unique. We maintain the highest standards to process information and protect our users. We clearly communicate our promise of anonymity to those least likely to deal directly with authorities.

In the coming year we will:

- Respond quickly to the increasing issue of knife crimes associated with robbery, assault/murder, and drug crimes with communications materials for volunteers and partners to use.
- Increase the crime reports associated with violence against women and girls, with two national campaigns, updates to our website and a variety of campaign assets for volunteers and partners to use.
- Engage with all forces to improve their reporting of Crimestoppers' impact as they solve and prevent crimes. The timeliness and quality of their feedback will improve to demonstrate how, by working together, we make a difference.

2. Improve trust and confidence in our services among our likely users. Work directly with communities and partners through conversation so the people least likely to speak up know our name, and that we are there for them should they ever need it.

In the coming year we will:

- Continue our activities in targeted areas, including longer term partnerships and community work, to address serious organised crime which blights those who live and work there.

- Use our Youth Panel more to develop our services for young people, as we build a community of informed Fearless young people, empowered to speak up about crime and confident to use Crimestoppers services.
- Implement a number of 'brand first' campaigns in specific areas of deprivation aimed at building core base of understanding of our key messages and linked to key crime priorities.

3. Extend our supporter base, partnerships and networks to reach all communities. Strong partnerships and supporters are integral to the way we work, from police to volunteers to other organisations. It is only together that we help stop crime.

In the coming year we will:

- Work closely with our partners to develop existing relationships into longer lasting deeper partnerships and create new opportunities.
- Build a network of trusted adults who can help us communicate with young people, both as individuals and through relevant national organisations.
- Produce information for growing neighbourhood policing teams so they can talk about Crimestoppers confidently.

4. Be an effective and efficient charity that provides excellent value for our beneficiaries and partners, and the best experience for our staff and volunteers.

In the coming year we will:

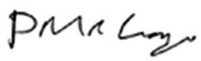
- Create a vision for our charity's future with a clear pathway to achieve this this, so that the charity's ambitions are realised.
- Develop new initiatives so our volunteers can do more to make a difference, from strong structures and processes, to training and new roles to support both volunteers and the key staff who work alongside them.
- Invest in further technology in our Contact Centre, from modern telephony systems to automation systems that streamline processes so our staff can add value to quality anonymous reporting.



28 Crimestoppers Trust 422

# Financial highlights

The summarised financial statements are not the statutory accounts but a summary of the information relating to the consolidated statement of financial activities and the consolidated balance sheet derived from the full audited Trustees' reports and financial statement of the charity, which were approved by the Board of Trustees on 23 July 2025. The auditor's statement as prescribed by the Companies Act 2006 was unqualified. Copies of the full annual financial statements will subsequently be filed with the Charity Commission, the Office of the Scottish Charities regulator and Companies House. These summarised financial statements may not contain sufficient information to gain a complete understanding of the financial affairs of the charity. The full audited Trustees' report and financial statements are available on the charity's website www.crimestoppers-uk.org or may be obtained on application to the charity's headquarters.



**Peter Gaze FCA**
**Trustee**
**23rd July 2025**

## Consolidated Statement of Financial Activities

**(Incorporating the income and expenditure account) for the year ended 31 March 2025**

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2025 £ | Unrestricted Funds £ | Restricted Funds £ | **Total Funds 2024 £** |
|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | |
| Income from charitable activities | 1 | 4,598,737 | - | **4,598,737** | 3,972,012 | - | **3,972,012** |
| Donations and legacies | 2 | 1,296,150 | 1,066,191 | **2,362,340** | 1,321,839 | 1,272,617 | **2,594,456** |
| Other trading activities | 3 | 554,306 | 1,039 | **555,345** | 1,155,511 | 1,707 | **1,157,218** |
| Income from investments | | 131,594 | - | **131,594** | 125,243 | - | **125,243** |
| ***Total income and endowments*** | | **6,580,786** | **1,067,230** | **7,648,016** | **6,574,605** | **1,274,324** | **7,848,929** |
| **Expenditure** | | | | | | | |
| Charitable activities | 4 | 5,288,864 | 1,153,448 | **6,442,312** | 5,240,473 | 1,426,548 | **6,667,021** |
| Expenditure on raising funds | 5 | 571,276 | | **571,276** | 770,534 | - | **770,534** |
| ***Total expenditure*** | | **5,860,140** | **1,153,448** | **7,013,588** | **6,011,007** | **1,426,548** | **7,437,555** |
| ***Net income/(expenditure) before transfers*** | | **720,646** | **(86,218)** | **634,428** | **563,598** | **(152,224)** | **411,374** |
| Gross transfers between funds | | (65,409) | 65,409 | **-** | (62,602) | 62,602 | **-** |
| ***Net income/(expenditure) before other recognised gains and losses*** | | **655,237** | **(20,809)** | **634,428** | **500,996** | **(89,622)** | **411,374** |
| **Other recognised gains/(losses)** | | | | | | | |
| Actuarial gain/(loss) on defined benefit pension scheme | 17 | - | - | - | - | - | - |
| ***Net movement in funds*** | | **655,237** | **(20,809)** | **634,428** | **500,996** | **(89,622)** | **411,374** |
| **Reconciliation of Funds** | | | | | | | |
| ***Total funds brought forward*** | | 3,186,899 | 131,571 | **3,318,470** | 2,685,903 | 221,193 | 2,907,096 |
| ***Total funds carried forward*** | | **3,842,136** | **110,762** | **3,952,899** | **3,186,899** | **131,571** | **3,318,470** |

All amounts are derived from continuing activities.
There are no other recognised gains or losses other than those stated above.



# Auditor's statement

# Independent Auditor's statement to the members of Crimestoppers Trust

## Report of the independent auditor on the Summary Financial Statements

The accompanying summary financial statements, which comprise the summary Consolidated Statement of Financial Activities, are derived from the audited financial statements of Crimestoppers Trust for the year ended 31 March 2025. We expressed an unqualified audit opinion on those financial statements in our report dated 15 August 2025. Those financial statements, and the summary financial statements, do not reflect the effects of events that occurred subsequent to the date of our report on those financial statements.

The summary financial statements do not contain all the disclosures required by "Accounting and Reporting by Charities: Statement of Recommended Practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective from 1 January 2019). Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of Crimestoppers Trust.

## Trustees' responsibility for the Summary Financial Statements

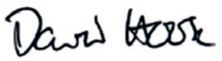
The trustees are responsible for preparing the summarised financial statements in accordance with applicable United Kingdom law and the recommendations of the charities SORP.

## Auditor's Responsibility

Our responsibility is to express an opinion on the summary financial statements based on our procedures, which were conducted in accordance with International Standard on Auditing (ISA) 810, "Engagements to Report on Summary Financial Statements."

## Opinion

In our opinion, the summary financial statements derived from the audited financial statements and the Trustees' Annual Report of Crimestoppers Trust for the year ended 31 March 2025 are consistent, in all material respects, with those financial statements.



**David Hoose**
(Senior Statutory Auditor)

for and on behalf of Forvis Mazars LLP
Chartered Accountants and
Statutory Auditor
6 Sutton Plaza, Sutton Court Road,
Sutton, Surrey, SM1 4FS

Date: 15 August 2025



28 Crimestoppers Trust

# Thank you to our partners and supporters

Our work relies on the critical support of trusts, foundations, the law enforcement community, our commercial and public sector partnerships. By sharing our values, they help promote our charity's public profile to new audiences who can benefit from our unique services.

### Trusts and Foundations

- Beaverbrook Charitable Trust
- The Bestway Foundation
- The Carew Charitable Trust
- The City Bridge Trust
- Durham County Council
- The Gilbert and Eileen Edgar Charitable Trust
- Home Office Safer Streets Fund
- The Ingram Trust
- G M Morrison Charitable Trust
- The Peacock Charitable Trust
- The Percy Hedley Foundation
- The Sylvia and Colin Shepherd Charitable Trust
- Mr and Mrs T C S Haywood's Charitable Trust

### Partnerhships

- Anker Technology (eufy)
- Association of Convenience Stores
- B&Q/Screwfix
- Bakers Basco
- Barnardo's Scotland
- Border Force
- British Association for Screen Entertainment (BASE)
- British Horseracing Authority
- Carlisle Security Services
- Centrica Plc
- Coastal Crime
- Cricket Scotland
- Crime Stoppers International
- Digital Ventures (Vivastreet)
- DPD
- Electoral Commission
- England & Wales Cricket Board
- Environment Agency (England)
- EPC - UK
- Esri UK
- Federation Against Copyright Theft (FACT)
- Food Standards Scotland
- Forensic Science Regulator
- Gangmasters Labour & Abuse Authority (GLAA)
- HM Prison and Probation Service
- HM Revenue and Customs
- HSBC
- Imabi
- Immigration Service
- Independent Press Standards Organisation
- Insurance Fraud Bureau
- Intellectual Property Office
- Isle of Man public sector
- Joint Maritime Security Centre (Port Safe)
- Liberty
- Link ATM
- Long Clawson Dairy
- Ministry of Defence
- Ministry of Housing, Communities & Local Government
- Muller
- National Anti-Corruption & Abuse Service
- National Crime Agency
- Next
- NHS Counter Fraud Authority
- NHS Scotland
- Openreach
- Rail Delivery Group
- Retail Energy Code Company
- Ring
- Royal Mail
- Save the Children
- Security Industry Authority
- Sky
- South Caernarfon Creameries
- Sport Resolutions (UK Sport)
- Thames Water
- Tideway
- UK Anti-Doping
- Wm Morrison Supermarkets Limited

### Fire and Rescue Services with FireStoppers

- Cleveland
- County Durham and Darlington
- Derbyshire
- East Sussex
- Essex County
- Greater Manchester
- Humberside
- Kent
- Nottinghamshire
- South Yorkshire
- Tyne and Wear

### Fire and Rescue Services with FRS Speak Up

- Avon
- Bedfordshire
- Cumbria
- Dorset and Wiltshire
- Gloucestershire
- Greater Manchester
- Humberside
- Lincolnshire
- Mid and West Wales
- Norfolk
- North Yorkshire
- Northamptonshire
- South Wales
- Suffolk
- Surrey

### Police with Integrity Lines

- Bedfordshire
- Cambridgeshire
- Cheshire
- Derbyshire
- Devon and Cornwall
- Dyfed Powys
- Gibraltar
- Gloucestershire
- Greater Manchester
- Guernsey
- Hertfordshire
- Isle of Man
- Jersey
- Kent
- Leicestershire
- Merseyside
- Ministry of Defence Police
- North Wales
- Northumbria
- Police Service Northern Ireland
- South Wales
- Staffordshire
- Thames Valley
- Warwickshire
- West Mercia
- West Yorkshire
- Wiltshire

### Trading Standards

- Greater Manchester
- Kent & Medway
- Wales



# Legal & administrative information

## Trustee Directors

**Chair of Trustees**

- Lord Ashcroft KCMG PC

**Trustees**

- *Ms Angela Entwistle - Deputy Chair
- Lord Choudrey CBE SI Pk
- *Mr Peter Clarke CVO OBE QPM
- Ms Ceris Gardner
- Mr Peter Gaze FCA
- Mr Bill Griffiths CBE BEM QPM
- Mr Stewart Harris FCA
- Mr Martin Hewitt CBE QPM
- Ms Suzanne Jacob OBE
- *Mr Michael Laurie CBE
- *Mr Barry Mizen MBE (resigned 4th November 2024)
- Mr Nick Ross CBE
- Mr Stephen Rubin OBE
- Sir Paul Stephenson QPM

## Advisory Board

Trustee Directors and officers marked with a * serve on the Advisory Board, together with the following:

- Mr Phil O'Shea
  Deputy Chair & AB Member for Northern Ireland and the Islands (Isle of Man & Channel Islands)
- Miss Jane Antrobus
  North West Regional Representative
- Mr Bill Cullen
  East Midlands Regional Representative
- Ms Nina Dawes
  West Midlands Regional Representative
- Mr John Dobbin
  Yorkshire & Humberside Regional Representative
- Mr Jonathan Drake
  Wales Representative
- Mr Jonathan Hamill
  North East Regional Representative
- Mr Stuart Rawlins
  Eastern Regional Representative
- Mr Peter Rolington
  South Regional Representative

## Senior Officers

- *Mr Mark Hallas OBE,
  Chief Executive
- *Mr Stephen Mann,
  Director of Finance,
  Company Secretary
- *Mr Michael Duthie,
  Director of Operations
- *Ms Kate Johnston,
  Director of Business Development
- *Ms Karen Ogborn,
  Chief of Staff

## Bankers

The Royal Bank of Scotland plc
280 Bishopsgate, London, EC2M 4RB

## Auditor

Forvis Mazars LLP
6 Sutton Plaza, Sutton Court Road, Sutton,
Surrey, SM1 4FS

## Solicitors

Bates Wells,
10 Queen Street Place, London, EC4R 1BE

## Status

Crimestoppers Trust was originally established by a Deed of Trust on 20 October 1986 and was registered by the Charity Commission with effect from 4 November 1987. On 1 April 2005 the complete undertaking of Crimestoppers Trust was transferred to a company limited by guarantee, Company Number 05382856, which is itself a registered charity, Number 1108687 (England) and Number SC037960 (Scotland). The registered office of the charity is at Sedulo London, Office 605, Albert House, 256-260 Old Street, London EC1V 9DD

The principal office is
PO Box 324, Wallington, SM6 6BG.

# It takes 5 minutes to tell us what you know.

We're reachable 24/7, 365 days a year, and accessible in over 140 languages.

Whether you contact our charity over the phone or online, you stay 100% anonymous. Always.

**crimestoppers-uk.org**

**CrimeStoppers.**

**0800 555 111**

100% anonymous. Always.

29

View results

Respondent

20 Anonymous

13:18

Time to complete

1. Name of Organisation: *

Melksham Carnival

2. Name to which cheque should be paid to, if different from above:

Melksham Carnival

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Melksham Carnival invites the residents of Melksham Without to join our annual, free to enter, free to enjoy community event.
We pride ourselves on being able to offer an afternoon of moral boosting family entertainment suitable for all walks of life.
Residents are encouraged to use our event to show case their businesses, passions and hobbies, allowing them to offer new opportunities to like minded people who aren't aware of the wonderful organisations available to them within our town.

9. Amount of Grant requested *

Based on 2025 prices
Car park hire for start location- £200
First aid cover - £320

Total - £520

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

We need to make sure that all participants have a safe location to gather for our event, as well ensuring any possible incidences are correctly dealt with including the public on route

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

MTC - £2500, Granted
MWPC- £90, Granted

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We host and attend as many events as we can over the year to raise the funds to be able to provide this non-profit event.
This year we have also focused on finding sponsorship oppertunites

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

No answer provided.

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/31/2026

| | A | B | C | D | E | F | G |
|---|---|---|---|---|---|---|---|
| 1 | **MELKSHAM CARNIVAL** | | | | | | |
| 2 | | | | | | | |
| 3 | **INCOME AND EXPENDITURE ACCOUNT** | | | | | | |
| 4 | **YEAR ENDED:** | Tuesday, 30 September 2025 | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | **Income** | | £ | | **Outgoings** | £ | |
| 8 | Sponsorship | Sponsorship / Donation | 3482.00 | | Insurance | 859.00 | |
| 9 | Grants | Grants | 2590.00 | | Procession Essentials | 3,597.98 | |
| 10 | | | | | Procession Other | 526.40 | |
| 11 | | | 6,072.00 | | Royalty | 633.10 | |
| 12 | | | | | Misc | 1,191.22 | |
| 13 | Other Income: | | | | Bonnie Baby | 0.00 | |
| 14 | | Fundraising | 180.34 | | | | |
| 15 | | Bucket Collection | 1,371.34 | | | | |
| 16 | | Royalty comp | 200.50 | | | | |
| 17 | | Bonnie Baby | 66.00 | | | | |
| 18 | | Other | 1,009.93 | | | | |
| 19 | | | | | | | |
| 20 | | | 2,828.11 | | | 6807.70 | |
| 21 | | | | | | | |
| 22 | | | | | | | |
| 23 | | | | | | | |
| 24 | **Total income** | | 8,900.11 | | | | |
| 25 | | | | | | | |
| 26 | **Total outgoings** | | - 6,807.70 | | | | |
| 27 | | | | | | | |
| 28 | **Net income 2025** | | 2,092.41 | | | | |
| 29 | | | | | | | |
| 30 | | | | | | | |
| 31 | **Net income 2025** | | 2,092.41 | | | | |
| 32 | **Reserve b/fwd from 2024** | | 5,875.04 | | | | |
| 33 | | | | | | | |
| 34 | **Reserve c/fwd** | | 7,967.45 | | | | |
| 35 | | | | | | | |
| 36 | **Represented by bank balance** | | 6713.2 | | | | |
| 37 | **Sumup Acc** | | 413.65 | | | | |
| 38 | **Cash** | | 840.60 | | | | |
| 39 | | | 7,967.45 | | | | |
| 40 | | | | | | | |
| 41 | | | | | | | |
| 42 | | | | | | | |
| 43 | | | | | | | |
| 44 | Prepared by | Michelle Brightwell | | | | | |
| 45 | | | | | | | |

30

View results

Respondent

12 Anonymous

26:55
Time to complete

1. Name of Organisation: *

Melksham Remembers

2. Name to which cheque should be paid to, if different from above:

No answer provided.

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

The publication relates specifically to the former RAF Camp on the site of Bowerhill

9. Amount of Grant requested *

£175

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

50% of the initial printing set up costs for a print run of 40 books relating to the history of RAF Melksham

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

none

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

The other 50% will come from club funds

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

https://www.facebook.com/MelkshamRemembers/

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/24/2026

Melksham Remembers

## Melksham Remembers
## Income and Expenditure
## Summary 2024-2025

| Income | | Expenditure | |
|---|---|---|---|
| WWI & WWII book sales | £321.00 | Printing/copying | £68.00 |
| Food & River Festival stall | £98.00 | Donation | £50.00 |
| Parish Council grant | £317.00 | Insurance | £21.14 |
| Donations | £20.00 | Bursary payment | £500.00 |
| | | Wreath | £20.00 |
| | | Bank charges | £4.25 |
| | **£756.00** | | **£663.39** |

| | |
|---|---|
| Opening Balance | £1,197.58 |
| Total Income | £756.00 |
| Total Expenditure | £663.39 |
| Balance @ 31/03/2025 | **£1,290.19** |

I certify that I have examined the figures provided to me and in my opinion they represent an accurate statement of the financial position of Melksham Remembers as at 31/3/25

GR Brook FMAAT
08/05/25

Melksham Remembers

# Melksham Remembers
## Income and Expenditure
## Account 2024-2025

| Date | Income | Amount | | Expenditure | Amount | Balance |
|---|---|---|---|---|---|---|
| 01-Apr-24 | Opening balance | | | | | £1,197.58 |
| 20-May-24 | WWII book sales | £20.00 | | | | £1,217.58 |
| 26-Jun-24 | Donation - Normandy Trust - sponsored run | | | | £50.00 | £1,167.58 |
| 26-Jun-24 | Primary school booklet printing costs | | | | £38.00 | £1,129.58 |
| 10-Jul-24 | Presentation cheques printing costs | | | | £30.00 | £1,099.58 |
| 26-Jul-24 | Public Liability Insurance | | | | £21.14 | £1,078.44 |
| 26-Jul-24 | Melksham Oak bursary payment | | | | £500.00 | £578.44 |
| 12-Aug-24 | WWI + WWII book sales | £36.00 | | | | £614.44 |
| 03-Sep-24 | WWII book sales | £20.00 | | | | £634.44 |
| 06-Sep-24 | WWII book sales via Melksham TIC | £180.00 | | | | £814.44 |
| 06-Sep-24 | Food & River Festival stall | £98.00 | | | | £912.44 |
| 25-Sep-24 | WWII book sales | £20.00 | | | | £932.44 |
| 11-Nov-24 | British Legion wreath | | | | £20.00 | £912.44 |
| 11-Nov-24 | Wreath donation | £20.00 | | | | £932.44 |
| 03-Dec-24 | History Centre WWII books purchase | £45.00 | | | | £977.44 |
| 14-Mar-25 | Melksham Without Parish Council grant | £317.00 | | | | £1,294.44 |
| 18-Mar-25 | Bank charges | | | | £4.25 | £1,290.19 |

## Melksham Remembers

| Date | Credit | Bank Ac | Cash | Debit | Amount | Balance |
|---|---|---|---|---|---|---|
| 1.4.24 | Opening balance | 1197.58 | 0.00 | | | 1197.58 |
| 20.4.24 | Book sale | 20.00 | | | | 1217.58 |
| 26.6.24 | | | | Normany Trust run sponsorship | -50.00 | 1167.58 |
| 26.6.24 | | | | Printing/copying | -38.00 | 1129.58 |
| 10.7.24 | | | | Printing/copying | -30.00 | 1099.58 |
| 26.7.24 | | | | Public liability insurance | -21.14 | 1078.44 |
| 26.7.24 | | | | Melksham Oak bursary | -500.00 | 578.44 |
| 12.8.24 | Book sales | 36.00 | | | | 614.44 |
| 31.8.24 | Food & River Festival stall proceeds | | 98.00 | | | 712.44 |
| 3.9.24 | Book sale | 20.00 | | | | 732.44 |
| 6.9.24 | Book sales | 180.00 | | | | 912.44 |
| 6.9.24 | Cash paid in to bank account | 98.00 | -98.00 | | | 912.44 |
| 25.9.24 | Book sale | 20.00 | | | | 932.44 |
| 3.12.24 | Book sales | 45.00 | | | | 977.44 |
| 14.3.25 | Melksham Without Council grant cheque | 317.00 | | | | 1294.44 |
| 18.3.25 | | | | Bank charges | -4.25 | 1290.19 |
| | | | | Bank A/c | | 1290.19 |
| | | | | Cash not yet paid in | | £0.00 |
| | | | | | Total | **£1,290.19** |

# MELKSHAM WITHOUT PARISH COUNCIL

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: AFC MELKSHAM DISABLED FOOTBALL TEAMS

2. Name to which cheque should be paid to, if different from above:AFC MELKSHAM

3. Name and Address of Secretary/Correspondent: [redacted]

   Telephone number[redacted]
   Email:
   r[redacted]

4. Is your work National/Countywide/Locally based? local

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

**ONLY DISABLED FOOTBALL COACHING IN AREA LOCAL DISABLED ALL WELCOME INCLUSIVE FREE CLUB**

6. Amount of Grant requested: £…300.00

7. ……

8. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

9. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | g | |
| Any other body …….. | alms house great bear | March date £300 Success £500 |

10. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

Local firm (Great Bear) note kBresse not donating as prev years

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature: [redacted]

Date:20/12/25

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 20/12/2025 |

2

| incoming Income | | Outgoing | |
|---|---|---|---|
| knorre Bremse Donation | £0 | hire indoor gym | £1,140 |
| ALMS HOUSE | £300 | REGISTRATION WFA | £218 |
| MWIRHOUT | £300 | PLI | £120 |
| MELK TC | £300 | Petrol coach | £50 |
| CASH C/F | £158 | | |
| great bear | £500 | | |
| | £1,558 | | £1,528 |

balance £30

**MELKSHAM WITHOUT PARISH COUNCIL**
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Melksham Gardeners Society

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:
[redacted]

4. Is your work National/Countywide/Locally based? Local

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

**About 50% of our members are based in Melksham Without. All society activities are open to residents of Melksham Without. Society events are open to all members of the public.and are run under our fully inclusive policies. Our aim is to inform, educate and entertain members and visitors on all things relating to gardening.**

6. Amount of Grant requested: £300.00.....

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

The grant will be used to pay for a high quality speaker at a society meeting. The cost of speakers has risen sharply in the past few years and this support is greatly appreciated. Many of our members are of retirement age and the grant enables us to keep the cost to our members at a reasonable level. We are looking to maintain a good level of speaker to educate and entertain our members. The grant would be used during our series of talks in 2026.

The society has 90 members approx. 50% of these reside in Melksham Without. Our aim is to educate, inform and entertain members with a series of gardening based talks, plant swaps, quizzes, garden visits and the annual Flower and Produce Show all of which are open to all local residents not just members.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | £240 | Successful. Given as rent on hall to hold Flower show |
| Any other body ..... | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

Our main source of funds is via Society membership and admission fees to meetings. We also hold raffles.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Melkshamgardenerssociety.co.uk

Signature: [redacted]

Date: 2/12/25

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

**I have the right to withdraw my consent and request that my details are removed from your database.**

| | |
|---|---|
| Name | [redacted] |
| Address | |
| Telephone No. | |
| Email Address | |
| Signature | |
| Date | |

MELKSHAM GARDENERS SOCIETY ACCOUNTS AS AT 28TH FEBRUARY 2025

| | |
|---|---|
| **INCOME** | |
| Membership Subscriptions | 1,410.00 |
| Online Transfer | - |
| Cheque | |
| Cash | |
| Door Money | 524.00 |
| Members | |
| Guests | |
| | |
| Raffle | 439.50 |
| Melksham Without Grant | 250.00 |
| Coach Trip - Ford Abbey | 845.00 |
| Coach Trip - Kew | 1,617.00 |
| MGS Show | 263.55 |
| Donations | 31.65 |
| June Garden Trip | 32.00 |
| Adj | |
| | |
| Total Credit for the year | 5,412.70 |
| | - |
| **EXPENDITURE** | |
| Speaker | 1,039.00 |
| Raffle Prizes | 232.91 |
| Refreshments | 47.70 |
| Hall Hire Rachel Fowler | 145.00 |
| Insurance | 80.00 |
| RHS Membership | 47.00 |
| Wreath Making materials | 92.00 |
| Chandler Coaches - Ford Abbey | 750.00 |
| Forde Abbey Entry Tickets | 525.00 |
| Chandler Coaches - | 865.00 |
| Kew Entry | 1,017.50 |
| MGS Show | 320.22 |
| Web Page | - |
| Stationery | - |
| Sound System | - |
| June Meeting Garden Trip | 140.00 |
| Auditors Gifts | 7.99 |
| | |
| Total Debit for the year | 5,309.32 |
| | |
| Opening balance as at 01/03/24 | 3,038.56 |
| | |
| Accrual hall fee Nov /Feb | - 100.00 |
| | |
| Balance Audited accounts | 3,041.94 |

33

**MELKSHAM WITHOUT PARISH COUNCIL**

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Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: Shaw and Whitley Garden Club.

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent: As above

[redacted]

Telephone
Email:

4. Is your work National/Countywide/Locally based?

Locally based

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

We have increased our numbers to 51 members. Therefore we need good communications to each person. Some of our members are deaf or hard of hearing.
We need the grant as we heavily subsidise our Speakers and site visits thus enabling everyone to get the best experience for our group.

6. Amount of Grant requested: £ 300

☐

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

The Grant application is to be used to buy a Public Address (PA) system for the Club.

There is no internet connection or any other system available. It has to be a stand-alone system and easy to transport as there is no storage available at the venue.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | NONE |
| Town & Parish councils | | NONE |
| Any other body ..... | | NONE |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

a) Annual membership Subscription of £20 per annum per member.

b) we hold an annual plant sale in May of each year.

c) a raffle is held at each monthly meeting.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

This has already been done.

Signature: [redacted]

Date: 25/1/2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

[redacted]

# Shaw and Whitley Garden Club Accounts for Y/E 31/12/2025

| Receipts. | | Expenditure | |
|---|---|---|---|
| Opening balance Cash | £189.07. | Speakers. | £847.25 |
| Bank. | £2572.73 | | |
| Total. | £2761.80. | Hall Rental. | £184.00 |
| Subscriptions. | £1168.00. | AGM expenses. | £120.95 |
| Raffle. | 523.25. | Raffle. | 75.12 |
| Refreshments. | 112.61. | Refreshments. | 52.53 |
| Plant Sale May 2025. | 848.50. | Plant Sale. | 17.59 |
| Christmas Meal. | 820.00. | Christmas Meal. | 875.00 |
| Visits to Gardens, ie. Kapunda , B.Knoll , J. Tucker | 598.00. | Garden visits | 662.00 |
| Grant MWPC. | 250.00 | Club Insurance. | 142.48 |
| McMillan Charity Appeal. | 280.55 | McMillan Appeal. | 280.55 |
| Other receipts. | 15.00. | Village Planters. | 126.77 |
| | | Visits to Members gardens | 170.43 |
| | | Supper Evening. | 199.55 |
| | | Bank charges. | 43.64 |
| | | RHS membership. | 47.00 |
| | | Other expend'tre | 391.81 |
| | | Closing bal. Cash | 350.58 |
| | | Bank | 2790.46 |
| | | Total. | 3141.04 |
| | 7377.71. | | 7377.71 |

* McMillan Appeal figures include Community Coffee Morning contribution

I have reviewed the originals of the above transactions and can certify that they represent a true position. [redacted] 4/6

View results

34

Respondent

11 Anonymous

05:54

Time to complete

1. Name of Organisation: *

Melksham Women's Institute

2. Name to which cheque should be paid to, if different from above:

As above

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

We provide a safe place every month for women to learn new skills and support each other.

9. Amount of Grant requested *

£150

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

The grant will be beneficial in helping pay for our monthly speakers.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

None

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

We fund raise - we paid for a table at the tabletop sale at the Assembly Hall in November where we sold cakes and ran a tombola.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

No answer provided.

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/12/2026

| | |
|---|---|
| WI name | Melksham WI |
| Charity number (if registered) | |
| Federation | Wiltshire Federation |

Please review the 'Notes to Financial Statement' sheet before completing this Statement.

**FINANCIAL STATEMENT**

For the period from 01/01/24 to 31/03/25

## Section A Receipts and Payments

| A1 Receipts | Total £ | Last year £ | A2 Payments | Total £ | Last year £ |
|---|---|---|---|---|---|
| Receipts at meetings | 254.00 | | Meeting expenses | 1,038.08 | |
| Subscriptions (WI share) | 672.10 | | Committee Members' expenses | 50.00 | |
| Gift Aid | - | | Pooling of fares / expenses | 16.00 | |
| Publications | - | | Publications | 154.20 | |
| Activities & events | - | | Activities & events | 68.00 | |
| WI fundraising | - | | WI fundraising | - | |
| Interest received<br>Paid into current account<br>Paid into deposit account | - | | Insurance | 32.00 | |
| Grants and donations | 1,450.00 | | Donations made | 20.00 | |
| Other income | - | | Other payments | 25.00 | |
| WI-owned hall - total receipts | | | WI-owned hall - total payments | | |
| Total Receipts | 2,376.10 | - | Total Payments | 1,403.28 | - |

| | | | | | |
|---|---|---|---|---|---|
| A3 | *Restricted funds included in total receipts* | | A4 | *Restricted funds included in total payments* | |

| | | |
|---|---|---|
| | Total Receipts less Total Payments (Surplus/Deficit for the year) | 972.82 |
| A5 | Total cash funds brought forward from last year *(equals last year's total at B1.6)* | 1,388.19 |
| A6 | Total cash funds carried forward at this year end | 2,361.01 |
| A7 | ***Total restricted funds at year end included in total cash funds above*** | |

**The main purposes of the Women's Institute organisation are:**
(a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
(b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
(c) to advance health for the public benefit; and
(d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name: Melksham

## Section B — Statement of assets and liabilities at the year end

### B1 Cash funds

| | | Total £ | Last year £ |
|---|---|---|---|
| B1.1 | Final bank balance as per Account Book, including uncleared items | 2,361.01 | 1,388.19 |
| B1.2 | *Reconciliation of final bank balance from Account Book to bank statement* | | |
| | Bank statement total at year end: 2,413.71 | | |
| | Plus amounts paid in to bank but not cleared: - | | |
| | Less cheques written but not cleared: 52.70 | | |
| | Less any cheques still uncleared from last year: - | | |
| | Total *(should equal balance at B1.1)*: 2,361.01 | | |
| B1.3 | Savings / deposit account balance | | |
| B1.4 | Petty cash in hand | | |
| B1.5 | Less any funds held as agent for federation/NFWI, i.e subscriptions received but not yet paid over *enter as a negative amount* | - | |
| B1.6 | Total cash funds | 2,361.01 | 1,388.19 |

### B2 Investments *(if any)*

| | |
|---|---|
| | |

### B3 Other monetary assets *(e.g. any money owed to the WI)*

| | |
|---|---|
| | |

### B4 Other assets held by the WI

e.g. WI owned hall, other equipment

| | Value (optional)* | Original cost (optional)* |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

** cost / value should only be completed if meaningful information is available*

### B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

| | Date due (optional)* | Amount due (optional)* |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

** amount / date due should only be completed if meaningful information available*

**Signed on behalf of all the trustees (WI Committee members)**

Signature [redacted] Name [redacted]

Date of approval

6/5/25 — President

6/5/25 — Treasurer

*Independent financial examiner's initials:* MMcA

**WI name** Melksham

## Section C Notes to the financial statement

### C1 Funds received and paid as agent

*Complete this section with total amounts received and paid over to the federation in the year*

| | Any balance from previous year £ | Receipts this year £ | Payments this year £ | Any balance held at year end £ |
|---|---|---|---|---|
| Federation / NFWI share of subscriptions | | 694.90 | 694.90 | - |
| Federation event bookings by individual members | | 48.00 | 48.00 | - |
| NFWI and / or federation raffle | | - | - | - |
| | | | | - |
| **Total** | - | 742.90 | 742.90 | |

### C2 Details of restricted funds

*Complete this section if the WI had any restricted funds during the year*

| **Name or description of restricted fund:** | | Receipts this year £ | Payments this year £ | Any balance held at year end £ |
|---|---|---|---|---|
| | | | | |
| **Total** | | | | - |

### C3 Further details of WI activities /fundraising /other

*Include additional details that would be helpful to WI members or other readers of the financial statement*

| | Receipts this year £ | Payments this year £ |
|---|---|---|
| **Activities & events (description)** | | |
| **Total WI activities** | - | - |
| **WI fundraising (description)** | | |
| **Total WI fundraising** | - | - |
| **Grants & donations** | | |
| | | - |
| **Other income / expenditure** | | |
| | | - |

*Independent financial examiner's initials* [redacted]

***Guidance on completing the WI Financial Statement is available on the My WI website***

**INDEPENDENT FINANCIAL EXAMINER'S REPORT**

View results

35

Respondent

8 Anonymous

15:29

Time to complete

1. Name of Organisation: *

Corsham Windband Association

2. Name to which cheque should be paid to, if different from above:

No answer provided.

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

CWA music-making provision whole-class instrumental lessons at Churchfields The Village School, individual participation in CWA:s 4 bands and string group serving residents living in Melksham Without. The grant will contribute towards the purchase of instruments, music and music stands.

9. Amount of Grant requested *

£1800

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

Purchase of 10 brass instruments @ £150 per instrument = £1500
Purchase of 10 Essential Elements music books @£15 per book = £150
Purchase of 10 music stands @ £15 per stand = £150

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

Wiltshire Council Area Board - Melksham £2520 - instruments and music for The Manor Primary
Wiltshire Council Area Board - Chippenham £1250 - instruments and music for St Mary's RC school

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

CWA has received donations from philanthropists.
CWA has performed locally to raise funds.
CWA has an extensive team of volunteers to fundraise and support all activities.

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

www.corshamwindband.org

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/7/2026

| Income Source | Amount | | Expenditure Source | Amount |
|---|---|---|---|---|
| | | | | |
| | | | | |
| Subscriptions | £6,240.74 | | Internet | -£ 16.79 |
| Donations and Grants | £24,263.15 | | Insurance | -£ 681.92 |
| Cornwall Payments | £8,402.53 | | DBS | -£ 290.00 |
| | | | Music | -£ 1,913.95 |
| Interest | £152.18 | | Teaching | -£ 3,397.00 |
| | | | Stationery | -£ 287.45 |
| | | | Uniform | -£ 226.95 |
| | | | Instruments | -£ 5,214.03 |
| | | | Misc | -£ 968.39 |
| | | | Venue Hire | -£ 4,465.66 |
| | | | Cornwall Costs | -£ 5,266.38 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Income | £39,058.60 | | Total Expenditure | -£22,728.52 |
| | | | | |
| | | | Balance | £16,330.08 |

# MELKSHAM WITHOUT PARISH COUNCIL

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: MELKSHAM SIXTY PLUS CLUB
2. Name to which cheque should be paid to, if different from above:
3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work National/Countywide/Locally based?

LOCALLY

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**
AS SUGGESTED BY OUR NAME, MELKSHAM SIXTY PLUS CLUB IS A GROUP FOR THE OLDER RESIDENTS OF MELKSHAM. WE MEET AT QUEENSMAN CHAPEL EVERY TUESDAY, WHERE WE HAVE A BINGO SESSION WITH A RAFFLE AT HALF TIME WHEN WE ENJOY A CUP OF TEA/COFFEE AND BISCUITS. MORE IMPORTANTLY, HOWEVER, OUR MEETINGS ENABLE MEMBERS TO CATCH UP WITH FRIENDS. FOR MANY, THIS IS THE ONLY TIME PEOPLE ARE ABLE TO GET OUT AS WE PROVIDE THE COMMUNITY BUS FOR THEM TO BE PICKED UP FROM THEIR HOMES AND DELIVERED HOME SAFELY AFTER OUR MEETINGS. MEMBERS VARY IN AGILITY FROM THE ABLE BODIED TO MEMBERS WHO ARE DISABLED AND, THEREFORE, MAY NEED WALKERS OR WHEELCHAIRS!
6. Amount of Grant requested: £.2,000... FOR COMMUNITY BUS HIRE

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

AS STATED EARLIER, WE PROVIDE A COMMUNITY BUS TO TRANSPORT OUR MEMBERS TO AND FROM OUR MEETINGS. ALTHOUGH MEMBERS DO PAY A SMALL FEE FOR THIS SERVICE, IT IS VERY HEAVILY SUBSIDISED BY THE CLUB. WE HAVE NO OBJECTION FUNDING THE SHORTFALL AS WE BELIEVE THIS SERVICE TO BE ESSENTIAL FOR OUR MEMBERS. MANY OF THEM WOULD NOT BE ABLE TO ATTEND IF IT WEREN'T FOR THE BUS, SO WOULD BE COMPLETELY ISOLATED AND FRIENDLESS! IT HAS ALWAYS BEEN A POLICY OF THE CLUB TO TRY AND GET OUR MEMBERS OUT AND ABOUT AS MUCH AS POSSIBLE. WE ALSO RUN COACH TRIPS AND EVENTS THROUGHOUT THE YEAR - NOT EVERYONE HAS A CAR OR EVEN FAMILY TO HELP THEM! OBVIOUSLY COACH PRICES ARE INCREASING ALL THE TIME, SO MEMBERS PAY A SUM TO COVER THEIR COACH SEAT - WE DON'T MAKE ANY PROFIT - AS LONG AS THE COACH HIRE COSTS ARE COVERED, WE ARE HAPPY. TO OLDER PEOPLE COMPANY AND COMMUNICATION MEAN A GREAT DEAL! OUR GROUP CONSISTS OF ABOUT 45-50 PEOPLE. FUNDING IS FOR COMMUNITY BUS HIRE.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months: N/A

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | - | - |
| Town & Parish councils | - | - |
| Any other body ..... | - | - |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

WE ARE A COMPLETELY NON-PROFIT MAKING ORGANISATION. ALL MONIES (i.e. bingo ticket and raffle sales) IS PLOUGHED BACK INTO THE CLUB.- WE PAY ALL OUR OWN COSTS - THAT IS HIRE OF THE HALL, COMMUNITY BUS CHARGES, INSURANCE COSTS, ACCOUNTANTS CHARGES (YEARLY ACCOUNTS), BOOK-KEEPERS & REFRESHMENTS & BINGO BOOKS ETC.
I AM CHAIRMAN AND I HAVE A VICE-CHAIRMAN AND NINE COMMITTEE MEMBERS - WE ARE ALL VOLUNTEERS.
I ALSO DO THE BINGO CALLING, SO WE DON'T EMPLOY ANYONE FOR THIS PURPOSE
ALL BINGO PRIZE MONEY IS PAID OUT FROM OUR WEEKLY TAKINGS.
IF THERE IS EVER ANY EXTRA FUNDS WE TRY TO PROVIDE A FREE TRIP FOR OUR MEMBERS.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature: [redacted]

Date: 6-1-26

* Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

*1 HAVE ENCLOSED OUR AUDITED ACCOUNTS PLUS 2 x UTILITY BILLS - 1 OF WHICH IS OUR LAST BILL FOR THE COMMUNITY BUS.

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | |
| Telephone No. | |
| Email Address | |
| Signature | |
| Date | 6-1-26 |

| MELKSHAM SIXTY PLUS CLUB | | | | | | |
|---|---|---|---|---|---|---|
| | | | | | | |
| STATEMENT OF ACCOUNTS | | | | | | |
| TO 31 MARCH 2025 | | | | | | |
| | | | | | | |
| | | | | | | |
| **RECEIPTS** | | | | **PAYMENTS** | | |
| | | | | | | |
| Teas and Attendance | | £ 3,832.00 | | Kitchen Supplies | | £ 900.58 |
| Raffles | | £ 1,202.50 | | Raffles | | £ 500.00 |
| Bingo | | £ 5,002.35 | | Bingo + Rollover | | £ 4,669.00 |
| Syvlia Lohan Flyer | | £ 789.15 | | Wages | | £ 1,020.00 |
| Piggy Bank & Donations | | £ 25.01 | | Audit | | £ 145.00 |
| Donations & Sundries | | £ 54.48 | | Rent | | £ 2,118.00 |
| Bus Fares | | £ 651.00 | | Bus & Coach Fares | | £ 6,735.50 |
| Outings | | £ 3,706.00 | | Outings & Celebrations | | £ 3,349.60 |
| Subscriptions | | £ 164.00 | | Insurance | | £ 181.38 |
| Closed Coventry Account | | £ 1,972.62 | | Sundries & Supplies | | £ 353.57 |
| | | | | Donations | | £ 25.30 |
| | | | | | | |
| TOTAL | | **£ 17,399.11** | | TOTAL | | **£ 19,997.93** |
| | | | | | | |
| | | | | Balance at 31 March 2025 | | £ 8,161.85 |
| | | | | Lloyds Bank Account | £ 8,161.85 | |
| Bank B/F | | £ 10,760.47 | | Cash C/F | £ 0.64 | |
| Cash B/F | | £ 0.20 | | | | |
| | | | | | | |
| | | | | | | |
| | | **£ 28,159.78** | | | | **£ 28,159.78** |
| | | | | | | |
| | | | | | | |
| Lloyds Bank | | £ 8,161.85 | | | | |
| Cash in Hand | | £ 0.64 | | | | |
| | | | | | | |
| **TOTAL CASH ASSETS** | | **£ 8,162.49** | | | | |

Prepared by: Amy Harland FIAB
2nd May 2025

CHEQUE No:
001333

# Melksham Area Community Transport

Invoice number 75/25
Date 9/12/2025
60+

C/O Tourist Info Office
32, Church Street
Melksham
Wiltshire
SN12 6LS

For use of Community Bus

| Date | Number of passengers | Hours @ £10 | Miles @ £2 | |
|---|---|---|---|---|
| 28/10/25 | 9 | 1.5 | 13 | |
| 4/11/25 | 7 | 1.5 | 8 | |
| 11/11/25 | 8 | 1.5 | 10 | |
| 18/11/25 | 9 | 1.5 | 13 | |
| 25/11/25 | 9 | 1.5 | 14 | |
| 2/12/25 | 7 | 1.5 | 13 | |
| | | | | |
| | | 9 | 71 | |
| | | | | |
| | | £90 | £142 | |
| Amount payable | | | | £232.00 |

Registered Charity number 270300

Please make your cheque payable to M.C.C.S and send to the above address

Or by Bank Transfer to the following Account referencing invoice number

Account: MCCS

Sort Code: 403213

A/C no: 41421891

**Payment due on receipt of invoice**

All enquiries to John Ruderman

[redacted]

# Invoice

Cheque No 001330
Received With
Thanks
C.C.C.O Sandy

**Queensway Chapel Melksham**

| | |
|---|---|
| Invoice Date: | 01/12/2025 |
| Invoice Number: | 000483 |
| **DUE DATE:** | **31/12/2025** |

**To**

**60+ Group Rose Nash**
*Lansdowne Close*
*Melksham*
*SN12 6XH*

**Additional information**

Settlement due in 30 days

| Description | Qty | Unit Price | Total |
|---|---|---|---|
| Use of Fellowship Room 04.11.25 | 3 | 17.00 | £51.00 |
| Use of Fellowship Room 11.11.25 | 3 | 17.00 | £51.00 |
| Use of Fellowship Room 18.11.25 | 3 | 17.00 | £51.00 |
| Use of Fellowship Room 25.11.25 | 3 | 17.00 | £51.00 |
| | | **Total due** | **£204.00** |

**Registered Address**
Pembroke Road, Melksham, SN12 7NB

**Contact Information**
Treasurer
Phone: 07484604398
Email: treasurer@queenswaychapel.co.uk

**Payment Details**

| | |
|---|---|
| Account Name | Queensway Chapel |
| Sort - Code | 40 52 40 |
| Account No. | 00011389 |

37

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. ***Name of Organisation***: Corsham Cricket Club

2. ***Name to which cheque should be paid to, if different from above:***

3. ***Name and Address of Secretary/Correspondent***:

[redacted]

Telephone number [redacted]
Email: [redacted]

4. ***Is your work National/Countywide/Locally based?*** Locally based in Beanacre.

5. ***How will the grant benefit resident living in Melksham Without?*** **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Community Benefits of a New Sports Pavilion at St Barnabas Church, Beanacre
The proposed new sports pavilion at St Barnabas Church in Beanacre will deliver significant and lasting benefits to residents across the local area. By providing modern, accessible, and flexible facilities, the pavilion will support healthier lifestyles, strengthen community connections, and expand opportunities for sport, recreation, and social engagement for all ages.

1. **Improved Access to Sport and Recreation**
A new, well-designed (Cricket) pavilion will remove many of the barriers that currently limit participation in local sport. It will:

- Provide fit-for-purpose changing rooms and safe, modern spaces that make sporting activity more welcoming and inclusive.

- Encourage increased use of the adjacent playing fields by local teams, schools, families, and informal groups.
- Create a local, low-cost venue for regular physical activity—particularly valuable in a rural village where access to leisure centres can be limited.

This improved access will support physical and mental wellbeing for residents of all ages.

2. **Opportunities for a Greater Range of Sports and Activities**
The flexible design of the pavilion should in time allow a broader range of activities available locally, the pavilion will help reduce isolation, encourage inter-generational engagement, and offer new pathways into physical activity for people who may not currently take part in sport.

3. **A Welcoming Hub for All Groups and Ages**
The pavilion will serve as a flexible community space, not just a sports building. It is hoped in time if demand is there that it could host:

- Local youth groups and children's activities
- Parent-and-toddler sessions
- Social and wellbeing groups for older adults
- Community meetings, workshops, and events
- Holiday activities and sports camps

This multifunctional use ensures that the benefits reach the whole community, supporting the needs of residents from early years to older age.

6. ***Amount of Grant requested***: £…4,000…….

7. ***Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).***

**Project Overview – Changing Facility at Beanacre Community Field**
Corsham Cricket Club (CCC) is seeking funding to construct a new, dedicated cricket changing facility "Changing Facility at Beanacre Community Field" —with running water, electricity, and secure storage—at the St Barnabas Church field in Beanacre. This facility will support the remarkable return and rapid growth of cricket in the village since 2022 and ensure that players of all ages, genders, and abilities can participate safely, comfortably, and with dignity.

---

**1. History and Background**
Corsham Cricket Club has a long and proud history of providing cricketing opportunities to the local community and county. In 2022, the Club took on the field at St Barnabas Church with the specific ambition of **bringing cricket back to Beanacre** and providing more cricket opportunities to our members and members of the local community.

This return was motivated not only by the desire to revive tradition, but also by the increasing need for additional cricket space as the sport continued to expand across Corsham and the surrounding area.
Since establishing the Beanacre ground, the project has exceeded all expectations. The field has rapidly become a thriving hub of activity, supporting junior cricket, women and girls' cricket, and wider community sessions.
The requirement for this facility was further demonstrating by its appearance in the "Wiltshire Playing Field Survey in 2025".

---

**2. Demonstrated Need: Growth in Participation**
The demand for cricket in Corsham and across Wiltshire has grown dramatically in recent years—particularly in women's and girls' cricket. Sessions at Beanacre are regularly oversubscribed, and there is now strong interest from:

- Local junior teams
- Women's and girls' squads
- County development programmes
- Community groups

As participation has expanded, Beanacre has become a key site for delivering opportunities that the Club simply could not accommodate elsewhere.
Despite its success, the ground currently **lacks essential basic facilities**. The absence of dedicated changing areas significantly limits how the site can be used.
These gaps are now the primary barrier preventing further growth of cricket in Beanacre.

---

**3. Why a New Changing Facility Is Essential**
To meet the growing demand and to provide safe, suitable conditions for all participants, a proper changing facility is now urgently required. The proposed building will provide:
**• Private and appropriate changing space**
Essential for women's and girls' cricket, visiting teams, and safeguarding requirements.
**• Shelter and refuge in bad weather**
Current temporary structures offer no protection, forcing cancellations and creating accessibility barriers for younger players and older participants.
**• Secure, dry storage**
Teams and community groups need reliable space to store kit, coaching equipment, and maintenance tools.
**• Running water and electricity**
Necessary for hygiene, handwashing, cleaning, environmental responsibility, and basic operational functionality.
**• Year-round, multi-use community potential**
A permanent, serviced building extends use of the field beyond the summer season and beyond cricket alone.
This facility is not a luxury—it is hoped this becomes a usable asset within the Beanacre and surrounding area community.

---

**4. Wider Community Benefits**
The new changing facility will unlock opportunities far beyond traditional cricket. The Club aims to expand its offer to include:

- **Walking Cricket for over-55s**, supporting physical activity, social connection, and fall-prevention.
- **Girls' development pathways**, giving local players a stepping-stone into county and regional programmes.
- **School and youth group partnerships**, providing a community-based venue for active learning.

The addition of water and electricity to the facility will further enhance the Beanacre site from a seasonal pitch to a **true community asset**, enabling more groups to benefit from accessible, local facilities.

---

**5. Long-Term Impact**

This project will deliver long-lasting advantages for Beanacre, Corsham, and the wider region:

- Supporting healthier, more active lifestyles
- Creating inclusive spaces for residents of all ages
- Strengthening community identity and local pride
- Expanding participation opportunities in a growing sport
- Ensuring the future sustainability of the Beanacre ground

With the new changing facility in place, Beanacre will be able to host more teams, more sessions, and more community activity than ever before.

> **NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

**6. Timelines**

Corsham CC submitted a pre-planning application in November 2025. As yet they are awaiting to hear from the planning office (we have chased and been promised an update shortly at time of writing). The aim is to start the project in March / April 2026. This may though slip into May with the delay in planning.

Designs have been drawn up, agreement with the landlords (St Barnabas Church) has been agreed. Builders have informed us that the project can be completed in 3 weeks so once we have received formal planning agreement and funds are in place we are confident that the project can progress to a successful conclusion very quickly.L

8. ***Other grant aid requests during the last 12 months***:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | | |

| | | |
|---|---|---|
| Any other body<br>1. Sport England. | 1. £15,000 (matched funding) | Successful (we have to raise £15k to receive £15K from Sport England (Paid in 25% tiers) |

9. ***Apart from grant aid applications, what has your organisation done to help itself by raising funds***?

As listed above Corsham CC will be raising up to £15K ourselves with various fundraising activities in the next few months to support this programmes. As a club we have also raised funds last summer during our 2025 season in the anticipation of work commencing in the winter of 26 to build this project. We are also working closely with Wiltshire Cricket to access their county grant fund which opens in February 2026. If we are successful with our fundraising and our grant applications we are hoping to build a modern fit for purpose facility that is future proofed for many generations.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature: [redacted]

Date: 23/1/26

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | |
| Date | 23/1/26 |

## CORSHAM CRICKET CLUB

### BALANCE SHEET

YEAR ENDING 31/10/2024

| | 2024 | | 2023 | | 2022 | |
|---|---|---|---|---|---|---|
| BALANCE B/FORWARD | £36,932 | | £65,805 | | £78,074 | |
| P/L FOR THE YEAR | -£9,389 | | -£28,873 | | -£12,269 | |
| TOTAL | | **£27,543** | | **£36,932** | | **£65,805** |
| | | | | | | |
| REPRESENTED BY: | | | | | | |
| BANK | £20,093 | | £33,732 | | £62,855 | |
| CASH | £450 | | £450 | | £450 | |
| DEBTORS | £0 | | £0 | | £0 | |
| BAR STOCK | £7,000 | | £3,500 | | £2,500 | |
| | | £27,543 | | £38,682 | | £65,805 |
| CREDITORS | | | -£750 | | | |
| | | £0 | | -£750 | | £0 |
| | | | | | | |
| TOTAL | | **£27,543** | | **£36,932** | | **£65,805** |

***Discretionary*** **or Notable Expenditure & Purchases last 3 years:**

| | 2024 | 2023 | 2022 | Total |
|---|---|---|---|---|
| *Players & Coaches* | *£16,034* | *£12,987* | *£9,464* | *£38,485* |
| *Club redevelopment (net of grants)* | *£8,627* | *-£6,003* | *£8,375* | *£10,999* |
| *Standing up St Bs* | *£3,507* | *£9,399* | *£3,788* | *£16,694* |
| *Ground Improve (shed, signage etc)* | *£1,545* | *£5,371* | *£530* | *£7,446* |
| *Cricket Equip inc. bolwing machine* | | *£2,925* | *£476* | *£3,401* |
| *Sky TV* | *£2,482* | *£4,443* | *£6,309* | *£13,234* |
| *subtotal* | *£32,195* | *£29,122* | *£28,942* | *£90,259* |
| Clubhouse; new boiler, cellar | £403 | £7,377 | £1,325 | £9,105 |
| Lease Extension 10 years | | £2,093 | £2,724 | £4,817 |
| New Roller | | | £16,250 | £16,250 |
| subtotal | £403 | £9,470 | £20,299 | £30,172 |
| **TOTAL** | **£32,598** | **£38,592** | **£49,241** | **£120,431** |

## CORSHAM CRICKET CLUB

### STATEMENT OF INCOME / (EXPENDITURE)

YEAR ENDING 31/10/2024

| | 2024 | 2023 | 2022 |
|---|---|---|---|
| BAR SALES | 181,116 | 181,973 | 235,831 |
| COST OF SALES | (132,525) | (143,756) | (176,746) |
| *FOOD SALES* | 11,148 | 17,700 | 26,032 |
| *FOOD Cost of Sales* | (8,721) | (16,098) | (20,557) |
| Subtotal (Gain from Bar) | **51,017** | 39,818 | 64,560 |
| Gross Margin | 26.54% | 19.94% | 24.65% |
| LEAGUE SUPPORT | **4,435** | 2,994 | 3,497 |
| UTILITIES | **(15,126)** | (14,601) | (12,263) |
| RENT & RATES | **(5,534)** | (5,663) | (2,928) |
| TV & INTERNET | **(3,268)** | (5,529) | (6,907) |
| CLUBHOUSE EXPENSES | **(10,694)** | (16,917) | (13,870) |
| New Equipment / Items | (150) | (597) | (2,361) |
| Expenses | (10,544) | (16,320) | (11,509) |
| GROUND EXPENSES | **(16,995)** | (23,040) | (27,666) |
| New Equipment / Items | (3,864) | (10,429) | (17,576) |
| Expenses | (13,131) | (12,611) | (10,090) |
| Playing MEMBERSHIP | **13,895** | 12,680 | 13,253 |
| Non-Playing MEMBERSHIP | **5,824** | 6,292 | 9,014 |
| DONATIONS | **600** | 1,090 | 640 |
| KIDS CAMPS & ALL STARS | **4,357** | 3,844 | 4,324 |
| ANNUAL DINNER | **(635)** | 70 | (5,818) |
| SPONSORSHIP | **9,900** | 4,192 | 1,917 |
| BUILDING GRANTS | **18,420** | 8,258 | 2,942 |
| CRICKET EXPENSES | **(36,853)** | (36,802) | (28,623) |
| INSURANCE | **(2,928)** | (2,432) | (3,176) |
| PROFESSIONAL FEES | **(705)** | (2,683) | (3,458) |
| PRINTING & STATIONERY | **(191)** | (262) | (250) |
| BANK INTEREST & OTHER | **(164)** | 322 | (153) |
| TOTAL Income | **249,695** | 239,414 | 297,449 |
| TOTAL Expenditure | **(234,340)** | (267,785) | (302,415) |
| Pre-Tax Gain/Loss | **15,355** | (28,371) | (4,966) |
| **Fundraising** | **403** | 1,453 | 2,114 |
| **Redevelopment Costs** | **(25,147)** | (1,955) | (9,417) |
| Corporation Tax | **0** | **0** | **0** |
| **After-Tax Gain/Loss** | **(9,389)** | (28,873) | (12,269) |

38

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Melksham + Corsham Gateway Club
2. Name to which cheque should be paid to, if different from above:
3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone numb
Email:

4. Is your work National/Countywide/Locally based?

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

Many of our members are from Melksham Without Parish. A grant will enable us to improve our members social life. Our members have learning disabilities some also have physical problems, such as wheelchair users, hearing impairments and partially sighted.

6. Amount of Grant requested: £ 1,000

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

About 50% of our members live in Melksham Without. We will use the grant to pay for activities and events throughout the year. For example to book a local business to put on discos for us, visits to our meetings by Animal Tropical Discovery and Drumnation workshops.

Our Club meets weekly on Friday evenings for two hours. We are affiliated to Mencap.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | | |
| Any other body ..... | | |

a) Our members pay £3 subs we also have a Raffle and Tuck Shop every week.

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

| | | | |
|---|---|---|---|
| **Report to the trustees** | MELKSHAM & CORSHAM GATEWAY CLUB | | |
| **On accounts for the year ended** | 30/6/24 | **Charity no (if any)** | 1049943 |
| **Set out on pages** | ONE OF ONE | | |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete* [ ] *if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

| | | | |
|---|---|---|---|
| **Signed:** | [redacted] | **Date:** | 20/12/24 |
| **Name:** | [redacted] | | |
| **Relevant professional qualification(s) or body** | N/A. | | |

## Melksham and Corsham Gateway Club

## Income & Expenditure for the Y/E 30th June 2024

| INCOME | £ |
|---|---|
| Subs | 2,643.00 |
| Donation | 557.32 |
| | **£ 3,200.32** |

| EXPENDITURE | |
|---|---|
| Rent | 646.00 |
| Insurance | 304.49 |
| Singer | 300.00 |
| Christmas Party | 332.16 |
| Activites | 483.73 |
| Discos | 290.00 |
| Affiliation Fee | 50.00 |
| Food & Drink | 979.94 |
| Postage & Stationary | 166.26 |
| Prizes | 157.69 |
| 50th Birthday Party | 1,210.09 |
| Donations | 66.00 |
| | **£ 4,986.36** |

| | |
|---|---|
| XS Expenditure over Income | **£ 1,786.04** |

| Bank Account | |
|---|---|
| Balance at 01/07/23 | 7,528.33 |
| Less XS of Expenditure over Income | -1,786.04 |
| Balance at 30/06/24 | **£ 5,742.29** |

39

**MELKSHAM WITHOUT PARISH COUNCIL**

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: Bowerhill Ladies Group

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work National/Countywide/Locally based?
**Local**

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

**The Bowerhill Ladies Group serve the ladies of Bowerhill and surrounding areas with a monthly opportunity to meet up, listen to a speaker and enjoy social interaction with their peers. Friendships are formed and this leads to vital connections for some of our members thus alleviating loneliness and social isolation. We meet monthly at Bowerhill Village Hall. We currently have 33 members and average monthly attendance is 25. It doesn't happen often but we try to help if someone is ill or needs help. The club has been in existence since 1987 and a few of us, including myself, have been involved since that date.**

6. Amount of Grant requested: **£500**

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

**We are looking for help with the general running costs of our club which will enable us to keep the annual subscription low. Members pay a yearly subscription and this covers them for the year with no further charge unless we go out on a visit. As long as we have about 30 members, this just about covers meeting costs but, unfortunately, our costs are increasing year on year. From October 2025 we have had to pay monthly bank charges and printing costs, speakers are charging more and more and also some add on travel costs. The hall hire is also a big outlay and will probably increase.**

**Indirectly, we contribute a significant amount to charity, as quite often a speaker will donate their fee to charity or a good cause. We'd like to increase the amount we give to charity.**

**Based on our accounts for y/e March 2025, I have set out below a basic overview of our running costs:**

| **Income:** | |
|---|---|
| **32 x £22 Annual Subscriptions** | **£704.00** |
| **Additional Fundraising** | **£232.00** |
| | **£936.00** |

| **Outgoings:** | |
|---|---|
| **Hall hire charge** | **£230.00** |
| **Speaker costs** | **£562.79** |
| **Bank charges (new for 2026)** | **£59.88** |
| | **£852.67** |

**As long as we keep the membership at a similar level, you can see we are just about covering costs, although we do have a contingency fund. It is increasingly hard to attract new members. Accounts are enclosed. If we are lucky enough to be awarded a grant we can use any surplus to book more speakers and possibly supplement our Christmas party or Harvest Supper etc.**

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | £780 to pay for Summer coach outing | Awarded |
| Town & Parish councils | | |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

**We hold regular bring and buys and a monthly raffle which top up our income.**

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature:

Date:

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | |
| Date | 29/01/2026 |

**Bowerhill Ladies Group**
**Income and Expenditure Statement**
**For Year Ending March 31 2024/2025**

| | £ | £ | | £ | £ |
|---|---|---|---|---|---|
| **INCOME** | | | **EXPENDITURE** | | |
| Opening Balance: Santan | 182.93 | | | | |
| Petty Cash | 1339.66 | | **Speakers** | | |
| | | **1522.59** | Lottie | 123.00 | |
| | | | Blood Bikes | 131.00 | |
| **Subscriptions** | | | Great Bustards | 127.00 | |
| Subscriptions | 704.00 | | Marzipan Modellling | 78.80 | |
| Visitors | 48.00 | | Leslie Gingerbread | 47.99 | |
| Year end 25-26 | 23.00 | **775.00** | NGS | 55.00 | |
| | | | | | **562.79** |
| **Special Functions** | | | **Special Functions** | | |
| AGM Antico | 12.00 | | AGM | 579.14 | |
| Duckpond Farm | 240.00 | | Refund Garden Visit (Duckpond) | 16.00 | |
| Chriistmas Meal Barge | 900.50 | | Christmas Barge2024 | 802.45 | |
| Harvest Supper | 6.00 | | Harvest Supper | 44.92 | |
| AGM Amtico | 524.95 | | Rrefund Christmas Meal | 24.50 | |
| Error total October | 0.50 | | Duckpond Farm | 224.00 | |
| | | **1683.95** | | | **1691.01** |
| **Fundraising** | | | | | |
| Bring and Buy May | 71.00 | | **Miscellaneous** | | |
| Bring and Buy Oct. | 20.60 | | Hall Hire | 230.00 | |
| Dutch Auction Jan 25 | 17.95 | | T&C's | 35.77 | |
| | | | Programme printing etc | 22.00 | |
| | | **109.55** | Boxes in cupboard | 29.00 | |
| | | | Dishcloths | 1.00 | |
| | | | Prizes Beetle Drive | 2.00 | |
| **Raffle Income** | | | | | **319.77** |
| Raffle | 402.01 | | **Raffle Expenses** | | |
| | | | Monthly | 179.59 | |
| | | | Christmas Raffle | 100.00 | |
| | | **402.01** | | | **279.59** |
| | | | **Closing Balance** | | |
| | | | Bank | 1068.75 | |
| | | | Cash | 571.19 | |
| **Total** | | | | | **1639.94** |
| | | **£4,493.10** | | | **£4,493.10** |

# 40

View results

Respondent
9 Anonymous

14:14
Time to complete

1. Name of Organisation: *

Shaw and Whitley Art Group

2. Name to which cheque should be paid to, if different from above:

Mrs Elizabeth Bridges

3. Name of Applicant *

[redacted]

4. Address *

[redacted]

5. Telephone number: *

[redacted]

6. Email Address:

[redacted]

Section

7. Is your work *

- [ ] National
- [ ] Countywide
- [x] Locally based

8. How will the grant benefit resident living in Melksham Without? *

**NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

All members live locally or within a small area outside of Whitley. We offer an environment which can be reached by walking or a short journey on a bus. We try to keep our membership cost down to £20 a month but the rent is expensive. Also we like to offer tuition for those who request it, to keep our membership up.

9. Amount of Grant requested *

We would like £250

10. Purpose for which grant is required *

**Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).**

NOTE: Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

We would like our grant so that we can still offer tuition to encourage membership and to keep paying our rent without increasing our fees.
Also most of our members are elderly and do not always attend which means some weeks we do not have a full house.
One of our members goes away for the Summer so no fees and another recently had cancer so no fees.

11. Other grant aid requests during the last 12 months *

Please provide Source, Amount and Outcome of request

NIL

12. Apart from grant aid applications, what has your organisation done to help itself by raising funds? *

Art Exhibition in the smallest Art Gallery in telephone box in Whitley

13. If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk please give provide website address below

NIL

## Form confirmation

Please note: We require a copy of your **latest audited accounts** which can be sent to admin@melkshamwithout-pc.gov.uk or delivered to the parish council office.: First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES. Our office opening hours are: Monday to Thursday 9.15am - 5.15pm

14. Name of person filling out form

[redacted]

15. Date of form submission

1/12/2026

## Whitley Art Group

### Receipts and Payments

10/4/25 — 9/1/26

| Date | Description | Credit | Debit | Balance |
|---|---|---|---|---|
| 10/4/25 | Carried forward | | | 543·17 |
| | Subs 8 members | £115 | | 658·17 |
| 1/5/25 | Coffee, biscuits, milk | | £5 | 653·17 |
| 8/5/25 | Hire Reading Rooms | | | |
| | 3, 10, 17+24 April | | £120 | 533·17 |
| 15/5/25 | Subs 8 members | £110 | | 643·17 |
| | ~~Entry~~ Tuition | | | |
| 29/5/25 | $9^{30}-12^{30}$ J. HOPKINS | | £150 | 493·17 |
| | Subs 2 members | £20 | | 513·17 |
| 2/6/25 | Coffee, milk + biscuits | | £5 | 508·17 |
| —"— | Hire Reading Rooms | | | |
| | 8, 15, 22+29 May | | £120 | 388·17 |
| 5/6/25 | Subs 8 members | £115 | | 503·17 |
| 14/7/25 | Hire Reading Rooms | | | |
| | 5, 12, 19, 26 June | | £120 | 383·17 |
| 4/9/25 | Subs 7 members | £140 | | 523·17 |
| | Coffee, tea, milk + biscuits | | £5 | 518·17 |
| 11/9/25 | 1 member subs | £10 | | 528·17 |
| —"— | Tuition + boards | | | |
| | Bayhawa Croop 10-12 | | £30 | 498·17 |
| 3/10/25 | Hire Reading Rooms | | | |
| | 4, 11, 18+25 £12 per hour SEP | | £144 | 354·17 |
| 9/10/25 | Tea, Coffee, milk + biscuits | | £5 | 349·17 |
| 9/10/25 | Subs 7 members | £140 | | £489·17 |
| 30/10/25 | Subs 3 members | £40 | | 529·17 |
| 6/11/25 | Subs 4 members | 80 | | 609·17 |
| —"— | Coffee, milk + biscuits | | £10 | 599·17 |

C/F

[redacted]

| Date | Description | Credit | Debit | Balance |
|---|---|---|---|---|
| 6/11/25 | Carried forward | | | £599.17 |
| 9/11/25 | Hire of Reading Rooms | | | |
| | 2, 9, 16, 23, 30 Oct | | £180 | £419.17 |
| 13/11/25 | Subs 4 members | £80 | | £499.17 |
| 20/11/25 | Subs 1 member | £20 | | 519.17 |
| 4/12/25 | Subs 9 members | £145 | | £664.17 |
| | Hire of Reading Rooms | | | |
| | 6, 13, 20, 27 Nov 25 | | | |
| | £36 per week. | | £144 | 520.17 |
| 10/12/25 | Hire of Reading Rms | | | |
| | 4, 11, 18 Dec 25 | | £108 | 412.17 |
| 18/12/25 | Part Payment for | | | |
| | Christmas lunch | | | |
| | at White Hart, Ilkley | | £50 | 362.17 |
| 8/1/26 | Tea, coffee, biscuits & | | | |
| | milk. | | £10 | 352.17 |
| 9/1/26 | Reimbursed from | | | |
| | White Hart Xmas | £30 | | 382.17 |
| —"— | Subs 9 members | £180 | | £562.17 |
| | [redacted] | | | |

# Whitley Reading Rooms

## Registered Charity no. 305595

## Middle Lane, Whitley, Wiltshire SN12 8QR

[redacted]

3rd October 2025

[redacted]
Whitley Art Group
[redacted]

# INVOICE

For the hire of Whitley Reading Rooms for 4 x 3-hour sessions on 4th, 11th, 18th and 25th September at the cost of £12 per hour.

**Total Charge:** **£144** Paid 3/10/25 via Bank

We look forward to your speedy settlement of this invoice. Our preferred payment method is by direct bank transfer to the account detailed below.

Thank you

[redacted]

Treasurer Whitley Reading Rooms

[redacted]

Cheques, if used, should be made payable to Whitley Reading Rooms
Cash can be posted through my letterbox clearly marked with name and session.

# Whitley Reading Rooms

Registered Charity no. 305595

Middle Lane, Whitley, Wiltshire SN12 8QR

[redacted]

8th November 2025

[redacted]

Whitley Art Group

[redacted]

## INVOICE

For the hire of Whitley Reading Rooms for 5 x 3-hour sessions on 2nd, 9th, 16th, 23rd and 30th October at the cost of £12 per hour.

**Total Charge: £180**

We look forward to your speedy settlement of this invoice. Our preferred payment method is by direct bank transfer to the account detailed below.

Thank you

[redacted]

Treasurer Whitley Reading Rooms

[redacted]

Cheques, if used, should be made payable to Whitley Reading Rooms
Cash can be posted through my letterbox clearly marked with name and session.

# Whitley Reading Rooms

## Registered Charity no. 305595

## Middle Lane, Whitley, Wiltshire SN12 8QR

[redacted]

8th January 2026

[redacted]

Whitley Art Group

[redacted]

# INVOICE

This is to acknowledge receipt of your payment for the hire of Whitley Reading Rooms for 3 x 3-hour sessions on 4th, 11th and 18th December totalling £108 which combined with your payment for November at £144 also received on 10th December gives an overall payment of £252.

Received with thanks

**Total Charge:** **£252** Paid 10/12/25

We look forward to your speedy settlement of this invoice. Our preferred payment method is by direct bank transfer to the account detailed below.

Thank you

[redacted]

Treasurer Whitley Reading Rooms

[redacted]

41

# MELKSHAM WITHOUT PARISH COUNCIL

First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

## APPLICATION FOR GRANT AID

1. Name of Organisation: Melksham Tourist Information Centre

2. Name to which cheque should be paid to, if different from above:

3. Name and Address of Secretary/Correspondent:

[redacted]

Telephone number: [redacted]
Email: [redacted]

4. Is your work National/Countywide/Locally based?

   Locally based

5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

   The grant enables us to continue offering a range of services not available in any other organisation in the town. The Information Centre is the source of information on activities, learning and travel for people of all ages. We are here to help and support Melksham Without residents to access information of local services within our town.

   Services we offer include:

   Booking agent - for National Express and for the Melksham Area Community Transport.

Box Office - for professional, amateur productions and events in the area.
Agent for charity cards at Christmas – Cards for Good Causes, Air Ambulance, RNLI and RemindUK.
We sell local souvenirs, literature, books, postcards and stamps.
Selection of local information leaflets/newspapers eg train and bus timetables, Melksham News, West Wilts.

We also sell secondhand books and jigsaws to help keeps us open

6. Amount of Grant requested: £…600…….

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

   To help with the general running of the Information Centre to keep it open to be able to support residents within Melksham Without Parish.

   We are the booking centre for the community bus which picks up customers from their front door to take them shopping and for the community bus days out.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | £4000 | £4000 |
| Any other body …….. | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

   We obtain commission on sales for the National Express and Cards for Good Causes. We have Melksham souvenirs for sale, sale books on Wiltshire, maps local and national, local honey, cards supplied by local artist/crafters and Melksham keyrings from the Melksham Shed. We have a large selection of second-hand books and jigsaws for sale.

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Visit-melksham.com

Signature: [redacted]

Date: 29 January 2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

## Privacy Statement

In line with the General Data Protection Regulations that came into force in May, please find below the Parish Council's privacy notice which contains details relating to your personal data being stored by the Parish Council. Can you please sign and return the Consent form.

I agree that I have read and understand Melksham Without Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Melksham Without Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

| | |
|---|---|
| Name | [redacted] |
| Address | [redacted] |
| Telephone No. | [redacted] |
| Email Address | [redacted] |
| Signature | [redacted] |
| Date | 29 January 2026 |

## Melksham Tourist Information Centre Ltd
## Balance Sheet
## As At 30 April 2025

**Registered number:** 05795109

| | Notes | 2025 £ | 2025 £ | 2024 £ | 2024 £ |
|---|---|---|---|---|---|
| **CURRENT ASSETS** | | | | | |
| Stocks | 4 | 5,182 | | 4,755 | |
| Cash at bank and in hand | | 2,889 | | 2,792 | |
| | | 8,071 | | 7,547 | |
| **Creditors: Amounts Falling Due Within One Year** | 5 | (498) | | (480) | |
| **NET CURRENT ASSETS (LIABILITIES)** | | | 7,573 | | 7,067 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | 7,573 | | 7,067 |
| **Creditors: Amounts Falling Due After More Than One Year** | 6 | | (875) | | (735) |
| **NET ASSETS** | | | 6,698 | | 6,332 |
| **RESERVES** | | | | | |
| Other reserves | | | 9,149 | | 9,149 |
| Income and Expenditure Account | | | (2,451) | | (2,817) |
| **MEMBERS' FUNDS** | | | 6,698 | | 6,332 |

For the year ending 30 April 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The member has not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The company has taken advantage of section 444(1) of the Companies Act 2006 and opted not to deliver to the registrar a copy of the company's Income and Expenditure Account.

On behalf of the board

[redacted]

Director
09/01/2026

The notes on page 2 form part of these financial statements.

**MELKSHAM WITHOUT PARISH COUNCIL**
First Floor
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Market Place, Melksham
Wiltshire, SN12 6ES
Tel/Fax: 01225 705700
Email: admin@melkshamwithout-pc.gov.uk
Web: www.melkshamwithout-pc.gov.uk

# APPLICATION FOR GRANT AID

1. Name of Organisation: CONNECT SHAW + WHITLEY
2. Name to which cheque should be paid to, if different from above:
3. Name and Address of Secretary/Correspondent:
   [redacted]
   Telephone number: [redacted]
   Email: [redacted]
4. Is your work National/Countywide/Locally based?

   Locally
5. How will the grant benefit resident living in Melksham Without? **NB: No grant can be given unless it directly benefits residents living in the Melksham Without Parish.**

   Provides local information via magazine.
6. Amount of Grant requested: £ 250 -00

7. Purpose for which grant is required. Please provide a statement on how the money will be used; give details of when work will be done and date by which the project will be completed, along with details of how this benefits resident of the Parish (for example number/ percentage of people taking part in your organisation or activities who live in Melksham Without).

The grant will be used to contribute towards increased magazine printing costs.
No charge is made to residents for the magazine which is distributed free by committee members.

**NOTE:** Should your application be for a value exceeding £2,000 it is a requirement for the recipient to provide a written report on how the money was used within 12 months of the date of the grant. (This can be in the form of an annual report or set of accounts which clearly identify the manner of spending).

8. Other grant aid requests during the last 12 months:

| Source | Amount | Outcome of request |
|---|---|---|
| Wiltshire Council /Area Boards | | |
| Town & Parish councils | NIL | |
| Any other body ..... | | |

9. Apart from grant aid applications, what has your organisation done to help itself by raising funds?

If you would like a link to your organisation's website from the Parish Council website www.melkshamwithout-pc.gov.uk give website address here:

Signature: [redacted]

Date: 26/1/2026

Please return your completed form, together with a **copy of your latest audited accounts** to Melksham Without Parish Council at the above address.

**NB: Closing Date for Applications: 31st January 2026.**

**Please note: Grant awards will be presented at the Annual Parish Meeting, date and venue tbc.**

**SHAW & WHITLEY CONNECT MAGAZINE**

**INCOME & EXPENDITURE ACCOUNT**
**FOR THE 12 MONTHS TO 31 MARCH 2025**

| **EXPENDITURE** | | **INCOME** | |
|---|---|---|---|
| Printing Magazine | 2,090.00 | Advertising | 1,360.00 |
| | | MWPC Grant | 250.00 |
| | | Excess Expenditure Over Income | - 480.00 |
| | 2,090.00 | | 2,090.00 |

**BALANCE SHEET**
**AS AT 31 MARCH 2025**

| **ASSETS** | | **LIABILITIES** | |
|---|---|---|---|
| Bank | 1,416.80 | Accumulated Fund B/F | 1,896.80 |
| | | Excess Expenditure | (480.00) |
| | 1,416.80 | | 1,416.80 |

[redacted]

TREASURER.

# Connect

Only received in office on 24th Feb 26 but see below

To accompany proof of delivery date for Connect grant application